

**Minutes of the Richland County  
Board of Elections and Voter Registration  
2020 Hampton Street  
Tuesday, October 25, 2011  
5:30 p.m.**

**Board Members Attending**

Ms. M. Elizabeth Crum, Chair  
Mr. Allen Dowdy, Vice Chair  
Ms. Elaine DuBose  
Ms. Tina Herbert

**Staff Attending**

Ms. Lillian McBride, Executive Director  
Mr. Garry Baum, Deputy Director

**Call to Order**

Ms. Crum called the meeting to order at 5:35 p.m.

**Approval of Minutes**

The Board members reviewed minutes from the meeting held on September 27, 2011. Mr. Dowdy moved to accept minutes. Seconded, and approved 3-0 (Crum, Dowdy, DuBose).

**Unfinished Business**

- a. No further action required.
- b. Reviewed previously received county retention schedule. The Board recommended staff follow schedule, and properly dispose of dated materials.

**New Business**

- a. Scheduled Republican Presidential Preference Primary (PPP) certification for January 26, 10 a.m. at county office. Other Board dates are:
  - January 12, 2012, 10 a.m. Certification of Blythewood Municipal Election
  - January 21, 2012 Members will be available throughout the PPP election day.
- b. Reviewed March 7-10, 2012 S.C.A.R.E. annual conference agenda.
- c. The Board commended the staff for the new procedural ideas and updated renovations to the office.

**Executive Session**

No executive session was held.

**Next Meeting**

The next meeting date is to be determined the week of December 12.

**Adjournment**

There being no further business, the meeting adjourned at 6:10 p.m.