



**OFFICE OF THE COUNTY ADMINISTRATOR  
COUNCIL ACTIONS REPORT  
REGULAR SESSION COUNCIL MEETING  
July 1, 2014  
6:00 p.m.**

**Call to Order:** Jackson

**Invocation:** Malinowski

**Pledge of Allegiance:** Malinowski

**Approval of Minutes**

- a. **Regular Session: June 17, 2014:** On page 13 of the agenda, under OTHER ITEMS, Airport Subleasing Contract, the vote in favor was unanimous. Approved as amended.
- b. **Zoning Public Hearing: June 24, 2014:** Approved as published.

**Adoption of the Agenda:** The Report of the Hospitality Tax Feasibility Studies Ad Hoc Committee was added as item 54 of the agenda. The items were renumbered accordingly. Adopted as amended.

**Report of the Attorney for Executive Session Items**

- a. **Contractual Matter: Convention Center Agreement**
- b. **Solid Waste Disposal Contract**
- c. **Project LR: Contractual Matter**
- d. **Contractual Matter: Victim's Assistance**

**Citizen's Input:** One person spoke.

**Report of the County Administrator**

- a. **Contractual Matter: Convention Center Agreement:** Executive Session item.
- b. **Public Information Office**
  - i. **Employee Introduction:** Laura Saylor joins the Public Information Office as the Senior Public Information Officer. Laura graduated from the Pratt Institute in New York. She has won several awards from the state press association for reporting and photography

- ii. **Merit Award:** The 30-second TV ad, “New Roll Carts,” created by the Public Information Office’s Justin Martin last year won a 2014 Merit Award in the Video Category from the National Association of County Information Officers. The ad was the foundation for the recently released Talking Trash video that has garnered lots of views on social media.

### **Report of the Clerk of Council**

- a. **REMINDER: Richland County's 215th Anniversary Event - Richland County History: A Visual Journey, July 10th, 6:00 PM, Richland Main Library - Assembly Street**

### **Report of the Chairman**

- a. **Contractual Matter:** Executive Session item.

### **1. Open/Close Public Hearings**

- a. **An Ordinance Authorizing pursuant to Title 4, Chapter 1, Section 170; Title 4, Chapter 1, Section 175; and Title 4, Chapter 29, Section 68 of the Code of Laws of South Carolina, 1976, as amended, the execution and delivery of a Special Source Revenue Credit Agreement between Richland County, South Carolina and Project Cesium; and matters relating thereto.** No one spoke.
- b. **An Ordinance Amending the Fiscal Year 2013-2014 General Fund Annual Budget to appropriate \$133,000.00 of General Fund Unassigned balance for part time/temporary and postmortem pathology for the Coroner.** No one spoke.
- c. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; so as to remain in compliance with the National Flood Insurance Program upon the adoption of the new flood insurance rate map.** No one spoke.

### **2. Approval of Consent Items**

- a. **An Ordinance Amending the Fiscal Year 2013-2014 General Fund Annual Budget to appropriate \$133,000.00 of General Fund Unassigned balance for part time/temporary and postmortem pathology for the Coroner [THIRD READING]:** Council gave third reading approval to the budget amendment in the amount of \$133,000. **ACTIONS: FINANCE, ADMINISTRATION, CORONER, BUDGET, LEGAL, CLERK OF COUNCIL**
- b. [Removed from Consent] **An Ordinance Amending the Richland County Code of**

**Ordinances, Chapter 21, Roads, Highways and Bridges; Section 21-20, Road Paving Program; so as to add the Transportation Director and amend other language therein [SECOND READING]:** Council gave second reading approval to the ordinance amendment. **ACTION: TRANSPORTATION, LEGAL, CLERK OF COUNCIL**

- c. **14-10MA**  
**Gerald Steele**  
**RU to GC (1.34 acres)**  
**1530 Dutch Fork Rd.**  
**02415-07-01**  
[SECOND READING]: Council gave second reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
  
- d. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article VII, General Development, Site, and Performance Standards; Section 26-180, Signs; Subsection (f), Temporary Signs Requiring Permits; so as to delete "Grand Opening Signs" [SECOND READING]:** Council gave second reading approval to the ordinance amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
  
