

**RICHLAND COUNTY COUNCIL
ADMINISTRATION AND FINANCE COMMITTEE
Tuesday, April 23, 2002
6:00 p.m.**

MEMBERS PRESENT: Anthony Mizzell, Chair; Paul Livingston; Kit Smith; James Tuten

ABSENT: Joan Brady (business trip)

OTHERS PRESENT: L. Gregory Pearce, Jr., J.D. "Buddy" Meetze, Susan Brill, Thelma Tillis, Joseph McEachern, Ashley Jacobs, Michael Criss, Sherry Wright-Moore, Jocelyn Jennings, Stephany Snowden, Rebecca Cox, Pam Davis, Marsheika G. Martin, T. Cary McSwain, Tony McDonald, Milton Pope, Brad Farrar, Carrie Tolley, Larry Smith, Chief Harrell

CALL TO ORDER – The meeting was called to order at approximately 6:00 p.m.

APPROVAL OF MINUTES – March 26, 2002 – Mr. Livingston moved, seconded by Mr. Tuten, to approve the minutes as submitted. The vote in favor was unanimous.

ADOPTION OF AGENDA – Ms. Smith moved, seconded by Mr. Livingston, to adopt the agenda as submitted. The vote in favor was unanimous.

I. PUBLIC HEARING – Consolidated Plan for Entitlement Program

Ms. Sherry Wright-Moore, Grants Coordinator, opened the floor for public comment. The following persons spoke:

- Ms. Evelyn Bush
- Mr. Bill McClanahan
- Mr. Gene Washington

The public hearing was closed.

II. ITEMS FOR ACTION

a. Coroner's Office

- 1. Contract for Pathology** – request to approve the renewal of the contract with Richland Pathology Association to perform autopsies and postmortem examinations for the Coroner's Office for FY '02-'03 and the encumbrance of funds for these services.
- 2. Contract for Body Removal Services** – request to approve the renewal contract with Knight Systems, Inc. for body removal services for the Coroner's Office for FY '02-'03 and the encumbrance of funds for these services.

Mr. McSwain stated the above items are renewals for the upcoming budget year as the contracts expire June 30th. He stated the renewals are contingent upon the adoption of the Coroner's budget.

**Richland County Council
Administration and Finance Committee
Tuesday, April 23, 2002
Page Two**

Ms. Smith moved, seconded by Mr. Tuten, to approve the above items. The vote in favor was unanimous.

- B. Richland Memorial Board Appointments: Ordinance Amendment** – a request to amend the ordinance establishing when the terms of the Richland Memorial Hospital Board of Trustees appointments, changing the terms from fiscal year to calendar year.

Ms. Smith moved, seconded by Mr. Tuten, to approve this item.

A discussion took place regarding extending the current terms of appointees.

Ms. Smith requested the Legal staff to verify wording on the current year terms before it comes to full Council. The County Attorney stated the language is included in the ordinance. Ms. Smith requested for the language to stand out in a separate section to avoid any confusion.

The vote in favor was unanimous

- C. Grants**
- 1. Consolidated Plan for Entitlement Program** – to approve the Consolidated Plan after the thirty (30) day public comment period has been concluded in order to receive federal grant funds for the Entitlement Program.
 - 2. Fair Housing Resolution** – to request approval to adopt a Fair Housing Resolution.

Mr. Livingston moved, seconded by Mr. Tuten, to forward these items to the May 7th Council Meeting for approval. The vote in favor was unanimous.

- D. Sheriff's Department**
- 1. 800mHz Radio Packages** – to authorize the purchase of forty-nine (49) 800 mHz radio packages for marked patrol vehicles.
 - 2. Sheriff's Department: Light Bars** – to authorize the purchase of thirty (30) emergency signaling packages for marked patrol vehicles.

Ms. Smith moved, seconded by Mr. Tuten, to approve these items. The vote in favor was unanimous.

III. Items Pending Analysis – There are no items for this section.

IV. Items for Discussion/Information

Ms. Smith requested with unanimous consent to amend the agenda to allow Mr. Leroy Bolton, Volunteer of the Year, to present some concerns regarding the road paving policy. There were no objections.

**Richland County Council
Administration and Finance Committee
Tuesday, April 23, 2002
Page Three**

Mr. Leroy Bolton spoke regarding the traffic on Bluff Road.

Ms. Smith informed Mr. Bolton that staff is currently working on the issue and that Mr. Tony McDonald, Assistant County Administrator, will be in touch with him.

V. Announcements

Mr. Mizzell reminded the Committee of a Budget Forum at Fairlawn Community Center on Thursday, April 25th from 6:00-7:00p.m. He also informed the Committee of the Lower Richland Sheriff Substation grand opening at 6:00 p.m. the same evening.

Mr. Mizzell congratulated Carrie Tolley, Finance Director, on her upcoming wedding on May 25, 2002.

Mr. Mizzell reminded the Committee of the upcoming City/County Joint Meeting on Tuesday, April 30th at 8:00 a.m.

Adjournment – The meeting adjourned at approximately 6:25 p.m.

Submitted by,

Anthony Mizzell
Chair

The minutes were transcribed by Marsheika G. Martin

Richland County Council Request of Action

Subject: Budget Amendment – Tax Sale

A. Purpose

County Council is requested to approve a budget amendment for the Taxes at Tax Sale budget, Department # 751, in the amount of \$239,865.00 for fiscal year 2001-2002.

B. Background/Discussion

The taxes at tax sale budget had an initial approved amount of \$203,220.00. This amount was based on projected revenues for the fund during fiscal year 2001-2002.

An execution cost of \$25.00 was added to the statutorily mandated delinquent tax notices for personal, business and real estate which were mailed in April 2001 (12-51-40 a). The defaulting tax payer was allowed thirty (30) days in which to pay, prior to having to pay the additional \$25.00 execution cost. Most tax collectors throughout the state add this execution cost up front to cover their delinquent collection costs.

