

# Minutes of



## RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE May 5, 2009 5:00 PM

### MEMBERS PRESENT:

Member	Chair, Bill Malinowski
Member	Valerie Hutchinson
Member	Kelvin Washington

**ALSO PRESENT-** Milton Pope, Larry Smith, Roxanne Matthews, Monique Walters

### CALL TO ORDER

The meeting was called to order at approximately 5:02 p.m.

### APPROVAL OF MINUTES

**Rules and Appointments Committee March 17, 2009**-the minutes were approved as submitted.

### ADOPTION OF AGENDA

Agenda was adopted as submitted.

### INTERVIEWS

**Employee Grievance Committee**-the interview for one position began at approximately 5:10 pm; William T. Young was the applicant.

**Hospitality Tax Committee**- the interview for one position was not held; the applicant, Scott M. McCarthy was unable to attend due to a prior commitment.

### ITEMS FOR ACTION

**Electronic Participation-** Mrs. Hutchinson, seconded by Mr. Washington accepted the language on page 15 of the agenda and forwarded the application to Council

**Employee Grievance Committee-Procedures/Guidelines for Committee Members-** the draft of a confidential agreement was distributed to the Committee. The Committee recommended forwarding the draft to Council for their input, and council submit their suggestions to the Rules & Appointments Committee by May 19, 2009.

**Richland County Library Board-**The Committee recommended the following motion be made to Council: In effort to enable a smooth transition, and due to the appointment of a new Executive Director, the committee recommended no action be taken at this time to advertise expired board members positions for those wishing to continue to serve.

## **DISCUSSION**

**Richland County/City of Columbia Animal Care Advisory Committee**  
**Appointments-2-**the Committee recommended advertising the positions, citizens be appointed to the committee, and develop the language for the committee duties.

## **OTHER ITEMS**

### **Boards, Commissions, Committees Previously Advertised with Vacancies**

- Accommodations Tax Advisory Committee-2 (Applicants must be employed in the Lodging Industry)
- Building Codes Board of Adjustments & Appeals-1 (Applicant must be an architect)
- Employee Grievance Committee-2
- Historic Columbia Foundation-1
- Internal Audit Committee-1

These items were recommended for re-advertising.

## **ADJOURNMENT**

The meeting adjourned at approximately 5:50 pm.

Minutes transcribed by Monique Walters