



## **RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS**

Jim Manning	Bill Malinowski, Chair	<i>Torrey Bush</i>
District 8	District 1	District 7

**JANUARY 15, 2013**

**4:45 PM**

**4th Floor Conference Room**

### **CALL TO ORDER**

#### **Approval Of Minutes**

1. December 11, 2012 [PAGES 3-5]

#### **Adoption Of Agenda**

- 2.

#### **Interviews**

3. Board of Zoning Appeals - 1

One application was received from the following: Sheldon L. Cooke, Sr. [PAGES 7-9]

**\*Eligible for reappointment**

4. Employee Grievance Committee - 2; no applications were received for this committee

**Discussion**

5. Business Service Center Appeals Board-qualifications of recent appointments

6. Community Relations Council Appointments

7. If the number of applicants for a Richland County board or committee exceeds the number of available positions there will be no interviews of those applicants. The reason for this motion is that after the Rules & Appointments Committee takes the time to interview applicants and make recommendation to full council based on that interview, council members who supported someone else not chosen request an individual vote for political reasons rather than needs of the committee they applied for. It becomes a wast of the applicants time to be interviewed and the committee's time if this is the process preferred. [MALINOWSKI]

8. Dissolve the Richland County Appearance Commission and amend the Richland County Conservation Commission's responsibilities to include appearance. This motion is based on 1. overlapping areas of responsibilities under enabling ordinances for each Commission and the Richland County Strategic Plan, 2. availability of funding needed to support similar and/or duplicative projects and 3. difficulties maintaining membership in the Appearance Commission [PEARCE and MANNING] [PAGES 14-16]

**Adjournment**



# Richland County Council Request of Action

**Subject**

December 11, 2012 [PAGES 3-5]

**Purpose**

Item# 1

# Minutes of



## RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE DECEMBER 11, 2012 4:45 PM

### MEMBERS PRESENT:

**Member** Chair, Bill Malinowski  
**Member** Gwendolyn Davis Kennedy  
**Member** Jim Manning

**ALSO PRESENT-** Brad Farrar, Norman Jackson, Greg Pearce, Monique Walters

### CALL TO ORDER

The meeting was called to order at approximately 4:48 p.m.

### APPROVAL OF MINUTES

The minutes for December 4, 2012 and the minutes for November 20, 2012 were approved unanimously.

### ADOPTION OF AGENDA

The agenda was adopted as submitted.

### INTERVIEWS

**Accommodations Tax Committee-3 (needed are 1 person from the Hospitality Industry, 1 person from the Lodging Industry, and 1 person from the cultural industry) One application was received from the following: Sam Agee [deferred from the November 20, 2012 meeting]**—Mr. Agee was interviewed, and the Committee recommended him for appointment to the Accommodations Tax Committee to fill the Hospitality position.

**Board of Zoning Appeals-1; one application was received from Sheldon L. Cooke**—Mr. Cooke was not available for the interview, and the item was held in Committee so Mr. Cooke could attend the next Rules Committee meeting.

Item# 1

**Employee Grievance Committee-2** –no applications were received for this committee.

**Lexington/Richland Alcohol and Drug Abuse Council-2; applications were received from Paul Bouknight\* and Roosevelt Garrick\*** - after the interviews the Committee recommended both Mr. Bouknight and Mr. Garrick be reappointed.

**Richland Memorial Hospital Board-3; there will be three positions for this board; applications were received from: Dr. Charles Guy Castles,III; Virginia Crocker; Randy Lowell; and Sandra P. Sims** – after the interview the Committee recommended Ms. Crocker and Ms. Sims be appointed to the board; and forward to council to select the third person.

## DISCUSSION

**Business Service Center Appeals Board-qualifications of recent appointments** –the committee recommended staff to get input from Pam Davis, Director of the Business Service Center to see if she has to have three CPAs on the board, or if two of the recent appointments can serve since they have a financial background.

**Community Relations Council Appointments** – the Committee directed staff to have Ms. Baskins to send something in writing to Council and attend the Rules Committee meeting to explain what the CRC would like to have County Council consider.

**Council Individual Discretionary Account** – this item will remain in Committee until further information is received.

**If the number of applicants for a Richland County Board or committee exceeds the number of available positions there will be no interviews of those applicants. The reason for this motion is that after the Rules & Appointments Committee takes the time to interview applicants and make recommendation to full council based on that interview, council members who supported someone else not chosen request an individual vote for political reasons rather than the needs of the committee they applied for. It becomes a waste of the applicants time to be interviewed and the committee's time if this is the process preferred. [MALINOWSKI** –this item remains in Committee.

