

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



RULES AND APPOINTMENTS COMMITTEE

June 21, 2016
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:01

APPROVAL OF MINUTES

June 7, 2016 – Ms. Dixon moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Manning, to adopt the agenda as published. The vote in favor was unanimous.

NOTIFICATION OF APPOINTMENTS

a. Employee Grievance – 1

Mr. Manning moved, seconded by Ms. Dixon, to appoint Mr. James H. Hill to the Employee Grievance Committee. The vote in favor was unanimous.

ITEMS FOR ACTION

- a. **Based on Richland County guideline and grievance procedure I move that after all grievance committee hearings are held within the required timeline that the Administrator update and notify Council at the next available Council meeting. This also includes any notices of lawsuits or legal matters. Note: Recently Council was notified of a ruling more than one year later. If there is a timeline for the employee, the chair of the grievance committee and the committee then there must be a timeline to notify Council [JACKSON and MALINOWSKI]** – Mr. McDonald stated staff had discussed the matter and it is suggested to allow 30 calendar days for Administration to place the grievance recommendation on the Council agenda. The exception would be during the Council recess and/or when a regularly scheduled Council meeting is not held within that timeframe.

Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Michelle Onley
Tony McDonald
Roxanne Ancheta

Rules & Appointments Committee

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Mr. Manning moved, seconded by Ms. Dixon, to direct Administration staff to draft language and bring back to committee at the July 12th Rules and Appointment Committee meeting.

Mr. Malinowski requested the draft language to be placed in the committee agenda.

ADJOURNMENT

The meeting adjourned at approximately 4:14 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council