Prior to 2001, we have been including an additional levy cost. This cost covers hiring part time deputy tax collectors to post signs on delinquent property and for their use of county vehicles (fuel and oil). Also, an advertising cost has been added to pay for weekly (3 consecutive weeks) statutorily mandated advertising (12-51-40d).

This additional cost was added because of the continuing escalating costs for the collection of delinquent taxes. These costs include postage (great deal of statutorily mandated certified mail), data processing, supplies (cameras, film, etc.) mortgage and deed research, deed preparation (all done in house instead of outsourcing), business research, personnel and a variety of other incidental costs.

Treasury and Finance working together estimated the total collections for 2001-2002 to be \$443,085.00. The budget amendment will allow us to move the appropriate level of expenditures from the General Fund, Treasurer's Department (1730) and place in Taxes at Tax Sale fund (751) to be funded by this additional execution cost. This shifts the burden for costs incurred due to the default on payments of taxes to those individuals requiring these special delinquent procedures.

C. Financial Impact

There will be additional expenditures of approximately \$239,865.00 in the Taxes at Tax Sale. The actual General Fund expenditures for the Treasury Department (1730) will be decreased by the same \$239,865.00.

D. Alternatives

1. Approve the request for a budget amendment to move the expenditures to the Taxes at Tax Sale Fund, in the amount of \$239,865.00.

2. Do not approve the budget amendment and continue to pay for collection with General Fund dollars.

E. Recommendation

It is recommended that Council approve the budget amendment request in the amount of \$239,865.00.

Recommended by: Cornelia S. Pasky, Treasurer Date: 05/07/02

F. Approvals

Finance

Approved by (Finance Director): Carrie H. Tolley Date: 5/15/02

Comments:

Approved by (Budget Director): Daniel Driggers Date: 5/20/02

Comments:

Legal

Approved as to form by: Amelia R. Linder Date: 05/20/02

Comments:

Administration

Approved by: Tony McDonald Date: 5/20/02

Comments: Recommend first reading approval of the proposed budget amendment. This amendment will simply shift funding and expenditures from the General Fund to a special fund established specifically for collection of delinquent taxes, thereby reducing the burden on the General Fund. Revenues in the special fund are generated by fines and fees paid by those whose property taxes are delinquent rather than by all taxpayers. No additional funds are being requested at this time.

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO.

AN ORDINANCE AMENDING THE FISCAL YEAR 2001 – 2002 TAXES AT TAX SALE BUDGET TO ADD TWO HUNDRED THIRTY-NINE THOUSAND EIGHT HUNDRED SIXTY FIVE DOLLARS (\$239,865) FROM UNDESIGNATED, UNRESERVED TAXES AT TAX SALE FUND BALANCE TO PROVIDE ADDITIONAL FUNDS TO COVER OPERATING COST FOR THE TAXES AT TAX SALE DEPARTMENT OVER AND ABOVE THE ORIGINAL 2001 – 2002 APPROPRIATION, THEREBY DECREASING THE GENERAL FUND EXPENDITURES FOR THE TREASURER DEPARTMENT BY LIKE AMOUNT.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IN ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

Section 1: That the amount of two hundred thirty-nine thousand eight hundred sixty five dollars (\$239,865) from undesignated, unreserved, Taxes at Tax Sale fund balance is hereby appropriated to the FY 2001 – 2002 Taxes at Tax Sale budget. Therefore, the Fiscal Year 2001 – 2002 Taxes at Tax Sale budget is amended as follows:

REVENUE

Revenue appropriated July 1, 2001 as amended:	203,220
Undesignated, unreserved Fund Balance:	<u>239,865</u>
Total Taxes at Tax Sale Fund Revenue as amended:	443,085

EXPENDITURES

Expenditures appropriated July 1, 2001 as amended:	203,220
Increase to Taxes at Tax Sale Department Budget:	<u>239,865</u>
Total Taxes at Tax Sale Expenditure as amended:	443,085

Section II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinance Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after the date of third reading.

RICHLAND COUNTY COUNCIL

BY: _____
Joseph McEachern, Chairman

Attest this the _____ day of _____, 2002.

Michielle Cannon-Finch, Clerk of Council

Richland County Council Request of Action

Subject: Ordinance Deletion for Data Access Service

A. Purpose

Council is requested to delete in its entirety Section 2-3 of the Richland County Code of Ordinances regarding Data Access Service to be provided by the Register of Mesne Conveyances (RMC) Office.

B. Background/Discussion

Data access to the RMC's (now RoD's) old computer data was authorized by this ordinance. At that time, the legal community expressed a need to dial up to search the RMC's AS/400 data. Because the RMC's data was not kept up-to-date in the late 1990's, the demand for the service never materialized. The service was discontinued in 1999 because there were no active paying subscribers to the system. This requested action by County Council would repeal the authority for the service which has been discontinued.

C. Financial Impact

In FY 1999, \$19,600 was appropriated in the RoD budget for data lines for this service. Since there were no active paying customers, the majority of this expense was never recouped. Since the service was discontinued, the appropriations for RoD data lines have been reduced from \$19,600 to \$3,000. Therefore, the net annual savings would be \$16,600 per fiscal year.

D. Alternatives

Since the service has been discontinued, the only practical action would be to repeal the authority for the service. Failure to repeal the ordinance places the County in the position of having to provide an expensive service if only one customer demands it.

E. Recommendation

It is recommended that Council approve the request to delete Section 2-3 in its entirety from the Richland County Code of Ordinances.

Recommended by: John G. Norris Department: Register of Deeds Date: May 7, 2002

F. Approvals

Finance

Approved by (Finance Director): Carrie H. Tolley Date: 5/15/02

Comments:

Approved by (Budget Director): Daniel Driggers Date: 5/20/02

Comments:

Legal

Approved as to form by: Amelia R. Linder
Comments:

Date: 05/20/02

Administration

Approved by: J. Milton Pope
Comments:

Date: 5-20-02

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-02HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION, SO AS TO DELETE SECTION 2-3, DATA ACCESS SERVICE TO BE BY REGISTER OF MESNE CONVEYANCES (RMC) OFFICE, IN ITS ENTIRETY.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 2, Administration, is hereby amended so as to delete the following language:

Sec. 2-3. Data access service to be by register of mesne conveyances (RMC) office.

The register of mesne conveyances (RMC) office is directed to offer the RMC data access service to any interested party for remote access to the RMC information system in order that businesses or individuals may be able to use their existing PCs and modems in accessing deed, mortgage and release data.

The county will train users and give guidance as to the required hardware upon receipt of a one-time start-up fee of three hundred dollars (\$300.00).

There will be a subscriber fee of thirty dollars (\$30.00) per month and an additional fee of fifteen dollars (\$15.00) per hour for actual on-line usage. The hourly rate will be pro rated. Revenues generated by this service become a part of the county general fund to help offset the cost of providing this service.

SECTION II. Upon adoption of this Ordinance, Ordinance No. 039-94HR shall be repealed in all respects.

SECTION III. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. This ordinance shall be enforced from and after _____, 2002.

RICHLAND COUNTY COUNCIL

BY: _____
Joseph McEachern, Chair

ATTEST THIS THE ____ DAY

OF _____, 2002

Michielle R. Cannon-Finch
Clerk of Council

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject: Bond Ordinance Amendment: LinRick Regional Park

A. Purpose

Council is requested to approve an amendment to the 1997 Recreation Commission Bond Ordinance. The amendment would transfer \$117,555 from funds for constructing walking trails to completing construction of a community center building at LinRick Regional Park. Council is also requested to approve a resolution authorizing a public hearing necessary for the ordinance amendment.

B. Background / Discussion

In 1997, Richland County Council approved the issuance of bonds up to \$12,000,000.00 for the Richland County Recreation Commission to address the construction of new facilities and the acquisition of property in various areas of the County. The ordinance further included a list of projects that would be completed with these funds.

If approved, this transfer will eliminate three walking trails, one each in Forest Lake Park, North Springs Park, and Killian Park, and enable the Commission to complete construction of the much-needed facility at LinRick Regional Park.

County Council recently (on 02/19/02) gave third reading to a similar bond ordinance amendment to this same \$12 million bond issuance. That amendment transferred funds from the construction of a neighborhood park and soccer field, including land acquisition, to the completion of construction of a recreation building at Ballentine Park and to miscellaneous improvements at facilities in the northwestern area of the county.

C. Financial Impact

It is proposed that the funds be transferred within the current Recreation Commission bond issuance. If this is done, no additional funding is necessary.

D. Alternatives

1. Approve the resolution and amendment to the 1997 Recreation Commission Bond Ordinance, transferring funds from walking trails to the community center located at LinRick Regional Park.
2. Do not approve the ordinance amendment, delaying construction of the facility.

E. Recommendation

It is recommended that County Council, as requested by the Recreation Commission, approve the ordinance amendment authorizing the transfer of \$117,555 from the construction of walking trails to the completion of the community center's construction at LinRick Regional Park and approve the resolution authorizing the public hearing to solicit public input on this amendment.

Recommended by: staff

Department: Administration

Date: 05/17/02

F. Approvals

Finance

Approved by (Finance Director): Carrie H. Tolley
Comments:

Date: 5/15/02

Approved by (Budget Director): Daniel Driggers
Comments:

Date: 05/20/02

Legal

Approved as to from by: Amelia R. Linder
Comments:

Date: 05/20/02

Administration

Approved by: Tony McDonald

Date: 5/20/02

Comments: Recommend approval of the proposed amendment authorizing the transfer of \$117,555 from the construction of walking trails to the completion of the community center construction at LinRick Regional Park, and recommend approval of the resolution authorizing the public hearing to solicit public input on this amendment.

**STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ____-02HR**

AN ORDINANCE AMENDING ORDINANCE NO. 041-97, ENTITLED "AN ORDINANCE FINDING THAT THE RECREATION DISTRICT OF RICHLAND COUNTY MAY ISSUE NOT EXCEEDING \$12,000,000 GENERAL OBLIGATION BONDS; TO AUTHORIZE THE RECREATION COMMISSION OF RICHLAND COUNTY, THE GOVERNING BODY OF THE RECREATION DISTRICT OF RICHLAND COUNTY, TO ISSUE SUCH BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION," AS AMENDED, AND OTHER MATTERS RELATED THERETO.

WHEREAS, by action previously taken, the County Council of Richland County, which is the governing body of Richland County (hereinafter called the County Council), ordered that a public hearing on the question of the amendment of Ordinance No. 041-97, entitled "An Ordinance Finding That The Recreation District Of Richland County May Issue Not Exceeding \$12,000,000 General Obligation Bonds; To Authorize The Recreation Commission Of Richland County, The Governing Body Of The Recreation District Of Richland County, To Issue Such Bonds And To Provide For The Publication Of Notice Of The Said Finding And Authorization", as amended by ordinances adopted October 5, 1999, March 14, 2000, September 5, 2000 and February 19, 2002 (collectively, the "1997 Ordinance") be held in the Richland County Council Chambers, at ____ p.m. on _____, 2002, and notice of such hearing has been duly published once a week for three successive weeks in *The State*, a newspaper of general circulation in Richland County; and

WHEREAS, the said hearing has been duly held at the above time, date and place and said public hearing was conducted publicly and both proponents and opponents of the proposed action were given full opportunity to be heard and it is now in order for the County Council to proceed, after due deliberation, to make a finding as to whether or not the 1997 Ordinance should be amended;

NOW THEREFORE, BE IT ORDAINED, by the County Council of Richland County in meeting duly assembled:

Section 1. It is found and determined that each statement of fact set forth in the preambles of this Ordinance is in all respects true and correct.

Section 2. On the basis of the facts adduced at the public hearing held on _____, 2002, it is found and determined that the 1997 Ordinance shall be amended as follows:

There shall be stricken from the list of the improvements to the facilities of the District, as set forth in the 1997 Ordinance, the development of walking trails at Forest Lake Park, North Springs Park and Killian Park. Proceeds of the bonds authorized by the 1997 Ordinance which the Recreation Commission of Richland County determines would otherwise be available for such matters shall instead be applied to construction and equipping of a building at LinRick Golf Course.

