

**Minutes of the
Richland County
Board of Elections and Voter Registration
2020 Hampton Street
Monday, May 13, 2013
11:00 a.m.**

Board Members in Attendance

Mr. Allen Dowdy, Acting Chair
Ms. Adell Adams
Ms. Elaine DuBose
Mr. Herbert W. Sims

Staff in Attendance

Dr. Jasper Salmond, Acting Executive Director
Ms. Elizabeth McLean, County Attorney
Mr. Garry Baum, Deputy Director of Elections
Ms. Lillian McBride, Deputy Director of Voter Registration & Absentee Services
Ms. Amie Brunson, Administrative Assistant

Call to Order

- The meeting was called to order at 11:03 a.m. It was noted that a quorum was present to allow the meeting to proceed and that the meeting had been properly posted in accordance with the Freedom of Information Act requirements.

Approval of Board Meeting Minutes

- The Board Members reviewed the minutes from May 8, 2013. A motion was made to approve the meeting minutes. Seconded. Approved 4-0.

Adoption of Agenda

- A motion was made to approve the meeting's agenda. Seconded. Approved 4-0.

Executive Session

- A motion was made to proceed into Executive Session to discuss personnel related issues and obtain legal advice. Seconded. Approved 4-0. The Board entered into Executive Session at 11:05 a.m.
- A motion was made to come out of Executive Session at 12:43 p.m. Seconded. Approved 4-0. The Board indicated that no action and no votes were taken during Executive Session.

Old Business

Director of Elections & Voter Registration Search Update & Discussion

- Mr. Dowdy stated that the Board has not taken any action regarding the search for the Director of Elections & Voter Registration and that the Board will be meeting soon to continue the process for selecting the Director of Voter Registration.

Acting Director's Executive Report

- None

New Business

- Mr. Herbert Sims made a motion for Dr. Salmond to proceed as it relates to job descriptions. Seconded. Approved 4-0.

Adjournment

- There being no further business, the meeting adjourned at 12:45p.m.

Recorded by:

Amie Brunson, Administrative Assistant