RICHLAND COUNTY

RULES & APPOINTMENTS COMMITTEE AGENDA



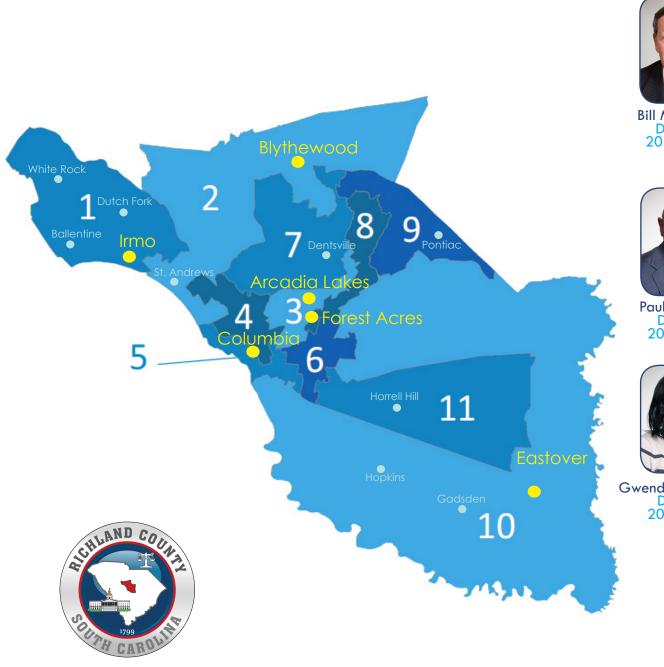
Tuesday, OCTOBER 20, 2020

3:30 PM

ZOOM MEETING

The Honorable Bill Malinowski, Chair	County Council District 1
The Honorable Gwendolyn Kennedy	County Council District 7
The Honorable Chakisse Newton	County Council District 11

RICHLAND COUNTY COUNCIL 2020





Bill Malinowski District 1 2018-2022



Joyce Dickerson District 2 2016-2020



Yvonne McBride District 3 2016-2020



Paul Livingston District 4 2018-2022



Allison Terracio District 5 2018-2022



Joe Walker, III District 6 2018-2022



Gwendolyn Kennedy District 7 2016-2020



Jim Manning District 8 2016-2020



Calvin "Chip" Jackson District 9 2016-2020



Dalhi Myers District 10 2016-2020



Chakisse Newton District 11 2018-2022



Richland County Rules & Appointments Committee

October 20, 2020 - 3:30 PM Zoom Meeting 2020 Hampton Street, Columbia, SC 29201

1. CALL TO ORDER

The Honorable Bill Malinowski

2. APPROVAL OF MINUTES

The Honorable Bill Malinowski

a. September 15, 2020 [PAGES 6-9]

3. <u>ADOPTION OF AGENDA</u>

The Honorable Bill Malinowski

- 4. <u>INTERVIEWS</u>
 - a. Central Midlands Regional Transit Authority 1
 - a. Shawn Keith [PAGES 10-11]
 - b. Roger Leaks, Jr. [PAGES 12-13]
 - c. Gary Hopper [PAGES 14-15]
 - d. Lynn Jackson [PAGES 16-19]
 - e. Christopher Lawson [PAGES 20-21]

5. ADJOURNMENT

The Honorable Bill Malinowski



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council Rules and Appointments Committee September 15, 2020 – 4:00 PM Zoom Meeting

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair and Chakisse Newton

OTHERS PRESENT: Allison Terracio, Michelle Onley, Leonardo Brown, Ashley Powell, Brad Farrar, Angela Weathersby, Tamar Black and Kyle Holsclaw

1. **CALL TO ORDER** - Mr. Malinowski called the meeting to order at approximately 4:00 PM.

2. APPROVAL OF MINUTES -

- a. <u>July 14, 2020</u>
- b. <u>July 21, 202</u>0

Ms. Newton inquired if the Clerk's office could include the council rules on-line for the public.

Ms. Onley confirmed that she would work on posting them.

Ms. Newton moved, seconded by Mr. Malinowski, to approve the minutes as distributed.

Favor: Malinowski and Newton

The vote in favor was unanimous.

3. <u>ADOPTION OF AGENDA</u> – Ms. Newton moved, seconded by Mr. Malinowski, to adopt the agenda as published.