Except as modified by this Section 2, the 1997 Ordinance remains of full force and effect.

Section 3. Notice of the action herewith taken shall be given in the form substantially as set forth in Exhibit A. Such notice shall be published once a week for three successive weeks in *The State*, a newspaper of general circulation in Richland County.

Section 4. The Chairman and other officers of the County Council are herewith authorized and empowered to take such further action as may be necessary to fully implement the action taken by this Ordinance.

Section 5. A certified copy of this Ordinance shall forthwith be transmitted to the Commission to advise it of the action taken by the County Council.

ENACTED this ____ day of _____, 2002.

RICHLAND COUNTY COUNCIL

BY: _____
Joseph McEachern, Chair

ATTEST THIS THE ____ DAY OF _____, 2002

Michielle R. Cannon-Finch
Clerk of Council

First Reading:
Public Hearing:
Second Reading:
Third Reading:

STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

NOTICE OF ADOPTION OF FIFTH AMENDATORY ORDINANCE

Notice is hereby given that, following a public hearing held on _____, 2002, the County Council of Richland County (the "Council") has found that it is in the best interest of the Richland County Recreation District (the "District") that Ordinance No. 041-97, entitled "An Ordinance Finding That The Recreation District Of Richland County May Issue Not Exceeding \$12,000,000 General Obligation Bonds; To Authorize The Recreation Commission Of Richland County, The Governing Body Of The Recreation District Of Richland County, To Issue Such Bonds And To Provide For The Publication Of Notice Of The Said Finding And Authorization," adopted by the County Council on June 17, 1997, as amended by ordinances adopted October 5, 1999, March 14, 2000, September 5, 2000, and February 19, 2002 (collectively, the "1997 Ordinance") be further amended.

The 1997 Ordinance authorizes the issuance of not exceeding \$12,000,000 general obligation bonds of the District to defray the cost of certain improvements to the facilities of the District as set forth therein. The purpose of the amendment which has been approved by the Council is to modify the list of improvements to the facilities of the District set forth in the 1997 Ordinance to exclude the development of walking trails at Forest Lake Park, North Springs Park and Killian Park. Proceeds of the bonds authorized by the 1997 Ordinance which the Recreation Commission of Richland County determines would otherwise be available for such matters shall instead be applied to construction and equipping of a building at LinRick Golf Course.

COUNTY COUNCIL OF RICHLAND COUNTY

Recreation Commission of Richland County determines would otherwise be available for such matters would instead be applied to the Proceeds of the Bonds which would otherwise be available for such development shall instead be applied to construct a building at LinRick Golf Course (the "LinRick Project").

Section 2. A public hearing shall be held on the question of such amendment in the Richland County Council Chambers located at the Richland County Administrative Office Building, 2020 Hampton Street, Columbia, South Carolina, on the ____ day of _____, 2002, and the notice of such hearing in form substantially similar to that attached hereto as Exhibit A shall be published once a week for three (3) successive weeks in *The State*, which is a newspaper of general circulation in the County. The first such publication shall not be less than sixteen (16) days prior to the hearing date.

Section 3. The aforesaid hearing shall be conducted publicly at the time and place above stated and both proponents and opponents of the amendment shall be given a full opportunity to be heard in person or by counsel.

Section 4. Following the above aforesaid public hearing, the County Council shall determine whether and to what extent the 1997 Ordinance shall be amended.

Section 5. The Chairman of the County Council is hereby authorized and empowered to take all necessary action to provide for the holding of the aforesaid public hearing in accordance with the provisions of the Enabling Act.

DONE AT COLUMBIA, SOUTH CAROLINA, this ____ day of _____, 2002.

Joseph McEachern, Chair
Richland County Council

Attest:

Michielle R. Cannon-Finch
Clerk of Council

EXHIBIT A

NOTICE OF PUBLIC HEARING ON THE PROPOSED AMENDMENT OF ORDINANCE NO. 041-97, ENTITLED "AN ORDINANCE FINDING THAT THE RECREATION DISTRICT OF RICHLAND COUNTY MAY ISSUE NOT EXCEEDING \$12,000,000 GENERAL OBLIGATION BONDS; TO AUTHORIZE THE RECREATION COMMISSION OF RICHLAND COUNTY, THE GOVERNING BODY OF THE RECREATION DISTRICT OF RICHLAND COUNTY, TO ISSUE SUCH BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION," AS AMENDED

The Richland County Council (the "County Council"), which is the governing body of Richland County, South Carolina (the "County"), has determined that it may be in the interest of the Recreation District of Richland County (the "District") and its residents to further amend Ordinance No. 041-97, entitled "An Ordinance Finding That The Recreation District Of Richland County May Issue Not Exceeding \$12,000,000 General Obligation Bonds; To Authorize The Recreation Commission Of Richland County, The Governing Body Of The Recreation District Of Richland County, To Issue Such Bonds And To Provide For The Publication Of Notice Of The Said Finding And Authorization," which ordinance was adopted on June 17, 1997 and amended by ordinances adopted October 5, 1999, March 14, 2000, September 5, 2000 and February 19, 2002 (collectively, the "1997 Ordinance"). The 1997 Ordinance authorizes the issuance of not exceeding \$12,000,000 general obligation bonds of the District to defray the cost of certain improvements to the facilities of the District as set forth therein. The purpose of the proposed amendment is to modify the list of improvements to the facilities of the District set forth in the 1997 Ordinance so as to strike from the list of the improvements to the facilities of the District, as set forth in the 1997 Ordinance, the development of walking trails at Forest Lake Park, North Springs Park and Killian Park. Proceeds of the bonds authorized by the 1997 Ordinance which the Recreation Commission of Richland County determines would otherwise be available for such matters would instead be applied to construction and equipping of a building at LinRick Golf Course.

