

TRANSPORTATION PENNY ADVISORY COMMITTEE MEETING
MONDAY, DECEMBER 16, 2013
2020 HAMPTON STREET, 4TH FLOOR CONFERENCE ROOM



Richland County
TRANSPORTATION PENNY

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT: Hayes Mizell, Carol Kososki, DeTreville (Trevor) Bowers, III, Natalie Britt, Derrick Huggins, Elise Bidwell, James Faber, Bill Wiseman, Todd Avant, and Paul Livingston

OTHERS PRESENT: Councilman Kelvin E. Washington, Sr., Rob Perry, Chris Gossett, Tony McDonald, Justine Jones, Buddy Atkins, Ismail Ozbek, and Monique Walters

CALL TO ORDER

The meeting was called to order at approximately 5:00 p.m.

APPROVAL OF MINUTES

- ☀ **November 19, 2013** – Mr. Mizell suggested that the minutes include a commitment to hold more community meetings in the Lower Richland area.

The minutes were unanimously approved as amended.

CITIZENS' INPUT

Mr. Karl Rouse spoke regarding the smaller buses being implemented by the COMET.

TRANSPORTATION PENNY UPDATE

- ☀ **Deputy Transportation Director:** Mr. Perry stated that Mr. Chris Gossett has been hired to fill the Deputy Transportation Director position.
- ☀ **Consultant Selections:** Mr. Perry stated the 5 teams that submitted proposals for the Program Development Team are as follows: Team Michael Baker; Team CECS; Team EnviroAgScience, Team ICA, and Team Kahn.

Mr. Gossett stated the following firms submitted proposals for the On-Call Engineering contracts: ICE; STV; ICA; CDM; Baker; Mulkey; Kimley-Horn; Weston & Sampson; Thomas & Hutton; HGBD; Neel-Schaffer; DRMP; Dennis Corp.; Davis & Floyd; AMEC; Mead & Hunt; URS; CECS; AECOM; Gensis; Hybrid; and Chao.

- ✿ **Selection Schedule:** Mr. Perry stated at the December 17th Council meeting the top Program Development Teams will be presented; January 6th the short-listed teams will make their presentations to Council; and at the January 7th Council meeting the Program Development Teams is scheduled to be selected.

Mr. Mizell inquired as to the selection process for the Program Development Teams.

In response, Mr. Perry stated the proposals were due on December 4th and the selection committee met on December 13th to review the proposals and consolidate their scores. The short-listed teams were presented to the Transportation Ad Hoc Committee on December 16th.

- ✿ **Program Update:** Mr. Perry stated that Council took action to approve the contract for a mitigation solution for the entire program. The contract is being reviewed by legal staff. Once the contract has been executed a press release will be distributed.

OTHER BUSINESS

Ms. Kososki inquired about the public outreach efforts. In response, Mr. Perry stated that there will be a link on the website with up-to-date information regarding the penny projects. Information regarding the link will be included in resident's tax bills. In addition, the Program Development Team will have a public outreach component.

Ms. Bidwell stated that there needed to be another way to reach residents besides the website.

Mr. Mizell inquired about the timing of a financial audit. A discussion took place. The consensus from the discussion was there will be at a minimum an annual financial audit.

REMINDER—NEXT MEETING: MONDAY, JANUARY 13, 2014 AT 5:00 PM

ADJOURN

The meeting adjourned at approximately 5:35 PM.