



OFFICE OF THE COUNTY ADMINISTRATOR  
COUNCIL ACTIONS REPORT  
REGULAR SESSION COUNCIL MEETING  
October 07, 2014  
6:00 p.m.

**Call to Order:** Jackson

**Invocation:** Washington

**Pledge of Allegiance:** Washington

**Presentation of Resolutions**

- a. **"Safe Routes to School" Resolution [DIXON]:** Ms. Dixon presented the "Safe Routes to School" Resolution, to Richland School District Two, Chief Administrative Officer Roosevelt Garrick; Richland School District One, Dr. Regina Thompson, Chief of Teaching and Learning; and Doris Ford, Safe Routes to School Coordinator.

**Approval of Minutes**

- a. **Regular Session: September 16, 2014:** Approved as published.
- b. **Zoning Public Hearing: September 23, 2014:** Approved as published.

**Adoption of the Agenda:** Adopted as amended.

**Report of the Attorney for Executive Session Items**

- a. **Dirt Road Paving Team Selection**
- b. **On-Call Engineering Teams Selection**
- c. **Program Development Team**

**Citizen's Input:** Two people spoke.

**Report of the County Administration**

- a. **Neighborhood Planning Conference:** Mr. McDonald reminded Council of the upcoming Neighborhood Planning Conference which will be held on October 11, 2014. Richland County Planning Director, Tracy Hegler, provided brief remarks to Council regarding some of the planned activities for this year's Neighborhood Planning Conference.

- b. Update on Cook's Mountain/DNR:** Mr. McDonald opened up the floor to Bob Perry from the SC Department of Natural Resources (DNR) – Mr. Perry provided an update and brief PowerPoint presentation to Council on the efforts of DNR regarding Cook’s Mountain. Council requested that the Clerk’s Office provide Council with a copy of Mr. Perry’s PowerPoint presentation. Additionally, Council directed the County Administrator to meet with the Conservation Commission regarding DNR’s plans for Cook’s Mountain and report back to Council at the October 21, 2014 Council meeting.  
**ACTION: CLERK OF COUNCIL, ADMINISTRATION, CONSERVATION**
- c. Conservation Department Director:** Mr. McDonald introduced Quinton Epps to Council as the new Director of the Conservation Department. Prior to becoming the Director of the Conservation Department, Mr. Epps served as the County’s Stormwater Division Manager.
- d. Development Services Staff Recognition:** Mr. McDonald updated Council on the awards and achievements of the County’s Development Services Department over the recent years and recognized their Staff for their efforts.
- e. Personnel Update:** Mr. McDonald informed Council of the resignation of Melinda Edwards from her position in the County’s Public Information Office as a Public Information Officer. Ms. Edwards accepted a job in North Carolina.

### **Report of the Clerk of Council**

- a. Greater Columbia Chamber of Commerce - 112th Annual Gala and Silent Auction Sponsorship - \$1,500.00 [ACTION]:** Council approved the sponsorship request of \$1,500.00 for the Greater Columbia Chamber of Commerce - 112th Annual Gala and Silent Auction. The vote to reconsider failed. **ACTION: CLERK OF COUNCIL, FINANCE**

### **Report of the Chairman**

- a. Introduction of Richland County Department of Social Services Director, Reese Palmer:** Mr. Jackson introduced Rasel “Reese” Palmer, Richland County Department of Social Services Director, to Council. Mr. Palmer has over 14 years of social services and behavior health experience. Prior to joining the Richland County Department of Social Services, Mr. Palmer served as a member of the New Jersey Division of Children’s System of Care leadership team.

### **Open/Close Public Hearings**

- a. A Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority of its not to exceed \$20,000,000 Hospital Refunding Revenue Bonds, to be issued in one or more series, pursuant to the provisions of**

**Title 41, Chapter 43, of the Code of Laws of South Carolina 1976, as amended:**  
No one spoke.

- b. Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto:** Council deferred this item to a future Council meeting. **ACTION: CLERK OF COUNCIL**
  
- c. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application:** No one spoke.

**1. Approval of Consent Items**

- a. [Removed from Consent] Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto [THIRD READING]:** Council deferred this item to a future Council meeting. **ACTION: LEGAL, CLERK OF COUNCIL, ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE**
  
- b. 14-16MA**  
**Hansel L. Carter**  
**RU to GC (.46 Acres)**  
**115 Congaree Run**  
**30600-05-02(p) [SECOND READING]:** Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
  
- c. 14-20MA**  
**Craig & Martha Addy**  
**RU to RS-MD (1.33 Acres)**  
**Gate Rd. & Wise Rd.**  
**02412-02-02(p) & 02509-04-02(p) [SECOND READING]:** Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
  
- d. 14-21MA**

**Patrick Palmer**

**RU to RC (2.99 Acres)**

**Killian Rd. & Hwy. 21**

**14600-03-55 & 02 [SECOND READING]:** Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

e. **14-22MA**

**Quadir Muwwakkie**

**RM-HD/RS-HD to GC (.31 Acres)**

**510 Dartmouth Ave. & 515 Club Rd.**

**09309-12-12 & 17 [SECOND READING]:** Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

f. **14-23MA**

**Joe Jackson**

**MH to OI (1 Acre)**

**2803 Padgett Rd.**

**22015-03-65 [SECOND READING]:** Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

g. **14-24MA**

**Sherry Jaco**

**RM-HD to NC (.20 Acres)**

**1170 Olympia Ave.**

**11203-06-04 [SECOND READING]:** Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

h. **[Removed from Consent] An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to change overall management of the program to the Office of Small Business Opportunity; and Amending Chapter 2, Administration; Article V; County Departments; Division 5A, Office of Small Business Opportunity; so as to create two divisions within the department [SECOND READING]:** Council deferred this item to a future Council meeting. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, OSBO, PROCUREMENT**

i. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County [FIRST READING]:** Council gave first

reading approval to the ordinance amendment: **ACTION: LEGAL, CLERK OF COUNCIL, BUILDING CODES & INSPECTIONS, FINANCE, HUMAN RESOURCES**

- j.** [Removed from Consent] **Undergrounding of Utilities on Transportation Penny Projects:** Council directed Staff to explore options for undergrounding utilities as Transportation Penny projects are being designed. There is no financial commitment for undergrounding utilities at this time. When appropriate, Staff will contact organizations that may be impacted by Transportation Penny projects, including the City of Columbia & SCANA regarding cost sharing options for funding the undergrounding of utilities in Transportation Penny projects. The cost estimates for including the undergrounding of utilities in Transportation Penny projects, and any cost sharing options for funding the undergrounding of utilities in Transportation Penny projects will be presented to Council for review and action on a case-by-case basis. **ACTION: TRANSPORTATION**
- k. Stickers for Recycling Carts:** Council directed Staff to proceed with providing educational materials to residents regarding the benefits of recycling and the recyclable items that can be placed in each recycling cart, instead of placing stickers on each recycling cart. Distribution of the educational materials will begin late 2014 and continue through early 2015. Staff will evaluate the success of these efforts at six and twelve month intervals and report back to the D&S Committee. **ACTION: SOLID WASTE, PUBLIC INFORMATION, ADMINISTRATION, CLERK OF COUNCIL**
- l. An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-9, Through Truck Traffic Prohibited; Subsection (A); so as to prohibit through truck traffic on Longreen Parkway in Richland County, South Carolina [FIRST READING]:** Council gave first reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, PUBLIC WORKS, SHERIFF**
- m. Public Works – Approval of Maintenance Contracts:** Council approved the award of the Stormwater Division’s maintenance contract to NaturChem, Inc. in the amount of \$137,079.98. **ACTION: LEGAL, PUBLIC WORKS, FINANCE, PROCUREMENT, UTILITIES**
- n. A Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority:** Council approved the Resolution in support of the issuance of the Bonds not to exceed \$20,000,000 by JEDA for the benefit of Palmetto Health as required by the Enabling Act, and held a joint public hearing in connection with the Bonds. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, ADMINISTRATION**
- o.** [Removed from Consent] **Renewal of Iron Mountain Contract for the County’s Records Storage and Records Management Services:** Council approved the renewal of a five-year contract with Iron Mountain, Inc. for the County’s records storage and records

management services. Additionally, Council approved the \$30,000.00 in savings for the first year of the Iron Mountain contract renewal to be used to pave the parking lot at the Ballantine Community Center. **ACTION: LEGAL, REGISTER OF DEEDS, FINANCE, PROCUREMENT, PUBLIC WORKS, SUPPORT SERVICES**

- p. [Removed from Consent] **Changes to Teleworking and Alternative Work Schedules in Handbook as it Relates to Supervisory Personnel:** Council deferred this item to the October 21, 2014 Council meeting. Staff will incorporate the revisions requested at the September 23, 2014 A&F Committee meeting and by Council at the October 7, 2014 meeting into the Richland County Employee Handbook as it relates changes to teleworking and alternative work schedules and to supervisory personnel and report back to Council. **ACTION: ADMINISTRATION, HUMAN RESOURCES, CLERK OF COUNCIL**
- q. **An Ordinance Authorizing a lease to United Way of the Midlands for 1205.3± Square Feet of space at 2000 Hampton Street, 3rd Floor:** Council approved the lease and gave first reading approval to the ordinance as presented in the agenda packet. **ACTION: LEGAL, ADMINISTRATION, SUPPORT SERVICES, OSBO, CLERK OF COUNCIL**

## 2. Third Reading Items

- a. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application:** Council deferred this item to a future Council meeting. Staff will work with Council to ensure the necessary amendments are included in the ordinance. Council requested that Staff redline the amendments to the ordinance prior to the third reading of this item. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, PROCUREMENT, OSBO**
- b. **An Ordinance Authorizing the levying of ad valorem property taxes, which, together with the prior year's carryover and other State levies and any additional amount appropriated by the Richland County Council prior to July 1, 2014, will provide sufficient revenues for the operations of Richland County Government during the period from July 1, 2014, through June 30, 2015:** Council gave third reading approval to the ordinance. The vote to reconsider failed. **ACTION: AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL, BUDGET, ADMINISTRATION**

## 3. Report of Administration and Finance Committee

- a. **Palmetto Capital City Classic Funding Request:** Council gave first reading approval to the budget amendment in the amount of \$30,000.00 for the Palmetto Capital City Classic. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS, LEGAL, CLERK**

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- b. **Famously Hot New Year Celebration Funding Request:** Council gave first reading approval to the budget amendment in the amount of \$89,250.00 for the Famously Hot New Year Celebration. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS, LEGAL, CLERK OF COUNCIL**
- c. **Resolution to Distribute \$7,690.39 in Federal Forestry Funds:** Council approved the Resolution allocating \$7,690.39 in Federal Forestry Funds, of which 50% (\$3,845.20) will be apportioned to public schools, and the remaining 50% (\$3,845.19) for the construction and/or improvement of public roads. The amount of allocated funds that each school district will receive is as follows:

<b>School District</b>	<b>Number of Students</b>	<b>Allocation</b>
Richland School District One	22,973*	\$1,522.24
Richland School District Two	25,838*	\$1,712.08
Richland / Lexington School District Five	9,219**	\$610.88

### **ACTION: LEGAL, FINANCE, CLERK OF COUNCIL, PUBLIC WORKS**

- d. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to add the Township Auditorium as an agency [FIRST READING]:** Council gave first reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, GRANTS, ADMINISTRATION**

## 4. Report Of Economic Development Committee

- a. **Resolution Approving the 2014 Assessment Roll for the Village at Sandhill Improvement District:** Council approved the Resolution approving the 2014 Assessment Roll for the Village at Sandhill Improvement District. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**
- b. **An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$162,500 of General Fund Revenue received from a rate increase of \$.25 per ton on host fee charges to be used for Economic Development operating cost [FIRST READING]:** Council gave first reading approval to the budget amendment. **ACTION: ECONOMIC DEVELOPMENT, FINANCE, LEGAL, CLERK OF COUNCIL, BUDGET, SOLID WASTE**

## 5. Other Items

- a. **REPORT OF THE TRANSPORTATION AD HOC COMMITTEE:**

- i. **Program Logo:** Council approved the program logo and website as provided in the agenda packet and presented to Council. **ACTION: TRANSPORTATION**
  
- ii. **Shop Road Extension Project - Contract Change Order (to complete construction plans through proposed industrial park):** Council approved the contract change order for the Shop Road extension project. The vote to reconsider failed. **ACTION: LEGAL, TRANSPORTATION, PROCUREMENT, FINANCE, ADMINISTRATION**
  
- iii. **Project Rankings:** Council approved the project rankings as provided in the agenda. **ACTION: TRANSPORTATION**
  
- iv. **Program Development Team Contract:** Executive Session item. Council directed Staff to proceed as discussed in Executive Session. **ACTION: TRANSPORTATION, ADMINISTRATION, LEGAL, FINANCE, PROCUREMENT**
  
- v. **A Resolution Authorizing the issuance and sale of not to exceed \$50,000,000 General Obligation Bond Anticipation Notes (Transportation Sales and Use Tax), Series 2014C, or such other appropriate series designation, of Richland County, South Carolina; fixing the form and details of the notes; delegating to the County Administrator certain authority related to the notes; providing for the payment of the notes and the disposition of the proceeds thereof; and other matters relating thereto:** Council approved the Resolution. **ACTION: LEGAL, CLERK OF COUNCIL, TRANSPORTATION, FINANCE, ADMINISTRATION**

**b. REPORT OF DIRT ROAD COMMITTEE**

- i. **William Duffie Road Dirt Road Paving Project - Contract Change Order (for waterline relocation):** Council approved the contract change order for the William Duffie Road Dirt Road paving project. The vote to reconsider failed. **ACTION: LEGAL, TRANSPORTATION, PROCUREMENT, FINANCE, ADMINISTRATION**
  
- c. **Dirt Road Paving Team Selection:** Council determined by majority vote the rankings for the Dirt Road Paving Team. The rankings are as follows:
  - 1. Dennis Corporation
  - 2. Mead & Hunt
  - 3. ICE

The vote to reconsider failed. **ACTION: TRANSPORTATION, ADMINISTRATION, PROCUREMENT, LEGAL, FINANCE, OSBO**

- d. **On-Call Engineering Team Selection:** Council determined by majority vote the rankings

for the On-Call Engineering Team. The rankings are as follows:

1. CECS
2. Cox & Dinkins, Inc.
3. Holt Consulting Company, LLC
4. Mead & Hunt
5. Parrish & Partner, LLC

The vote to reconsider failed. **ACTION: TRANSPORTATION, ADMINISTRATION, PROCUREMENT, LEGAL, FINANCE, OSBO**

- e. **A Resolution to appoint and commission Richard D. Seel, III as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County.** Council approved the Resolution. **ACTION: LEGAL, CLERK OF COUNCIL, EMERGENCY SERVICES**
6. **Citizen's Input:** Two people spoke.
  7. **Executive Session**
  8. **Motion Period**
    - a. **Resolution Honoring the Ladies of the Garners Ferry Roadside Park [JACKSON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
    - b. **I move that the wording of the current Hospitality Ordinance be reviewed to ensure that the Ordinance accurately reflects County Council's position on base funding of the designated "Ordinance Agencies" as voted on and approved by Council. Further, that any recommended changes in wording of the Hospitality Ordinance deemed necessary by staff in order for the document to fully comply with actions taken by Council be made, presented to Council in a clearly highlighted manner and returned to Council for final approval [PEARCE]:** This item was sent to the A&F Committee: **ACTION: CLERK OF COUNCIL, ADMINISTRATION, LEGAL**
    - c. **Motion that Council directs the Clerk of Council to generate a document which includes historical data regarding County Council dating from the beginning of the Home Rule Act in 1975. At a minimum, the document should include the names of all individuals who have served (or currently serving) on Richland County Council and their respective dates of service. In completing this assignment, it is strongly recommended that the Clerk seek voluntary assistance on this project from a student (undergraduate or graduate) from one of Richland County's institutions of higher education. Any additional material (i.e., significant accomplishments; significant Ordinances, etc.) deemed historically important by the Clerk and/or Council members could also be included. [PEARCE]:** This item was sent to the Rules and Appointments Committee. **ACTION: CLERK OF COUNCIL**
    - d. **Domestic Violence Awareness Month Resolution [DIXON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**

- e. **Resolution Honoring Judge Michael Davis for 45 years of service and on being the longest serving magistrate in the State of South Carolina [JACKSON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
- f. **Review and compare the County employees benefit package to the State's to improve benefits, so as to attract and retain more quality employees. (i.e. longevity rewards and appreciation) [JACKSON]:** This item was sent to the A&F Committee: **ACTION: CLERK OF COUNCIL, ADMINISTRATION, HUMAN RESOURCES**
- g. **To create a Richland County DSS Facility Committee to perform due diligence and create a long-term solution for the Richland County DSS Office and their facility needs. As the maker of the motion, I would like to chair this committee. [RUSH and JACKSON]:** Mr. Jackson appointed Mr. Rush, Ms. Dixon and Mr. Pearce to the DSS Facility Committee. **ACTION: CLERK OF COUNCIL**
- h. **Breast Cancer Awareness Resolution [DICKERSON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
- i. **Resolution Honoring Leslie Wilson of LRADAC for her 35 years of service [PEARCE]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**

9. **Adjournment:** Council adjourned at 8:58PM