



**MEETING MINUTES**  
**July 14, 2014 – 12:00 Noon**

**Commission Members in attendance**

Don Purcell, Chairman  
James Christopher, Vice Chairman  
Bruce Cole, CPA, Secretary  
Stuart Hope, Treasurer  
Peter Mayers  
John Dean  
Russell Goudelock, Esquire

**Richland County Staff in attendance**

Sparty Hammett, Assistant County Administrator  
Chris Eversmann, PE, AAE, Airport Director  
Terry Wise, Administrative Assistant

**Visitors in attendance**

Joe Barkevich, AICP, WK Dickson  
Bud Hawk, PE, WK Dickson  
Paul Bass, Eagle Aviation  
Dennis Wiehl, AIA, Mead & Hunt  
Ken Harrill, Hangar Tenant  
Melinda Harrill, Hangar Tenant

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**Welcome, Call to Order, and Invocation**

**Chairman Purcell** called the meeting to order and announced a quorum in attendance. He welcomed everyone and gave the invocation. This month's meeting was conducted in the conference room of the Columbia Air Traffic Control Tower (ATCT) compound at Columbia Metropolitan Airport (CAE).

### Approval of Minutes

**Chairman Purcell** presented the minutes of the May 12, 2014 Airport Commission meeting for approval. **Commissioner Dean** made a motion to approve the minutes as presented, **Commissioner Mayers** seconded, and all approved.

### Approval of Agenda

**Chairman Purcell** presented the agenda as circulated. **Commissioner Dean** made a motion to approve the minutes as presented, **Commissioner Mayer** seconded, and all approved.

### Report of Items for Executive Session

**Chairman Purcell** noted that there were no items for executive session.

### Officers' Reports

**Chairman's Report** – **Chairman Purcell** announced the resignation of **Commissioner Pulliam**.

**Vice Chairman's Report** – No report

**Secretary's Report** – **Commissioner Cole** made inquiry regarding his efforts to start a non-profit organization, based at the airport, for the purpose of recruitment and funding for underprivileged youth to learn to fly. **Commissioner Cole** has met with a variety of potential stakeholders who have expressed interest in wanting to move forward. An application for 501.C.3 status for “The Aviation Fund” will be required as the next step, but before that investment in time, effort, and cost is made, he would like a commitment from the Commission. **Chairman Purcell** stated his general, personal support for the concept of promoting aviation, but asked what the vision for the project is? **Chairman Purcell** suggested that interest outside of RCAC be identified. **Mr Eversmann** stated that the Director of the Challenger Learning Center is forming an Advisory Board, and that might be an appropriate organization with which to form an alliance.

**Treasurer's Report** – No report

### Committee Reports

**Finance Committee** – No report

**Marketing Committee** – **Commissioner Dean** reported that the contract for the sale of the Curtiss-Wright Hangar has been cancelled at the request of the CW Hangar Partners, LLC. **Commissioner Dean** made a motion for the return of escrow money contingent upon the CW Hangar Partners, LLC fulfilling their contractual requirements for the delivery of all plans, studies, and other professional service deliverables. **Commissioner Meyer** seconded the motion, and all approved.

**Operations Committee** – No report

### Airport Director's Report

**Mr Eversmann** reported to the Commission on the following items:

### **Meetings, Events, and Visits**

- ➔ May 14 – Project bidding coordination
- ➔ May 15 – RC Council Grant workshop
- ➔ May 20 – Airport Budget
- ➔ May 20 – SCHAF
- ➔ May 20 – RC Council
- ➔ May 29 – Aviation Noise webinar
- ➔ June 4 – National Aviation Week
- ➔ June 5 – Pre-bid Conference
- ➔ June 10 – FAA/SCAC Aviation Roundtable (hosted by WK Dickson)
- ➔ June 11 – D&S Department Heads
- ➔ June 12 – Aero & Non-Aero Special Events at GA airport webinar
- ➔ June 17 – Infinite Habitat
- ➔ June 17 – SCAA BoD
- ➔ June 17 – RC Council
- ➔ June 18 – Emergency and Disaster readiness webinar
- ➔ June 19 – Bid Opening
- ➔ June 24 – Project strategy revision
- ➔ June 26 – Farewell Luncheon IHO Clif Snelgrove
- ➔ June 30 – Richland RUNS coordination
- ➔ July 2 – Addressing (CoC)
- ➔ July 2 – AIP Grant coordination
- ➔ July 8 – Terminal HVAC service contract
- ➔ July 9 – WK Dickson Staff
- ➔ July 10 – Mitigation project review
- ➔ July 10 – Avigation Easement progress

### **Children’s group visits:**

- ➔ June 3 – Shandon Presbyterian CDC
- ➔ June 18 – Shandon Presbyterian CDC
- ➔ June 19 – Shandon Presbyterian CDC

### **Adult group visits:**

- ➔ None

### **AIP Project Updates**

#### **Airspace Tree Penetration Removal**

- ➔ Avigation easements acquisition ongoing
- ➔ Renewed FAA priority on mitigating 20:1 approach surface airspace penetrations.
- ➔ Meeting with Consultant team to determine progress/current status
- ➔ Donation versus purchase of avigation easements

Richland County Airport Commission  
Jim Hamilton – LB Owens Airport (CUB)  
Columbia, South Carolina

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#### Property Acquisitions

- ➔ Purchase of 0.26 acre required for extension of Taxiway ‘A’ approved by RC Council
- ➔ Apartment Complex possibly being sold.
- ➔ Owner not responsive
- ➔ Recommend condemnation (in addition to avigation easement and temporary construction easement)

#### Taxiway ‘A’ extension and SE airfield grading and drainage improvements (briefed by WK Dickson Staff)

- ➔ Phase I – Clearing, demolition, grading, fencing, limited pavement and lighting and retaining walls installation
- ➔ Phase II – Culvert and headwall construction

#### Wetlands and Stream Mitigation

### **Budget and Finance**

New fiscal year (FY-15) started on July 1, 2014

- ➔ May Operational Revenue – \$21,012.05
- ➔ June Operational Revenue – \$21,268.44
- ➔ FY-13 Operational Revenue – \$248,302.06
- ➔ FY-14 Operational Revenue – \$249,676.33

### **Eagle Aviation**

#### Fuel Sales

- ➔ May 2014 fuel sales were down 31% compared with May 2013
- ➔ June 2014 fuel sales were up 26% compared with June 2013

Hangar Occupancy – One Corporate Hangar vacancy

Ramp Fees collected – \$370.00 for May, and \$440.00 for June

### **Airport Metrics**

Aircraft Complaints – There were six (6) aircraft complaints during the period of May 1 – June 30, 2014.

- ➔ May – 2 / June – 4
- ➔ Tue – 2 / Wed – 2 / Sat – 2
- ➔ No identification/ information letters were sent.
- ➔ There were six (6) aircraft complaints during the same period in 2013.

**Facilities & Grounds Maintenance Requests** – There were 19 Maintenance Requests during the period of May 1 – June 30, 2014.

- ➔ 68% - airside / 0% - terminal / 32% - landside
- ➔ 37% - electrical work / 53% - hangar related
- ➔ There were 22 Facilities & Grounds maintenance request during the same period in 2013.

**Other Items**

- ➔ Curtiss-Wright Hangar – The sale contract has been cancelled at the request of the CW Hangar Partners, LLC.
- ➔ National Aviation Week, August 17-23, 2014 (luncheon on Aug 20<sup>th</sup>)
- ➔ Development of observation area improvements / playground (\$78,000 estimated construction cost)
- ➔ Automatic Packet Reporting System (APRS) has been installed and is operational.
- ➔ Airside and Landside pavement marking substantially completed on July 14, 2014
- ➔ Aerospace Industry Banquet, August 19<sup>th</sup> – A table has been sponsored by the airport. Six tickets are available for the banquet.
- ➔ Commerce Drive Synergy Plan
- ➔ Richland County anniversary 5K road race will start and finish at the airport.
- ➔ 85<sup>th</sup> airport anniversary is upcoming on April 24, 2015.
- ➔ Request for the installation of an additional memorial IHO Mr Chuck Murphy who was killed in air accident at the CUB in 1966. Following general discussion, it was recommended that this and any future request would be handled on a case by case basis.
- ➔ Welcome to our new tenant Aircraft Maintenance Service (AMS). They have expanded their operation and moved their headquarters from CDN to CUB.
- ➔ FY-14 FOD Audit – Eleven (11) pounds of Foreign Object Debris was collected by the Airport Director in the 12-month period.

**County Liaison's Report** – Assistant County Administrator, Sparty Hammett informed the Commission that a motion was made by Councilman Seth Rose to restore the Curtiss-Wright Hangar using Richland County funds. This item will be on a September Council Meeting Agenda.

**Unfinished Business** – None

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**New Business** – None

**Executive Session** – None

**Adjournment** – The meeting adjourned at 2:15 p.m.

A tour of the Columbia Air Traffic Control Tower followed the meeting.