



MEETING MINUTES
September 14, 2015 – 12:00 Noon

Commission Members in attendance

James Christopher, Chairman
John Dean, Vice Chairman
Peter Mayers, Secretary
Stuart Hope, Treasurer
Don Purcell
Russell Goudelock, Esquire
Mike Kelly, Esquire
Joel McCreary, AIA

Richland County Staff in attendance

Greg Pearce, Council Liaison
Sparty Hammett, Assistant County Administrator
Chris Eversmann, PE, AAE, Airport Director
Terry Wise, Administrative Assistant

Visitors in attendance

Paul Bass, Eagle Aviation
Chris Birkmeyer, Mead & Hunt
Melinda Harrill, Hangar Tenant
Ken Hawk, PE, WK Dickson
Jim Herpst, EAA-242
Stony Truett, Pilot

Encl: (1) Airport Director's Report PowerPoint Presentation

Welcome and Call to Order – Chairman Christopher called the meeting to order and announced a quorum in attendance. He welcomed everyone and delivered the invocation.

Approval of Minutes – **Chairman Christopher** presented the minutes of the Regular July 13, 2015 and Special Called August 19, 2015 Airport Commission meetings for approval. **Commissioner Goudelock** made a motion to approve both sets of meeting minutes as presented, **Commissioner Purcell** seconded and all approved.

Adoption of Agenda – **Chairman Christopher** presented the agenda as distributed. **Commissioner Purcell** made a motion to approve the agenda as presented, **Commissioner Goudelock** seconded and all approved.

Report of Items for Executive Session – There were no items reported for Executive Session.

Presentation – A brief presentation was provided on two upcoming events at the Airport:

- ➔ The **Earl Yerrick Memorial Aircraft Static Display** is a public event that will be held on Saturday, October 24, 2015 with proceeds to benefit Camp Kemo.
- ➔ Over that same weekend, the **Experimental Aircraft Association's Ford Tri-Motor** will be offering rides for sale. The aircraft, which dates from 1929, will arrive on October 22, 2015 and stay throughout the weekend.

Officers' Reports

Chairman's Report – **Chairman Christopher** announced he has asked **Commissioner Purcell** to serve as chairman of the Nominating Committee for officers for the Airport Commission in 2016.

Vice Chairman's Report – No report

Secretary's Report – No report

Treasurer's Report – No report

Committee Reports

Finance Committee – **Commissioner Hope** announced an upcoming meeting of the Finance Committee to discuss funding sources for a proposed airport playground and observation area.

Marketing Committee – **Commissioner Goudelock** thanked everyone who worked on the Curtiss-Wright Hanger sale contract review and negotiating team.

Operations Committee – No report, however **Commissioner Purcell** noted that he would e-mail Airport Commissioners a copy of the Commission's By-Laws.

Airport Director's Report – A copy of the Airport Director's report / PowerPoint Presentation is contained in the enclosure.

Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Columbia, South Carolina

County Liaison's Report – **Councilman Pearce** noted there were no issues of concern among members of County Council with regards to the upcoming sale of the Curtiss-Wright Hangar.

Unfinished Business – There was no unfinished business to be addressed.

New Business – There was no new business offered.

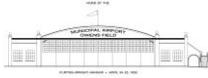
Adjournment – The meeting adjourned at 12:53 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, November 9, 2015 at 12:00 Noon in the large conference room of the airport terminal building.

Airport Director's Report

Richland County Airport
Commission Meeting

September 14, 2015



Overview

- Media coverage (omitted)
- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions



Meetings, Events, and Visits



- Meetings:
- Jul 15 – Columbia Tower RSAT mtg
 - Jul 15 – CWH Contract review mtg
 - Jul 16 – TSA Orientation Visit
 - Jul 21 – CLC Advisory Board mtg
 - Jul 27 – Palmetto Trust for Historic Preservation mtg
 - Aug 3 – CWH Contract review mtg
 - Aug 5 – Observation Deck leak repair mtg
 - Aug 7 – SCASC Board of Directors mtg
 - Aug 10 – GIS Hangar recon
 - Aug 12 – CWH photo shoot site recon
 - Aug 13 – Website coordination mtg
 - Aug 18 – USC Lobby display mtg

Meetings, Events, and Visits

- Meetings (cont'd):
- Aug 19 – National Aviation Week luncheon
 - Aug 19 – RCAC Special Called mtg
 - Aug 22 – EAA-242 50th Anniversary Fly-In
 - Aug 25 – Fire Marshal re-inspection
 - Aug 26 – SCAA Board of Directors mtg
 - Aug 27 – Webinar
 - Sep 1 – Maintenance employee orientation
 - Sep 8 – Observation Deck leak repair mtg
 - Sep 8 – RC Council
 - Sep 10 – UAV Coordination



Meetings, Events, and Visits



- Children's group visits:
- Sep 3
- Note: EAA-242 Young Eagles flights will be off site during SEP, OCT, and NOV
- Adult group visits:
- None



AIP Project Updates

- Property Acquisition
- Southeast Airfield Clearing and Grading Improvements
- Wetlands Mitigation





AIP Project Updates

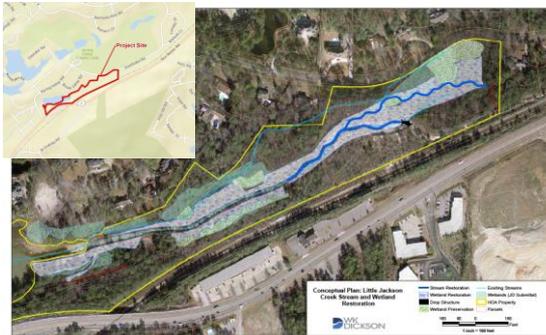
Southeast Airfield Clearing and Grading Improvements:

- Under contract / funded
- LJC Mitigation – Under contract / funded
- Planning to expand scope of “Phase I” through change order (primarily to build up / fill 5.71 acres and construct retaining wall) – Contract pending / Fed and Local funding

Southeast Airfield Clearing and Grading Improvements



Description
Mobilization
Demolition Inside Ditch Area
Demolition Fence
Clearing (No Grubbing)
Clearing & Grubbing
Unclassified Excavation
Taxiway 'D'
8' Chain-Link Fence
Gates
Privacy Fence (Temporary)
Erosion Control
Segmental Wall



Budget and Finance



Budget and Finance



- July Operational Revenue – \$20,497.52 (July 14 - \$20,259.78)
- Aug Operational Revenue – \$TBD (Aug 14 - \$21,018.22)
- Aug Operating Budget Status:
 - Category Balance / % Used
 - Personnel \$118,862.68 / 17%
 - Operations \$157,691.67 / 33%
 - Capital \$353,368.71 / 5%

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



CWH Sale



- Aug 19 – RCAC approval
- Sep 8 – First reading approval
- Sep 15 – Second reading approval / Public Hearing
- Oct 6 – Third reading approval / contract approval

Commerce Drive Synergy Plan



Questions?

