



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Kelvin Washington
District 10

Greg Pearce
District 6

Joyce Dickerson, Chair
District 2

Kit Smith
District 5

Val Hutchinson
District 9

Tuesday, May 25, 2010
6:00 PM

Report of Actions

CALL TO ORDER

Joyce Dickerson called the meeting to order.

APPROVAL OF MINUTES

1. Regular Session: April 27 2010 – The minutes of the April 27, 2010 committee were approved as submitted.

ADOPTION OF AGENDA

The agenda was adopted as amended. The Coroner's Budget Amendment request for 2009/2010 was added as item 12 under Items for Action.

ITEMS FOR ACTION

- Consent** 2. Amendment to Financial Policy-Carryover Funds – The committee recommended that Council use carry over funds for one time capital expenditures or operating reserves. The vote in favor was unanimous.
- Consent** 3. Business Services Center: Hospitality Tax Ordinance Amendments - The committee recommended that Council give approval to three readings of the ordinance amendment as shown in the drafted amendment. The vote in favor was unanimous.
- Consent** 4. Emergency Services Automatic Aid Agreement – The committee recommended that Council direct the County to enter into an automatic aid agreement with the Irmo Fire District to ensure a seamless response to fires in the northwest part of Richland County. The vote in favor was unanimous.

- Consent** 5. EMS Ambulance Purchase - The committee recommended that Council approve the purchase of the five new ambulance vehicles from Taylor Made Ambulance Company for a cost of \$526,862 and allow staff to initiate the purchase of the two additional ambulances pending approval of the 2010-2011 budget. The vote in favor was unanimous.
6. Jumps \$75,000 request - The committee directed staff to forward the request to Council as soon as an MOU can be created (by June 15th if not sooner). The vote in favor was unanimous.
- Consent** 7. Laboratory Tech- Full Time Grant – Sheriff’s Department - The committee recommended that Council approve the request to approve the additional personnel request for the Forensic DNA background reduction. The committee also recommended that Council direct future personnel expenses associated with this grant be absorbed within the Sheriff Departments budget. The vote in favor was unanimous.
- Consent** 8. Pursue Properties Associated with Caughman Creek Using Hospitality Tax Funds – The committee recommended that Council direct staff to come up with a creative way to pursue purchasing all properties associated with Caughman Creek and bring back recommendations to Council by the 3rd reading of the budget. The vote in favor was unanimous.
- Consent** 9. Request for Contract Award-ADA Improvements-Administrative and Health Complex - The committee recommended that Council allow the procurement director and Support Services Department to move forward with negotiations and award the contract to complete the ADA improvements to the Administrative and Health Complex. The vote in favor was unanimous.
- Consent** 10. Retirement System Deduction Program for Retired Public Safety Officers Insurance - The committee recommended that Council deny the proposal that would permit Richland County Public Safety Retirees (Law Enforcement and EMS retirees) who elect to participate have county health premiums deducted from the SCRS/PORS retiree check monthly. The vote in favor was unanimous.
11. Richland County Freedom of Information Policy - The committee deferred this item to the June committee meeting. The vote in favor was unanimous.
12. Coroner Budget Amendment for 2009/2010 – This item was forwarded to Council with no recommendation. The vote was in favor.

ITEMS FOR DISCUSSION / INFORMATION

13. List of Budget Amendments Approved by County Council during the 2009-10 Budget Years – This information has been provided to Council.

Staffed by Randy Cherry