



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Damon Jeter  
District 3

Gwendolyn Kennedy  
District 7

Greg Pearce, Chair  
District 6

Jim Manning  
District 8

Seth Rose  
District 5

*Tuesday, November 22, 2011*  
*5:00 PM*

### Report of Actions

**CALL TO ORDER** Greg Pearce called the meeting to order.

#### APPROVAL OF MINUTES

1. Regular Session: October 25, 2011 – The minutes of the October 25, 2011 committee meeting were approved as submitted.

**ADOPTION OF AGENDA** The agenda was adopted as published.

#### ITEMS FOR ACTION

2. Action to Make Certain Department Heads with Contractual Responsibility At Will Employment Status - The committee tabled this item. The vote was in favor.
3. County Council Shirts - The committee recommended that Council choose from the designs that were presented to the committee and that Council maintain the official county seal on whatever design it selects. The vote in favor was unanimous.
4. Approval of Competitive 2010 Local Emergency Management Performance Funds Grant – The committee recommended that Council approve the request to accept the LEMPG grant, if awarded, in an amount up to \$21,000. The vote in favor was unanimous.
5. Payment Procedures for County Grant Programs - The committee recommended that Council maintain the existing grant payment procedures. The vote in favor was unanimous.

**Consent**

**Consent**

- Consent** 6. Special DUI Prosecutor Grant -The committee recommended that Council approve the request to accept the Special DUI Prosecutor Grant in the amount of \$75,000 from the Office of Highway Safety of the South Carolina Department of Public Safety. The vote in favor was unanimous.
- Consent** 7. Vote Federal Accessibility Grants for the Election Commission – The committee recommended that Council accept the two grants, if awarded, totaling \$50,224 from the Help America Vote Act (HAVA) Health and Human Services Voting Access for Individuals with Disabilities. Councilmember Rose abstained from voting. The vote for accepting the two grants, if awarded, was unanimous.
- Consent** 8. CDBG Allocation of Funds Decker Boulevard Specific – The committee recommended that Council approve the expenditure of CDBG funds for the Decker Boulevard Master Plan in the amount of \$300,000. The vote in favor was unanimous.
- Consent** 9. Resolution to Distribute \$5,281.78 in Federal Forestry Funds - The committee recommended that Council approve the resolution allocating \$5,281.78, of which 50% will be apportioned to public schools, and the remaining 50% will be used for the construction and/or improvement of public roads. The vote in favor was unanimous.
- Consent** 10. Professional Services Property Acquisition adjacent to Jim Hamilton-LB Owens Airport – The committee recommended that Council approve the request to authorize the execution of a contract with LPA Group for property acquisition professional services in the amount of \$55,474. The committee also recommended that the Federal Aviation Administration commitment to the project be obtained in writing prior to entering into the contract. The vote in favor was unanimous.
11. Extend Maintenance on the Assessor’s UNISYS System through 2015 – The committee deferred this item to the January committee meeting.
- Consent** 12. Increase RCSD Deputy Current Pay - The committee recommended that Council allow the Sheriff’s Department to use counter offers and other existing internal measures as an immediate tool to address turnover issues that will occur over the next several months on a case-by-case basis. In addition, the committee recommended that the motion made by Councilmember’s Manning and Jackson that states ‘ In order to ensure that Richland County can better recruit and retain qualified Sheriff’s Deputies in this region, I hereby move that Council increase the current pay for deputies commensurate with the pay for deputies employed by the City of Columbia and Lexington County’, be rolled into the Classification and Compensation study for FY 13. The vote in favor was unanimous.
13. Responses from RFP to Medicare Retiree Group Health Insurance Benefit Services – The committee voted to send this item to Council without a recommendation. The vote in favor was unanimous.