- e. **Sustainability Policy:** Council approved the sustainability policy to further define sustainability as a core value for Richland County. County Staff will complete the fleet assessment instead of hiring a consultant for \$10,000. **ACTION: SUSTAINABILITY, ADMINISTRATION, SUPPORT SERVICES, CAPITAL PROJECTS, LEGAL, CLERK OF COUNCIL**
  
- f. **High Performance Building Policy Options:** Council approved alternative 3, which requires that all major facility projects for County owned facilities meet the ENERGY STAR Certification Rating, and strive to meet LEED or Green Globes certification to achieve the lowest thirty year life cycle cost when funding allows. **ACTION: SUSTAINABILITY, ADMINISTRATION, SUPPORT SERVICES, CAPITAL PROJECTS, LEGAL, CLERK OF COUNCIL**
  
- g. **Richland County Commission on Aging:** Council approved forming a Committee to examine the services provided to seniors in the County, along with possible options for consolidating existing services provided to seniors in the County. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
  
- h. [Removed from Consent] **County Recycling Services:** Council directed staff not to initiate the competitive process at this time, as the quality and level of service provided by the current vendor (Sonoco) is beneficial to Richland County. This item will be revisited towards the end of the current contract, which is in 2017. **ACTION: CLERK OF COUNCIL, SOLID WASTE, PROCUREMENT, LEGAL,**

## FINANCE

- i. **Department of Public Works: Denton Dr. Ditch Stabilization Project:** Council approved the funding of the Denton Dr. Ditch Stabilization Project in the amount of \$197,120.00. **ACTION: PUBLIC WORKS, PROCUREMENT, FINANCE, LEGAL**
- j. [Removed from Consent] **Expiration of County's Municipal Solid Waste Disposal Contract:** Council approved the extension of the County's municipal solid waste disposal contract with Waste Management of SC through June 30, 2020. The approved contract includes a \$2.00 reduction in the tipping fee, an additional \$.25 per ton host fee and an additional option in 2020 to extend the municipal solid waste disposal contract with Waste Management of SC through June 30, 2025. **ACTION: SOLID WASTE, PROCUREMENT, FINANCE, LEGAL**
- k. **RC Conservation Commission Financial Contribution for the Acquisition of a Historic Property:** Council forwarded this item to the A&F Committee. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- l. [Removed from Consent] **South Carolina Rural Infrastructure Grant Approval and Additional Funding for Project Engineering Design and Easement Acquisition:** Council approved the acceptance of the South Carolina Rural Infrastructure grant in the amount of \$350,000, and the allocation of \$60,000 to be used for engineering design and easement acquisition. The \$60,000 match will be funded out of the General Fund fund balance, which will require a budget amendment. **ACTION: GRANTS, FINANCE, UTILITIES, CLERK OF COUNCIL**
- m. **Hospitality Tax Ordinance Agency Procurement:** Council approved the requirement that agencies receiving \$50,000 and up in Hospitality Tax funds adopt County and State procurement guidelines for Richland County Hospitality Tax spent dollars. This is effective July 1, 2015. Staff will adhere to the guidelines and monitoring procedures outlined in the Request of Action. **ACTION: GRANTS**
- n. [Removed from Consent] **Detention Center- HVAC Maintenance Contract:** Council approved the award of the Detention Center's HVAC maintenance contract to W.B. Guimarin & Co. in the amount of \$186,840. **ACTION: DETENTION CENTER, FINANCE, LEGAL, PROCUREMENT, SUPPORT SERVICES**
- o. **Approval of FY 14-15 Budgets within the FY 14-15 Annual Action Plan for Community Development Department Funds:** Council approved the FY 14-15 estimated budgets for CDBG and HOME to be found in the FY 14-15 Action Plan due to HUD August 15, 2014. **ACTION: COMMUNITY DEVELOPMENT, GRANTS, FINANCE**

- p. Monticello Road Streetscape Project (Construction Bid Award Approval) – Phase II:** Council approved the bid of \$449,636.50 to be awarded to L-J Inc. for Monticello Road Streetscape construction (Phase II). **ACTION: COMMUNITY DEVELOPMENT, PROCUREMENT, PUBLIC WORKS, FINANCE, LEGAL**
- q. Minimum Residence Requirement for SLBE Program Applicants:** Council gave first reading approval to the ordinance amendment which would require businesses and emerging businesses to be established in Richland County for a minimum of one year prior to participating in the Small Local Business Enterprise (SLBE) Program. Council invoked the pending ordinance doctrine relative to the ordinance amendment. **ACTION: PROCUREMENT, LEGAL, CLERK OF COUNCIL**
- r. [Removed from Consent] Ad Hoc Health Insurance Study Committee:** Council approved the motion to develop an Ad Hoc Health Insurance Study Committee. The Committee would convene after Council’s August recess. Council suggested that the Chair consider volunteers when appointing the Committee. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, HUMAN RESOURCES**

