



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS

Valerie Hutchinson	Bill Malinowski, Chair	Kelvin Washington
District 9	District 1	District 10

**MAY 5, 2009
4:00 PM**

Administration Conference Room

CALL TO ORDER

Approval Of Minutes

1. March 17, 2009

Adoption Of Agenda

- 2.

Interviews

3. Employee Grievance Committee-3

William T. Young, EMS

4. Hospitality Tax Committee-1

Scott M. McCarthy, Management of Shopping Center 20 plus years; Dir. of Management, Village of Sandhills

Items For Action

5. Electronic Participation

6. Employee Grievance Committee-Procedures/Guidelines for Committee Members

7. Richland County Library Board

Discussion

8. Richland County/City of Columbia Animal Care Advisory Committee Appointments; 2 positions

Other Items

9. Boards, Commissions, Committees Previously Advertised with Vacancies

Accommodations Tax Advisory Committee-2 (Applicants must be employed in the Lodging Industry)

Building Codes Board of Adjustments & Appeals-1 (Applicant must be an architect)

Employee Grievance Committee-2

Historic Columbia Foundation-1

Internal Audit Committee-1

Adjournment



Richland County Council Request of Action

Subject

March 17, 2009

Purpose

Minutes of



**RICHLAND COUNTY COUNCIL
RULES AND APPOINTMENTS COMMITTEE
March 17, 2009
4:00 PM**

MEMBERS PRESENT:

Member Chair, Bill Malinowski
Member Valerie Hutchinson
Member Kelvin Washington

ALSO PRESENT- Milton Pope, Michielle Cannon-Finch, Larry Smith, Monique Walters

CALL TO ORDER

The meeting was called to order at approximately 4:05 p.m.

APPROVAL OF MINUTES

Rules and Appointments Committee March 3, 2009-the minutes were approved as submitted.

ADOPTION OF AGENDA

Agenda was adopted as published.

INTERVIEWS

Hospitality Tax Committee-3-the interview for three positions was not scheduled; however two incumbents, Steven P. Leidinger and Herbert W. Sims, reapplied.

ITEMS FOR ACTION

Council Individual Discretionary Account-Valerie Hutchinson, seconded by Kelvin Washington to keep in Committee for additional information. This was approved unanimously.

Electronic Participation (Rule Clarification)-Valerie Hutchinson, seconded by Kelvin Washington to forward to Council for approval.

Revised Application Form-Valerie Hutchinson, seconded by Kelvin Washington to forward this item to Council for approval.

DISCUSSION

Composition of County Commissions, Boards, and Committees-Kelvin Washington, seconded by Valerie Hutchinson to accept the administrator's recommendation to create a profile of the committees on a spreadsheet with industry and districts.

ADJOURNMENT

The meeting adjourned at approximately 4:50 pm.

Minutes transcribed by Monique Walters

Richland County Council Request of Action

Subject

Purpose

Richland County Council Request of Action

Subject

Employee Grievance Committee-3

William T. Young, EMS

Purpose



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Name: William T. Young
Home Address: 544 Hallsborough Dr. W. Columbia, S.C. 29170
Telephone: (home) 803-609-7847 (work) 803-576-3403
Office Address: 1410 Laurens St. Columbia S.C. 29201
Email Address: Youngb@rcgov.us
Educational Background: HS - EMU - Finished school through Tech.
Professional Background: EMS
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Grievance
Reason for interest: _____

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

27 years with Richland County and past
experience on committee

Presently serve on any County Board/Commission/Committee? NO

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: ANY NECESSARY

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes _____ No NO

If so, describe: _____


Applicant's Signature

4/24/09
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Hospitality Tax Committee-1

Scott M. McCarthy, Management of Shopping Center 20 plus years; Dir. of Management, Village of Sandhills

Purpose



TO: MONIQUE WARDIS
FR: Jim
4-7-09

APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: SCOTT M. MCCARTHY

Home Address: 2041 DOBSON ROAD BLYTHEWOOD, SC 29016

Telephone: (home) 803-786-2340 (work) 803-419-0231

Office Address: 481-2 TOWN CENTER PLACE COLUMBIA, SC 29229

Email Address: SMCCARTHY@KAHNDEVELOPMENT.COM

Educational Background: SLIPPERY ROCK UNIVERSITY BBA ECONOMICS/MARKETING

Professional Background: MANAGEMENT OF SHOPPING CENTER + 20 YRS - DIRECTOR OF PLANNING/DEVELOPMENT

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: HOSPITALITY TAX

Reason for interest: TO SHARE MY KNOWLEDGE AND EXPERIENCE TO TRY TO BE CONTRIBUTOR TO COMMITTEE

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: 10+ YEARS IN SHOPPING CENTER MGMT. / RETAIL / MARKETING

Presently serve on any County Board/Commission/Committee? BENEFITATION COMMITTEE

Any other information you wish to give? _____

Recommended by Council Member(s): VAL HUTCHINSON

Hours willing to commit each month: AS NEEDED

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Do you have any financial or personal interest in any business or corporation (profit or non-profit) that could be potentially affected by the actions of the board?

Yes _____ No ✓ _____

If so, describe: _____



Applicant's Signature

4-7-09

Date

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Clerk of Council, Post Office Box 192, Columbia, SC 29202.
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Richland County Council Request of Action

Subject

Electronic Participation

Purpose

PROPOSED AMENDMENT TO COUNCIL RULES

Rule 1.6 (Quorum); 5.21 (Voting) Electronic Participation

During any Special Called Meeting a Council member may participate in the meeting via electronic participation and be counted as present for the purposes of a quorum. However, five Council members must be physically present to hold ~~schedule~~ a Special Called Meeting.

Any Council member participating electronically shall not be allowed to participate in executive session matters. Should an executive session be held, a council member participating electronically may choose to abstain from a vote on the issue discussed in executive session.

For the purposes of this section, “electronic” participation shall mean videoconferencing or teleconferencing which allows all persons participating in the meeting to hear and/or see each other at the same time.

Electronic participation shall only be allowed in a Special Called meeting of Council.

PROPOSED AMENDMENT TO COUNCIL RULES

Rule 1.6 (Quorum); 5.21 (Voting) Electronic Participation

During any Special Called Meeting, not held in conjunction with a regularly scheduled Zoning Public Hearing and Planning Meeting or Regular Session Council meeting any Council member may participate in the meeting via electronic participation and be counted as present for the purposes of a quorum. However, five Council members must be physically present to hold ~~schedule~~ a Special Called Meeting.

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Richland County Council Request of Action

Subject

Employee Grievance Committee-Procedures/Guidelines for Committee Members

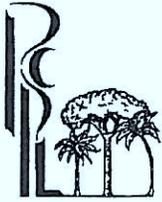
Purpose

Richland County Council Request of Action

Subject

Richland County Library Board

Purpose



Richland County Public Library

2001 LIBRARY OF THE YEAR

Hennig Administrative Center

C. David Warren, Executive Director
Helen Ann Rawlinson, Deputy Director for Youth and Support Services
Valerie Rowe-Jackson, Deputy Director for Public Services

MEMORANDUM

TO: J. Milton Pope, Richland County Administrator

FROM: Rox W. Pollard, Chair, RCPL Board of Trustees

DATE: April 6, 2009

RE: Richland County Public Library (RCPL) Board of Trustees' Terms

As the Council is aware, Mr. David Warren has just retired (April 3, 2009) as Executive Director of the Library after thirty years of remarkable leadership.

After an exhaustive national search, the RCPL Board of Trustees has reached agreement with its top rated candidate to become the next executive director of RCPL. This person will start approximately July 1, 2009.

Attached you will find the roster of the current RCPL Board and the term expirations. As you can see, three of the ten current board members final terms expire July 2009. Plus, John Baker will not be applying for re-appointment for personal reasons. The concern of the Board and the new director is that a change of 40% of the RCPL Board at this time when the new director is coming in behind a thirty year veteran is not healthy. This Board has had the responsibility of hiring the new director and has been fully engaged in the process for over one year. The Board and new director feel this situation would create a break in the continuity of the Board at a time when the new director will be most heavily in need of Board direction. The current Board is extremely well functioning and diverse and serves RCPL and the citizens of Richland County enthusiastically and very responsibly.

In our discussion with Milton Pope about this matter, the conclusion was drawn that if Richland County Council would extend all current RCPL Board appointments for two years, this would provide the essential continuity for the new executive director and would keep the entire Board on the four year rotation schedule as it has always been. All RCPL Board members support this request including John Baker who, as I mentioned earlier, will be leaving his position for personal reasons. A replacement for Mr. Baker would need to be identified and approved by County Council should they approve this request.

On behalf of the RCPL Board, I am asking that Richland County Council extend the terms of all RCPL Board members by two years.

Attachment

1431 Assembly Street Columbia, South Carolina 29201 [phone] 803.929.3422 [fax] 803.929.3438 www.richland.lib.sc.us

Item# 7

**RICHLAND COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
TERMS**

Trustee	First Term	Second Term	End of Term
John Baker	X		7/12/09
Gloria Graham Boyd		X	7/24/11
David R. Campbell		X	7/12/09
Dr. Noble P. Cooper, Jr.		X	7/12/09
Bob Gahagan	X		7/24/11
Jack Godbold	X		7/24/11
George Johnson	X		7/12/09
Pamela Rogers Melton		X	7/12/09
Rox W. Pollard, Jr. *	X		7/12/09
Kirby Shealy	X		7/24/11

*Appointed March 2003 to fill the unexpired term of Ben Heatley. (March 2003 to July 29, 2005)

Richland County Council Request of Action

Subject

Richland County/City of Columbia Animal Care Advisory Committee Appointments; 2 positions

Purpose

- **Richland County / City of Columbia Animal Care Advisory Committee Appointments (2 positions)**
 - The Chairman of Council needs to either (1) appoint 2 members of Council to be on the Committee, or (2) the Rules and Appointments Committee needs to advertise for these two positions.
Per the City / County Agreement:
Advisory Committee. An Animal Advisory Committee will be established by both jurisdictions to serve as an oversight committee to make recommendations regarding improving animal care services provided to the citizens of the community. The Committee will be comprised of the County Administrator or his designee, City Manager or his designee and two members each of City and County Councils, or two citizens appointed by City Council and two citizens appointed by County Council to represent the respective Councils. The Committee will meet at least once a year in March.

Richland County Council Request of Action

Subject

Boards, Commissions, Committees Previously Advertised with Vacancies

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Building Codes Board of Adjustments & Appeals-1 (Applicant must be an architect)

Employee Grievance Committee-2

Historic Columbia Foundation-1

Internal Audit Committee-1

Purpose