In Favor: Malinowski and Newton

The vote in favor was unanimous.

INTERVIEWS/APPOINTMENT -

Mr. Malinowski stated that Candidate .1 for the Central Midlands Council of Governments withdrew their application so there will only be two interviews today.

a. Board of Zoning and Appeal – 1

Dr. Todd Beasley was interviewed for the vacancy.

This vacancy will be re-advertised.

b. Central Midlands Council of Governments - 3

Ms. Julie-Ann Dixon withdrew her application, and Dr. Todd Beasley was interviewed for the vacancy.

Ms. Newton moved, seconded by Mr. Malinowski, to recommend appointing Dr. Todd Beasley to the Central Midlands Council of Governments.

In Favor: Malinowski and Newton

The vote in favor was unanimous.

c. Music Festival – 2

Ms. Kurtina J. Ricketts was interviewed for the vacancy.

Mr. Malinowski moved, seconded by Ms. Newton, to hold this item in committee.

In Favor: Malinowski and Newton

The vote in favor was unanimous.

NOTFICATION OF VACANCIES

- a. Accommodations Tax Five (5) Vacancies (ONE applicant must have a background in the lodging industry, THREE applicants must have a background in the cultural industry, and ONE applicant will fill an At-large seat)
- b. Airport Commission Three (3) Vacancies (ONE applicant must reside within the Rosewood, Shandon, or Hollywood-Rose Hill-Wales Garden neighborhoods)
- c. Board of Assessment Appeals One (1) Vacancy
- d. Building Codes Board of Appeals Six (6) Vacancies (ONE applicant must be from the Architecture Industry, ONE from the GAS Industry, ONE from the Building Industry, ONE from the Contracting Industry & TWO from Fire Industry as alternates)
- e. Business Service Center Two (2) Vacancies (ONE applicant must be from the Business Industry and ONE applicant must be a CPA)
- f. Central Midlands Council of Governments Three (3) Vacancies
- g. CMRTA One (1) Vacancy (Applicant familiar with COMET System and fiduciary experience preferred)
- h. Community Relations Council Eight (8) Vacancies

- i. East Richland Public Service Commission Two (2) Vacancies
- j. Employee Grievance Committee Six (6) Vacancies (MUST be a Richland County employee; 1 seat is an alternate)
- k. Hospitality Tax Four (4) Vacancies (TWO applicants must be from the Restaurant Industry)
- l. Internal Audit Committee Two (2) Vacancies (applicant with CPA preferred)
- m. LRADAC Two (2) Vacancies
- n. Music Festival Two (2) Vacancies
- o. Procurement Review Panel Two (2) Vacancies –(One applicant must be from the public procurement arena & one applicant must be from the consumer industry)
- p. Richland Library Board of Trustees One (1) Vacancy
- q. Richland Memorial Hospital Board of Trustees Two (2) Vacancies
- r. River Alliance One (1) Vacancy
- s. Transportation Penny Advisory Committee (TPAC) Three(3) Vacancies

Ms. Newton inquired if the decisions today would affect the number of vacancies that would be advertised.

Ms. Onley responded that the vacancies excluded any action by the committee at today's meeting.

Ms. Newton inquired if any appointment was made at any time prior to publication, would the number of vacancies be adjustable prior to advertisement.

Mr. Malinowski stated that it could be part of the motion that is recommended to council.

Ms. Newton moved, seconded by Mr. Malinowski, to advertise/re-advertise for the vacancies.

In Favor: Malinowski and Newton

The vote was unanimous.

ITEMS FOR ACTION

- a. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] No action was taken.
- b. Unless there are truly extenuating circumstances agenda items should not be listed as "Title Only".

 (Somebody was late getting it to us is not extenuating). This only gives the public two opportunities to see an item prior to final approval by Council when in fact there should be three [MALINOWSKI]

 No action was taken.

- c. <u>Consider moving the Horizon meeting to Tuesday and have delivery of finished agendas to Council</u> members by Thursday close of business No action was taken.
- d. Boards, Committees and Commissions Descriptions and Duties No action was taken.

ITEMS FOR DISCUSSION

- a. Once Council approves an action no Council member is to individually go to a staff member in an effort to accomplish/change something that was not in the approved information by Council [MALINOWSKI] No action was taken.
- **ADJOURNMENT** The meeting adjourned at approximately 5:00 PM.



