



MEETING MINUTES
May 11, 2015 – 12:00 Noon

Commission Members in attendance

James Christopher, Chairman
John Dean, Vice Chairman
Stuart Hope, Treasurer
Peter Mayers, Secretary
Bruce Cole, CPA
Russell Goudelock, Esquire
Joel McCreary, AIA
Don Purcell

Richland County Staff in attendance

Greg Pearce, Richland County Councilman / Airport Commission Liaison
Sparty Hammett, Assistant County Administrator
Chris Eversmann, PE, AAE, Airport Director
Terry Wise, Administrative Assistant

Visitors in attendance

Joe Barkevich, AICP, WK Dickson
Paul Bass, Eagle Aviation
Chris Birkmeyer, Mead & Hunt
Pat Bresnahan, RC GIS
Pat Gilmartain, HRH Neighborhood
Ken Harrill, Hangar Tenant
Melinda Harrill, Hangar Tenant
Ken Hawk, PE, WK Dickson
Ben Jones, RC GIS
Adrienne Jorgensen, RC GIS
Laura Stevens, Parrish and Partners
Genevieve Taylor, Sustainable Midlands

Encl: (1) Airport Director's Report PowerPoint Presentation

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Columbia, South Carolina

Welcome and Call to Order – **Chairman Christopher** called the meeting to order in the Large Conference Room and announced a quorum in attendance. He welcomed everyone, provided guest introductions, and delivered the invocation.

Approval of Agenda – **Chairman Christopher** presented the agenda as distributed for approval. **Commissioner Purcell** made a motion to approve the agenda, **Commissioner Cole** seconded, and all approved.

Approval of Minutes – **Chairman Christopher** presented the minutes of the March 9, 2015 Airport Commission meeting for approval. **Commissioner Mayers** made a motion to approve the minutes as presented, **Commissioner Purcell** seconded, and all approved.

Report of Items for Executive Session – **Mr Eversmann** noted that there was an item of a contractual nature to be discussed in Executive Session at the end of the meeting.

Presentation – **The 2016 Tasty Tomato Festival** – **Ms Genevieve Taylor** with Sustainable Midlands discussed the possible future use of Curtiss-Wright Hangar (CWH) apron area to support the growing annual Tasty Tomato Festival. This request will include the erection of a temporary stage and vendors selling food and alcohol (beer and wine) on the property for the 2016 festival. Sustainable Midlands will be responsible for the event insurance coverage and name Richland County in their coverage. Tasty Tomato has grown to be the largest local festival held in the Midlands. In 2014, there were 3,000 people in attendance, and they are looking to further expand the festival. They currently rent the City Roots property, however they would like to be able to access the airport hangar property as well. **Ms Taylor** addressed the issues of cost for temporary fencing of the area and additional security for the safety of all and prohibiting access to the CWH.

Chairman Christopher asked about parking and the sale of alcohol. **Mr Pearce** stated that the A&F Committee is considering this request, but requested Airport Commission consideration and recommendation first. It was not his understanding that alcohol was being permitted for sale on the property, although permitting consumption of alcohol was discussed. **Commissioner Mayers** asked how the festival would impact residents of the surrounding neighborhoods. **Ms Taylor** responded that the festival was a “family oriented” event with potentially 3,500 individuals in attendance; it would not be like the louder St Patrick’s Day event in the Five Points area.

Festival hours will be from 4:00 p.m. until 9:00 p.m. and parking will be in a designated area. **Ms Taylor** also stated that in her years of attendance at the Festival she had not encountered any disruptive behavior by attendees. **Commissioner Mayers** asked if anyone from the festival had made contact with the area residence seeking approval. He further stated that he lives in the

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community and that residents are concerned with the issues of noise and parking. **Ms Taylor** reiterated that there will be designated parking area. **Commissioner Mayers** disagreed and stated that parking would also be on neighborhood side streets. **Ms Taylor** made the point that many festival goers would be walking and or using bicycles. **Commissioner Mayers** stated the concerns still remain. **Ms Taylor** asked for suggestions to alleviate the concern for noise and parking and **Commissioner Mayers** suggested the festival be held elsewhere. **Ms Taylor** stated the purpose of the festival is to support and showcase the area's economy and its "agricultural culture."

Chairman Christopher noted that many of these issues are beyond the Airport Commission's purview or ability to resolve and suggest these concerns be taken up with the staff and elected officials of the City of Columbia. The question of CWH use has been referred to the Operations Committee which will meet with **Ms Taylor** in the future. In the meantime, the A&F Committee will table the issue until an Airport Commission recommendation is forwarded.

Presentation – **Airport Geographic Information System (GIS) Development** – Richland County Geographic Information System (GIS) Director **Dr Pat Bresnahan** briefed that his staff has been working with the Airport Director on a project for Airport GIS Development. GIS technology will provide tools to help to manage the airport infrastructure, facilities, leases, *etc.* GIS is simply layers of data placed atop an electronic "map" which provides a geospatial reference. **Mr Eversmann** is interested in development of a website that will include the presence GIS. The GIS staff has offered "open source" technology that will help him accomplish the goal. **Ms Adrienne Jorgensen**, a member of the GIS project staff, explained "Open Source Technology" and "content management system" further. Some GIS content is made available to the general public by way of the airport website. **Mr Eversmann** will have the ability to develop, enter, manage, and maintain the content. Once he was given the tools needed to make the project work, **Mr Eversmann** was able, with the assistance of the GIS staff, to bring the initial phase of the project to fruition. **Dr Bresnahan** concluded the presentation by addressing the value this management system to the airport.

Officers' Reports

Chairman's Report – No report

Vice Chairman's Report – No report

Secretary's Report – No report

Treasurer's Report – No report

Committee Reports

Finance Committee – **Commissioner Hope** stated the Finance Committee will be considering means by which privately donated funds can be raised and managed for airport projects such as expansion of the public observation area.

Marketing Committee – No Report

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Operations Committee – **Commissioner Purcell** noted that the SC Aviation Association has lobbied the State Ways and Means Committee to pass a bill which eliminates tax on the sale of aircraft repair parts. The bill has also passed the full House of Representatives and awaits action by the Senate.

Airport Director's Report – A copy of **Mr Eversmann's** report is contained in the enclosure.

County Liaison's Report – **Councilman Pearce** commented that, despite a particularly difficult FY-16 budget preparation process, funds for the local match of the upcoming Airport Improvement Program (AIP) project have been secured.

Unfinished Business – There was no unfinished business to be addressed.

New Business – There was no new business offered.

Executive Session – On a motion by **Chairman Christopher**, the Commission voted to enter Executive Session to discuss a matter contractual in nature. The Executive Session was called to order at 1:15 p.m. The Executive Session adjourned at 1:55 p.m. No votes were taken or business transacted while the Commission was in Executive session.

Adjournment – The meeting adjourned at 1:57 p.m.

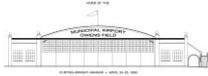
Next Meeting – The next meeting of the Airport Commission will occur on Monday, July 13, 2015 at 1200 Noon in the large conference room of the airport terminal building.

Airport Director's Report

Overview

Richland County Airport
Commission Meeting

May 11, 2015



- Media coverage
- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions



Media Coverage

"First African American female National Guard General visits Capital," *Columbia Star*, March 6, 2015

"The Blessing of Aircraft celebrates 85 years of the Jim Hamilton – LB Owens Airport," *Columbia Star*, April 24, 2015



Meetings, Events, and Visits



- Meetings:
- Mar 11 – Development & Svcs Dept Head
 - Mar 11 – CLC Advisory Board
 - Mar 12 – Infinite Habitat
 - Mar 13 – 85th Anniversary
 - Mar 17 – Fire Marshal inspection
 - Mar 17 – Webinar
 - Mar 18 – PAPI Flight Check
 - Mar 19 – Fire Marshal inspection
 - Mar 20 – PAPI recon
 - Mar 20 – CWH (USC student)
 - Mar 26 – Twy 'A' Phase I Prebid
 - Mar 30 – WKD Mitigation
 - Mar 31 – 85th Anniversary

Meetings, Events, and Visits

- Meetings:
- Apr 7 – Website development
 - Apr 10 – SCASC BoD
 - Apr 13 – SCASC Land use eval tool
 - Apr 15 – SCE&G Energy Efficiency seminar
 - Apr 15 – 8-1-1 Road race
 - Apr 16 – Website development
 - Apr 23 – Website development
 - Apr 23 – Bid opening
 - Apr 24 – 85th Anniversary luncheon
 - Apr 25 – 85th Anniversary tenant breakfast and fleet blessing
 - Apr 27 – WKD, Phase I bid review
 - Apr 30 – RC Annual Stormwater training
 - May 1 – WKD, Phase II
 - May 8 – RC Finance Staff



Meetings, Events, and Visits



- Children's group visits:
- None
- Adult group visits:
- Richland 101, March 26



AIP Project Updates

Property Acquisition

Taxiway 'A' extension and SE airfield grading and drainage improvements

Wetlands Mitigation



AIP Project Updates

Property Acquisition:

- Purchase of 0.26 acre required for extension of Taxiway 'A' approved by RC Council
- WK Dickson to complete this acquisition
- Recent attempts to contact old and new owners have been unsuccessful.



AIP Project Updates

→ Taxiway 'A' extension and SE airfield grading and drainage improvements (Phases I and II)

→ Wetlands and Stream mitigation

Re-Bid Project – Phase One

Description
Mobilization
Demolition: Inside Ditch Area
Demolition: Fence
Clearing (No Grubbing)
Clearing & Grubbing
Unclassified Excavation
Taxiway 'D'
8' Chain-Link Fence
Gates
Privacy Fence (Temporary)
Erosion Control
Segmental Wall

CUB Projects Proposed Bid Schedule

Phase I – Initial Clearing & Stub Taxiway 'D'

(Clearing ~ 15 acres, Stub Taxiway 'D' Construction, Marking & Lighting)

- Advertise Bid – Early March 2015
- Open Bid – Late April 2015
- Construction Start – Summer 2015

Phase II – Stormwater Pipe & Taxiway Extension

(Erosion Control, 21 ft. Stormwater Pipe, Taxiway Extension Construction/Old Taxiway Demolition)

- Advertise Bid – Mid May 2015
- Open Bid – Mid June 2015
- Construction Start – Mid August 2015 (Dependent on FAA Funding Schedule)



CUB Projects Proposed Schedule – continued

Little Jackson Creek Mitigation – Offsite from CUB

(Restoring a portion of a stream for mitigation credits needed for CUB taxiway development)

- Advertised Bid – October 2014
- Opened Bid – November 2014
- Contract Awarded to Shamrock Intl. Corp. by County – December 2014
- Construction Expected to Start – Spring 2015



Budget and Finance



Budget and Finance



- Mar Operational Revenue - \$20,308.30 (Mar 14 - \$21,012.05)
- Apr Operating Budget Status:

→ Category	Balance / % Used
→ Personnel	\$32,308.91 / 76%
→ Operations	\$50,777.01 / 76%
→ Capital	\$133,458.56 / 21%

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests
- Hangar Security Deposits

Airport Metrics

- Aircraft complaints:
There were three (3) aircraft complaint during the period of Feb 1 – Apr 30, 2015.
Feb – 2 / Mar – 0 / Apr – 1
Mon – 1 / Wed – 1 / Fri – 1
There was one identification / Information letters sent (33%).
There were twenty (20) aircraft complaint during the same period in 2014.
- Facilities & Grounds maintenance requests:
There were 26 maintenance requests during the period of Feb 1 – Apr 30, 2015.
Terminal – 19% / Airside – 69% / Landside – 12%
Hangar related – 38% / Electrical related – 50%
There were 31 Facilities & Grounds maintenance requests during the same period in 2014.
- There have been five (05) hangar security deposits received.

Other Items



Other Items

- 85th Anniversary
 - April 24 – 25, 2015
 - RC Council Proclamation
 - SC Governor's Proclamation
 - Commemorative Poster
 - By-invitation Leaders' Luncheon
 - Tenants' Breakfast
 - Blessing of the aircraft fleet



Other Items



- National Aviation Week, August 16 – 22, 2015 (Luncheon on Aug 19th)
- Development of observation area improvements / playground
- Commerce Drive Synergy Plan
- www.FlyKCUB.com
- www.facebook.com/FlyKCUB

CoC Stormwater Fees



- Recent audit by CoC Stormwater Staff
- Previous monthly rate **\$3,950.80**
- New monthly rate **\$4,902.80**
- Annual Fee of **\$58,833 (23.5%** of annual revenue)
- Ensure that we are receiving every stormwater education credit for which we are eligible
- Ensure that we are receiving every stormwater retention credit for which we are eligible
- Seek to amend Section 23-206 (c) which provides exemptions for public roads and railroads, but does not address airport runways, taxiways, or taxi lanes

Commerce Drive Synergy Plan



Questions?

