**Minutes of the Richland County Board of Elections & Voter Registration**

**August 8, 2019**

**6:00pm**

**In Attendance**

**Board Members**

1. Mr. Craig Plank –Vice Chair
2. Dr. Duncan A. Buell
3. Mrs. Anjanette D. President
4. Mrs. Yolanda Y. Taylor

**Staff Members**

Mr. Terry Graham, Sr.

Ms. Michelle D. Harrington

**Call to Order**

A meeting of the Richland County Board of Elections & Voter Registration was called to order in the on Thursday August 8, 2019 at 6:00pm, Vice-Chair Plank presiding.

**Moment of Meditation**

Vice-Chair Plank acknowledged Chairman Austin’s absence and asked that we keep our thoughts and prayers with the city of El Paso, Texas.

**Adoption of Agenda & Minutes**

Dr. Buell moved that we approve the agenda. Mrs. Taylor seconded the motion. The vote in favor was unanimous. Mrs. President moved for the approval of the Minutes and Dr. Buell seconded. The vote in favor was unanimous.

**Executive Session Adjournment**

Mrs. President moved we go into executive session and Mrs. Taylor seconded. The meeting adjourned for Executive Session for a personnel matter. After the session, the meeting reconvened.

**Old Business- No Action Requested.**

**Voting Machine update & Board Comments**

Mr. Graham gave a report about the Memorandum for Machine Funding Request. County Council, SEC, and the Election Board signed the memorandum. He also discussed Software and Hardware training taking place on 8/7-8/8/ 2019. Office training date is TBD. County Council also had questions about the storage cages and they agreed the cages were a good idea. Vice-Chair Plank also discussed the Memorandum timeline and the cost for those machines.

**Public Comments-** Mr. Robin White had questions about the reason for purchasing cages as well as the state of the Warehouse. He also asked questions about concerns from the last Board Meeting. Mr. Graham answered the questions.

**Future Agenda Items**

Vice-Chair asked that we add “Future Agenda Items” as a standing portion of the Agenda.

**Board and Director Comments**

Dr. Buell suggested a one-page summary on the status of the voting machines. Mr. Graham was looking forward to receiving the training information from the Staff who attended.

**Adjournment**

Vice-Chair Plank moved to adjourn the meeting. There being no further business the meeting was adjourned.

**Next Scheduled Meeting**

The next scheduled Board of Elections & Voter Registration meeting will be September 12, 2019.

**Submitted by:** Ms. Michelle D. Harrington, Administrative Assistant