



## **RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS**

<i>Seth Rose</i> District 5	Bill Malinowski, Chair District 1	<i>Julie-Ann Dixon</i> District 9
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**MARCH 19, 2013  
4:30 PM**

**4th Floor Conference Room**

### **CALL TO ORDER**

#### **Election Of Chair**

1.

#### **Adoption Of Agenda**

2.

#### **Interviews**

3. Accommodations Tax Committee-2; no applications were received for this committee
4. Airport Commission-2; applications were received from the following: **[PAGES 7-13]**
  - Stephen Burnette
  - Bruce K. Cole\*
  - John Mark Dean\*

\* Eligible for reappointment
5. Board of Assessment Appeals-1; an application was received from: **[PAGES 14-16]**
  - John F. Kososki
6. Board of Zoning Appeals-2; applications were received from the following: **[PAGES 17-26]**
  - Susanne H. Cecere\*
  - Josephine F. Laney
  - T. Ralph Meetze\*
  - Frank Richardson

\* Eligible for reappointment
7. Business Service Center Appeals Board-2; applications were received from the following: **[PAGES 27-33]**
  - John F. Hamilton, CMA, CPA
  - Teri Hutson Salane, Attorney\*

\* Eligible for reappointment
8. Central Midlands Council of Governments-1; an application was received from: **[PAGES 34-36]**
  - Robert Alan Lapin
9. Hospitality Tax Committee-3; applications were received from the following: **[PAGES 37-43]**
  - Amber Mathis Martin
  - Michael Wright
  - Robert G. Tunell\*

\* Eligible for reappointment
10. Internal Audit Committee-1; an application was received from: **[PAGES 44-46]**
  - Dr. Sandra C. Manning\*

\* Eligible for reappointment

11. Planning Commission-2; applications were received from the following: **[PAGES 47-55]**

Heather Cairns\*  
Kimberly P. Fulton  
Stephen Gilchrist\*  
Michael Wright

\* Eligible for reappointment

## **Discussion**

12. Community Relations-3

## **Adjournment**



# Richland County Council Request of Action

**Subject**

**Purpose**

Item# 1

# Richland County Council Request of Action

**Subject**

**Purpose**

Item# 2

# Richland County Council Request of Action

**Subject**

Accommodations Tax Committee-2; no applications were received for this committee

**Purpose**

# Richland County Council Request of Action

## **Subject**

Airport Commission-2; applications were received from the following: **[PAGES 7-13]**

Stephen Burnette  
Bruce K. Cole\*  
John Mark Dean\*

\* Eligible for reappointment

## **Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Stephen Burnette  
Home Address: 128 Rosewood Hills Dr Columbia SC 29205  
Telephone: (<sup>cell</sup>home) 803.840.2183 (work) Retired  
Office Address: \_\_\_\_\_  
Email Address: sburnette43@gmail.com  
Educational Background: B.S. - USC (1978) M.Div. - SWBTS (82) D. Min. - Fuller (02)  
Professional Background: 28 Years Senior Pastor  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Airport Commission - Owens Airport  
Reason for interest: Served in Barnwell, SC. Is a gateway for community development  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Strategic Thinker (D. Min. in Strategic Planning); Community focused;  
Able to find Win/Win Solutions; strong relationship skills.  
Presently serve on any County Committee, Board or Commission? No.  
Any other information you wish to give? \_\_\_\_\_  
Recommended by Council Member(s): \_\_\_\_\_  
Hours willing to commit each month: whatever is needed.

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

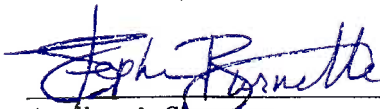
Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

6 Feb, 2013  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file

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APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: BRUCE K. COLE
Home Address: 309 NORTH TRENTON ROAD, FOREST ACRES, SC
Telephone: (home) 803-790-7112 (work) 803-748-1236
Office Address: 1207 MAIN ST., SUITE 1980, COLUMBIA, SC 29201
Email Address: bcole@palmettorealtyadvisors.com
Educational Background: P.H.D. - REAL ESTATE (PLANNING, DEVELOPMENT + BUILT ENV)
Professional Background: CPA
Male [checked] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [checked]
Name of Committee in which interested: COUNTY AIRPORT COMMISSION
Reason for interest: CONTINUATION OF SERVICE

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Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

PROFESSIONAL AND ACADEMIC FOCUS ON FINANCE OF PUBLIC INFRASTRUCTURE

Presently serve on any County Committee, Board or Commission? AIRPORT COMMISSION

Any other information you wish to give?

Recommended by Council Member(s): JIM MANNING

Hours willing to commit each month: 10

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

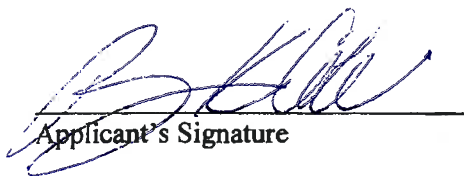
#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

2-4-13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

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**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: John Mark Dean

Home Address: 127 S. Edisto Ave.

Telephone: (home) 803-799-7404 (work) \_\_\_\_\_

Office Address: NA

Email Address: John.dean@earthlink.net

Educational Background: BA - Cornell College of Iowa (1958) MSQ and UMI (1960), PhD Purdue (1962)

Professional Background: Researcher Battelle Northwest 1963-70, Faculty @ USC 1970-2002

Male  Female  Age: 18-25  26-50  Over 50  Retired -

Name of Committee in which interested: Richland County Airport Commission

Reason for interest: Currently serving as neighborhood representative and willing to continue

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Technical background, experience in public policy issues and administration

Presently serve on any County Committee, Board or Commission? Richland County Airport Commission

Any other information you wish to give? Supported by Hollywood-Rosehill Neighborhood Assoc.

Recommended by Council Member(s): Seth Rose, Gray Pearce

Hours willing to commit each month: As much as necessary

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

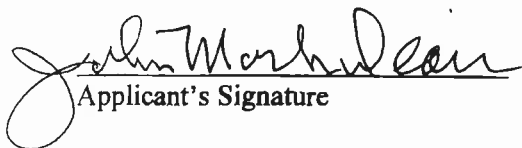
Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

11/29/12  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

# Richland County Council Request of Action

**Subject**

Board of Assessment Appeals-1; an application was received from: [PAGES 14-16]

John F. Kososki

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: John F. Kososki
Home Address: 5225 Lakeshore Drive, Columbia, SC 29206
Telephone: (home) (803) 787-1706 (work) (Retired)
Office Address:
Email Address: drjohnfk@gmail.com
Educational Background: BSCE - U. of Wisc.; MSCE - MIT; D.B.A. - Harvard U.
Professional Background: College Teacher; Administrator; Independent Consultant
Male [checked] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [checked]

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Name of Committee in which interested: Board of Assessment Appeals
Reason for interest: Previously taught real estate finance and had been a real estate investor in Atlanta & Myrtle Beach. Frequent user of Assessors' Websites.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
As a self employed economic consultant and IT professional for 35 years, I developed a keen logical approach to analysis & problem solving.

Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? Having lived in Richland County for 40 years, I am committed to its betterment.
Recommended by Council Member(s): Greg Pearce, Jim Manning
Hours willing to commit each month: 30-40 hours (or whatever it takes)

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

John F. Kerodin  
Applicant's Signature

Feb. 5, 2013  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



# Richland County Council Request of Action

## **Subject**

Board of Zoning Appeals-2; applications were received from the following: [PAGES17-26]

Susanne H. Cecere\*  
Josephine F. Laney  
T. Ralph Meetze\*  
Frank Richardson

\* Eligible for reappointment

## **Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Susanne H. Cecere
Home Address: 8412 Wilson Blvd Columbia, SC 29208
Telephone: (home) 203 786-6012 (cell/work) 803 920-4043
Office Address: N/A
Email Address: cecere.susanne@yahoo.com
Educational Background: A.C Flora H.S., USC - Business / Acct.
Professional Background: USC; Gov. Riley's Office, SCE SC
Male [ ] Female [x]
Age: 18-25 [ ] 26-50 [ ] Over 50 [x]
Name of Committee in which interested: BOZA
Reason for interest: Community development; environment, comprehensive plan for Richland County
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: prior service on BOZA, community service (Fairlaw) SIC for Keenan HS; highly motivated + hard working
Presently serve on any County Committee, Board or Commission? BOZA
Any other information you wish to give? Order of the Palmetto, Chair-Trustee Fairlaw UMC;
Recommended by Council Member(s): Torrey Rush Elec. Committee Leon Lott
Hours willing to commit each month: as required

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CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes        No   ✓  

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes        No   ✓  

If so, describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Suzanne H. Caser*

*1/28/2013*

Applicant's Signature

Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

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**Applications are current for one year.**

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file		

2

Item# 6

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APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Josephine F. Laney  
 Home Address: 10 Cedarwood Lane, 29205  
 Telephone: (home) 256-0312 (work) —  
 Office Address: I manage property from my home (not in Richland Co)  
 Email Address: jlaney27@gmail.com  
 Educational Background: USC - BS Finance/Marketing, GA State U. MS Real Estate  
 Professional Background: Real Estate Appraisal & Realtor  
 Male Female Age: 18-25 26-50 Over 50  
 Name of Committee in which interested: Zoning Appeals  
 Reason for interest: Enjoy learning about how our county tax system works and interested in helping to improve its workings.  
 Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Have background in real estate, finance & am willing to devote the time to assist with the appeals process. It needs to be apparent to all and fairly applied.  
 Presently serve on any County Committee, Board or Commission? NO  
 Any other information you wish to give? I have a flexible schedule.  
 Recommended by Council Member(s): no  
 Hours willing to commit each month: up to 30.

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**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe:

*Josephine Thoney 2/7/13*

Applicant's Signature Date

Item# 6

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Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-3300.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

2

<b>Staff Use Only</b>	
Date Received:	Received by:
Date Sent to Council:	

Item# 6

Attachment number 2 \nPage 3 of 3



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: I. Ralph Meetze
Home Address: 613 Hatrick Road, Columbia, S. C. 29209
Telephone: (home) (803) 776-6501 (work) (803) 776-6501
Office Address: Same As Above (Cell) (803) 269-9000
Email Address: trmeetze@netzero.net

Educational Background: 12 Years Grammar and High School-Lexington Class of '53 \*\*

Professional Background: 40+ Years in all areas of real estate finance, appraisals, mortgage services, consulting, etc.

Male [M] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [X]

\*\* Real Estate License course - Midlands Tech
Name of Committee in which interested: Board of Zoning Appeals

Reason for interest: Opportunity to give back to the community of which I've been a part since 1975 (Previously resided in Richland some five plus years before moving back to Lexington County)
Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:
Experience, Maturity and Common Sense

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? -0-

Recommended by Council Member(s): -0-

Hours willing to commit each month: Those necessary to discharge requested assignments.

CONFLICT OF INTEREST POLICY

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Item# 6

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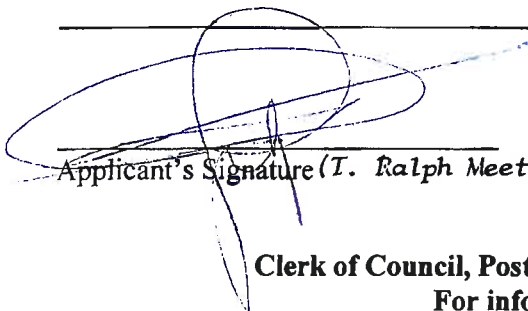
Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Applicant's Signature (T. Ralph Meetze) Date January 21, 2013

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Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	





APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: FRANK RICHARDSON

Home Address: 119 Kings CREEK RD., IRMO, SC 29063

Telephone: (home) 803-708-1177 (work) 803-497-0193

Office Address:

Email Address: RCSR22@YAHOO.COM

Educational Background: ASSOCIATES CIVIL & TELECOMMUNICATION ENG.

