



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce  
District 6

Norman Jackson  
District 11

Damon Jeter, Chair  
District 3

Joyce Dickerson  
District 2

Paul Livingston  
District 4

*Tuesday, July 31, 2012*  
*5:00 PM*

### Report of Actions

**CALL TO ORDER**                      Committee Chair Jeter called the meeting to order

#### APPROVAL OF MINUTES

1. Regular Session: June 26, 2012 – The minutes of the June 26, 2012 committee meeting were approved as submitted.

**ADOPTION OF AGENDA**            The agenda was adopted as published.

#### ITEMS FOR ACTION

- Consent      2.    Changes to Employee Handbook – The committee recommended that Council approve the amendment to the Employee Handbook as proposed by the Human Resources Director. This amendment will continue to allow department directors the discretion to place employees in a three month probationary status following promotions as opposed to requiring that the employees serve the probationary period. The vote in favor was unanimous.
- Consent      3.    Verizon Wireless Request to Add Antennas to Leased Space - The committee recommended that Council approve the request to allow Verizon Wireless to install new antennas on the existing Verizon rooftop antenna mounts at the Judicial Center. The vote in favor was unanimous.
4.    Sheriff Department Grant Position Pick-Up Request – The committee recommended that Council approve a general fund budget amendment in the amount of \$44,500 to fund the position from the Alternatives to Detention grant in the Sheriff's Department. The vote was in favor.

5. Sheriff Department Request for Salary Fringe Funds – The committee recommended that Council approve a general fund budget amendment in the amount of \$289,000 to fund the fringe costs associated with the \$1.7 million department salary increase approved in the FY 12-13 Sheriff Department budget. The vote was in favor.
- Consent 6. Airport Improvement Grant - The committee recommended that Council approve the request to authorize the County Administrator to accept the pending FAA AIP grant. The \$10,000 capital match requirement will come from FY 13 capital funds. The vote in favor was unanimous.
- Consent 7. Additional Personnel for Blythewood Magistrate - The committee recommended that Council approve a general fund budget amendment in the amount of \$34,004 to cover personnel costs and associated non capital items in the Blythewood Magistrate’s office. The vote in favor was unanimous.
- Consent 8. Agreement with Phoenix University – The committee recommended that Council deny this request. The vote in favor was unanimous.
- Consent 9. Approval of funds for CDBG and HOME Administrative Shortfall – The committee recommended that Council approve the request to transfer \$53,665 from the Neighborhood Improvement Program in FY 12-13, but if future funding cuts take effect, positions will either be eliminated or funded from a dedicated County funding source beginning in FY 13-14. The vote in favor was unanimous.
- Consent 10. Approval of FY 12-13 Budgets with the FY 12-16 Consolidated Plan for Community Development Funds - The committee recommended that Council approve the estimated budgets for CDBG and HOME found in the FY 12-13 Action Plan portion of the 5 year consolidated plan. The vote in favor was unanimous.
- Consent 11. Amendment to Approve Richland County Recreation Commission Project List - The committee recommended that Council approve the request to enact the ordinance regarding the Recreation Commission’s project list in the amount of \$5,941,000 for Kelly Mill development. The vote in favor was unanimous.
- Consent 12. Franchise Fee- The committee recommended that Council request an opinion from the South Carolina Attorney General regarding the confidentiality of county or municipal taxpayer information. The vote in favor was unanimous.
13. General Obligation Bonds for the Richland County Recreation District – This item was deferred until the September committee meeting.
14. Kingville Historical Society Funding Request - The committee recommended that Council deny this request. The vote was in favor.

15. Lower Richland PSTA/Diamond Day Festival Funding Request - The committee recommended that Council deny this request. The vote was in favor.
16. Regional Sustainability Plan – This item was forwarded to Council without a recommendation. The vote in favor was unanimous.

Staffed by Randy Cherry