

Transportation Penny Advisory Committee
October 28, 2019 – 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

CALL TO ORDER – Mr. Simoneaux called the meeting to order at 5:30 PM

APPROVAL OF MINUTES

A. **September 23, 2019** – The minutes were approved unanimously.

PUBLIC COMMENT – No one signed up to speak.

OFFICE OF SMALL BUSINESS OPPORTUNITIES UPDATE

- ◇ **Executive Summary:** This report is submitted pursuant to Ordinance(s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories: Construction Services, Professional Services, Non-Professional Services, Engineering Services, Architectural Services, and Wholesale Operations.
- ◇ **Purpose:** The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payments to contracted SLBEs.
- ◇ **Analysis:** SLBE Certified Firms (Active Certification) – 97 Firms
- ◇ **Contract Participation:**
 - Payments to SLBE Certified - \$38,383,126
 - Payments to Uncertified Firms - \$151,503,956
 - Total - \$189,887,082
- ◇ **Department Outlook:**
 - i. *Facilitating increase in County wide SLBE utilization in County wide contracts*
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
 - ii. *Continued review of PDT SLBE Contractual Compliance*
- ***Business Development***
 - i. *OSBO Website Highlights*
 - ii. *Highlighted Articles*
 - ❖ *Featured Story*
 - ❖ *Winners of OSBO Power Up Pitch Competition*
 - iii. *Participated in the SBA, HBCU Entrepreneurship Summit at Benedict College, September 18*

- iv. *Attended the Bid Opening for Greene Street Phase II, September 18*
- v. *Participated in the SC Access Conference 2019, held at Benedict College, September 30*
- vi. *Participated in the Cross Function Meeting, October 2*
- vii. *Participated in the Pre-Construction Meeting for North Springs Rd/Harrington Rd Intersection Project, October 3*
- viii. *Participated in the I Won't Starve Entrepreneur Event at Midlands Technical College Northeast, October 5*
- ix. *Attended 2019 Live21Lead Columbia Leadership Conference at Richland 2 Institute of Innovation (R2i2), October 11*
- x. *Conducted 2 site visits*

- **Certification & Compliance:**

(Projects Completed)

- i. *Completed five (5) new certifications and two (2) renewals. There are two (2) new certifications pending and one (1) re-certifications pending*
- ii. *Conducted five (5) site visits*
- iii. *Attended several meetings with OSBO staff members during the month of September - October*

- **Program Coordinator**

- i. *Reconciled/posted multiple payments to prime and subcontractors*
- ii. *Number of payments due to prime, 126*
- iii. *Number of payments due to subcontractors, 114 (August – September)*

- **Outreach**

- i. *Vendor at the Small Business Administration, HBCU Entrepreneurship Summit at Benedict College, September 18*
- ii. *Attended the Bid Opening for Greene Street Phase II, September 18*
- iii. *Attended Transportation Ad Hoc Committee Meeting*
- iv. *SC Business Collaborative Committee meeting*
- v. *Participated in the SC Access Conference 2019, held at Benedict College, September 30*
- vi. *Participated in the Cross Function Meeting, October 2*
- vii. *Attended 2019 Live21Lead Columbia Leadership Conference at Richland 2 Institute of Innovation (R2i2), October 11*
- viii. *Conducted 1 site visit*
- ix. *Conference call with USDOT Women in Transportation Initiative to increase participation of women in the nation's transportation industry*

TRANSPORTATION PROGRAM UPDATE

- ◇ Council Approvals:

- Council voted to withhold any remaining management fees from the PDT's last 2 invoices
- Council directed that staff contact the multiple property owners of 133 dirt roads that have dropped from the Dirt Road Program in accordance with the County Ordinance

- Council approved the Greenway recommendations the PDT made in March 2019; pending 3 readings and a public hearing
- Council approved Recommendation to Award to Construction – Green Street Phase 2

◇ Preconstruction Update:

- Procurement Items
 - *Polo Road SUP advertised on September 30, 2019*
 - *Awaiting advertisement of Resurfacing Package R (provided to County in May 2019)*
 - *Awaiting advertisement of Clemson Road Sidewalk (provided to County on September 6, 2019)*
 - *Awaiting advertisement of Polo Road Shared Use Path (provided to County on September 6, 2019)*
 - *Awaiting advertisement of Harrison Road Sidewalk (provided to County on September 6, 2019)*
 - *Advertise Garners Ferry/Harmon & Screaming Eagle/Percival Intersections (available in October)*
 - *Advertise Decker/Woodfield NIP Faraway Sidewalk (available in October)*
 - *Advertise Dirt Road Package K (available in October)*
 - *Advertise Atlas Road Widening (available in late 2019)*
 - *Advertise Blythewood Road Widening Phase I (available in late 2019)*
- Blythewood Area Improvements (Creech Connector and McNulty) – OET has delivered scope and fee to complete design. Negotiations have been conducted and awaiting County staff direction to proceed.
- Percival Road Sidewalk – Subsurface Utility Engineering has been completed. OET is evaluating conflicts with drainage and will need to make design changes.
- Clemson/Sparkleberry Intersection – PDT has submitted revised design (Modified Quadrant) to SCDOT who has approved concept. Project is positioned to be advanced.
- Broad River Road Widening – Project has been completed through draft 65% plans. Per County direction, project placed on hold while Council considers modifying projects and Program funding.
- Bull/Elmwood Intersection – *Right of Way acquisition is in process and nearly complete, except for one tract (Church of God). It is expected Final Construction Plans will be approved by SCDOT in October 2019. Pending the County moving forward with condemnation, the project could be advertised for construction in late 2019.*
- Gills Creek Greenway – *Phase 2 and 3 70% Right of Way have been delivered and are under review*

◇ Construction Update

- Clemson Road Widening – *Construction is 45% complete and continues to include clearing and grubbing, earthwork and some drainage activities*
- North Main Street – *Project is approximately 70% complete. Drainage installation progressing north of Sunset toward Monticello. Due to utility conflicts and delays, construction completion is anticipated to be late 2020*
- Shop Road Extension Phase 1 – *The entire project is complete and open to traffic. A final inspection was conducted 10-14-19.*

- 3 Rivers Greenway – Installation of the concrete pathway remains 99% complete. Remaining work includes construction of the Fire/Rescue building and project punchlist items. Additional coordination will be required to accommodate Railroad comments regarding pathway's encroachment into Railroad Right of Way. This issue will delay completion an undetermined amount of time.
- Magnolia/Schoolhouse Sidewalks – Contractor has re-started work on Magnolia. No work to date on School House Road
- Dirt Road Packages G and H and I (16 roads) – Construction continues.
- Koon Sidewalk – Construction is complete, pending completion of punchlist items.
- Pedestrian Improvement Projects – Construction is complete, pending completion of punchlist items.
- Candlewood NIP Phase 3 – Construction is 75% complete and is scheduled to be completed in November 2019
- SERN – Construction is approximately 5% complete and clearing and grubbing has been completed for the new roadway. Project delayed due to utility conflicts.
- Broad River Neighborhood – Construction is 40% complete and continues with installation of storm drainage.
- Resurfacing O (39 roads) – Construction is complete, pending completion of punchlist items.
- Resurfacing P (80 roads) – Construction is 30% complete and continues.
- Koon Sidewalk – Construction is complete, pending completion of punchlist items.
- Pedestrian Improvement Projects – Construction is complete, pending completion of punchlist items.
- North Springs/Harrington Intersection – Awaiting County signature of construction contracts
- Resurfacing Package Q – Awaiting County signature of construction contracts.