Professional Background: GENERAL CONTRACTOR, PRIVATE INVESTIGATOR AND INSURANCE SERVICE INSTRUCTOR. Male [ ] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [X]

Name of Committee in which interested: BOARD OF ZONING APPEALS

Reason for interest: MY QUALIFICATION WILL FIT WELL WITH THE REQUIREMENTS OF THE BOARD OF ZONING APPEALS

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

SERVED FOURTEEN (14) YEARS ON LAURENS CITY COUNCIL, TWO (2) YEARS RIGHT OF WAY AGENT, SCDOT AND FIFTEEN (15) OSP ENGINEER GTE

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give?

Recommended by Council Member(s): JULIE-ANN DIXON

Hours willing to commit each month: AS MANY AS REQUIRED TO GET THE JOB DONE

CONFLICT OF INTEREST POLICY

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Item# 6

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Frank Richardson  
Applicant's Signature

1/16/2013  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

Item# 6

Attachment number 4 in Page 2 of 2

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# Richland County Council Request of Action

**Subject**

Business Service Center Appeals Board-2; applications were received from the following:  
**[PAGES 27-33]**

John F. Hamilton, CMA, CPA  
Teri Hutson Salane, Attorney\*

\* Eligible for reappointment

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: John F. Hamilton, CMA, CPA
Home Address: 30 Beaver Dam Court, Columbia, SC 29223
Telephone: (Home) 803.608.8066 (work)
Office Address: POB 24019, Columbia, SC 29223
Email Address: johnfh@aol.com
Educational Background: USC B/S accounting plus 60 hrs: CPE annually
Professional Background (Must be one): CPA [checked], Attorney [checked], Business person [checked]
Male [checked] Female [ ] Age: 18-25 [ ], 26-50 [ ], Over 50 [checked]
Name of Committee in which interested: Business Service Center Appeals Board
Reason for interest: Request from Pam Davis, Director
Many years dealing with businesses, individuals and CPA firms.
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: (A resume is also requested.) Brief resume attached.
Presently serve on any County Board/Commission/Committee? No
Any other information you wish to give? No
Recommended by Council Member(s), if any:
Hours willing to commit each month: as required

Item# 7

Attachment number 1 in Page 1 of 4

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CONFLICT OF INTEREST POLICY

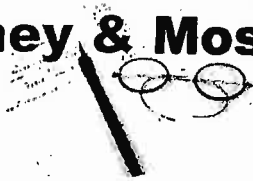
It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.



# Hamilton McKinney & Moss

Certified Public Accountants



## BRIEF BIO

John F. Hamilton, CMA, CPA

- A. Certified Public Accountant (CPA), Member of SCACPA, FICPA and AICPA
- B. Certified Management Accountant (CMA), Member IMA
- C. Legal Support and Expert Witness Testimony for CPA malpractice suits
- D. Auditor malpractice issues consulting with insurance carriers
- E. Over 550 on-site AICPA system peer reviews conducted on CPA firms nationwide plus a substantial number of off-site engagement reviews
- F. Quality Control consulting as needed and inspections for six CPA firms
- G. Part time on-going contract A & A consultant for several other CPA firms
- H. Part time technical reviewer for the state CPA peer review program (review the peer reviewers)
- I. AICPA Technical Reviewer Task Force
- J. Performed Corrective Actions reviews for AICPA Ethics and several state Boards of Accountancy.
- K. AICPA Technical Reviewer Task Force.
- L. Summary of past and present activity in professional organizations:
  - Auditing Standards Committee-SCACPA, Chairperson
  - National Affiliated CPA Firms, Southeast Region Chairperson
  - Education Committee-SCACPA, Member
  - Meetings Committee-SCACPA, Chairperson
  - Technical Standards Committee-SCACPA, Chairperson
  - Nursing Home Committee-SCACPA, Chairperson
  - National Associated CPA Firms, National Chairperson
  - Interaudit, (an European Chartered Accounting Association), USA Delegate
  - Emergency Professional Assistance Committee-SCACPA, Member
  - Practice Review Committee-SCACPA, Member
  - PCPS Peer Review Committee, Member
  - Quality Review Committee-SCACPA, Chairperson
  - MAS Committee-SCACPA, Vice Chairperson
  - Peer Review Task Force to Rewrite Peer Review Standards-AICPA
  - Meetings Committee-SCACPA, Member
  - Technical Standards Committee-SCACPA, Chairperson
  - Positive Enforcement Reviewer-SC Board of Accountancy, Member
- M. Other past Committee/Board Service:
  - SC Supreme Court- Accounting Committee, Member
  - Governor's Nursing Home Board, Chairperson
  - SC Department of Education Audit Committee, Member
  - YMCA Adult Class Committee, Member
  - YSB Corporate Advisory Board, Member
  - USC Bicentennial Campaign Committee, Member
- N. Authorships:
  - Co-authored "Guide to Preparing Interim Financial Statements"
  - Co-authored a CD ROM "Quality Control Document for CPA Firms"
  - Authored many articles for CPA publications.
- O. Beta tester for Practitioners Publishing Company's updates used by National Associations of State Board of Accountancy to accredit publication.
- P. Qualified CPE Instructor for various courses sponsored by the AICPA and many of the State CPA Societies, principally on the topics of GAAP, GAAS and New Standards for Peer Review. 2006 SCACPA CPE Discussion Leader of the Year Award.

