



MEETING MINUTES
January 13, 2014 – 12:00 Noon

Commission Members in attendance

Don Purcell, Chairman
James Christopher, Vice Chairman
Bruce Cole, Secretary
John Dean
Peter Mayers
Robert Pulliam

Richland County Staff in attendance

Greg Pearce, Richland County Council Liaison
Sparty Hammett, Assistant County Administrator
Chris Eversmann, PE, AAE, Airport Director
Terry Wise, Administrative Assistant

Visitors in attendance

Delphin Gantt, SCAC
Joseph Barkevich, AICP, WK Dickson
Paul Bass, Eagle Aviation
Ken Harrill, Hanger Tenant
Melinda Harrill, Hanger Tenant
Bud Hawk, PE, WK Dickson
Dennis Wiehl, AIA, Mead & Hunt

Welcome, Call to Order, and Invocation

Chairman Purcell called the meeting to order and announced a quorum in attendance. He welcomed everyone and called for the invocation. The invocation was delivered by **Vice Chairman Christopher**.

Election of Officers for 2014

Councilman Dean reported that all currently serving officers were willing and eligible to continue serving. A call for nominations from the floor was made, but none were received. The proposed slate of existing officers was approved by acclamation of the Commission. These officers, however, will not be eligible to serve in the same positions next year.

Approval of Minutes

Chairman Purcell presented the minutes of the November 18, 2013 Airport Commission meeting for approval. **Commissioner Christopher** made a motion to approve the minutes as presented, **Commissioner Cole** seconded, and all approved.

Approval of Agenda

Chairman Purcell presented the agenda as circulated. **Commissioner Christopher** made a motion to approve the agenda as presented, **Commissioner Cole** seconded, and all approved.

Report of Items for Executive Session

Mr Eversmann reported that a contractual matter update is needed to be discussed during the executive session scheduled at the end of the meeting.

Presentation

Mr Delphin Gantt, Jr, Chairman, South Carolina Aeronautics Commission, provided a presentation on the status of the South Carolina Aeronautics Commission (SCAC). The SCAC was re-established in 2004 under the State Department of Commerce. In 2009, the Commission was administratively placed under The State Budget and Control Board organization. The Commissioners serve a four-year term, overseeing the safety of South Carolina's Public Use Airports. The organization consists of two departments: Airport Development, and Flight Operations. The Airport Development Department is responsible for:

- Financial and technical assistance to Public Use Airports within the State;
- Airport Capital Improvement Plans (ACIP);
- Engineering Design review and Construction Inspection services;
- Airport maintenance assistance services; and
- Airport activity and safety.

Flight Operations is responsible for transportation for the Governor, Constitutional Officers, State Agencies, State Educational Institutions, and Economic Development prospects. All fly on a "First come / First fly" basis and it is operated as a business enterprise. Also, they have logged over 91,700 air miles with no accidents.

The Commission's primary challenge is adequate funding. Since moving to the Budget and Control Board, funding has been reduced by about 70% from previously established levels. Though they are lacking appropriate funds to manage statewide aviation mandates, they are a small agency doing "a lot with a little." Their key partners include: the FAA, the Columbia FSDO, the Atlanta ADO, the SCAA and the SC Aviation Safety Council.

Officers' Reports

Chairman's Report – **Chairman Purcell** requested that a subcommittee of the Marketing Committee be established and charged with ongoing coordination of the

Curtiss-Wright Hangar sale and restoration project. **Commissioner Dean, Commissioner Christopher, and Commissioner Goudelock** were asked to serve. All eagerly agreed.

Vice Chairman's Report – No report

Secretary's Report – No report

Treasurer's Report – No report

Committee Reports

Finance Committee – No report

Marketing Committee – No report

Operations Committee – Commissioner Christopher noted that the Aramark property is for sale and asked that the County Administration Staff look at the property. Also, the Operations Committee report will be included with the Airport Director's Report.

Airport Director's Report

Mr Eversmann reported to the Commission on the following items:

Meetings, Events, and Visits

- Nov 21 – AED Coordination
- Nov 25 – CAE ATCT Chief
- Dec 4 – Alternative Energy opportunities meeting with Infinite Habitat
- Dec 5 – CSX Property Ownership
- Dec 10 – WK Dickson, ACIP update coordination
- Dec 11 – D&S Assistant Administrator quarterly meeting
- Dec 17 – Fire Marshal final inspection
- Dec 18 – Airport Design Advisory Circular (AC) update webinar

Children's group visits – None

Adult group visits – None

AIP Project Updates

Airspace tree penetration removal

- Avigation easements acquisition – Ongoing
- Renewed FAA priority on mitigating 20:1 approach surface airspace penetrations with the threat of loss of nighttime instrument approach minimums as incentive for quick mitigation action.
- Meeting with consultant team to determine progress / current status

Property Acquisition

- 0.26 acre required for extension of Taxiway 'A' – Appraisals complete
- Apartment Complex possibly being sold
- Direct contact with current owner

Taxiway ‘A’ extension and SE airfield grading and drainage improvements

- LOMR
- Permitting
- 60% Design
- Phase II (100%) Design WA approved
- FAA may fund construction in multiple phases

Budget and Finance

Operating Budget status (through Dec 31, 2013 – 50% of the Fiscal Year completed):

- Personnel – 50% expended
- Operations – 47% expended
- Capital – 79% expended
- Overall – 54% expended
- November Operational Revenue – \$20,944.53
- December Operational Revenue – \$20,528.97
- FY-15 FAA AIP Pre-application and ACIP update – Submitted
- FY-15 RC Airport Operating Budget request – Underway

Eagle Aviation

- Fuel Sales: November – Up 13% versus 2012 / December – Down 34% versus 2012
- Ramp Fees collected: November – \$570 / December – \$500
- Hanger Occupancy: There is one Large Corporate hanger vacancy

Airport Metrics

Aircraft complaints – There were four (4) Aircraft complaints during the period of Nov 1 – Dec 31, 2013.

- 2 in Nov / 2 in Dec
- 2 on Sun / 1 on Mon / 1 on Tue
- One identification / information sent (25%)
- There were no airport complaints during the same period in 2012.

Facilities & Grounds Maintenance Requests – There were 27 Maintenance Requests during the period of Nov 1 – Dec 31, 2013.

- 70% - airside / 26% - terminal / 4% - landside
- 37% - electrical work / 59% - hangar related
- There were 32 Facilities & Grounds maintenance requests during the same period in 2012

Other Items

- The second and final 180-day period extension for the sale of the Curtiss-Wright Hangar was approved by the RC Administrator after consultation with RCAC Executive Committee and Airport Director. Closing should occur on or before July 12, 2014.

- Y4 Corporate Hangar is vacant
- A review and editing Hangar Lease agreements is underway by the Airport Director and Finance Committee
- City Roots land use inquiry
- Infinite Habitat energy usage analysis
- Further development of an observation area / playground
- USC 2014 Football schedule announced

County Liaison's Report

Councilman Pearce met with the Sheriff's representative regarding long range plans for airport use and RCSD aircraft fleet storage. The RCSD will be getting an additional aircraft but, as of now, will not be using any additional hangar space.

Unfinished Business

None

New Business

None

Executive session

A vote was taken to enter executive session to receive an update on a contractual matter. All approved. The executive session was called to order at 1:10 p.m. The executive session adjourned at 1:58 p.m.

Adjournment – The meeting adjourned at 2:03 p.m.

