

**MINUTES OF**



**RICHLAND COUNTY COUNCIL  
ADMINISTRATION AND FINANCE COMMITTEE  
TUESDAY, JULY 31, 2012  
5:00 P.M.**

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.*

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**MEMBERS PRESENT**

- Chair: Damon Jeter
- Member: Joyce Dickerson
- Member: Norman Jackson
- Member: Paul Livingston
- Member: Greg Pearce

**ALSO PRESENT:** Bill Malinowski, Valerie Hutchinson, Seth Rose, Gwendolyn Davis Kennedy, Jim Manning, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Randy Cherry, Brad Farrar, Daniel Driggers, Stephany Snowden, Tracy Hegler, Dwight Hanna, Chris Eversmann, John Hixon, David Hoops, Melinda Edwards, Sara Salley, Valeria Jackson, Anna Lange, Janet Claggett, Monique Walters, Michelle Onley

**CALL TO ORDER**

The meeting started at approximately 5:08 p.m.

**APPROVAL OF MINUTES**

**June 26, 2012 (Regular Session)** – Mr. Pearce moved, seconded by Mr. Livingston, to approve the minutes as distributed. The vote in favor was unanimous.

**ADOPTION OF AGENDA**

Mr. Livingston moved, seconded by Mr. Pearce, to adopt the agenda as published. The vote in favor was unanimous.

## ITEMS FOR ACTION

**Changes to Employee Handbook** – Mr. Livingston moved, seconded by Mr. Pearce, to forward this item to the September 11<sup>th</sup> Council meeting with a recommendation to approve the proposed revision to the Employee Handbook. A discussion took place.

The vote in favor was unanimous.

**Verizon Wireless Request to Add Antennas to Leased Space** – Ms. Dickerson moved, seconded by Mr. Livingston, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to approve the request to allow Verizon Wireless to install the new antennas on the existing Verizon rooftop antenna mounts. A discussion took place.

The vote in favor was unanimous.

**Sheriff Department Grant Position Pick-Up Request** – Mr. Livingston moved, seconded by Ms. Dickerson, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to approve the request to fund the position from the Alternatives to Detention grant (8658) to the Sheriff's Department funds. A discussion took place.

The vote was in favor.

**Sheriff Department Request for Salary Fringe Funds** – Mr. Pearce moved, seconded by Mr. Jackson, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to approve the request to fund the fringe benefits at the stated amount to allow the Sheriff's Department to fully utilize the \$1,700,000 to fund the increased salary portion for law enforcement staff and continue to place the department in a position to recruit and retain staff. A discussion took place.

The vote in favor was unanimous.

**Airport Improvement Grant** – Mr. Jackson moved, seconded by Mr. Pearce, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to approve the request to authorize the County Administrator to accept the pending FAA AIP Grant. The vote in favor was unanimous.

**Additional Personnel for Blythewood Magistrate** – Ms. Dickerson moved, seconded by Mr. Livingston, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to approve the request for budget amendment to provide funds to enable the Blythewood Magistrate to offer complete and adequate service to the citizens and other customers of Richland County. A discussion took place.

The vote in favor was unanimous.

**Agreement with Phoenix University** – Mr. Pearce moved, seconded by Mr. Livingston, to forward this item to the September 11<sup>th</sup> Council meeting with a recommendation for denial. A discussion took place.

The vote in favor was unanimous.

**Approval of funds for CDBG and HOME Administrative Shortfall** – Ms. Dickerson moved, seconded by Mr. Pearce, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to approve the request to transfer \$53,665 from NIP to the Community Development Department by using fund balance dollars. A discussion took place.

The vote in favor was unanimous.

**Approval of FY12-13 Budgets with the FY12-16 Consolidated Plan for Community Development Funds** – Mr. Livingston moved, seconded by Mr. Pearce, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to approve the FY12-13 estimated budgets for CDBG and HOME to be found in the FY12-13 Action Plan portion of the 5 year Consolidated Plan due by August 15, 2012. The vote in favor was unanimous.

**Amendment to Approve Richland County Recreation Commission's Project List** – Mr. Jackson moved, seconded by Ms. Dickerson, to forward this item to the July 31<sup>st</sup> Special Called meeting with a recommendation to enact the ordinance to approve the request. The vote in favor was unanimous.

**Franchise Fee** – Mr. Pearce moved, seconded by Ms. Dickerson, to forward this item to the September 11<sup>th</sup> Council meeting to request an Attorney General's opinion. The vote in favor was unanimous.

**General Obligation Bonds for the Richland County Recreation District** – Mr. Livingston moved, seconded by Ms. Dickerson, to defer this item to the September Committee meeting. The vote in favor was unanimous.

**Kingville Historical Society Funding Request** – Mr. Livingston moved, seconded by Ms. Dickerson, to forward this item to the September 11<sup>th</sup> Council meeting with a recommendation for denial. The vote in favor was unanimous.

**Lower Richland PSTA/Diamond Day Festival Funding Request** – Mr. Livingston moved, seconded by Ms. Dickerson, to forward this item to the September 11<sup>th</sup> Council meeting with a recommendation for denial. The vote was in favor.

**Regional Sustainability Plan** – Ms. Dickerson moved, seconded by Mr. Livingston, to forward this item to the September 11<sup>th</sup> Council meeting without a recommendation. The vote in favor was unanimous.

**ADJOURNMENT**

The meeting adjourned at approximately 6:00 p.m.

Submitted by,

Damon Jeter, Chair

The minutes were transcribed by Michelle M. Onley