



**RICHLAND COUNTY  
GOVERNMENT**  
Office of the County Administrator

**Council Actions Report  
Regular Session Council Meeting  
March 17, 2015  
6:00PM**

**Call to Order:** Rush

**Invocation:** Jeter

**Pledge of Allegiance:** Jeter

**Presentation of Resolutions**

- a. **Resolution honoring Mary and Henry Peterson for their contribution of gifts to the children served by CASA at Christmas time:** Mr. Malinowski presented a Resolution to Mary and Henry Peterson for their contributions of gifts to the children served by CASA at Christmas time.

**Approval of Minutes**

- a. **Regular Session: March 3, 2015:** Approved as published.

**Adoption of Agenda:** Adopted as published.

**Report of Attorney for Executive Sessions Items**

- a. **Contractual Matter: 208 Plan**
- b. **Contractual Matter: Palmetto Utilities**
- c. **Contractual Matter: Palmetto Utilities – 208 Plan Amendment**
- d. **Easement Acquisition Authority**
- e. **Personnel Matter**

**Citizen's Input:** Eight people spoke.

**Report of County Administrator:**



# RICHLAND COUNTY GOVERNMENT

Office of the County Administrator

- a. **Budget Update:** Mr. McDonald provided Council with an update on the County's current budgetary process. Council directed Millage Agencies to submit two budgets: a flat budget, reflecting a dollar amount; and a budget up to the cap. **ACTION: ADMINISTRATION, FINANCE**
  
- b. **Local Government Fund Update:** Mr. McDonald provided Council with a status update on current State Legislation pertaining to the Local Government Fund. Council requested that staff provide a report to Council outlining the activities of our Government Affairs Liaison (Lobbyist). **ACTION: ADMINISTRATION**
  
- c. **SLBE Certification Update:** Mr. McDonald informed Council of the report in the agenda packet from the OSBO, which updates Council on the status and activities of the SLBE and OSBO programs. Council directed staff to explore different plans for continuing the development of the OSBO and SLBE programs (i.e., quick pay program, contract sizing program, bonding and insurance program), which may include engaging Franklin Lee or an outside Consulting Firm. Staff will provide a recommended plan to Council for their consideration as soon as possible. Additionally, Council requested that staff provide the following information for their review: a projection (i.e., 3 months, 6 months, etc.) of possible accomplishments by the OSBO; a financial breakdown of county funds spent to develop the OSBO (e.g., salaries for staff, salaries and funds paid to Franklin Lee, the PDT and any additional consultants); and a justification for implementing a plan to develop the SLBE and OSBO programs further. **ACTION: ADMINISTRATION, TRANSPORTATION, PROCUREMENT, FINANCE**

## Report of the Clerk of Council:

- a. **Council Retreat Directive: Community Relations Strategic Plan:** Ms. McDaniels provided Council with information pertaining to the 2015 Council Retreat Directive for the Community Relations Strategic Plan for their consideration.

Ms. McDaniels reminded Council of the Women's Luncheon on Thursday, March 19, 2015 at Columbia College, which is being hosted by Councilmembers Dixon and Dickerson.

## Report of the Chairman:

- a. **Personnel Matter:** Executive Session item.

## Presentations



# RICHLAND COUNTY GOVERNMENT

Office of the County Administrator

- a. **Central SC Alliance:** Mike Briggs, President and CEO of Central SC Alliance, provided Council with an update on the efforts of the Central SC Alliance over the past year on behalf of the region and county.

## Open/Close Public Hearings

- a. **An Ordinance Authorizing a lease to Richland County Family Entertainment, LLC, of 20± acres of land located on a portion of TMS#17300-02-33, including all improvements which may be constructed thereon, for the operation of a water and adventure park:** No one spoke.

## 1. Approval of Consent Items

- a. **14-41MA PGM Retail, LLC HI to GC (18.04 Acres) Mill Field Rd. 22905-02-02:** Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

## 2. Third Reading Items

- a. **An Ordinance Updating the 2009 Comprehensive Plan through the adoption of a new plan for the County of Richland, pursuant to the State of South Carolina Comprehensive Planning Enabling Act of 1994:** Council gave third reading approval to the ordinance. **ACTION: CLERK OF COUNCIL, PLANNING, LEGAL**

## 3. Second Reading Items

- a. **An Ordinance Amending the Fiscal Year 2014-2015 Road Maintenance Annual Budget to appropriate Nine Hundred Thousand Dollars (\$900,000) to supplement the low volume paving program:** Council gave second reading approval to the budget amendment from the Public Works Road Maintenance Fund Balance in the amount of \$900,000.00 to supplement the Low Volume Paving Program. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, PUBLIC WORKS, ADMINISTRATION**

## 4. Report of Administration and Finance Committee

- a. **Property Acquisition Assistance:** Council approved the use of \$38,584.30 from the Planning Department's Neighborhood Improvement Program's (NIP) budget to assist Community Assistance Provider, Inc. (CAP) in acquiring the property located at 6319 Shakespeare Road, Columbia SC 29223 for the purposes of gaining site control by a nonprofit organization (CAP) and redeveloping the property to provide affordable housing. Council approval is subject to Legal review and amendment of the



**RICHLAND COUNTY  
GOVERNMENT**  
Office of the County Administrator

Memorandum of Understanding with CAP. **ACTION: LEGAL, COMMUNITY DEVELOPMENT, PLANNING, FINANCE**

**5. Report of Economic Development Committee**

- a. **Land option between Richland County and Garners Ferry Development Company:** Council approved the Option Agreement with the Garners Ferry Development Company. **ACTION: LEGAL, ECONOMIC DEVELOPMENT, FINANCE**
- b. **Pineview Industrial Park Water and Sewer Engineering Contract:** Council awarded the Pineview Industrial Park Water and Sewer engineering contract to Alliance Consulting Engineers, Inc. in the amount of \$199,650.00 which includes a 10% contingency. **ACTION: ECONOMIC DEVELOPMENT, LEGAL, FINANCE, PROCUREMENT**

**6. Report of Rules and Appointments Committee**

**a. Notification of Vacancies**

**i. Board of Zoning Appeals (2)**

Council voted to re-advertise these vacancies. **ACTION: CLERK OF COUNCIL**

**ii. Richland County Airport Commission (1)**

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

**iii. Hospitality Tax Committee (1)**

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

**b. Notification of Appointments**

**i. Accommodations Tax Committee - 2**

Council voted to appoint Randy A. Hurtt and re-appoint Sam Agee. **ACTION: CLERK OF COUNCIL**

**ii. Board of Zoning Appeals – 2**



**RICHLAND COUNTY  
GOVERNMENT**  
Office of the County Administrator

Council voted to re-appoint Christopher Sullivan and to advertise the other vacancy. **ACTION: CLERK OF COUNCIL**

**iii. Employee Grievance Committee – 3**

Council voted to re-advertise these vacancies using the correct application.  
**ACTION: CLERK OF COUNCIL**

**7. Other Items**

**a. REPORT OF THE TRANSPORTATION AD HOC COMMITTEE**

- i. Right of Way Policy Manual:** No action was taken on this item during the Open Session. Council action was taken on this item after the Easement Acquisition Authority item was discussed in Executive Session. Council adopted the Right of Way Policy Manual as presented by staff and provided in the agenda packet. The vote to reconsider failed. **ACTION: TRANSPORTATION, LEGAL, ADMINISTRATION**
- ii. Greene Street Phase I Contract:** Council awarded the Greene Street Phase I contract to the low bidder, LAD Corporation, in the amount of \$14,102,124.45 which includes a 10% contingency. The vote to reconsider failed. **ACTION: TRANSPORTATION, LEGAL, FINANCE, PUBLIC WORKS, ADMINISTRATION, PROCUREMENT**
- iii. Resurfacing Package C Contract:** Council awarded the contract for resurfacing Package C for approximately 3 miles of county maintained roads to the low bidder, Carolina Bridge, in the amount of \$1,480,182.61 with includes a 10% contingency. The vote to reconsider failed. **ACTION: TRANSPORTATION, LEGAL, FINANCE, PUBLIC WORKS, ADMINISTRATION, PROCUREMENT**
- iv. Town of Blythewood Project Revision Request:** Council approved the removal of the Blythewood Road Widening Project and replacing it with the projects presented by the Town of Blythewood, and included in the agenda packet. The vote to reconsider failed. **ACTION: TRANSPORTATION**
- v. TPAC Mission:** Council approved sending the existing TPAC members their mission statement with a survey asking whether they intend to continue serving with the current mission statement as written. **ACTION: TRANSPORTATION**



**RICHLAND COUNTY  
GOVERNMENT**  
Office of the County Administrator

**b. REPORT OF THE SEWER AD HOC COMMITTEE**

- i. Future Direction of Utilities:** Council directed staff to hire a consultant to update the Water Master Plan and the Sewer Master Plan. **ACTION: UTILITIES, PROCUREMENT, FINANCE, ADMINISTRATION**
- ii. Lower Richland Sewer:** Council directed staff to move forward with the citizen survey once the survey is approved by Councilman Jackson and Councilman Washington, and to identify funding to waive all tap and connection fees prior to construction. The vote to reconsider failed. **ACTION: UTILITIES, CLERK OF COUNCIL, PUBLIC INFORMATION, ADMINISTRATION**
- iii. Contractual Matter: 208 Plan:** Executive Session item.
- iv. Contractual Matter: Palmetto Utilities:** Executive Session item.
- v. Contractual Matter: Palmetto Utilities - 208 Plan Amendment:** Executive Session item.

**8. Citizen's Input:** One person spoke.

**9. Executive Session**

- a. Contractual Matter: 208 Plan:** Council directed staff to proceed as discussed in Executive Session. **ACTION: LEGAL, UTILITIES, ADMINISTRATION**
- b. Contractual Matter: Palmetto Utilities:** Council directed staff to proceed as discussed in Executive Session. **ACTION: LEGAL, UTILITIES, ADMINISTRATION**
- c. Contractual Matter: Palmetto Utilities – 208 Plan Amendment:** Council directed staff to proceed as discussed in Executive Session. **ACTION: LEGAL, UTILITIES, ADMINISTRATION**
- d. Easement Acquisition Authority:** Council directed staff to proceed as discussed in Executive Session. The vote to reconsider failed. **ACTION: LEGAL, TRANSPORTATION, ADMINISTRATION**
- e. Personnel Matter:** No action taken.

**10. Motion Period**



# RICHLAND COUNTY GOVERNMENT

Office of the County Administrator

- a. **Move approval by unanimous consent for a Resolution honoring Aundrai Holloman, Executive Director of the Township Auditorium. The revitalization of this facility under his direction has resulted in the Township Auditorium being recognized as one of the top performance venues in the southeast. [PEARCE, DIXON, MALINOWSKI, DICKERSON, JETER, JACKSON, RUSH, LIVINGSTON, MANNING, ROSE and WASHINGTON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
- b. **Direct the Administrator to move forward with a disparity study no later than April 1, 2015 [WASHINGTON]:** Council directed the County Administrator to develop the scope of work for the disparity study and put the framework in place for the RFP for the disparity study by the first Council meeting in April 2015. **ACTION: ADMINISTRATION, PROCUREMENT**
- c. **Council to establish "SLBE Program Goal Setting Committee" [WASHINGTON]:** This item was sent to the Office of Small Business Opportunity (OSBO) Ad Hoc Committee. **ACTION: PROCUREMENT, CLERK OF COUNCIL**
- d. **Resolution Honoring Tri-County Electric's 75th Anniversary.** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
- e. **Develop a Mentor Protégé Program and a Monitoring Advisory Council to work with the SLBE and OSBO Office [JACKSON]:** This item was sent to the Office of Small Business Opportunity (OSBO) Ad Hoc Committee. **ACTION: PROCUREMENT, CLERK OF COUNCIL**

**11. Adjournment:** Council adjourned at 9:21PM.