The County Council has ordered a public hearing to be held upon the question of the proposed amendment of the 1997 Ordinance. Accordingly, notice is hereby given that a public hearing will be held in the County Council Chambers, Richland County Administrative Office Building, 2020 Hampton Street, Columbia, South Carolina, beginning at ___ p.m. on the ___ day of ___, 2002, on the question of the amendment of the 1997 Ordinance as described above.

The District is located within Richland County, and includes all portions of Richland County not situated within the city limits of the City of Columbia.

The aforesaid hearing shall be conducted publicly and both proponents and opponents of the proposed action shall be given full opportunity to be heard in person or by counsel. Following the hearing, the County Council shall, by ordinance, make a finding as to whether and to what extent the 1997 Ordinance shall be amended.

RICHLAND COUNTY COUNCIL

Richland County Council Request of Action

Subject: Adoption of the 2000 International Residential Code.

A. Purpose

County Council is requested to adopt the 2000 International Residential Code as the standard for all residential construction.

B. Background / Discussion

The Building Inspection Division is currently enforcing the 1995 CABO 1&2 Family Dwelling Code for all residential construction. State Law enables the South Carolina Building Codes Council to regulate the adoption and enforcement of building codes in the state of South Carolina. The Building Codes Council has mandated the 2000 International Residential Code be adopted by July 1, 2002. The International Residential Code has superseded the CABO 1&2 Family Dwelling Code as the most current code series – in other words, there is no 2000 CABO 1&2 Family Dwelling Code. In order to be in compliance with the South Carolina Building Codes Council’s mandate, and to ensure that the most current code series is being enforced in Richland County, the 2000 International Residential Code should be adopted.

Section 8-265 (c) of the South Carolina Building Codes Council regulations states, “The appendices included with all building codes are not intended to be administered or enforced unless specifically referenced in the text of the codes or specifically included by name and letter designation in the adopting ordinance of the local government.” To supplement the code the following appendices of the code should be adopted: Appendix B Sizing of venting systems serving appliances equipped with draft hoods, category I appliances, and appliances listed for use and type B vents. Appendix G Swimming pools, spas and hot tubs. Appendix J Existing buildings and structures.

C. Financial Impact

There is no financial impact associated with this request.

D. Alternatives

1. To continue to enforce the outdated 1995 CABO 1&2 Family Dwelling Code – in violation of the S.C. Building Codes Council’s mandate.
2. To amend the relevant articles of Chapter 6 of the Richland County Code of Ordinances to adopt the 2000 International Residential Code.

E. Recommendation

It is recommended that Council approve the request to adopt the 2000 International Residential Code and appendices B, G, and J for all residential construction so that the most current codes can be enforced in Richland County, as well as to ensure compliance with the mandate of the S.C. Building Codes Council.

Recommended by: Peter A. Dube

Department: Planning

Date: 5/1/02

F. Approvals

Finance

Approved by (Finance Director): Carrie H. Tolley

Date: 5/15/02

Comments:

Approved by (Budget Director): Daniel Driggers

Date: 05/20/02

Comments:

Legal

Approved as to form by: Amelia R. Linder

Date: 05/20/02

Comments:

Administration

Approved by: J. Milton Pope

Date: 5-20-02

Comments:

**STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-02HR**

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 6, BUILDINGS AND BUILDING REGULATIONS; SECTION 6-82 OF ARTICLE III, BUILDING CODES; SECTION 6-96 OF ARTICLE IV, ELECTRICAL CODE; SECTION 6-113 OF ARTICLE V, FIRE PREVENTION CODE; SECTION 6-125 OF ARTICLE VI, GAS CODE; SECTION 6-139 OF ARTICLE VII, MECHANICAL CODE; SECTION 6-153 OF ARTICLE VIII, PLUMBING CODE; SECTIONS 6-168 AND 6-169 OF ARTICLE IX, SWIMMING POOL CODE; SO AS TO ADOPT THE 2000 INTERNATIONAL RESIDENTIAL CODE SERIES.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-82 of Article III, Building Codes; is hereby amended to read as follows:

ARTICLE III. BUILDING CODES

Sec. 6-82. Adopted.

- a. The construction, alteration, repair, or demolition of every one and two family dwelling structure shall conform to the ~~1995~~ 2000 edition of the ~~Congress of American Building Officials (CABO) One and Two Family Dwelling Code~~ International Residential Code, and all amendments thereto. In addition, the following appendices of the 2000 International Residential Code are hereby adopted verbatim and incorporated herein by reference:

(1) Appendix B (regarding sizing of venting systems serving appliances equipped with draft hoods, category I appliances, and appliances listed for use and type B vents); and

(2) Appendix J (regarding existing buildings and structures).

- b. The construction, alteration, repair, or demolition of every building or structure (other than a one or two family dwelling structure) shall conform to the 2000 edition of the International Building Code and all amendments thereto, as published by the International Code Council, Inc.

SECTION II. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-96 of Article III, Electrical Code; is hereby amended to read as follows:

Sec. 6-96. Purpose.

The purpose of this article is to provide for regulating the installation, alteration, and maintenance of all electrical installations that are not regulated by the ~~CABO One and Two Family Dwelling Code~~ 2000 edition of the International Residential Code.

SECTION III. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-113 of Article V, Fire Prevention Code; is hereby amended to read as follows:

Sec. 6-113. Purpose.

The purpose of this article is to apply the provisions of the 2000 edition of the International Fire Code to all buildings and structures that are not regulated by the ~~CABO One and Two Family Dwelling Code~~ 2000 edition of the International Residential Code.

SECTION IV. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 125 of Article VI, Gas Code; is hereby amended to read as follows:

Sec. 6-125. Purpose.

The purpose of this Article is to provide for regulating the installation, alteration, and maintenance of all piping extending from the point of delivery of gas for use as a fuel and designated to convey or carry the same gas appliances, and regulating the installation and maintenance of appliances designated to use such gas as a fuel, in all buildings and structures that are not regulated by the ~~CABO One and Two Family Dwelling Code~~ 2000 edition of the International Residential Code.

SECTION V. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-139 of Article VII, Mechanical Code; is hereby amended to read as follows:

Sec. 6-139. Purpose.

The purpose of this Article is to provide for regulating the installation, alteration, and maintenance of all mechanical systems and other related appurtenances that are not regulated by the ~~CABO One and Two Family Dwelling Code~~ 2000 edition of the International Residential Code.

SECTION VI. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-153 of Article VIII, Plumbing Code; is hereby amended to read as follows:

Sec. 6-153. Purpose.

The purpose of this Article is to provide for regulating the installation, alteration, and maintenance of all plumbing and other related appurtenances that are not regulated by the ~~CABO One and Two Family Dwelling Code~~ 2000 edition of the International Residential Code.

SECTION VII. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-168 of Article IX, Swimming Pool Code; is hereby amended to read as follows:

Sec. 6-168. Adopted.

Appendix ~~D~~ G of the ~~1995 edition of the CABO One and Two Family Dwelling Code~~ 2000 edition of the International Residential Code, as published by the ~~Council of American Building Officials~~ International Code Council, Inc. (regarding swimming pools, spas and hot tubs), is hereby adopted verbatim and incorporated by reference.

SECTION VIII. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-169 of Article IX, Swimming Pool Code; is hereby amended to read as follows:

Sec. 6-169. Additional requirements.

In addition to the requirements imposed by the 2000 edition of the International Building Codes and by Appendix ~~D~~ G of the ~~1995 edition of the CABO One and Two Family Dwelling Code~~ 2000 edition of the International Residential Code, the following administrative requirements are hereby enacted:

(1) A homeowner (or his/her agent) shall be responsible for securing a permit from the County Building Official for the installation of a residential in-ground swimming pool.

(2) A licensed swimming pool contractor shall be responsible for securing a permit from the County Building Official for the installation of a commercial in-ground swimming pool.

(3) In the event an approved wall, fence, or other substantial structure to completely enclose the proposed pool is not in existence at the time an application is made for the permit to install a pool, it shall be the responsibility of the property owner to have the enclosure installed prior to the final inspection and,

further, to ensure that said structure remains in place as long as the swimming pool exists.

Sec. 6-170 to 6-181. Reserved.

SECTION XI. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION XII. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION XIII. Effective Date. This ordinance shall be enforced from and after _____, 2002.

RICHLAND COUNTY COUNCIL

BY: _____
Joseph McEachern, Chair

ATTEST THIS THE ____ DAY OF _____, 2002

Michielle R. Cannon-Finch
Clerk of Council

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject: Ordinance Amendment - Solicitation Permit Application

A. Purpose

Council is requested to approve an amendment to the Code of Ordinances (Chapter 16, Article III) regarding solicitation permits to bring Richland County in line with State requirements as well as clarify the language.

B. Background/Discussion

Several months ago, an astute Richland County employee in Finance realized that the current ordinance regarding soliciting requires all people wishing to solicit on County property to obtain Council authorization. This had not been the practice before.

In the process of reviewing the solicitation permit applications to prepare them for placement on the A&F agenda for Council consideration, it became evident to staff that the current County ordinance is unclear, insufficient, and inconsistent with State regulations. This results in difficult discernment each time a solicitation permit is received.

Staff of various departments associated with solicitation permits consulted together to discuss how best to improve the ordinance. The following proposed ordinance is the culmination of collaboration among the Finance, Legal, and Administration Departments.

Changes to the current ordinance include:

1. including definitions of relevant terms
2. directing all charitable people/organizations wishing to solicit door-to-door to follow the regulations established by the State and obtain the permit through the Secretary of State's Office
3. directing all non-charitable people/organizations wishing to peddle, hawk, or sell items door-to-door to follow the regulations established by the State and obtain a peddler's license through the Clerk of Court
4. panhandling is specifically prohibited
5. only charitable people/organizations may solicit on highways and streets (located within the unincorporated area of the county) and then only after receiving approval for doing so by the County Council (as required by State law)
6. soliciting on County property by County employees requires approval by department directors; soliciting on County property by all others requires approval by the County Administrator or his designee

These changes will have the effect of placing most of the burden of regulating solicitation from the County to the State. However, peddlers' licenses will shift from Finance to the Clerk of Court in accordance with State law. Only when a person associated with a charitable organization wishes to solicit on highways and streets in the unincorporated areas will this issue come before Council for approval.

Coincidentally, the Deputy Secretary of State met with the SC Business Licensing Officials Association on Wednesday, May 15 to, among other things, make sure that municipalities are all “on the same page” with solicitation ordinances. The proposed ordinance as follows was also considered in this discussion. Any recommended changes to this proposed ordinance subsequent to this review will be considered by staff and included as appropriate for your review.

C. Financial Impact

There is no financial impact associated with this request.

D. Alternatives

1. Approve the request to amend the ordinance.
2. Do not approve the request to amend the ordinance.

E. Recommendation

It is recommended that Council approve the ordinance amendment to clarify the language and make it consistent with State regulations.

Recommended by: staff Department: Administration Date: 05//9/02

F. Approvals

Finance

Approved by (Finance Director): Carrie H. Tolley Date: 5/15/02
Comments:

Approved by (Budget Director): Daniel Driggers Date: 05/20/02
Comments:

Legal

Approved as to form by: Amelia R. Linder Date: 05/20/02
Comments:

Administration

Approved by: Tony McDonald Date: 5/20/02
Comments: Recommend approval of the proposed revisions to the County’s solicitation ordinance to make the ordinance consistent with State law.

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. -02HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES; CHAPTER 16, LICENSES AND MISCELLANEOUS BUSINESS REGULATIONS; ARTICLE III, SOLICITORS; SO AS TO PROVIDE SOLICITATION REGULATIONS FOR THE UNINCORPORATED AREAS OF RICHLAND COUNTY.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article III, Solicitors; is hereby amended to read as follows:

ARTICLE III. SOLICITORS, PEDDLERS AND HAWKERS

Section 16-28. Definitions.

