



MEETING MINUTES
January 11, 2016 – 12:00 Noon

Commission Members in attendance

James Christopher, Chairman
John Dean, Vice Chairman
Peter Mayers, Secretary
Stuart Hope, Treasurer
Tally Casey, Esquire
Bruce Cole, CPA
Cecil Hannibal
Mike Kelly, Esquire
Joel McCreary, AIA

Richland County Staff in attendance

Greg Pearce, Council Liaison
Warren Harley, Assistant County Administrator
Chris Eversmann, PE, AAE, Airport Director
Terry Wise, Administrative Assistant

Visitors in attendance

Paul Bass, Eagle Aviation
Chris Birkheimer, PE, Mead & Hunt
Pat Gilmartin, HRH Heighorhood Association
Ken Harrill, Hangar Tenant
Melinda Harrill, Hangar Tenant
Jim Herpst, EAA-242
Paul Holt, PE, Holt Consulting
Ryan Hounshell, PE, Holt Consulting
Eddie Owen, EIT , WK Dickson
Don Purcell, Hangar Tenant
Laura Stevens, Parrish & Partners

Encl: (1) Airport Director's Report PowerPoint Presentation

Welcome and Call to Order – **Chairman Christopher** called the meeting to order and announced a quorum in attendance. He welcomed everyone and delivered the invocation.

Approval of Minutes – **Chairman Christopher** presented the minutes of the November 9, 2015 Airport Commission meeting for approval. **Commissioner Mayers** made a motion to approve the minutes as presented, **Commissioner Hope** seconded and all approved.

Adoption of Agenda – **Chairman Christopher** presented the agenda as distributed. **Commissioner Mayers** made a motion to approve the agenda as presented, **Commissioner Hope** seconded and all approved.

Report of Items for Executive Session – There were no items reported for Executive Session.

Officers' Reports

Election of 2016 Officers – A motion was made by **Commissioner Mayers** that all current officers remain in their current seat for a second term (*voted by acclamation*). **Commissioner Cole** seconded and all approved.

Chairman's Report – **Commissioner Christopher** presented an appreciation plaque to **Commissioner Purcell** expressing the Commission's gratitude for his dedication, hard work, and support throughout his tenure. **Chairman Christopher** then introduced one of the new Commission members, **Commissioner Cecil Hannibal**. The other new Commission member, **Commissioner Tally Casey** was unavoidably detained, but soon joined the meeting and was also introduced.

Vice Chairman's Report – No report

Secretary's Report – No report

Treasurer's Report – No report

Committee Reports

Finance Committee – **Commissioners Hope** and **Kelly** are working on the public Observation Area Project.

Marketing Committee – No report

Operations Committee – No report

Airport Director's Report – **Mr Eversmann** presented the Airport Commission meeting schedule for 2016. A copy of his PowerPoint presentation that followed is contained in the enclosure.

County Liaison's Report – **Councilman Pearce** commented briefly on the concerns regarding the Richland County Council and the Transportation Program.

Unfinished Business – There was no unfinished business to be addressed.

New Business – There was no new business offered.

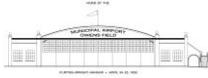
Adjournment – The meeting adjourned at 12:58 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, March 14, 2016 at 12:00 Noon in the large conference room of the airport terminal building.

Airport Director's Report

Richland County Airport
Commission Meeting

January 11, 2016



Overview



- Media coverage
- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions

Media Coverage

- "Crashed, sunk, resurrected, bomber seeks a new home,"
The State, December 17, 2015



Meetings, Events, and Visits



- Meetings:
- Nov 16 – WK Dickson
 - Nov 17 – CLC Adv Bd
 - Nov 23 – CWH Recon
 - Nov 30 – Charters of Freedom
 - Dec 2 – Website coordination
 - Dec 3 – CWH Recon
 - Dec 4 – RC Engineer
 - Dec 11 – CWH Recon
 - Dec 11 – CoC Utilities
 - Dec 16 – Twy 'D' Coordination

Meetings, Events, and Visits



Children's group visits:
→ Dec 10

Adult group visits:
→ Nov 19



AIP Project Updates

Property Acquisition

Southeast Airfield Clearing
and Grading
Improvements

LJC Mitigation (Wetlands
Mitigation)



Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests
- Security deposits

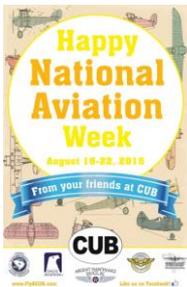
Airport Metrics

- **Aircraft complaints:**
There were three (3) aircraft complaint during the period of Nov 1 – Dec 31, 2015.
There were no (0) identification / Information letters sent (0%).
There were two (2) aircraft complaint during the same period in 2014.
- **Facilities & Grounds maintenance requests:**
There were 18 maintenance requests during the period of Nov 1 – Dec 31, 2015.
Terminal – 17% / Airside – 72% / Landside – 11%
Hangar related – 67% / Electrical related – 56%
There were 17 Facilities & Grounds maintenance requests during the same period in 2014.
- There have been 11 hangar security deposits received.

Other Items



Other Items



- Development of observation area improvements / playground
- Commerce Drive Synergy Plan
- www.FlyKCUB.com
- www.facebook.com/FlyKCUB (136 'Likes')
- UAV Operations
- Neighborhood electrical upgrade project complete
- CWH Sale
- SCHAF Event, Spring 2016 / Alcohol sales
- Aircraft Maintenance Services feature in *Avionics News*
- SCAA Legislative Breakfast, Wednesday, January 13, 2016
- SCAA Conference, February 10 – 12, 2016

Commerce Drive Synergy Plan



CWH Sale



- Aug 19 – RCAC approval
- Sep 8 – First reading approval
- Sep 15 – Second reading approval
- Oct 12 – Third reading approval / Public Hearing / Contract approval
- Oct 19 – Contract executed
- Oct 28 – FAA Land Release Approved
- Awaiting closing date from HPD, LLC (e-mail sent)

Aircraft Maintenance Services



SCAA Events

Legislative Breakfast:

- Wednesday, January 13, 2016, 8:00 a.m. – 10:00 a.m., Rm 112, Blatt Building

Annual Conference:

- February 10 – 12, 2016, Wild Dunes, Isle of Palms; Christopher, Hope, Mayers, Hannibal, Casey, Cole, Kelly

Questions?

