



**Meeting Minutes**  
**March 14, 2016 – 12:00 Noon**

**Commission Members in attendance**

James Christopher, Chairman  
John Dean, Vice Chairman  
Peter Mayers, Secretary  
Stuart Hope, Treasurer  
Tally Casey, Esquire  
Bruce Cole, CPA  
Mike Kelly, Esquire  
Joel McCreary, AIA

**Richland County Staff in attendance**

Greg Pearce, Council Liaison  
Warren Harley, Assistant County Administrator  
Chris Eversmann, PE, AAE, Airport Director  
Terry Wise, Administrative Assistant

**Visitors in attendance**

Joseph Barkevich, AICP, WK Dickson  
Paul Bass, Eagle Aviation  
Andy Busbee, PE, Michael Baker Intl.  
James Clark, Hangar Tenant  
Gerry Cogven, Citizen  
Renee Gardner, Spring Valley HOA  
Pat Gilmartin, HRH Neighborhood  
Ken Harrill, Hangar Tenant  
Jim Herpst, EAA – 242  
Ryan Hounshell, PE, Holt Consulting  
Eddie Owen, EIT, WK Dickson

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Encl: (1) Committee Structure Diagram

(2) Airport Director's Report PowerPoint Presentation

**Welcome and Call to Order** – **Chairman Christopher** called the meeting to order and announced a quorum in attendance. He welcomed everyone and delivered the invocation.

**Approval of Minutes** – **Chairman Christopher** presented the minutes of the January 11, 2016 Airport Commission meeting for approval. **Commissioner Dean** made a motion to approve the minutes as presented, **Commissioner Mayers** seconded and all voted for approval.

**Approval of Agenda** – **Chairman Christopher** presented the agenda as distributed. **Commissioner Mayers** made a motion to approve the agenda as presented. **Commissioner Dean** seconded and all voted for approval.

**Report of Items for Executive Session** – **Mr Eversmann** reported that there was a matter of a contractual nature for discussion in executive session.

**Chairman's Report** – **Commissioner Christopher** reported that the Commission Officers, making up an Executive Committee, had met and acted to restructure the standing committee organization. The previous Finance Committee and Marketing Committee have been combined into the Economic Development Committee, **Commissioner Dean**, Chairman. The previous Operations Committee has been renamed the Operations & Facilities Committee, **Commissioner Hope**, Chairman. Standing meeting days and times has been time established on the second Monday of off-Commission-meeting months. A diagram of the new committee structure is contained in enclosure (1). **Commissioner Christopher** noted the Executive Committee will also function in a more active manner.

**Committee Reports**

**Economic Development Committee** – **Commissioner Dean** said in the upcoming meeting, committee members will discuss a marketing opportunities and reviving with USC staff plans for upgrading the University display in the airport lobby. **Commissioner Dean** requested that if there were any Commissioners or other airport stakeholders with suggestions regarding topics of interest for discussion, to please bring them to the committee for consideration.

**Operations & Facilities Committee** -- **Commissioner Hope** echoed the Vice Chairman's comments, and is looking forward to the initial meeting of the new committee.

**Airport Director's Report** – A copy of **Mr Eversmann's** PowerPoint presentation is contained in enclosure (2).

**County Liaison's Report** – **Councilman Pearce** commented on the difficult budget situation which continues to challenge the County Council, Administration, and County Departments.

