

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



RULES AND APPOINTMENTS COMMITTEE

April 19, 2016
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:00

APPROVAL OF MINUTES

April 5, 2016 – Ms. Dixon moved, seconded by Mr. Malinowski, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Malinowski, to adopt the agenda as published. The vote in favor was unanimous.

ITEMS FOR ACTION

- a. **Terms of Service** – Ms. Dixon moved, seconded by Mr. Manning, to approve this item. The vote in favor was unanimous.
- b. **Membership Requirements for Business Service Center Appeals Board**
 1. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 2, Administration; Article VII. Boards, Commissions and Committees; Section 2-332. Boards, Commissions and Committees Created; Subsection (L), Richland County Business Service Center Appeals Board; Paragraph (2), Membership; so as to revise the membership requirements of the Business Service Center Appeals Board [FIRST READING]** – Mr. Manning moved, seconded by Ms. Dixon, to approve this item. The vote in favor was unanimous.

ITEMS FOR DISCUSSION

- a. **All motions must be posted a minimum of 24 hours before a scheduled Council meeting. Note: When Council made this change it was to eliminate any surprise or intent of secrecy. It eliminated Chairs of committees**

Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Kimberly Roberts
Michelle Onley

ITEMS FOR DISCUSSION

adding motions to an agenda before the meeting without notice. The change was for all motions not some. [JACKSON] – Mr. Manning expressed concern with the portion of the motion that states “all motions not some”. The concern is this would severely limit the ability to make a motion for time sensitive items or matters of substance.

Mr. Malinowski stated this matter is addressed in the current Council Rules.

This item will be placed on the May 17th Rules and Appointments agenda for action.

- b. Based on Richland County guideline and grievance procedure I move that after all grievance committee hearings are held within the required timeline that the Administrator update and notify Council at the next available Council meeting. This also includes any notices of lawsuits or legal matters. Note: Recently Council was notified of a ruling more than one year later. If there is a timeline for employee, the chair of the grievance committee and the committee then there must be a timeline to notify Council [JACKSON and MALINOWSKI]** – Mr. Manning inquired if Council receives a report on all grievance hearings.

Additionally, what is the timeline for the grievance process?

The Clerk’s Office is to research the timeline for the grievance process and report back at the May 17th Rules and Appointments Committee meeting.

ADJOURNMENT

The meeting adjourned at approximately 4:16 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council