Charitable organization means a person:

- (a) determined by the Internal Revenue Service to be a tax exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code; or
- (b) that is or holds itself out to be established for any benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety; or
- (c) that employs a charitable appeal as the basis of solicitation or an appeal that suggests that there is a charitable purpose to a solicitation, or that solicits or obtains contributions solicited from the public for a charitable purpose.

Charitable purpose means a purpose described in Section 501(c)(3) of the Internal Revenue Code or a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary objective, including an objective of an organization of law enforcement personnel, firefighters, or other persons who protect the public safety if a stated purpose of the solicitations includes a benefit to a person outside the actual service membership of the organization.

Hawk or peddle means to offer goods for sale from door-to-door, or on the streets by outcry, or by attracting the attention of persons by exposing goods in a public place, or by placards, labels, or signals.

Panhandle or panhandling means to go door-to-door or on the streets asking for contributions for the personal benefit of the individual asking.

Person means an individual, an organization, a trust, a foundation, a group, an association, a partnership, a corporation, a society, or a combination of them.

Solicit and solicitation means to request and the request for money, credit, property, financial assistance, or other thing of value, or a portion of it, to be used for a charitable purpose or to benefit a charitable organization. A solicitation takes place whether or not the person making the request receives a contribution.

Section 16-29. No person shall solicit, or hawk or peddle, anywhere in the unincorporated areas of Richland County unless they have met the requirements of this Article.

Section 16-30. Peddler's license required for non-charitable purposes.

(a) Any person desiring to hawk or peddle goods, wares, and/or merchandise for non-charitable purposes, anywhere in the unincorporated area of the county, shall first acquire the state hawkers and peddlers license and meet all regulations pursuant to the provisions of Sections 40-41-10, et seq., S.C. Code of Laws as amended, and shall also meet all local and state laws and regulations.

(b) An applicant for a hawkers and peddlers license shall be required to furnish information concerning his/her business, including, but not limited to the following: gross receipts, as reflected on federal tax returns, for the previous calendar year; type of merchandise sold; address of considered place of business; and companies, firms, or corporations with which the applicant is affiliated or for which s/he is a representative. Falsification of any information on a permit application shall be grounds for the revocation of any permit issued.

(c) Fees. The fee for a hawkers and peddlers license shall be based upon the dollar value of gross receipts during the previous calendar year, as reflected on federal tax returns.

(1) The amount of fees payable annually shall be as follows:

a. On gross receipts not exceeding five thousand dollars (\$5,000) – thirty-six dollars (\$36).

b. On each additional one thousand dollars (\$1,000) or fraction thereof – five dollars (\$5).

(2) For any applicant who has not been engaged in hawking or peddling during the entirety of the previous calendar year, the license fee shall be based on the average of monthly receipts while so engaged, times twelve (12).

- (3) For any applicant who has not been engaged in hawking or peddling during any portion of the previous calendar year, the license fee shall be thirty-six dollars (\$36).

Section 16-31. Solicitation of charitable funds.

Any charitable organization desiring to solicit contributions within the unincorporated area of the county shall comply with the requirements of Sections 33-56-10, et seq., S.C. Code of Laws as amended.

Section 16-32. Permit to solicit funds from motorists required.

(a) Only rescue squads, volunteer fire departments, and charitable or eleemosynary organizations in this State may solicit funds from motorists on highways and streets located within the unincorporated area of the county.

(b) Prior to soliciting such funds, the organization shall acquire a permit from the County Council and meet all regulations pursuant to the provisions of Section 5-27-910, S.C. Code of Laws as amended.

Section 16-33. No person shall engage in panhandling activities in the unincorporated areas of Richland County.

Section 16-34. Solicitation and/or peddling goods on county property.

In addition to the requirements of this Article, any person who wishes to solicit funds and/or peddle goods in county-owned buildings or on county-owned property, shall comply with the following:

(a) County employees shall first obtain approval from their department directors.

(b) All other persons shall first obtain approval from the County Administrator or the County Administrator's designee.

Section 16-35 – 16-40. Reserved.

SECTION II. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. This ordinance shall be enforced from and after _____, 2002.

RICHLAND COUNTY COUNCIL

BY: _____
Joseph McEachern, Chair

Attest this the _____ day of
_____, 2002

Michielle R. Cannon-Finch
Clerk of Council

First Reading:
Public Hearing:
Second Reading:
Third Reading:



Richland County Airport Commission
Richland County Government
Columbia Owens Downtown Airport

Earl F. Brown, Chairman
737-7821

Dr. Bruce Rippetau, Vice-Chair
777-8 170

Dennis L. Dabney, Treasurer
252-2200

John C. B. Smith, Jr., Secretary
799-9443

Charles H. Lesser
896-6117

Billie E. Turner
376-6177

Lawrence "Larry" Self
782-4296

Airport Manager
Jim L Hamilton
771-7915

May 6, 2002

HAND DELIVERED

Joseph McEachern
Chairman
Richland County Council
P.O. Box 3751
Columbia, S.C. 29230

The Honorable Greg Pearce
Airport Liaison
Richland County Council
2020 Hampton Street
Columbia, South Carolina 29202

**RE: Owens Field Airport Terminal Building and Hangars
Recommendation**

Dear Mr. McEachern and Mr. Pearce:

As Chairman of the Richland County Airport Commission, I would like to formally communicate the Commission's recommendation to Richland County Council to build forty-three (43) hangars and replace the terminal building. As you will recall, we have previously recommended the replacement of this terminal building and the construction of additional hangars. The current members of the Richland County Airport Commission met on May 6, 2002 and

Joseph McEachern

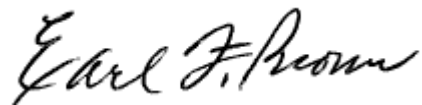
The Honorable Greg Pearce

RE: Owens Field Airport Terminal Building and Hangars

Page Two

passed another resolution recommending that the County proceed in building 43 additional hangars and that the terminal building be replaced, with both projects to go forward as soon as possible. We recommend that the revenue necessary to replace the terminal building, to the extent possible, be funded from the airport users through hangar revenue, accounting for our recommendation on the proposed number of hangars. We believe funding through airport revenue rather than from general funds of the County will be preferable to the taxpayers of Richland County.