### **3. Third Reading Items**

- a. An Ordinance Authorizing pursuant to Title 4, Chapter 1, Section 170; Title 4, Chapter 1, Section 175; and Title 4, Chapter 29, Section 68 of the Code of Laws of South Carolina, 1976, as amended, the execution and delivery of a Special Source Revenue Credit Agreement between Richland County, South Carolina and Project Cesium; and matters relating thereto:** Council gave third reading approval to the ordinance. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, LEGAL, CLERK OF COUNCIL, FINANCE**
- b. An Ordinance Amending the Richland County Code of Ordinances; Chapter 2, Administration; Article V, County Departments; Division 2, Public Works; Section 2-197, Use of County Equipment by Private Parties and During Public Emergencies; and Chapter 21, Roads, Highways and Bridges; Article I, in general; Section 21-4, Drainage on Private Property; and Section 21-16; so as to broaden the circumstances under which the County may perform emergency maintenance:** Council gave third reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, PUBLIC WORKS**

### **4. Second Reading Items**

- a. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article V, County Departments; by adding a new division entitled 5A, Office of Small Business Opportunity; so that a new department will**

**be created:** Council approved the software package purchase for the Small Local Business Enterprise Program. Council gave second reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, PROCUREMENT, HUMAN RESOURCES, FINANCE, INFORMATION TECHNOLOGY**

- b. An Ordinance Approving a Budget for and the distribution of the revenues from the one percent (1%) sales and use tax for Transportation Projects for Fiscal Year 2014-2015 and other matters related thereto [SECOND READING]:** Council gave second reading approval to the ordinance. **ACTION: CLERK OF COUNCIL, LEGAL, TRANSPORTATION, TREASURER, FINANCE**

## **5. First Reading Items**

- a. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2; Administration; Article X, Purchasing by adding Section 2-591 to authorize County Council to determine which purchasing decisions regarding purchasing made exclusively with monies raised through the penny tax are of such County-wide significance that County Council has the authority to make the final and conclusive determination to whom to award the contracts:** Council gave first reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, PROCUREMENT, TRANSPORTATION**
- b. An Ordinance Amending the Fiscal Year 2013-2014 Township Capital Projects budget to add Nine Hundred Fifty Six Thousand Dollars:** Council gave first reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, FINANCE, BUDGET, SUPPORT SERVICES**

## **6. Report of Development Services**

- a. An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; so as to remain in compliance with the National Flood Insurance Program upon the adoption of the new flood insurance rate map [FIRST READING]:** Council deferred this item to the July 15, 2014 Council meeting. **ACTION: LEGAL, CLERK OF COUNCIL, PUBLIC WORKS, PLANNING**
- b. Acceptance of parcel at 2207 Decker Blvd:** Council approved the acceptance of the parcel at 2207 Decker Blvd, Columbia, SC (R16812-0501) which includes a small detention pond and a drainage ditch for the purpose of providing improved Best Management Practices (BMP) for stormwater runoff of portions of Decker Blvd. and several adjacent properties. **ACTION: PUBLIC WORKS, SUPPORT SERVICES, TREASURER, FINANCE, LEGAL**

## 7. Report of Administration and Finance Committee

- a. **Detention Center- Fire Control-Security Control Maintenance Contract:** Council approved the award of the Fire and Security Control Maintenance Contract for the Detention Center to Honeywell in the amount of \$333,535. **ACTION: DETENTION CENTER, FINANCE, LEGAL, PROCUREMENT, SUPPORT SERVICES**
  
- b. **Extension of EMS Billing Contract:** Council approved the extension of the EMS billing contract to EMSMC through June 30, 2015. The following language is to be removed from the amended contract as this is only to be a 1 year extension:  
*The Agreement shall automatically renew on the same terms and conditions as stated herein, for successive one (1) year terms, unless either party gives written notice of intent not to renew at least 60 days before expiration of any term.*  
**ACTION: EMERGENCY SERVICES, PROCUREMENT, FINANCE, LEGAL, BUSINESS SERVICE CENTER**
  
- c. **Bond Issuance - Capital Project List:**
  - i. **An Ordinance Authorizing the issuance and sale of not to exceed \$35,000,000 General Obligation Bonds, Series 2014B, or such other appropriate series designation, of Richland County, South Carolina; fixing the form and details of the bonds; delegating to the County Administrator certain authority related to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto [FIRST READING]:** Council gave first reading approval to the ordinance amendment. Council approved the capital project list as recommended by Staff, along with additional funding of the Columbia Area Mental Health facility up to \$50,000. The \$50,000 would be provided as match money only if the State agrees to fund the rest of the project, which would complete the facility. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, ADMINISTRATION, SUPPORT SERVICES, CAPITAL PROJECTS, INFORMATION TECHNOLOGY, SHERIFF, MAGISTRATE, EMERGENCY SERVICES**

## 8. Report Of Economic Development Committee

- a. **An Ordinance Authorizing, pursuant to Title 12, Chapter 44, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a fee agreement between Richland County, South Carolina, and Project Aquarius concerning a new project; authorizing and providing with respect to an existing project for the conversion of an arrangement for fee-in-lieu of tax payments between Richland County and the Company under Title 4, Chapter 12, South Carolina Code of Laws, 1976, as amended to an arrangement under Title 12, Chapter 44, South**

**Carolina Code of Laws, 1976, as amended; and matters relating thereto [FIRST READING BY TITLE ONLY]:** Council gave first reading approval by title only to the ordinance. **ACTION: LEGAL, CLERK OF COUNCIL, ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE**

- b. Memorandum of Understanding between Richland County and Midlands Technical College Enterprise Campus:** Council approved the Memorandum of Understanding with Midlands Technical College Enterprise Campus, which expresses the understanding on how the County and Midlands Technical College Enterprise Campus may work together through the creation of a separate nonprofit entity to promote the economic development of the Enterprise Campus. **ACTION: LEGAL, CLERK OF COUNCIL, ECONOMIC DEVELOPMENT**
  
- c. East Richland Public Service District Land Purchase:** Council approved the purchase of 83.87 acres of property from the East Richland Public Service District for \$23,500 per acre. **ACTION: LEGAL, ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, SUPPORT SERVICES**

## **9. Report of Rules and Appointments Committee**

### **a. Notification of Vacancies**

- i. Central Midlands Council of Governments-1; there is one vacancy on this board:**

**Brenda Perryman, May 21, 2016 (Resigned)**

Council voted to advertise this position. **ACTION: CLERK OF COUNCIL**

- ii. East Richland Public Service Commission-1; there will be one vacancy on this commission:**

**John H. Hudgens, July 21, 2014\***

Council voted to advertise this position. **ACTION: CLERK OF COUNCIL**

- iii. Richland County Library Board-6; there will be six vacancies on this board:**

**John Baker, July 6, 2014**

**Nathaniel Barber, July 6, 2014\***

**George C. Johnson, July 6, 2014**

**Rox Pollard, July 6, 2014**

**Alethia Parr Rearden, July 6, 2014\***

**Ida Thompson, July 6, 2014\***

Council voted to advertise all 6 positions. **ACTION: CLERK OF COUNCIL**

**iv. Township Auditorium Board-1; there is one vacancy on this board:**

**Kem Smith, February 7, 2017 (Resigned)**

Council voted to advertise this position. **ACTION: CLERK OF COUNCIL**

**b. Notification of Appointments**

**i. Accommodations Tax Committee-2; no applications were received for these positions**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

**ii. Board of Zoning Appeals-1; no applications were received for this position.**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

**iii. Building Codes Board of Appeals-4; appointments are needed for a Plumber, Contractor, and two from the Fire Industry. One application was received for Contractor from:**

**Lasenta Lewis-Ellis, Contractor \***

**\*Eligible for reappointment**

Lewis-Ellis was reappointed for the Contractor position. Council voted to re-advertise the other 3 positions. **ACTION: CLERK OF COUNCIL**

**iv. Community Relations Council-4; applications for the four positions were received from:**

**Daniel J. Crooks, III**

**Nicole Smith**

**Sarah Watson\***

**Roscoe Wilson\***

**\*Eligible for reappointment**

Crooks, III was appointed. Smith was appointed. Watson was reappointed. Wilson was reappointed. **ACTION: CLERK OF COUNCIL**

- v. **Employee Grievance Committee-1; no applications were received for this committee.**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- vi. **Historic Columbia Foundation-1; no applications were received for this board**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- vii. **Hospitality Tax Committee-1; one application was received from::**

**Charles Aiken**

Aiken was appointed. **ACTION: CLERK OF COUNCIL**

- viii. **Procurement Review Panel-2; no applications were received for this board.**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- ix. **Township Auditorium Board-1; there is one vacancy on this board; applications were received from the following:**

**Megan Pinckney**

**Abigail Rogers**

**D. Wade Sparks**

Pinckney withdrew application. Rogers was appointed. **ACTION: CLERK OF COUNCIL**

## **10. Other Items**

### **a. REPORT OF THE TRANSPORTATION AD HOC COMMITTEE:**

- i. **Resolution designating the On-Call Engineering Teams solicitation as a significant purchase:** Council approved the Resolution to designate the On-Call Engineering Teams' solicitation as a significant purchase. The vote to reconsider failed. **ACTION: LEGAL, TRANSPORTATION, PROCUREMENT**
- ii. **Approval of the advertisement of the solicitation for the On-Call**

**Engineering Teams:** Council approved the release of the RFQ to request solicitations for the On-Call Engineering Teams. The RFQ will be advertised on July 3, 2014. The vote to reconsider failed. **ACTION: PROCUREMENT, TRANSPORTATION**

**b. REPORT OF THE DIRT ROAD AD HOC COMMITTEE:**

**i. Resolution designating the Dirt Road Paving Program solicitation as a significant purchase:** Council approved the Resolution to designate the Dirt Road Paving Program's solicitation as a significant purchase. The vote to reconsider failed. **ACTION: LEGAL, TRANSPORTATION, PROCUREMENT**

**ii. Approval of the advertisement of the solicitation for the Dirt Road Paving Program:** Council approved the release of the RFQ to request solicitations for the Dirt Road Paving Program. The RFQ will be advertised on July 3, 2014. The vote to reconsider failed. **ACTION: PROCUREMENT, TRANSPORTATION**

**c. REPORT OF THE HOSPITALITY TAX FEASIBILITY STUDIES AD HOC COMMITTEE**

**i. Sports Arena:** Council deferred this item to the July 15, 2014 Council meeting. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, CAPITAL PROJECTS**

**11. Citizen's Input:** No one spoke.

**12. Executive Session**

**a. Contractual Matter: Convention Center Agreement:** Council directed the County Administrator to explore alternatives with Legal and Finance, and bring the item back to Council at a later date. **ACTION: ADMINISTRATION, LEGAL, FINANCE**

**b. Solid Waste Disposal Contract:** Council approved this item during the Open Session. This item was not discussed in Executive Session.

**c. Project LR: Contractual Matter:** Received as information.

**d. Contractual Matter: Victim's Assistance:** Council directed Legal to explore potential courses of action Council may take with this item. **ACTION: LEGAL, ADMINISTRATION**

**13. Motion Period**

- a. **Move to direct staff to draft an ordinance to impose greater noise restrictions in unincorporated Richland County [ROSE]:** This item was sent to the D&S Committee. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, PLANNING**
  
- b. **Move that staff pursue having the appropriate provides place stickers on the County's recycling bins that enumerate what items can be recycled. Rationale: Low County citizens participation in recycling and Sonoco's ability to handle more capacity. Additionally, the County has recently moved to the larger roll out recycling bins. This will serve as a direct citizen awareness tool to promote what items can be recycled. [ROSE]:** This item was sent to the D&S Committee. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, SOLID WASTE**
  
- c. **Move that the County explore opportunities in burying power lines while penny projects are being implemented. The time to bury the lines would be when the roads and sidewalks are being built. [ROSE]:** This item was sent to the D&S Committee. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, TRANSPORTATION**
  
- d. **Resolution:** Council unanimously approved a Resolution at the request of Ms. Dickerson in honor and memory of a 101 year old constituent who passed away. **ACTION: CLERK OF COUNCIL**

**14. Adjournment:** Council adjourned at 7:47PM