## ADJOURNMENT

The meeting adjourned at approximately 6:00 pm.

Minutes transcribed by Monique Walters

# Richland County Council Request of Action

**Subject**

**Purpose**

Item# 2

# Richland County Council Request of Action

**Subject**

Board of Zoning Appeals - 1

One application was received from the following: Sheldon L. Cooke, Sr. [PAGES 7-9]

**\*Eligible for reappointment**

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Sheldon Cooke Sr.

Home Address: 1606 Sandra Dr.

Telephone: (home) 783-8410 (work) \_\_\_\_\_

Office Address: N/A

Email Address: SCOOLKE@COLONIALLIFE.COM

Educational Background: MA/Management

Professional Background: Management

Male

Female

Age: 18-25

26-50

Over 50

Name of Committee in which interested: BOZA

Reason for interest: To create a harmonious  
Community

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

I've served on BOZA for the past  
3 yrs.

Presently serve on any County Committee, Board or Commission? BOZA

Any other information you wish to give? N/A

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: \_\_\_\_\_

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*S. Cook Sr*

Applicant's Signature

*11/15/12*

Date

**Return to:**

**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**

**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

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# Richland County Council Request of Action

**Subject**

Employee Grievance Committee - 2; no applications were received for this committee

**Purpose**

# Richland County Council Request of Action

**Subject**

Business Service Center Appeals Board-qualifications of recent appointments

**Purpose**

# Richland County Council Request of Action

**Subject**

Community Relations Council Appointments

**Purpose**

# Richland County Council Request of Action

## **Subject**

If the number of applicants for a Richland County board or committee exceeds the number of available positions there will be no interviews of those applicants. The reason for this motion is that after the Rules & Appointments Committee takes the time to interview applicants and make recommendation to full council based on that interview, council members who supported someone else not chosen request an individual vote for political reasons rather than needs of the committee they applied for. It becomes a wast of the applicants time to be interviewed and the committee's time if this is the process preferred. [MALINOWSKI]

## **Purpose**

# Richland County Council Request of Action

**Subject**

Dissolve the Richland County Appearance Commission and amend the Richland County Conservation Commission's responsibilities to include appearance. This motion is based on 1. overlapping areas of responsibilities under enabling ordinances for each Commission and the Richland County Strategic Plan, 2. availability of funding needed to support similar and/or duplicative projects and 3. difficulties maintaining membership in the Appearance Commission [PEARCE and MANNING]

**Purpose**

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_-13HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION; ARTICLE VII, BOARDS, COMMISSIONS AND COMMITTEES; SO AS TO ABOLISH THE APPEARANCE COMMISSION AND TO AMEND THE CONSERVATION COMMISSION'S RESPONSIBILITIES TO INCLUDE APPEARANCE.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code Of Ordinances, Chapter 2, Administration; Article VII, Boards, Commissions And Committees; Section 2-332, Boards, Commissions And Committees; Subsection (H), Richland County Conservation Commission; Paragraph (6), Purposes And Objectives; is hereby amended to read as follows:

- (6) *Purposes and Objectives.* The purposes and objectives of the Richland County Conservation Commission shall be as follows:
- a. To promote the conservation of natural resources;
  - b. To promote the development and preservation of historical resources;
  - c. To promote passive, outdoor, nature- based recreation;
  - d. To promote tourism, emphasizing the natural, cultural, and historical resources of Richland County;
  - e. To promote efforts to improve the appearance of Richland County;
  - ~~ef.~~ To educate the public as to the benefits of conservation;
  - ~~fg.~~ To undertake such studies, plans, activities, and projects as may, from time to time, be assigned to the Commission by the County Council.

SECTION II. The Richland County Code of Ordinances, Chapter 2, Administration; Article VII, Boards, Commissions and Committees; Section 2-332, Boards, Commissions and Committees; Subsection (i), Richland County Appearance Commission; is hereby amended to read as follows:

- (i) ~~*Richland County Appearance Commission. Reserved.*~~

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2013.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
\_\_\_\_\_, Chair

ATTEST THIS THE \_\_\_\_\_ DAY

OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
Michelle M. Onley  
Clerk of Council

First Reading:            January 8, 2013 (tentative)  
Second Reading:  
Third Reading: