



**RICHLAND COUNTY AIRPORT COMMISSION**

Jim Hamilton - LB Owens Airport  
1400 Jim Hamilton Blvd  
Columbia, SC 29205

**MEETING AGENDA**

**May 13, 2024 - 11:30 p.m.**

1. Call to Order
2. Invocation
3. Introduction of guests
4. Adoption of Agenda
5. Approval of Minutes: Regular session held on March 11, 2024
6. Chair's Report
7. Committee's Report
8. Airport General Manager's Report
  - a. Operations/Finance
  - b. Projects Status
  - c. Other Items:
    - i. FBO RFP Update
    - ii. Update to Ordinance, Chap. 3 and Airport Manual
    - iii. Airport Goal Update: Properties Development Plan: Identification/Assessment
9. Executive Session
10. Adjourn



**MINUTES OF THE RICHLAND COUNTY AIRPORT COMMISSION  
March 11, 2024 MEETING**

**Meeting Details:**

Jim Hamilton – L. B. Owens Airport Community/Conference Room  
March 11, 2024  
12:00 PM

**Roll Call:**

Commission Members in attendance:

- Mike Kelly, Esquire, Chairman
- Lynn Hutto, Vice Chairman
- John Parrish, Secretary
- Louis Dessau
- Brianna Barrineau
- Prentiss McLaurin, Treasurer
- Frank Caggiano
- Lindsey Ott

The following persons were absent:

Don Weaver  
Cheryl English  
Allison Terracio  
Kaela Bailey

Richland County Council & Staff in attendance:

- Peter Cevallos, Airport General Manager
- Kathy Hayes, Administrative Coordinator

Guest in attendance:

- Peggy Roberson, Eagle Aviation
- Jim Herper, EAA Tenant
- Ken Harrill, Tenant
- Jace Hiers, US of C
- Aaron Settles, Propel Aviation
- Ryan Turlak - Aircraft Maintenance Services, Inc
- Joseph Benevides - Aircraft Maintenance Services, Inc
- Armani Hope, Propel Aviation
- Toby Ward, Eagle Aviation

**Call to Order**

There was a call to order by Chairman Kelly at 12:00pm and a quorum in attendance announced. Chairman Kelly delivered the invocation.

Guest were invited to introduce themselves.



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**Previous Meetings Minutes**

The minutes of the previous meeting held on March 11, 2024 were presented for approval. The minutes were approved by a unanimous vote.

**Meeting Agenda Distribution**

A meeting agenda was distributed and presented by Airport General Manager Peter Cevallos.

\*See attached agenda/report\*

The agenda was unanimously approved.

**Chairman's Report / Executive Committee Report**

No report provided

**Operations & Facilities Committee Report**

Commissioner Dessau provided a report on Airport Operations & Facilities.

\*See attached report\*

**Executive Session**

An Executive Session commenced at 1:00pm to discuss the status of a future contract for Fixed Base Operator (FBO) services. The Executive Session concluded at 2:20pm. No business was conducted nor votes taken while in Executive Session.

**Other Items**

Commissioner Hutto led a discussion about the BLAST Program. This is a program that she would like to promote to get school aged children involved in. She would also like to get the FAA involved and perhaps provide some funding for this program. Commissioner Hutto informed the committee that WA Perry School is having an Aviation Day event and would like to have someone represent the Airport at that event. She would like to involve the Chamber of Commerce and have them include the airport in promotional campaigns.

Commissioner Parrish wishes to promote the airport in the near future as an event that is coming to Columbia in August has the potential to increase air traffic and revenue for the airport. The Premier Soccer League will be playing at Williams Brice Stadium on August 3,2023. This event is on track to be one of the largest events hosted at the stadium.

**Next Meeting**

The next meeting of the Airport Commission will be on Monday, May 13,2024 at 12:00 noon.

**Adjournment**

**Meeting has Ended** – Meeting adjourned at 2:25pm.

Minutes submitted by: \_\_\_\_\_ Print Name:

Approved by: \_\_\_\_\_ Print Name:

Jim Hamilton LB Owens Airport Operations & Facilities Report January 6, 2024 – March 8, 2024  
Louis Dessau Chair Operations & Facilities RCAC

- Airport Capital Improvement Plan
  - General Manager Peter Cevallos to update on apron, taxi lane, self-fueling, hangar initiatives
    - Lighting upgrade in some hangars pending
    - Improvements/updating of admin building initiated with USC marketing
- Airport Operations
  - Airport Monitoring system: Discussed with Economist Dr. Von Essen optimizing information
  - Beacon relocation project under way per update from Peter Cevallos
  - Eagle coordinates trash dumpster,, recycling in admin bldg.. requested from county.
  - SCHAF events well attended. February featured representatives of Tuskegee squadron
  - Young Eagles well attended February 10 but cancelled January & March due to weather
  - FBO services contract renewal in process, 5 companies responded to RFP, county managing
  - Flight Instruction Services
    - Propel Aviation of Newberry currently offering flight instruction, 2 aircraft at CUB
    - Established contact with Pipistrel/ Textron US Rep. to explore electric flight instruction
    - Meeting with Prof. Kristen Booth USC College of Engineering & Computing
  - Aircraft maintenance services very busy, lease renewal update in process
  - Attended SCAA conference Myrtle Beach
  - Meeting Richland One promoting resources at CUB ie young eagles, CAP, visits. Feb. 4
- EV Charging
  - Attended USC School of Engineering meeting with SkyDrive eVTOL Feb. 13
  - Attended SCRA & SC Core Zoom meetings February & March 8
- Solar Panels on Hangars
  - Initial meeting with Jamie Hicks -Insulated Roofing Technologies Feb. 16, followed up Feb. 29
    - Colite Technologies analysis electric consumption still pending
  - Follow up meeting with Dr. Adel Nasir of Mc Nair Aerospace March 6
- South Carolina Aviation Association Aviation
  - Presented at annual conference to held Myrtle Beach in February
    - With Citadel, Duke Energy & BETA technologies
    - Provided insight about eVTOL aviation on economic impact for airports
  - Received request from President of EAA 242 to provide summary of conference (attached)
  - Alerted Richland School district One about SC Aviation week April 2024
    - SCHAF to host career signing day at CUB, hope increasing from 2 to 20 +candidates
- Airport visits
  - New York John F Kennedy, New York La Guardia
    - NYPD using electric powered Mustangs
    - Airport using electric shuttle bus

- **A Glimpse into the 2024 SCAA Annual Conference**
- The 2024 SCAA Annual Conference, held at the Marriott Myrtle Beach Resort and Spa at Grande Dunes from February 14-16, was a resounding success with a diverse range of activities and informative sessions. Thank you to all those who attended, including sponsors, exhibitors, and speakers.
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- **Wednesday, February 14:**
- A reception with exhibitors provided a networking opportunity for attendees. Attended dinner hosted by Andy Busbee/ Michael Baker.
- **Thursday, February 15:**
- A breakfast with exhibitors, sponsored by WK Dickson, kicked off the day.
- The sessions were sponsored by Michael Baker International.
- The day included updates from the FAA and SC Aeronautics Commission, as well as a Spouse Program.
- A session on "Leveraging Data Sources for Every Airport" highlighted the importance of using various data available to you.
- Lunch, sponsored by WK Dickson, was followed by presentations on growth and development at Florence Regional Airport, an airport development update, advanced air mobility, and an open discussion for airport managers and directors. Participated in Florence Regional Airport presentation with Citadel, Duke Energy, BETA Technologies.
- The evening featured a lively game night dinner and entertainment, sponsored by Talbert & Bright, followed by a hospitality suite sponsored by Holt Consulting Company.
- **Friday, February 16:**
- The final morning began with a breakfast with exhibitors sponsored by Parrish & Partners.
- The sessions were sponsored by Goodwyn, Mills and Cawood, Inc. included FAA awards, a 2024 economic outlook, and an airport project showcase featuring Fairfield County Airport.
- The conference concluded with closing remarks and giveaways sponsored by ADC Engineering.
- The event provided a platform for learning, networking, and collaboration thanks to the support of sponsors and the active participation of attendees.
- **Silent Auction:**  
Silent Auction sponsored by Bolton & Menk, raised an impressive \$4,200 for scholarships.  
The SCAA Scholarship Program provides assistance for South Carolina residents pursuing careers in the aviation industry.
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