**Unfinished Business** – There was no unfinished business to be addressed.

**New Business** – There was no new business offered.

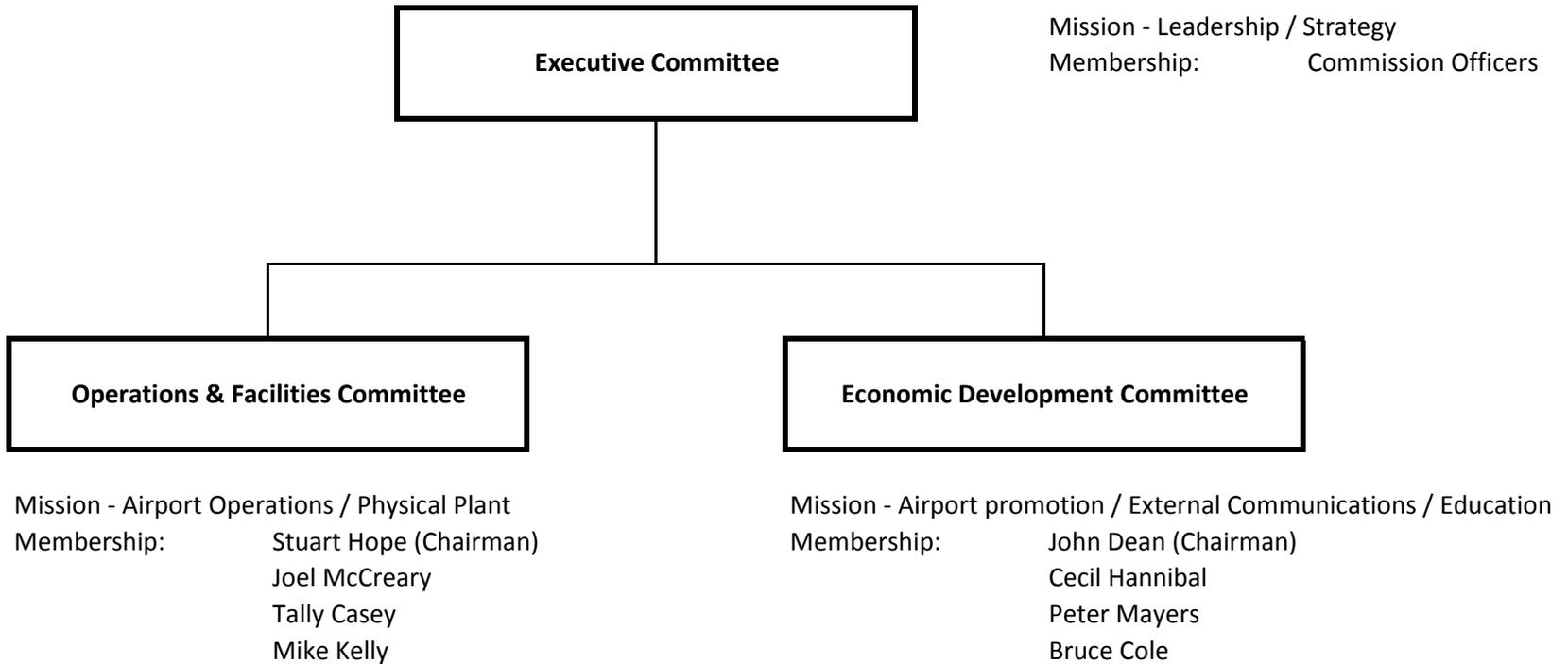
**Executive Session** – The executive session was called to order at 1:13 p.m. The executive session concluded at 1:43 p.m. There were no votes taken nor business enacted during the executive session.

**Adjournment** – The meeting adjourned at 1:45 p.m.

**Next Meeting** – The next meeting of the Airport Commission will occur on Monday, May 9, 2016 at 12:00 Noon in the large conference room of the airport terminal building.

**Richland County Airport Commission**  
**Jim Hamilton - LB Owens Airport (CUB)**

Updated: 2-Feb-16

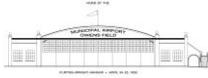


**Notes:** 1. Committees will schedule recurring meetings on a bi-monthly basis in off-months from Commission Meetings.

## Airport Director's Report

### Richland County Airport Commission Meeting

March 14, 2016



## Overview



- Media coverage
- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions

## Media Coverage

- "Downtown airport sees uptick in traffic as GOP primary nears," *The State*, February 19, 2016



## Meetings, Events, and Visits



- Meetings:
- Jan 13 – SCAA Leg B'fast
  - Jan 14 – CWH Recon
  - Jan 14 – Proj Progress
  - Jan 21 – Proj Progress
  - Jan 25 – WK Dickson (Proj issue)
  - Jan 25 – SCAC (System Plan)
  - Jan 26 – CLC Advisory Board
  - Jan 27 – LJC Proj Status
  - Jan 28 – AAAE Accreditation Prep
  - Jan 28 – Proj Progress
  - Jan 28 – Exec Comte
  - Jan 29 – SCASC BoD
  - Feb 1 – Proj Coord
  - Feb 4 – Proj Progress

## Meetings, Events, and Visits

- Meetings (cont'd):
- Feb 9 – SCAC (System Plan)
  - Feb 10 – 12 – SCAA Conf
  - Feb 18 – Proj Progress
  - Feb 24 – FY-17 Budget
  - Feb 25 – AAAE Accreditation Prep
  - Feb 25 – Proj Progress
  - Feb 29 – Exec Comte
  - Mar 2 – LJC Preconstruction Conf
  - Mar 3 – Proj Progress
  - Mar 9 – D&S Dept Heads
  - Mar 10 – Proj Progress
  - Mar 11 – SCASC Safety Fly-In



## Meetings, Events, and Visits



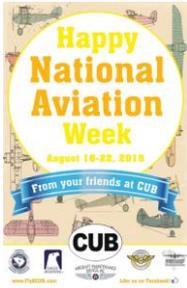
- Children's group visits:
- None

- Adult group visits:
- None





## Other Items



- [www.facebook.com/FlyKCUB](http://www.facebook.com/FlyKCUB)  
(139 'Likes')
- CWH Sale
- Incidents – Prop strike / Unconscious Passenger on inbound aircraft
- AIP Development Fee proposed (\$6.50 / hangar / month) for local match funds

## Questions?