Applicant MUST reside in Richland County.

Name: Shawn V. Keith
Home Address: 1108 Walden Place Dr. Elgin (RICHLAND County
Telephone: (home) 803 767 3547 (work)
Office Address: SAME AS Above
Email Address: Ski87@ gahoo. com
Educational Background: MA Management
Professional Background: Director level positions in Human Services ons
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Central Midlands Regional Transit Authority
Reason for interest: PASSIM to help public transit succeed.
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
Laadership, collaboration, team player, visionary
Motivator, creativity, program implementation
Presently serve on any County Committee, Board or Commission?
Any other information you wish to give? Resume upon request
Recommended by Council Member(s):
Hours willing to commit each month: As Needed

CONFLICT OF INTEREST POLICY

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

checking yes does not automatically prec	lude you from consideration for appointment.	
<u>Yes</u>	<u>No</u>	
STATEMENT OF FINA	NCIAL OR PERSONAL INTERESTS	
	erest in any business or corporation (profit or not-for by the actions of the Committee, Board or Commission	
Yes	No	
If so, describe:		
Applicant's Signature	Date 6/1/2020	
	Return to: Office Box 192, Columbia, SC 29202. mation, call 576-2060.	

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

	Applications are current for one year.
	Staff Use Only
	Date Received: 4-4 2020 Received by:
2	Date Sent to Council:
-	Status of Application: Approved 11 2 Denied On file



Applicant MUST reside in Richland County.

Name: Roger Leaks, Jr.
Home Address:4519 Robney Drive , Columbia, SC29209
Telephone: (home) 803 776-6835 (work) 803 414-4175
Office Address: N/A (Retired)
Email Address: Rogerleaks@outlook.com
Educational Background: College plus 18 hours, US Army Command and General Staff College
Professional Background: School teacher, (Ret) Army Colonel, Corp employee & sm bus owner
Male Female Age: 18-25 Over 50 Over 50 M
Name of Committee in which interested: Central Midlands Regional Transit Authority (COMET)
Reason for interest: to continue growing the COMET, through knowledge, expertise & dedication
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission: Leadership, experience, knowledge and dedication. I know the system, personnel, riders, expectations and how to deliver services and protect resources.
Presently serve on any County Committee, Board or Commission? The COMET Board
Any other information you wish to give? Currently, Board Chair; Chair, Covid-19 Ad Hoc Cmte.
Recommended by Council Member(s): Paul Livingston ;
Hours willing to commit each month: Total hours needed to accomplish the mission

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

<u>Yes</u>	<u>No</u> _X	
STATEMENT OF FI	NANCIAL OR PERSONAL INTERESTS	
	l interest in any business or corporation (profit or not- ed by the actions of the Committee, Board or Commis	
Yes	No_X	
If so, describe:		
Roger Leaks, Jr. Applicant's Signature	21 September 2020 Date	
· · · · · · · · · · · · · · · · · · ·	Return to: ost Office Box 192, Columbia, SC 29202. nformation, call 576-2060.	

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

	S	taff Use Only	
	Date Received: 10/2/2020	Received by:	Tamar Black
2	Date Sent to Council:		
	Status of Application:	☐ Denied	☐ On file



Applicant MUST reside in Richland County.

Name: GARY W. Hopper
Home Address: 1809 NUNAMAKER DR. Columbia, S.C. 29210
Telephone: (home) 803-528-1347 (work)
Office Address: W/A
Email Address: Poplude 46 QyAhoo. Com
Educational Background: High School
Professional Background: Bus Driver
Male
Name of Committee in which interested: (eutral Midlands Regional Transit Authority
Reason for interest: No Bus Drivers ON BOARd
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
29 Years Driving City Bus In Columbia
Presently serve on any County Committee, Board or Commission?
Any other information you wish to give?
Recommended by Council Member(s): Tayce Dickerson
Hours willing to commit each month: Auy

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled n checking yes does not automaticali		
<u>Yes</u>	<u>No</u> X	
STATEMENT OF	FINANCIAL OR PERSONAL	L INTERESTS
Do you have any financial or person profit) that could be potentially afformations and the potential of the	•	~ ~
Yes	NoX	
If so, describe:		
Henry W. Henry Applicant's Signature		-
Clerk of Council,	Return to: , Post Office Box 192, Columbi or information, call 576-2060.	
One form must be submitted for	r each Committee, Board or Conto serve.	nmission on which you wish
Applic	cations are current for one yea	r.
Date Received: 6-4-20	Staff Use Only Received by:	Day

□ Approved 15 of Denied

On file

Date Sent to Council:

Status of Application:



Applicant MUST reside in Richland County.

Name: Lynn A- Jackson
Home Address: 137 Mayzola Road Elgin, SC 29045
Telephone: (home) 603 552-7765 (work) (work) (803) 385-6334
Office Address: 109 Hinton Street Chester, SC 29706
Email Address: Lynn Jackson 2010 & Yahoo. Com
Educational Background: M. Ed. From Clemson Univ. B.S. From Benedict College
Professional Background: 18 years as a teacher, coach and administrator
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: CMRTA (lentral Midlands Regional Transit Auth.)
Reason for interest: To further the goals and objectives of Richland County to frovide more harmony
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
I have served on various boards for fatherhood and
my fraternity. Also, involved in my church and civic groups.
Presently serve on any County Committee, Board or Commission?
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 10+ plus

CONFLICT OF INTEREST POLICY

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condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.
Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.
Yes No 2009-Bigong in STATEMENT OF FINANCIAL OR PERSONAL INTERESTS
STATEMENT OF FINANCIAL OR PERSONAL INTERESTS
Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?
Yes No
If so, describe: NA
Applicant's Signature Return to: Clerk of Council, Post Office Box 192, Columbia, SC 29202. For information, call 576-2060.
One form must be submitted for each Committee, Board or Commission on which you wish to serve.
Applications are current for one year.
Date Received: 4-14-2020 Received by:

On file

Date Sent to Council:

Status of Application:

☐ Approved

Lynn Jackson

137 Mayzola Road Elgin, South Carolina 29045 Contact # 803-552-7765
Permanent Resident of the USA
<u>LynnJackson2010@Yahoo.com</u>

OBJECTIVE

To obtain a challenging position as an administrator or teacher in the educational field.

BRIEF PROFILE

- A educational Specialist with research & analytical skills, capable of interacting at all levels to devise innovative solutions in an educational & industrial setting
- 18 years experience in educational field leading and developing students prepared for the future.
- 6 years experience in food safety with regards industrial environment
- 6 years experience in diverse arenas of food research such as meat science and food safety
- Rational, methodical and systematic work execution skills acquired via independent project work
- Future career plans include providing leadership training and projects in conjunction with public and private corporations

EDUCATION

CLEMSON UNIVERSITY

Clemson, SC

Masters of Education

August 1996 - December 1998

Major: Educational Administration and Supervision

GPA: 3.9/4.0

BENEDICT COLLEGE

Columbia, SC

Bachelor of Science

May 1994

Major: Elementary Education

GPA: 3.49

Newberry High School

Newberry, SC

Diploma GPA: 2.65

June 1989

01111 2.00

PROFESSIONAL EXPERIENCE

THE ACADEMY OF TEACHING AND LEARNING, TEACHER

CHESTER, SC

JULY 2016 - PRESENT

- Oversee curriculum delivery of math and science to 5th grade students.
- Maintain high standards of discipline in and out of the classroom.
- Help secure funds for local school through writing grants.
- Coordinate etiquette classes for 4th and 5th grade male students at school.
- Attend regularly scheduled faculty meeting
- Salary History: \$42,500 per year

KRAFT FOODS, INC., VALUE STREAM LEAD LINE TECH/EXPORTER/QUALITY TECH

NEWBERRY, SC Jan. 2010 – June 2016

- Oversee operations of 2nd Shift Shipping, Blast Freezer, Dry Warehouse, and Yard drivers.
- Maintain high standards to ensure shipment of wholesome product for domestic and export loads.
- Help monitor the Hazard Analysis and Critical Control Points (HACCP) program, Sanitation Standard Operating Procedures (SSOP) for adherence within the plant
- Coordinate and conduct Export shipment paperwork adherence to USDA and Shipping regulations
- Serves as Chair of RAW Power Industrial Trucks Leadership Team
- Develop, monitor, track and analyze trends with several Key Process Indicators (KPI) including scale calibration acceptability
- Lead daily QCD meetings to educate the technicians about upcoming initiatives and areas of improvement on the Production floor
- Assists in the plant and shift preparation of yearly audits, such as, British Retail Consortium (BRC)

- Maintain communication with and among USDA management, Maintenance management, Production management,
 Corporate management, and Quality Systems management to address deficiencies in outbound and inbound processing
- Lead daily QCD meetings to Shipping personnel for effectiveness and conduct monthly Safety training.
- Serves as Chair of RAW Power Industrial Trucks Leadership Team
- Salary History: \$18.25 per hour

${\bf STATESVILLE\; HIGH\; SCHOOL, ASSISTANT\; PRINCIPAL}$

STATESVILLE,

NC

JULY 2007 - JULY 2008

- Oversee area buses, custodial staff, instructional aides, maintenance, and In-School Suspension.
- Maintain high standards of discipline for all 10th and 11th grade students
- Help with teacher evaluations in areas of math and science.
- Coordinate leadership academy for 9th, 10th, 11th, and 12th grade students.
- Attend and help conduct regularly scheduled faculty meeting
- Salary History: \$56,500 per year

TRAININGS ATTENDED

KRAFT FOODS – LOUIS RICH
Green Belt Continuous Improvement in Bacon, Team Member

Newberry, SC January-March 2011

KRAFT FOODS HEADQUARTERS

Designed and Accredited by Kraft Corporate Quality, *Meat and Its Components*KRAFT UNIVERSITY-RDQ &I, FOOD SAFETY/ QUALITY CERTIFICATION PROGRAM

March 2011 OCTOBER 2014

Newberry, SC

IREDELL-STATESVILLE SCHOOLS "Working on the Work" Certification

Statesville, NC November 2008

August 2002 - August 2004

SPECIAL SKILLS

Biotechnology Software Skills

Operating system : Linux & Microsoft XP/Vista/Windows 7

Software : Microsoft Office 2010

Database SAP, FORMULA, Matrics, Food Scan

Languages Known : English

LEADERSHIP AND ACTIVITIES

■ Alpha Phi Alpha, Fraternity, SC Board Member and Life MemberMay 1998 - Present■ Benedict College National Alumni, Life MemberOctober 1999 - Present■ NAACP, Life MemberApril 2000 - Present■ National Alliance of Black School Educators, MemberSept 1994 - Aug 2007■ South Carolina Science Council, Regional DirectorSept 1998 - May 2000

* Action Fatherhood, Inc., Board Member

Tellon I aller hood, their board Melhoor

REFERENCES

Will be provided upon request.



Applicant MUST reside in Richland County.

Name: Lawson, Christopher Virgil
Home Address: 2417 Heyward Brockington Road
Telephone: (home) <u>803-479-1210</u> (work) <u>910-771-5739</u>
Office Address: 627 Boyden Arbor Road, Fort Jackson, SC 29207
Email Address: <u>lawsonchristopher26@gmail.com</u>
Educational Background: MS-Finance, BA-Retail Management, AA-Finance
Professional Background: Transportation Officer U.S. Army Reserves/Outbound Logisitcs Ross Ind
Male X Female Age: 18-25 26-50 X Over 50
Name of Committee in which interested: Central Midlands Regional Transit Authority
Reason for interest: I want to continue to push our great city in the right direction. In addition,
giving back, to my community is not only my goal, but it also my duty.
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
As a logistician both in my military and civilian capacity, I have acquired the necessary skills to
bring value to the CMRTA Board.
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? Certified (U.M.O.) Unit Movment Officer for U.S. Army
Recommended by Council Member(s): N/A
Hours willing to commit each month: As many hours as it takes to accomplish the mission.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment. <u>No</u> X STATEMENT OF FINANCIAL OR PERSONAL INTERESTS Do you have any financial or personal interest in any business or corporation (profit or not-forprofit) that could be potentially affected by the actions of the Committee, Board or Commission? If so, describe: Christopher Lawson
Applicant's Signature 24 June 2020 Date Return to: Clerk of Council, Post Office Box 192, Columbia, SC 29202. For information, call 576-2060. One form must be submitted for each Committee, Board or Commission on which you wish to serve. Applications are current for one year.

Staff Use Only

21 of 21

Received by:

Denied

On file

Date Received: 7-3-2020

Status of Application: Approved

Date Sent to Council: