

**RICHLAND COUNTY COUNCIL  
ADMINISTRATION AND FINANCE COMMITTEE  
TUESDAY, MAY 28, 2002  
6:00 P.M.**

**MEMBERS PRESENT:** Anthony Mizzell, Chair; Joan Brady, Paul Livingston, Kit Smith, James Tuten

**OTHERS PRESENT:** Joseph McEachern, Bernice G. Scott, Thelma M. Tillis, L. Gregory Pearce, Jr., J.D. "Buddy" Meetze, Nenie Pasky, Monique Walters, Larry Smith, T. Cary McSwain, Michael Byrd, Milton Pope, Tony McDonald, Michael Criss, Rodolfo Callwood, Marsheika Martin, Ashley Jacobs, Roxanne Matthews, Pam Davis

**CALL TO ORDER:** The meeting was called to order at approximately 6:04 p.m.

**APPROVAL OF MINUTES – April 23, 2002: Regular Session** – Ms. Brady moved, seconded by Mr. Tuten, to approve the minutes. The vote in favor was unanimous.

**ADOPTION OF AGENDA** – Ms. Brady moved, seconded by Mr. Tuten, to adopt the agenda as submitted. The vote in favor was unanimous.

**I. ITEMS FOR ACTION**

- a. Treasurers Office: Budget Amendment for Taxes at Tax Sale** – approve a budget amendment for the Taxes at Tax Sale budget, Department #751, in the amount of \$239,865.00 for fiscal year 2001-2002.

Ms. Smith moved, seconded by Mr. Tuten, to approve this item and forward to Council. The vote in favor was unanimous.

- b. Register of Deeds: Ordinance Repeal** – a request to delete in its entirety Section 2-3 of the Richland County Code of Ordinances regarding Data Access Service to be provided by the Register of Mesne Conveyances (RMC) Office.

Ms. Smith moved, seconded by Ms. Brady, to approve this item and forward to Council. The vote in favor was unanimous.

- c. Recreation Commission: Bond Ordinance Amendment** – to approve an amendment to the 1997 Recreation Commission Bond Ordinance. The amendment would transfer \$117,555.00 from funds for constructing walking trails to completing construction of a community center building at LinRick Regional Park. Council is also requested to approve a resolution authorizing a public hearing necessary for the ordinance amendment.

Mr. Tuten moved, seconded by Ms. Smith, to approve this item and forward to Council. The vote in favor was unanimous.

- d. Planning: 2000 International Residential Code Adoption** – requested to adopt the 2000 International Residential Code as the standard for all residential construction.

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Ms. Smith moved, seconded by Mr. Tuten, to approve this item and forward to full Council. The vote in favor was unanimous.

- e. **Legal: Solicitation Permits** – to approve an amendment to the Code of Ordinances (Chapter 16, Article III) regarding solicitation permits to bring Richland County in line with State requirements as well as clarify the language.

Ms. Smith moved, seconded by Mr. Tuten, to approve this item and forward to Council. The vote in favor was unanimous.

- f. **Airport Advisory Committee: Terminal & Hangar Bond Issuance** – a request to build 43 hangars and replace the terminal building.

Mr. Milton Pope, Assistant County Administrator, gave a brief report.

Ms. Smith moved, seconded by Mr. Tuten, to direct administration to do the following:

- Obtain programming costs for construction of the new terminal building and amend the RFQ
- Obtain cost of the hangars and amend the RFQ
- Forward to Council an approval for increases in fees as recommended by the Commission which is to take place July 1, 2002.
- Once information obtained from the programming costs, staff and the Airport Commission is directed to bring a recommendation to Council on how to proceed.

A discussion took place.

The vote in favor was unanimous.

- g. **Procurement: Fleet Maintenance and Management** – authorize staff to negotiate and award a contract to the best qualified company to provide preventive maintenance, remedial repairs, overhaul, motor pool operations, fleet management.

Ms. Brady moved, seconded by Mr. Tuten, to approve the request to negotiate and for the agreement not to exceed the total dollars budgeted. The vote in favor was unanimous.

- h. **EMS: Purchase Orders** – to award Purchase Orders for services in the 2002-2003 budget year.

Ms. Smith moved, seconded by Ms. Brady, to approve this item and forward to Council. The vote in favor was unanimous.

**ADJOURNMENT** – The meeting adjourned at approximately 6:16 p.m.

Submitted by,

Anthony Mizzell  
Chair

The minutes were transcribed by Marsheika G. Martin

## Richland County Council Request for Action

Subject: Ordinance Amendment – Hazardous Materials Penalty

### A. Purpose

Council is requested to approve an amendment to the Code of Ordinances (Chapter 13, Section 13-2(b)), to delete references to specific editions of the various building codes, and to amend Section 13-13(a) so as to increase the penalty amount up to \$500 for violations under the chapter.

### B. Background / Discussion

Current Code of Ordinances, Chapter 13 (Hazardous Materials), Section 13-2, paragraph (b), references the adoption of the 1991 Standard Building Code and the adoption of various other building codes. At the same time, Chapter 6, relating to buildings and building regulations, adopts the latest versions of the various building codes. The attached ordinance would eliminate the redundancy, thereby leaving the adoption of building codes clearly under the authority of Chapter 6. In addition, this ordinance increases the penalty amount for hazardous waste violations to \$500, consistent with other penalty provisions throughout the Code.

### C. Financial Impact

There is no financial impact associated with this request.

### D. Alternatives

1. Approve the recommended ordinance to delete the language found in Section 13-2(b) referencing the adoption of specific building codes and amending Section 13-13(a) so as to increase the penalty amount to \$500.
2. Do not approve an ordinance amendment to Chapter 13, Hazardous Materials, Sections 13-2 and 13-13.

### E. Recommendation

It is recommended that the Council approve the recommended change for Chapter 13, Sections 13-2(b) and 13-13(a) of the Code of Ordinances.

Recommended by: Amelia R. Linder                      Department: Legal                      Date: 06-07-02

### F. Approvals

#### Finance

Approved by (Finance Director): Carrie H. Tolley                      Date: 6/12/02  
Comments:

Approved by (Budget Director): Daniel Driggers                      Date: 6/12/02  
Comments:

**Legal**

Approved by: see recommendation above

Date: 6-18-02

**Administration**

Approved by: Tony McDonald  
Comments: Recommend approval.

Date: 6/18/02

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-02HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 13, HAZARDOUS MATERIALS; SECTIONS 13-2, SCOPE AND 13-13, VIOLATIONS AND PENALTIES.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 13, Hazardous Materials; Section 13-2(b); is hereby amended to read as follows:

(b) The storing, handling, and dispensing of materials covered by this Chapter shall be conducted pursuant to the requirements of any and all state and federal applicable codes and the most current edition of the various standard codes that have been adopted by the Richland County Council relating to building, fire prevention, gas, mechanical and plumbing. ~~The following codes are hereby adopted by reference as though they were copied herein fully:~~

~~Standard Building Code—1991 Edition  
Standard Fire Prevention Code—1991 Edition  
Standard Gas Code—1991 Edition  
Standard Mechanical Code—1991 Edition  
Standard Plumbing Code—1991 Edition  
Standard Unsafe Building Code—1991 Edition~~

SECTION II. The Richland County Code of Ordinances, Chapter 13, Hazardous Materials; Section 13-13(a); is hereby amended to read as follows:

(a) Any person operating or maintaining any occupancy, premise, or vehicle subject to this ~~ordinance Chapter~~, who violates any of the provisions of this ~~ordinance Chapter~~ shall be deemed guilty of a misdemeanor ~~and shall be subject to a fine not exceeding two hundred dollars (\$200.00) and/or to imprisonment not exceeding thirty (30) days. Each day during which such violation continues shall constitute a separate offense.~~

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be enforced from and after \_\_\_\_\_, 2002.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Joseph McEachern, Chair

ATTEST THIS THE \_\_\_\_ DAY

OF \_\_\_\_\_, 2002

\_\_\_\_\_  
Michielle R. Cannon-Finch  
Clerk of Council

First Reading:  
Second Reading:  
Public Hearing:  
Third Reading:

# Richland County Council Request for Action

**Subject:** Ordinance Amendment: Animals and Fowl

**A. Purpose**

Council is requested to approve an ordinance amendment to Chapter 5, Animals and Fowl, to increase the penalty amount from \$200 to \$500 for violations under this chapter.

**B. Background / Discussion**

The current maximum penalty amount for a person found guilty under the animal control ordinance is \$200. Richland County Council previously increased the default penalty provision of Section 1-8 and the penalty provision under the County's landscaping regulations, both up to \$500. Amending the animal control ordinance would be in keeping with previous County Council actions.

**C. Financial Impact**

There is no financial impact associated with this request.

**D. Alternatives**

1. Approve the request to amend the penalty provision of Chapter 5, Animals and Fowl.
2. Deny the request to amend the penalty provision of Chapter 5, Animals and Fowl.

**E. Recommendation**

It is recommended that County Council increase the penalty provision of the animal control ordinance to a maximum of \$500.

Recommended by:

Department:

Date:

**F. Approvals**

**Finance**

Approved by (Finance Director): Carrie H. Tolley

Date: 6/12/02

Comments:

Approved by (Budget Director): Daniel Driggers

Date: 6/12/02

Comments:

**Legal**

Approved as to form by: Amelia R. Linder

Date: 06-18-02

Comments:

**Administration**

Approved by: J. Milton Pope

Date: 6-18-02

Comments:

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_\_-02HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 5, ANIMALS AND FOWL, SO AS TO ADD A PENALTY SECTION.

Pursuant to the authority by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The Richland County Code of Ordinances; Chapter 5, Animals and Fowl; is hereby amended to add a new section, which shall read as follows:

Sec. 5-15. Penalties.

Any person who violates the provisions of this Chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine not exceeding five hundred dollars (\$500.00) or imprisonment not exceeding thirty (30) days, or both. Each day's continuing violation shall constitute a separate and distinct offense.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after \_\_\_\_\_, 2002.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Joseph McEachern, Chair

ATTEST THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002.

\_\_\_\_\_  
Michielle R. Cannon-Finch  
Clerk of Council

First Reading:  
Second Reading:  
Public Hearing:  
Third Reading:

## Richland County Council Request of Action

**Subject:** Domestic Preparedness Grant

**A. Purpose**

Council is requested to approve the acceptance of a grant award for a trailer and decontamination tent. The grant award is for \$15,000 with a match of \$5,000. The match will come from the 2002 / 2003 Fire Budget. The total grant is \$20,000.

**B. Background/Discussion**

In January 2002, the Emergency Services Department applied for a Drug Control and System Improvement Grant through the South Carolina Department of Public Safety. We were awarded a Domestic Preparedness Grant (# 1F02027) on May 17, 2002. The grant period is 07/01/02 – 06/30/03. The grant is for equipment to be used in the event of a Weapons of Mass Destruction (WMD) or major contamination incident. The grant is for the purchase of a trailer to store and transport equipment and for a decontamination tent. This equipment will be used in association with Richland County’s regional and local emergency response teams currently under development.

**C. Financial Impact**

The grant match will come from funds allocated in the 2002 / 2003 fire budget (7500-5314). No other funding is required.

**D. Alternatives**

1. Approve the grant and improve our ability to respond to WMD events.
2. Do not accept the grant and use regular funding for the equipment.
3. Do not accept the grant and do not purchase the equipment.

**E. Recommendation**

It is recommended that Council accept the grant with the match coming from the 2002 / 2003 fire budget.

Recommended by: Michael A. Byrd    Department: Emergency Services    Date: 06-05-02

**F. Approvals**

**Finance**

Approved by (Finance Director): Carrie H. Tolley  
Comments:

Date: 6/12/02

Approved by (Budget Director): Daniel Driggers  
Comments:

Date: 6/12/02

**Grants**

Approved by (Grants Coordinator): Sherry W Moore  
Comments: Do not have application on file – requested copy

Date: 6/12/02

**Legal**

Approved as to form by: Amelia R. Linder

Date: 06-18-02

Comments:

**Administration**

Approved by: J. Milton Pope

Date: 6-18-02

Comments:

## Richland County Council Request of Action

**Subject:** Engineering Services for Richland County

**A. Purpose**

County Council is requested to approve the selection of an engineering firm for various utility projects in Richland County.

**B. Background/Discussion**

Qualifications from engineering firms interested in providing engineering services were solicited by the Procurement Department. An evaluation committee reviewed the qualifications and selected a list of six. County ordinance requires that County Council approve the selection and authorize the Procurement Department to negotiate with the selected firms.

The list selected by the evaluation committee, in order of preference, is as follows:

- |                                |                                  |
|--------------------------------|----------------------------------|
| 1. B.P. Barber & Associates    | 4. Jordan Jones & Goulding, Inc. |
| 2. Wilbur Smith Associates     | 5. Power Engineering Co.         |
| 3. Hussey, Gay, Bell & DeYoung | 6. Roberson Engineering          |

Individual contracts will be negotiated and awarded as funding is available and directed by County Council.

**PROPOSERS**

EVALUATION REPORT  Evaluation Criteria RFQ No.045-Q-0102	MAXIMUM POINTS	B P BARBER & ASSOCIATES	HUSSEY, GAY, BELL & DEYOUNG	JORDAN JONES & GOULDING, INC.	POWER ENGINEERING	ROBERSON ENGINEERING	WILBUR SMITH ASSOCIATES
1. Performance History	175	159	141	152	142	135	148
2. Professional Qualifications	125	113	107	108	98	65	110
3. Previous Experience with County	125	107	104	89	104	108	95
4. Location	75	75	68	69	65	73	68
<b>TOTAL POINTS</b>	100	<b>454</b>	<b>420</b>	<b>418</b>	<b>409</b>	<b>381</b>	<b>421</b>
		<b>1<sup>st</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>5<sup>th</sup></b>	<b>6<sup>th</sup></b>	<b>2<sup>nd</sup></b>

Points awarded to each proposal listed above were scored in accordance with the established evaluation criteria of the qualifications submitted. As indicated by the highest total score, the qualifiers are ranked 1<sup>st</sup> through 6<sup>th</sup>.

**C. Financial Impact**

Individual projects will be done separately and independent of the General Fund with financial sources allocated by County Council.

**D. Alternatives**

1. Approve the selections made the by evaluation committee.
2. Approve any other firm from those submitting qualifications.
3. Do nothing – The project will be postponed.

**E. Recommendation**

It is recommended that County Council authorize the Procurement Department to negotiate with the selected firms and to award a contract provided the fee is within the budgeted amount.

Recommended by: Andy H. Metts Dept.: Public Works (Utilities Division) Date: 06/11/02

**F. Approvals**

**Finance**

Approved by (Finance Director): Carrie H. Tolley Date: 6/12/02  
Comments:

Approved by (Budget Director): Daniel Driggers Date: 06/17/02  
Comments:

**Procurement**

Approved by: Rodolfo A. Callwood Date: 06/18/02  
Comments: Contract will be for Professional Services/Consulting and fees/cost will be negotiated for each project separately. Qualifiers will be requested to submit proposals on each project base on their areas of expertise. See also chart in Background/ Discussion.

**Legal**

Approved as to form by: Amelia R. Linder Date: 06-18-02  
Comments:

**Administration**

Approved by: Tony McDonald Date: 6/19/02  
Comments: It is recommended that County Council authorize the staff to negotiate with the selected firms and award contracts, on a project by project basis, provided the fees are within the amounts approved in the FY 03 budget.

# Richland County Council Request of Action

**Subject:** Conservation Commission Bond Issuance

**A. Purpose**

County Council is requested to approve a bond in the amount of \$2 million for the purpose of providing funding for the mission of the Conservation Commission established by Richland County Council.

**B. Background / Discussion**

The Richland County Conservation Commission was formed in 1998 by County Council to address natural and historic resource concerns of Richland County citizens. The Commission seeks to utilize voluntary protection methods to protect and conserve natural and historical resources for Richland County citizens, natural habitat for flora and fauna, and agricultural lands for the farming community for this and future generations.

Because there are the public benefits of improved water quality, air quality, and open space associated with individual property owners conserving their land, the Commission requests from Council a bond of \$2 million in order to fund the initiatives and mission of the Commission. Through use of voluntary conservation techniques such as conservation easements, purchase of development rights, an historic trust revolving fund and limited funds for purchase, the Commission can maximize these funds for the greatest health and quality of life benefits to its citizens.

The issue has been discussed and deferred by County Council. **The Congaree Land Trust, Historic Columbia Foundation, and Palmetto Conservation Foundation have asked for reconsideration of this issue.**

**C. Financial Impact**

The cost to the County would be the cost of issuing a \$2 million bond.

**D. Alternatives**

1. Approve the issuance of a \$2 million bond for the Conservation Commission's mission.
2. Approve the issuance of a lesser bond amount to meet budget constraints and scale back the mission of the Conservation Commission.
3. Deny the request for a bond in the amount of \$2 million, thus severely restricting the Commission's ability to fulfill its purpose. If the bond is not issued, the Conservation Commission would consider disbanding, as the lack of financial resources would be detrimental to the Commission and its ability to fulfill its duties.

**E. Recommendation**

It is recommended that Council approve the request to issue a \$2 million bond in order to utilize voluntary protection methods to protect and conserve natural and historical resources for Richland County citizens, natural habitat for flora and fauna, and agricultural lands for the farming community for this and future generations.

Recommended by: Ken Simmons, Chair      RC Conservation Commission      Date: 06/11/02

## **F. Approvals**

### **Finance**

Approved by (Finance Director): Carrie H. Tolley      Date: 6/12/02  
Comments:

Approved by (Budget Director): Daniel Driggers      Date: 6/17/02  
Comments:

### **Legal**

Approved as to form by: Amelia R. Linder      Date: 06-18-02  
Comments:

### **Administration**

**Forwarded to Council by:**      The Richland County Conservation Commission  
Date: 6-21-02

The Conservation Commission (a board appointed by County Council) has proposed the passage of a two million dollar bond for conservation purposes in Richland County.

# COLUMBIA

A Capital Place To Be



June 10, 2002

Mr. T. Cary McSwain  
Administrator  
Richland County  
Post Office Box 192  
Columbia, South Carolina 29202



RE: Busby Street Redevelopment Project

Dear Cary:

Please consider this our formal request for County Council's consideration of the proposed Busby Street Redevelopment Project. There have been several staff level meetings concerning this matter. It now appears to be appropriate to move the matter before our respective Councils.

I have attached a map of the proposed redevelopment project area. As you know, most of the territory is in the unincorporated areas of the County, but is surrounded by the City limits forming a small enclave. There can be little doubt that conditions in the area will qualify as slum and/or blight under relevant South Carolina law.

We propose to enter into an Intergovernmental Agreement, which will call for our respective Councils to proceed with a redevelopment project for the Busby Street area. This may necessitate exercise of eminent domain authority.

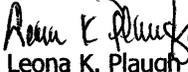
The City of Columbia through the Eau Claire Development Corporation will assemble the land for redevelopment. In the event that the need to condemn property arises, it will be necessary for the County to take such action if the subject is in the unincorporated area. The City will reimburse the County for all costs and expenses.

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City of Columbia / Office of the City Manager  
1737 Main Street / PO Box 147 / Columbia, SC / 29217 / (803) 733-8223 / FAX (803) 733-8317

Please put this matter on the agenda for your appropriate County Council Committee. Mr. Fred A. Johnson, II and Mike Manis will be available to brief the committee with respect to this undertaking.

Sincerely yours,

  
Leona K. Plough  
City Manager

/sla