Item# 7

Attachment number 1 in Page 3 of 4

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**Item# 7**

Attachment number 1 lnPage 4 of 4



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Atty

Applicant must reside in Richland County.

Name: Teri Hutson Salane
Home Address: 104 Cricket Hill Rd
Telephone: (home) 803 788 5705 (work) cell 331 6297
Office Address:
Email Address: terisalane@gmail.com
Educational Background: BA, MPA, JD (USC)
Professional Background (Must be one): CPA [X] Attorney [X] Business person [X]
Male [ ] Female [X]
Age: 18-25 [ ] 26-50 [ ] Over 50 [X]
Name of Committee in which interested: Business Service Center Appeals Board
Reason for interest: public service

Item# 7

Attachment number 2 in Page 1 of 2

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

(A resume is also requested.) 25 years of govt service with State of SC; practiced law; prosecutor

Presently serve on any County Board/Commission/Committee? BSC App Bd

Any other information you wish to give?

Recommended by Council Member(s), if any:

Hours willing to commit each month:

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.



All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board? Yes  No  ? item# 7

If so, describe: I own property in Richland County (timber land) and land office building located at 1613 Main St. (partnership) which is rented to a law firm.

Jeri Hutson Silane 11/6/12  
Applicant's Signature Date

For more information about the Business Service Center Appeals Board, please e-mail [bsc@rcgov.us](mailto:bsc@rcgov.us) or call 576-2287.

Applications are current for one year.

**Please return applications to:**

**Richland County  
Clerk of Council's Office  
Post Office Box 192  
Columbia, SC 29202**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

# Richland County Council Request of Action

**Subject**

Central Midlands Council of Governments-1; an application was received from: [PAGES 34-36]

Robert Alan Lapin

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Robert Alan Lapin 29223
Home Address: 217 Camden Chase Dist 9, 2ER
Telephone: (home) 803-513-1518 (work) 803-513-1518
Office Address: 1901 Main Street Ste 200
Email Address: rlapin@naivant.com
Educational Background: BAS from Michigan State Univ. 1987
Professional Background: Commercial Real Estate Agent for NAI ALCOT
Male [X] Female [ ] Age: 18-25 [ ] 26-50 [X] Over 50 [ ]
Name of Committee in which interested: Central Midlands Council of Governments
Reason for interest: To help facilitate growth in the Midlands through a smart & responsible manner.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Intimate knowledge of current Infrastructure and Development Trends & Community Needs facilitated through 12 years in Commercial Real Estate.
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? Available upon Request
Recommended by Council Member(s): Val Hutchinson & Jim Manning
Hours willing to commit each month: As many as required

Item# 8

Attachment number 1 in Page 1 of 2

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CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No   X  

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No   ✓  

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

      R. L. Z        
Applicant's Signature

      11/13/2012        
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

Item# 8

Attachment number 1 in Page 2 of 2

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# Richland County Council Request of Action

**Subject**

Hospitality Tax Committee-3; applications were received from the following: [PAGES 37-43]

Amber Mathis Martin  
Michael Wright  
Robert G. Tunell\*

\* Eligible for reappointment

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Amber Mathis Martin  
Home Address: 3129 Oakview Rd Columbia, SC 29204  
Telephone: (home) 706.951.6459 (work) 803.805.8000  
Office Address: 1551 Barbara Drive Columbia, SC 29223  
Email Address: Amber.mathis@hilton.com  
Educational Background: Bachelor's Degree - University of South Carolina  
Professional Background: Director of Sales - Hampton Inn Columbia Northeast  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Hospitality Tax  
Reason for interest: I understand the importance of the funds that are  
allotted to organizations that bring business into the community.  
Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:  
I have worked in the hospitality industry for five years and am very  
passionate about all aspects of the industry. I have a great attitude!  
Presently serve on any County Committee, Board or Commission? No  
Any other information you wish to give? I started an association in the Northeast called NE DOSA.  
Recommended by Council Member(s): Jini Manning \* Damon Jeter  
Hours willing to commit each month: as many as needed.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Item# 9

Attachment number 1 in Page 1 of 2

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes \_\_\_\_\_ No  \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_  No \_\_\_\_\_

If so, describe: The Association that I started called Northeast Directors of Sales Association may be having an event that may need funds in the future. The event would be called "Experience Northeast".

Amber M. Martin  
Applicant's Signature

11.8.12  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

Item# 9

Attachment number 1 in Page 2 of 2

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**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: ROBERT G. TUNELL

Home Address: 12 UPPER FOND ROAD, COLUMBIA, SC

Telephone: (home) 803-788-7940 (work) -

Office Address: -

Email Address: ELB01956@CAROLINA-RR.COM

Educational Background: BS - OKLAHOMA STATE UNIVERSITY

Professional Background: MARKETING & SALES - GENERAL ELECTRIC

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: HOSPITALITY TAX

Reason for interest: CONTINUE MEMBERSHIP ON COMMITTEE  
FOR THIS VERY IMPORTANT ACTIVITY

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

EXPERIENCE OVER THE PAST TERM

Presently serve on any County Committee, Board or Commission? YES - H. TAX

Any other information you wish to give? -

Recommended by Council Member(s): -

Hours willing to commit each month: AS REQUIRED

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Item# 9

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Robert G. Turner  
Applicant's Signature

FEB 16, 2013  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

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APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Michael Wright

Home Address: 4417 Erskine St. Columbia 29206

Telephone: (home) (864) 978-2799 (work) \_\_\_\_\_

Office Address: PO Box 754 Columbia, SC 29202

Email Address: mwright@scfb.com

Educational Background: Lander University

Professional Background: SC Farm Bureau national legislative coordinator

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Hospitality Tax Advisory Committee

Reason for interest: Make Richland County a better place  
to live, work and raise a family.

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:

Since graduating Lander University, I have worked in  
government.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 12

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Item# 9

Attachment number 3 \n Page 1 of 2

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

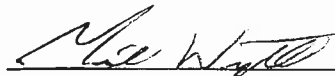
Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

2/5/13  
Date

**Return to:**  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Item# 9

Attachment number 3 \nPage 2 of 2

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2

# Richland County Council Request of Action

## **Subject**

Internal Audit Committee-1; an application was received from: **[PAGES 44-46]**

Dr. Sandra C. Manning\*

\* Eligible for reappointment

## **Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Sandra C. Manning

Home Address: 4531 Briarfield Road Forest Acres SC 29206-1615

Telephone: (home) 803-787-0030 (work) 803-699-2999 ext 264

Office Address: Ridgeview High School 4801 Hardscrabble Road Columbia SC 29229

Email Address: DrSandraManning@aol.com

Educational Background: Ph.D. from the University of South Carolina

Professional Background: School Psychologist

Male      **Female X**      Age: 18-25      26-50      **Over 50 X**

Name of Committee in which interested: Audit Committee

Reason for interest: I believe this is a very important committee and I found my first term to be most intriguing.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I served on the Richland ONE School Board for 12 years as well as on this committee for a full term.

Presently serve on any County Committee, Board or Commission? Audit Committee

Any other information you wish to give? No

Recommended by Council Member(s): Kelvin Washington

Hours willing to commit each month: Same as this past year.

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Item# 10

Attachment number 1 Page 1 of 2

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sandra C. Manning  
Applicant's Signature

February 26, 2013  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

# Richland County Council Request of Action

## **Subject**

Planning Commission-2; applications were received from the following: [PAGES 47-55]

Heather Cairns\*  
Kimberly P. Fulton  
Stephen Gilchrist\*  
Michael Wright

\* Eligible for reappointment

## **Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: HEATHER CAIRNS
Home Address: 840 OLD WOODLANDS RD COLA, SC 29209
Telephone: (home) 803.446.2873 (work) 803.786.1758
Office Address: 109 MAIN ST BLYTHWOOD SC 29016
Email Address: hmc.law@gmail.com
Educational Background: BS (phys ed minor math), Master Land Arch, JTD
Professional Background: Former landscape Architect in Ohio + SC, Atty
Male r Female x Age: 18-25 r 26-50 r Over 50 x
Name of Committee in which interested: Planning Commission, BOZA
Reason for interest: Professional Bkgrd and passion about interface of land control + private rights + community development.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Understanding of law, private rights, community design + public interest
Presently serve on any County Committee, Board or Commission? Yes - Planning Commission former BOZA
Any other information you wish to give?
Recommended by Council Member(s): need to confirm
Hours willing to commit each month: 10-20

Attachment number 1 Page 1 of 2

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CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.



Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No     X    

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No     X    

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

    1.14.13      
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Kimberly P. Fulton  
Home Address: 8 Forest Walk Court Irmo SC 29063  
Telephone: (home) 8035092898 (work) 8032540230 ext. 16  
Office Address: 2711 Middleburg Drive, Suite 115 Columbia SC 29204  
Email Address: kimberlyp.fulton@yahoo.com  
Educational Background: Bachelor Degree in Mass Communication; Current Master's Student  
Professional Background: Program Associate with Sisters of Charity  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Planning Commission  
Reason for interest: I'm a planner at heart, which is evident through my work and formation of my own business. I would love to bring my talents and ideas.  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Outgoing personality, planning experience, enthusiasm, organizational skills, eagerness, outspoken, open minded  
Presently serve on any County Committee, Board or Commission? No  
Any other information you wish to give? Excited to do more in my city  
Recommended by Council Member(s): No  
Hours willing to commit each month: As many as needed

Item# 11

Attachment number 2 in Page 1 of 2

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CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: N/A  
\_\_\_\_\_  
\_\_\_\_\_

[Signature]  
Applicant's Signature

2/6/13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: Stephen Gilchrist
Home Address: 113 Springpoint Dr. Columbia, SC 29229
Telephone: (home) (803) 728-0375 (work) (803) 361-9479
Office Address: 113 Springpoint Dr. Columbia, SC 29229
Educational Background: Attended SC. State University - Performing Arts
Professional Background: Please See attachment

Male [X] Female [ ] Age: 18-25 [ ] 26-50 [X] Over 50 [ ]

Name of Committee in which interested: Planning Commission

Reason for interest: To continue to serve the citizen in the County regarding Planning issues for an additional term

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: Please See attachment

Presently serve on any County Board/Commission/Committee? Planning

Any other information you wish to give? I have enjoyed serving on the Commission

Recommended by Council Member(s):

Hours willing to commit each month: Any

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

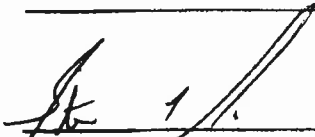
Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

2/3/13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Michael Wright

Home Address: 4417 Erskine St Columbia 29206

Telephone: (home) (864) 979-2799 (work) \_\_\_\_\_

Office Address: Po Box 754 Columbia, SC 29202

Email Address: mwright@scfb.org

Educational Background: Lander University BS in Public Administration

Professional Background: SC Farm Bureau national legislative coordinator

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: Make Richland County a better place to live, do business and raise a family.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Worked in and around government since 2004 when I graduated Lander University.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 12

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**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Mal White*  
Applicant's Signature

2/5/13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

Item# 11

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# Richland County Council Request of Action

**Subject**

Community Relations-3

**Purpose**