Very truly yours,

A handwritten signature in black ink that reads "Earl F. Brown". The signature is written in a cursive, flowing style.

Earl F. Brown
Chairman

Richland County Council Request of Action

Subject: Fleet Maintenance and Management Services

A. Purpose

Council is requested to authorize staff to negotiate and award a contract to the best qualified company to provide preventive maintenance, remedial repairs, overhaul, motor pool operations, fleet management.

B. Background / Discussion

This selected company will provide other allied services as may be required to assure the continuity of effective and economical operation of the County’s vehicles and equipment. The selected contractor will also furnish all necessary supervision, labor, tools, parts, and supplies required to maintain the fleet in a state-of-repair and service consistent with generally accepted fleet practices and as defined in the County’s Statement of Work.

Request for Proposal (RFP) RC-039-P-0102 was issue on January 28, 2002 for Fleet Maintenance and Management Services. This action was taken because the current contract will expire after five years of First Vehicle Service providing the County with our maintenance requirements. The Procurement Department, with cooperation of the Public Works, Sheriffs’ EMS, and Planning Departments, put together the RFP for maintenance and maintenance management services. This RFP includes lessons learned for the past five years and the latest updated requirements. We received proposals from the following companies: First Vehicle Services, SKE Support Services, Inc., and Tecom, Inc.

A five (5) member team was appointed to evaluate and select the top three companies based on evaluation criterias mentioned in the RFP and shown below. The selection and appointment of the evaluation team was based on their ability to develop an objective analysis of each proposal. Below is each company’s evaluation and ranking by the Evaluation Team.

PROPOSERS

EVALUATION REPORT	MAXIMUM POINTS	FIRST VEHICLE SERVICES	SKE SUPPORT SERVICE, INC.	TECOM, INC.
<i>Evaluation Criteria, RFP No.039-P-0102 Fleet Maintenance and Mgt. Services</i>				
1. Proposal easiest to understand	25	15	17	15
2. Qualifications and Experience	100	88	71	62
3. Fleet Maintenance Approach.	100	97	95	93
4. Fleet Management Approach	100	93	95	93
5. Proposed Performance Standard Incentive/ Deduction program	50	36	40	32
6. Financial Stability.	75	66	70	59
7. Cost Savings and Accountability Programs.	50	32	30	31
TOTAL POINTS	500	427	418	385
		1st	2nd	3rd

C. Financial Impact

Funds required for this contract are budgeted as a line item in each department budget (commodity 5217) for vehicles and equipment requiring this type of maintenance. This request is a negotiated process and divulging the budgeted amount will place the County at a disadvantage in the negotiations.

D. Alternatives

1. Approve the request to negotiate and award a contract
2. Approve the request to negotiate and return to Council for award of a contract (this could delay the process past the expiration of the present contract of June 30, 2002)
3. Do not approve and re-solicit

E. Recommendation

It is recommended that Council approve the request to negotiate and award a contract for the County.

Recommended by: Rodolfo A. Callwood Department: Procurement Date: May 14, 2002

F. Approvals

Finance

Approved by (Finance Director): Carrie H. Tolley Date: 5/15/02

Comments:

Approved by (Budget Director): Daniel Driggers Date: 05/20/02

Comments: Approved based on dollars budgeted. Recommend that some stop-loss procedure be implemented to ensure that the final agreement does not exceed the total dollars budgeted.

Public Works

Approved by: Christopher S. Eversmann, PE, Director Date: 20 MAY 02

Comments: I recommend approval of alternative one.

Legal

Approved as to form by: Amelia R. Linder Date: 05/20/02

Comments:

Administration

Approved by: Tony McDonald Date: 5/21/02

Comments: Recommend that the Council authorize the staff to negotiate and award a contract for fleet maintenance services provided the amount does not exceed the amount included in the FY 2002-03 budget.

Richland County Council Request of Action

Subject: Emergency Services Purchase Orders For 2002 - 2003

A. Purpose

Council is requested to award Purchase Orders for services in the 2002 – 2003 budget year. These services are required for the operations of the Emergency Services Department. These Purchase Orders and Contract approvals are subject to Council’s adoption of the 2002 – 2003 budget.

B. Background / Discussion

The Emergency Services Department uses vendors to provide service for operations. When a purchase order or contract for service exceeds \$30,000, Council’s approval is required. It is necessary to have agreements in place by July 1, 2002 so that services will not be interrupted at the start of the new budget year.

VENDOR	SERVICE	ESTIMATED AMOUNT
* City of Columbia	Diesel & Gasoline	\$ 75,000
* Motorola	EMS 800 Radio Service	\$ 42,000
* Motorola	Fire 800 Radio Service	\$ 54,000
* Motorola	911 Equipment	\$ 72,578
* Motorola	911 Equipment Maintenance	\$ 42,693

C. Financial Impact

Funding is included in the 2002 – 2003 Budget. The total amount for these purchase orders is \$286,271.00.

D. Alternatives

1. Approve the purchase orders and contracts.
2. Do not approve the purchase orders and contracts.

E. Recommendation

It is recommended that Council approve the purchase orders and contracts for these services in the amount of \$286,271.00 so there will be no interruption of these mission-essential services at the beginning of the new budget year.

Recommended by: Michael A. Byrd Department: Emergency Services Date: 05-14-02

F. Approvals

Finance

Approved by (Finance Director): Carrie H. Tolley Date: 5/15/02

Comments:

Approved by (Budget Director): Daniel Driggers Date: 05/20/02

Comments: Based on the inclusion in the 2003 Council-appropriated budget.

Procurement

Approved by: Rodolfo A. Callwood

Date: May 20, 2002

Comments:

Legal

Approved as to form by: Amelia R. Linder

Date: 05/20/02

Comments:

Administration

Approved by: J. Milton Pope

Date: 5-20-02

Comments: