



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Kelvin Washington
District 10

Greg Pearce
District 6

Joyce Dickerson, Chair
District 2

Kit Smith
District 5

Val Hutchinson
District 9

Tuesday, January 27, 2009
6:00 PM

Report of Actions

CALL TO ORDER Joyce Dickerson called the meeting to order.

ELECTION OF CHAIR Joyce Dickerson was reelected as chair of the A&F Committee.

APPROVAL OF MINUTES

Regular Session: November 25, 2008 – The minutes of the November 25, 2008 meeting were approved as submitted.

ADOPTION OF AGENDA The first item was moved to the end of the action agenda for a possible executive session. The agenda was adopted as amended.

ITEMS FOR ACTION

1. An ordinance amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article 1, In General; Section 16-19, Appeals; and Section 16-22, Penalties; so as to amend the appeals process – The committee recommended amending the ordinance to set the requirement for notification of appeal at 15 business days. The committee also directed council's legal counsel to meet with the chair of the BSC Appeals Board to review additional provisions and bring a revised ordinance back to council for first reading. The vote in favor was unanimous.
- Consent** 2. An ordinance amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article I, In General; and Article II, Administration – The committee recommended that council give first reading approval to the ordinance. The vote in favor was unanimous.

- Consent** 3. Request to approve an amendment to the lease agreement between Richland County and Palmetto Health Alliance – The committee recommended that council approve the amendment to the lease agreement. The vote in favor was unanimous.
- Deferred** 4. Amendments to Human Resources Guidelines and Policies: – The committee voted to defer consideration of the following items until February and directed staff to meet with the three new council members (and other council members who wish to attend) to provide an overview of the recommended changes.
- a. An ordinance repealing sections of the Richland County Code of Ordinances, specifically the provisions of Article VIII, entitled “Personnel Regulations,” of Chapter 2, entitles “Administration”
- b. Request to approve the amended Employee Handbook and Human Resources Guidelines
- Consent** 5. An ordinance amending the Richland County Code of Ordinances, Chapter 1, General Provisions, so as to add a new section regulating the naming of buildings – The committee recommended that council give first reading approval to the ordinance. The vote in favor was unanimous.
- Consent** 6. Budget Amendment (\$84,877) to cover a deficit for overtime, part-time employment, and operating expenses in the Board of Voter Registration Department – Staff noted that the requested budget amendment had been reduced from \$170,000 to \$84,877. The committee recommended that council give first reading approval to the budget amendment. The vote in favor was unanimous.

ITEMS FOR DISCUSSION / INFORMATION

7. Discussion of a possible trip to Washington, DC to pursue federal stimulus funds – Mr. Pope provided a committee with an update of items submitted for consideration in the stimulus package. No further action was taken.
8. Energy Audit Update – Mr. Pope informed the committee that this item would be on the A&F Committee agenda for action in February. **[ACTION: Public Works, Administration, Legal]**

Adjournment

Staffed by Joe Cronin