



**OFFICE OF THE COUNTY ADMINISTRATOR
COUNCIL ACTIONS REPORT
REGULAR SESSION COUNCIL MEETING
November 18, 2014
6:00 p.m.**

Call to Order: Jackson

Invocation: Malinowski

Pledge of Allegiance: Malinowski

Presentation of Resolutions

- a. **Resolution Honoring Judge Michael Davis for 45 years of service and on being the longest serving magistrate in the State of South Carolina [JACKSON]:** Mr. Jackson presented the Resolution to Michael Davis, Magistrate Judge – Richland County, recognizing him for his 45 years of service.

Approval of Minutes

- a. **Special Called Meeting: October 28, 2014:** Approved as published.
- b. **Zoning Public Hearing: October 28, 2014:** Approved as published.

Adoption of the Agenda: Adopted as published.

Report of the Attorney for Executive Session Items

- a. **Contractual Matter: Solid Waste**
- b. **Contractual Matter: Waterpark Contract**
- c. **Economic Development Land Purchase**
- d. **Legal Update: Columbia Venture**
- e. **Limited Notice Contract for Dirt Road Paving Team**
- f. **Employee Grievances (2)**
- g. **Personnel Matter**

Citizen's Input: 6 people spoke.

Report of the County Administrator

- a. **Cook's Mountain/Goodwill Plantation - Conservation Commission's Proposed Response to DNR:** Quinton Epps (Director, Richland County Conservation Department) provided an update to Council regarding the Conservation Commission's proposed response to the South Carolina Department of Natural Resources (DNR) regarding DNR's management plans for Cook's Mountain and the Goodwill Plantation. Council directed staff to proceed with providing a letter to DNR on behalf of Council concerning their management plans with input from the County Administrator and the Chairperson of the Conservation Commission regarding item number 2 in the Conservation Commission's memorandum to the County Administrator. **ACTION: ADMINISTRATION, CONSERVATION**
- b. **Employee Grievances (2):** Executive Session item.
- c. **2015 Council Retreat Update:** Mr. McDonald stated that staff will provide Council with a list of potential topics for the 2015 Council Retreat, and requested that Council provide feedback regarding the list of topics by Wednesday, November 26, 2014.
- d. **Mitigation Bank Update:** Eco-Captial Advisors provided an update to Council regarding their efforts on the Mitigation Bank project.

Report of the Clerk of Council

- a. **Richland County Office of Small Business Opportunity Grand Opening, November 19th, 11:30 AM - 3:00 PM:** Ms. McDaniels reminded Council of the upcoming Grand Opening for the County's Office of Small Business Opportunity on November 19, 2014 from 11:30AM – 3:00PM.
- b. **County Council Meeting Dates in December:** Ms. McDaniels reminded Council of their meeting schedule in December: December 2, 2014; December 9, 2014; and December 16, 2014.

Report of the Chairman

- a. **Personnel Matter:** Executive Session item.

Presentations

- a. **LRADAC – Gayle Aycock, President & CEO:** Ms. Aycock thanked Council for their continued support of LRADAC and provided a brief presentation regarding the work performed by LRADAC in Richland County.

1. Open/Close Public Hearings

- a. **An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to Appropriate \$162,500 of General Fund Revenue received from a rate increase of \$.25 per ton on Host Fee Charges to be used for Economic Development Operating Cost:** No one spoke.
- b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County:** One person spoke.
- c. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-9, Through Truck Traffic Prohibited; Subsection (A); so as to prohibit through truck traffic on Longreen Parkway in Richland County, South Carolina:** No one spoke.
- d. **An Ordinance Authorizing a lease to United Way of the Midlands for 1205.3± Square Feet of space at 2000 Hampton Street, 3rd Floor:** No one spoke.
- e. **An Ordinance Amending the Fiscal Year 2014-2015 Hospitality Tax Fund Annual Budget to appropriate \$30,000 of Hospitality Fund Balance to provide funding for Palmetto Capital City Classic:** No one spoke.
- f. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to add the Township Auditorium as an agency:** No one spoke.
- g. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to change overall management of the program to the Office of Small Business Opportunity; and Amending Chapter 2, Administration; Article V; County Departments; Division 5A, Office of Small Business Opportunity; so as to create two divisions within the department:** No one spoke.
- h. **Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto:** One person spoke.

- i. **Authorizing the expansion of the boundaries of the I-77 Corridor Regional Industrial Park jointly developed with Fairfield County to include certain real property located in Richland County; the execution and delivery of a Credit Agreement to provide for Special Source Revenue credits to a company identified for the time being as Project Peak; and other related matters:** No one spoke.

2. Approval of Consent Items

- a. [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County [THIRD READING]:** Council deferred this item to a January 2015 Council meeting to allow time for staff and Council to review and discuss the ordinance amendment with the Manufacturing Housing Institute of South Carolina: **ACTION: LEGAL, CLERK OF COUNCIL, BUILDING CODES & INSPECTIONS, FINANCE, HUMAN RESOURCES, ADMINISTRATION**
- b. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-9, Through Truck Traffic Prohibited; Subsection (A); so as to prohibit through truck traffic on Longreen Parkway in Richland County, South Carolina [THIRD READING]:** Council gave third reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, PUBLIC WORKS, SHERIFF**
- c. **An Ordinance Authorizing a lease to United Way of the Midlands for 1205.3± Square Feet of space at 2000 Hampton Street, 3rd Floor [THIRD READING]:** Council gave third reading approval to the ordinance as presented in the agenda packet. **ACTION: LEGAL, ADMINISTRATION, SUPPORT SERVICES, OSBO, CLERK OF COUNCIL**
- d. **An Ordinance Amending the Fiscal Year 2014-2015 Hospitality Tax Fund Annual Budget to appropriate \$30,000 of Hospitality Fund Balance to provide funding for Palmetto Capital City Classic [THIRD READING]:** Council gave third reading approval to the budget amendment in the amount of \$30,000.00 for the Palmetto Capital City Classic. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS, LEGAL, CLERK OF COUNCIL**
- e. [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to add the Township Auditorium as an agency [THIRD READING]:** Council gave third reading

approval to the ordinance amendment so as to add the Township Auditorium as an ordinance agency. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, GRANTS, ADMINISTRATION**

- f. An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$162,500 of General Fund Revenue received from a rate increase of \$.25 per ton on host fee charges to be used for Economic Development operating cost [THIRD READING]:** Council gave third reading approval to the budget amendment. **ACTION: ECONOMIC DEVELOPMENT, FINANCE, LEGAL, CLERK OF COUNCIL, BUDGET, SOLID WASTE**

- g. 14-25MA**
John May
RU to RC (.22 Acres)
10461 Wilson Blvd.
15000-02-08 [SECOND READING]: Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- h. 14-26MA**
Eddie Roberts
M-1 to GC (.36 Acres)
10203 Two Notch Rd.
22909-01-01 [SECOND READING]: Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- i. 14-28MA**
Thomas Crowther
RM-HD to GC (11.90 Acres)
3533 Broad River Rd.
06110-04-05(p) [SECOND READING]: Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- j. 14-30MA**
Ray O'Neal
RU to GC (.66 Acres)
8505 Garners Ferry Rd.
21800-05-06 [SECOND READING]: Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- k. 14-31MA**
Bill Dixon
PDD to PDD (65.94 Acres)
Greenhill Parkway & Two Notch Rd.
25800-03-40 [SECOND READING]: Council gave second reading approval to the

rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- l.** [Removed from Consent] **Microphone Mute Options for Council Chambers:** Council directed staff to proceed with upgrading the microphones in the Council Chambers (11 microphones for each Council member & 3 microphones for County staff) at an estimated cost of \$6,000.00 to enable microphone muting options. **ACTION: INFORMATION TECHNOLOGY, PUBLIC INFORMATION, CLERK OF COUNCIL, FINANCE, PROCUREMENT, ADMINISTRATION, LEGAL**
- m.** [Removed from Consent] **RC Souvenirs:** Council referred this item back to the D&S Committee to review alternative souvenir coin options that are less expensive than the recommended coin option. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
- n.** **Roofing Project – Lower Richland Fire Station:** Council authorized the expenditure of \$123,625.00 in budgeted funds to Aqua Seal Mfg. & Roofing, Inc. for the replacement of the deteriorating roofing system at the Lower Richland Fire Station. **ACTION: SUPPORT SERVICES, FINANCE, PROCUREMENT, LEGAL**
- o.** **Exploration and Development of a “Preservation Land Management Plan”:** Council directed the Planning Department to explore a county-wide Preservation Land Management Plan, including all rural areas. **ACTION: PLANNING, ADMINISTRATION, CONSERVATION**
- p.** **FY14-15 Annual Action Plan – Council Approval:** Council approved the Community Development Department’s FY 14-15 Annual Action Plan in its entirety. **ACTION: COMMUNITY DEVELOPMENT, FINANCE, PROCUREMENT, GRANTS**
- q.** **Department of Public Works: S. Scott Rd. Drainage Project:** Council sent this item to the Dirt Road Paving Ad Hoc Committee. **ACTION: TRANSPORTATION, CLERK OF COUNCIL**
- r.** [Removed from Consent] **Animal Care – Intergovernmental Governmental Agreement with Town of Arcadia Lakes:** Council deferred this item to a future Council meeting to ensure that the language in the IGA is accurate. **ACTION: LEGAL, ADMINISTRATION, ANIMAL CARE, CLERK OF COUNCIL**
- s.** **Budget Amendment – Grant Match [FIRST READING]:** Council gave first reading approval to the budget amendment in the amount of \$167,583.00, increasing the amount of grant match available to departments for grants and match amounts that were approved by County Council in the FY15 budget process. This amount also provides funds towards funding a shortfall in the approved Criminal Domestic Violence (CDV) Court grant for the Solicitor’s Office. **ACTION: FINANCE, LEGAL, CLERK OF COUNCIL, GRANTS, BUDGET, ADMINISTRATION, SOLICITOR’S OFFICE**

- t. **Extension of ACH Chemical Supply Contract-Utilities Broad River WWTF:** Council extended the purchase order to Gulbrandsen Technologies Inc. for the ongoing delivery of Aluminum Chlorohydrate (ACH) to the Broad River Wastewater Treatment Facility in an amount up to \$170,000.00 for the duration of FY14-15. **ACTION: UTILITIES, PROCUREMENT, LEGAL, FINANCE, ADMINISTRATION**
- u. **Coroner Purchase of Three 2015 Chevy Tahoes:** Council approved the expenditure of \$107,112.00 for the purchase of three 2015 Chevrolet Tahoes for the Coroner's Office. **ACTION: FINANCE, CORONER, PROCUREMENT, SUPPORT SERVICES**
- v. [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to delete historical disbursement reference [FIRST READING]:** Council gave first reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, GRANTS, FINANCE, ADMINISTRATION**
- w. **An Ordinance Authorizing Deed to the South Carolina Department of Transportation for a portion of TMS # 19011-02-10 for the Mill Creek Bridge Replacement Project [FIRST READING]:** Council gave first reading approval to the ordinance. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, ADMINISTRATION, PUBLIC WORKS**
- x. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; so as to add a provision to allow for a 5% local vendor preference [FIRST READING BY TITLE ONLY]:** Council gave first reading approval by title only to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, PROCUREMENT**
- y. **Employee Benefits Package Comparison:** Council sent this item to the January 2015 Council Retreat for consideration and action. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, HUMAN RESOURCES, FINANCE**

3. Third Reading Items

- a. **Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC LLC), and other matters related thereto:** Council gave third reading approval to the ordinance. **ACTION: LEGAL, CLERK OF COUNCIL, ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE**
- b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise**

Procurement Requirements; so as to change overall management of the program to the Office of Small Business Opportunity; and Amending Chapter 2, Administration; Article V; County Departments; Division 5A, Office of Small Business Opportunity; so as to create two divisions within the department: Council gave third reading approval to the ordinance with the following amendments:

1) Section 1 of the ordinance is deleted in its entirety.

2) Section 2 is amended to read:

The Richland County Code of Ordinances, Chapter 2, Administration; Article V, County Departments; Division 5A, Office of Small Business Opportunity; is hereby deleted and Sections 2-232 through 2-234 are reserved for future use.

3) A Section 3 is added as follows:

The Richland County Code of Ordinances, Chapter 2, Administration; Article III, Administrative Offices and Officers; Division 9, Office of Procurement; is hereby amended by the addition of Section 2-153.5, to read as follows:

2-153.5. Divisions.

The office of procurement shall include the Office of Small Business Opportunity Division, which shall manage and administer the SLBE Program (see Section 2-639 et. seq.) and shall undertake other functions and duties as assigned by the director of the office of procurement, the county administrator or county council.

Additionally, Council approved the title of the ordinance to be amended to read:

An ordinance amending the Richland County Code of Ordinances, Chapter 2, Administration; so as to abolish the Department known as the Office of Small Business Opportunity and instead create it as a Division of the Office of Procurement.

The vote to reconsider all of the above failed. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, PROCUREMENT**

4. Second Reading Items

- a. **Authorizing the expansion of the boundaries of the I-77 Corridor Regional Industrial Park jointly developed with Fairfield County to include certain real property located in Richland County; the execution and delivery of a credit agreement to provide for special source revenue credits to Blue Atlantic Columbia, LLC, previously identified as Project Peak; and other related matter:** Council gave second reading approval to the ordinance. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**

- b. Authorizing the execution and delivery of an amendment to the fee agreement between Richland County, South Carolina, and Arum Composites, LLC its affiliates and assigns, to provide for a new effective date and millage rate; and other matters:** Council gave second reading approval to the ordinance amendment. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**

5. Report of Administration and Finance Committee

- a. Professional Services / Airport Work Authorizations 6 & 7:** Council deferred this item to the December 2, 2014 Council meeting. **ACTION: AIRPORT, LEGAL, FINANCE, ADMINISTRATION, PROCUREMENT, PUBLIC WORKS, GRANTS**
- b. Professional Services / Airport Work Authorizations 5 (Amendment 1) & 8:** Council deferred this item to the December 2, 2014 Council meeting. **ACTION: AIRPORT, LEGAL, FINANCE, ADMINISTRATION, PROCUREMENT, PUBLIC WORKS, GRANTS**
- c. Construction Contract Award / Airport Stream and Wetland Mitigation project:** Council deferred this item to the December 2, 2014 Council meeting. **ACTION: AIRPORT, LEGAL, FINANCE, ADMINISTRATION, PROCUREMENT, PUBLIC WORKS, GRANTS**
- d. Professional Services / Stormwater Management Work Authorization 9:** Council deferred this item to the December 2, 2014 Council meeting. **ACTION: AIRPORT, LEGAL, FINANCE, ADMINISTRATION, PROCUREMENT, PUBLIC WORKS, GRANTS**

6. Report Of Economic Development Committee

- a. Longbranch Farms Option Exercise:** Council approved exercising the option agreement with Longbranch Farms. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**
- b. Blythewood Industrial Site Planning Grant:** Council approved the S.C. Power Team matching grant in the amount of \$15,000.00 to complete the due diligence for the Blythewood Industrial Site. **ACTION: GRANTS, ECONOMIC DEVELOPMENT, FINANCE, LEGAL, PUBLIC WORKS**
- c. Authorizing the expansion of the boundaries of the I-77 Corridor Regional Industrial Park jointly developed with Fairfield County to include certain real property located in Richland County; the execution and delivery of a credit agreement to provide for special source revenue credits to 3130 Bluff Road, LLC; and other related matters**

[FIRST READING BY TITLE ONLY]: Council gave first reading approval by title only to the ordinance. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**

7. Report Of Rules And Appointments Committee

a. Notification Of Vacancies

- i. Airport Commission-1; there is one vacancy on this commission, and one application was received from the following:**

Joel McCreary

Council voted to appoint Joel McCreary. **ACTION: CLERK OF COUNCIL**

- b. Historic Columbia Foundation-1; there is one position on the Foundation; an application was received from the following:**

Rena N. Grant*

*** Eligible for re-appointment**

Council voted to reappoint Rena N. Grant. **ACTION: CLERK OF COUNCIL**

c. Discussion From Rules And Appointments Committee

- i. Procurement Review Panel:** This item was held in Committee. **ACTION: CLERK OF COUNCIL**
- ii. Council review why varying boards have varying terms and consider if terms should be consistent [Dixon, Malinowski and Manning]:** This item was held in Committee. **ACTION: CLERK OF COUNCIL**

8. Other Items

a. REPORT OF THE DIRT ROAD AD HOC COMMITTEE:

- i. Package E Bid Results:** Council awarded the CDBG Dirt Road Paving Project (Package E) to C.R. Jackson in amount of \$533,211.94. Council approval of the award included a 10% contingency of \$53,321.00. **ACTION: TRANSPORTATION, LEGAL, FINANCE, PUBLIC WORKS, ADMINISTRATION, PROCUREMENT**
- ii. Limited Notice Contract for Dirt Road Paving Team:** Executive Session item.

- b. **REPORT OF THE FIRE ADVISORY COMMITTEE:** The Committee met on November 12, 2014 and their report was received as information by Council.

9. **Citizen's Input:** One person spoke.

10. Executive Session

- a. **Contractual Matter: Solid Waste:** The item was received as information. No action was taken.
- b. **Contractual Matter: Waterpark Contract:** No action was taken. This item was held in the Economic Development Committee. **ACTION: ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, CAPITAL PROJECTS, PROCUREMENT**
- c. **Economic Development Land Purchase:** Council directed staff to proceed as discussed in Executive Session. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, FINANCE, LEGAL, PROCUREMENT, SUPPORT SERVICES**
- d. **Legal Update: Columbia Venture:** The update was received as information. No action was taken.
- e. **Employee Grievances (2):** The first employee grievance was resolved by the County Administrator and staff prior to the Executive Session. Council voted to uphold the Assistant County Administrator's recommendation regarding the second employee grievance. **ACTION: ADMINISTRATION, HUMAN RESOURCES**
- f. **Personnel Matter:** This item was not discussed. No action was taken.
- g. **Limited Notice Contract for Dirt Road Paving Team:** Council approved the Limited Notice contract for the Dirt Road Paving Team and directed the County Administrator to include the necessary language to expand for public outreach meetings. **ACTION: TRANSPORTATION, ADMINISTRATION, LEGAL, FINANCE, PROCUREMENT**

11. Motion Period

- a. **I move that County Council amend its rules to require roll call voting on every vote taken. [ROSE]:** This item was sent to the Rules and Appointments Committee. **ACTION: CLERK OF COUNCIL**
- b. **Motion to direct the Clerk's Office to work with school district 1, 2, and 5, to create a way for their students to display art work throughout the county building. [DIXON AND WASHINGTON]:** This item was sent to the D&S Committee. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
- c. **I move to direct staff and the clerk's office to develop a plan of action to develop a**

comprehensive youth program for Richland County that will identify and offer a solution for the youth we classify as "at risk" [ROSE]: This item was sent to the D&S Committee. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**

- d. **Move that the terms of Board members to the Lexington Richland Alcohol & Drug Commission (LRADAC) be changed from "two, three year terms" to "three, three year terms" so that Richland County appointees have the same opportunities for extended service on this board as Lexington County appointees are currently allowed [PEARCE]:** This item was sent to the Rules and Appointments Committee. **ACTION: CLERK OF COUNCIL**

- e. **Move that the Economic Development Committee develop an Ordinance or Resolution providing for an annual compliance audit of all private student housing developments located in Richland County that have been provided property tax abatements and/or other financial incentives by Richland County Council and that this provision be incorporated into all current and future agreements related to student housing. The cost of these audits will be born by the recipient of the financial incentives [PEARCE]:** This item was sent to the Economic Development Committee. **ACTION: ECONOMIC DEVELOPMENT**

12. Adjournment: Council adjourned at 9:32PM