◇ Miscellaneous:

- A Transportation Ad Hoc Committee meeting was held on October 22, 2019 at 1:00.
- The PDT contract expires November 3, 2019 and management of the Program will be performed “in-house” by County staff.
- The County has issued 3 separate Requests for Qualifications for On-Call Engineering (18 submittals), Construction Inspection (16 submittals), and Staff Augmentation.
- Depending on consultant selections and Council guidance on Program funding decisions, project development will be available to be resumed for the following projects which have been inactive: Blythewood Area Improvements, Lower Richland Blvd. Widening, Polo Widening, Spears Creek Widening, Clemson/Sparkleberry Intersection, Shop Road Extension Phase 2, Broad River Corridor NIP, Trenholm Acres/Newcastle NIP, Crane Creek Greenway, Gills Creek Greenway B and C, Smith/Rocky Branch Greenway, Bikeway Sharrows, and Bikeway Road Diets.

Mr. Gordge inquired if the Transportation Department feels confident with taking over the Transportation Penny Program in November.

Mr. Niermeier stated he believes the transition has been successful.

Mr. Epting inquired about when the SCDOR audit will be released.

Mr. Niermeier stated he could not comment on that, and he did not know the answer.

Mr. Epting inquired if the County's legal department reviewed the contract to ensure that it was appropriate to withhold payment to the PDT. He stated Richland County has a contract with the PDT to pay them for the work they execute. If the work was not necessarily within the referendum, is the PDT's responsibility to bear those costs, or would it be Richland County's responsibility.

Mr. Niermeier stated he would have to defer that to Legal or the County Administrator.

Mr. Epting stated he hoped the PDT's cash flow was going to be all right.

Mr. Beaty stated the greatest impact would be for the smaller firms that are a part of the team.

Mr. Epting inquired if the dirt roads that we have to re-design are because the initial designs were insufficient, incomplete, or not up to the contractual standard.

Mr. Niermeier stated there were a number of issues. Some had to do with the design, and some had to do with right-of-ways or were foundationally wrong.

Mr. Simoneaux inquired if there is an update on the legal action against the prior contractor.

Mr. Niermeier stated he believes there was legal action taken against the contractor, but he has not heard anything about it in the past year.

Mr. Epting inquired if the County has had any luck on getting the SCDOT to waive the utility relocation requirements.

Mr. Niermeier stated there have been many discussions to try to come to a solution, but a definitive decision has not been made.

Mr. Simoneaux inquired as to which Greenways they do not feel are feasible.

Mr. Beaty stated the recommendation is:

- Gills Creek – To move the monies from Gills Creek B and C to Gills Creek A
- Smith/Rocky Branch – Only build the section on Rocky Branch from Olympia Avenue to the Congaree River and tie into the Granby Greenway
- Crane Creek – Move the monies from the 2 sections to 1 section; such that it would begin at the Three Rivers Greenway, go upstream of the Broad River Road, across under the railroad tracks and tie into where Clement Road comes down and changes name.
- Dutchman Boulevard – It has been completely built upon by the neighborhood, an apartment complex and industry
- Woodbury/Old Leesburg – Recommend that it not move forward; was insufficiently funded and the impacts would be too great to construct
- Polo/Windsor – Move into design
- Columbia Mall – Coordinated with the school district and we could potentially tie into Jackson Creek Elementary as an educational environment

THE COMET PROGRAM UPDATE

◇ Financial Highlights

Total Revenue: YTD - \$2.36M compared 2/12 of annual budget at -\$4.97M; total YTD collections average -8% of annual budgeted amount

Total Expenses: YTD - \$3.97M compared to 2/12 of annual budget of \$4.97M; total YTD expenditures represent an average -13% of annual budget

- ◇ DBE Report July 2019 – Mr. Andoh stated Transdev Services, Inc.’s goal is to be at 25.9% by June 2020. At this time, they are at 27.7%.
- ◇ So far 18 Tolar shelters and 1 Brasco shelter have been installed. There are still 2 Tolar shelters and 4 Brasco shelters that be need to be installed on Two Notch at Rivkin and Sandhills Library – Fashion Drive.

OTHER BUSINESS – Mr. Simoneaux was elected as Chair and Mr. Gordge was elected as Vice Chair.

Next Scheduled Meeting: November 25, 2019 – 2020 Hampton Street

ADJOURN – The meeting adjourned at approximately 6:45 PM