

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

ADMINISTRATION & FINANCE COMMITTEE

May 24, 2016
6:00 PM
County Council Chambers

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Pearce called the meeting to order at approximately 6:00 PM

APPROVAL OF MINUTES

Regular Session: April 26, 2016 – Ms. Dickerson moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Pearce stated Item #3: “Conservation Department – CCC purchase of Upper Mill Creek” needs to be removed from the agenda.

The agenda was unanimously adopted as amended.

ITEMS FOR ACTION

Removal of Lien off of Property – Mr. McDonald stated this item is a request from the Eau Claire Development Corporation that is purchasing property for redevelopment. The property in question has a County lien in the amount of \$30,600. The lien was placed on the property when a building on the property was demolished through the “Unsafe Housing Program”. The request is to have the County waive the lien. Staff’s recommendation is to not waive the lien and have clearing of the lien be handled through the sale of property.

Ms. Dickerson moved, seconded by Mr. Manning, to forward to Council with a recommendation to not approve to have Richland County remove the lien off of the property located at 3819 Farrow Road. The vote in favor was unanimous.

Emergency Services Department – Fire Skid Units Purchase – Mr. McDonald stated the recommendation to move forward with the purchase. The purchase is budgeted in the Emergency Services budget; therefore, no additional funding is required.

There were two (2) bids low bids received for the same amount of \$176,400. Staff is recommending Anderson Fire and Safety because they are located in South Carolina.



Council Members Present

Greg Pearce, Chair
District Six

Joyce Dickerson
District Two

Paul Livingston
District Four

Jim Manning
District Eight

Others Present:

Bill Malinowski
Julie-Ann Dixon
Damon Jeter
Norman Jackson
Torrey Rush
Tony McDonald
Kevin Bronson
Warren Harley
Brandon Madden
Michelle Onley
Larry Smith
Roxanne Ancheta
Daniel Driggers
Kim Roberts
Quinton Epps
Nancy Stone-Collum
Donny Phipps
Kecia Lara

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Ms. Dickerson moved, seconded by Mr. Manning, to forward to Council with a recommendation to award the bid for the purchase of 12 skid pump/tank units to the South Carolina company, Anderson Fire and Safety.

Mr. Malinowski inquired as to where Anderson Fire and Safety is located.

Mr. Bronson stated they are located in Anderson, South Carolina.

Mr. David Bagwell stated the units are all inclusive and slide or 'skid' into the beds of the trucks.

The vote in favor was unanimous.

Magistrates: Authorization to Purchase for 144 O'Neil Ct. – Mr. McDonald stated this is the Dentsville Magistrate office that was previously located at the Decker Center and temporarily located at Huger Street. There are bond funds available for the purchase; therefore, no additional funding is needed.

Ms. Dickerson moved, seconded by Mr. Manning, to forward to Council with a recommendation to approve the request to authorize the purchase of the property located at 144 O'Neil Court with the funds needed for the design and renovation, which totals \$757,000.

Mr. Jackson inquired if the building is to be demolished or renovated.

Mr. Fosnight stated there is a portion of the building that needs to be demolished to allow access to the rear of the facility.

Mr. Manning made a substitute motion to defer this item.

The motion died for lack of a second.

Ms. Dickerson made a substitute motion, seconded by Mr. Pearce, to forward to Council without a recommendation. The vote was in favor.

Extension of the Fuelman Fleet Fuel Purchase Card Contract – Mr. McDonald stated Fuelman is a company that provides offsite fuel services at various locations to provide bulk rates to agencies. The primary user of the Fuelman purchase card is the Sheriff's Department. The County has contracted with Fuelman for several years and the request for the County to renew the contract annually for up to 5 years.

Ms. Dickerson moved, seconded by Mr. Manning, to forward to Council with a recommendation to approve the request to allow Procurement to extend the Fuelman contract for five years, including annual reviews. This will permit the continuation of the program with no interruption of the current service levels.

Mr. Malinowski inquired if it is mandatory for County vehicles to first try to utilize a Fuelman contracted service station.

Major Cowan stated the Sheriff's Department only utilizes Fuelman sites.

The vote in favor was unanimous.

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Lower Richland Sanitary Sewer Service Project Land Acquisition/Purchase [EXECUTIVE SESSION] – Mr. Pearce stated staff has requested to forward this item to Council without a recommendation to allow full Council to receive the briefing on the matter in Executive Session.

Ms. Dickerson moved, seconded by Mr. Pearce, to forward this item to Council without a recommendation. The vote was in favor.

Mr. Manning inquired why place an item on the committee agenda that will require Executive Session if the committee is not going to take it up.

Mr. McDonald stated the committee(s) has indicated a preference not to take up Executive Session items at the committee level, but the items are placed on the committee agenda if the committee so chooses to take up the item at the committee level.

Ms. Dickerson inquired how this item came to be placed on the agenda.

Mr. McDonald stated this item was staff initiated.

ITEMS PENDING ANALYSIS: NO ACTION REQUIRED

Council Motion Regarding the Development of a Business License Ordinance for Hospice Agencies – This item was held in committee.

Council Motion Regarding Transportation Penny Funds and the SLBE Office – This item was held in committee.

Changes to Policy on Requiring Employees to Sign Documents – This item was held in committee.

Motion to Expand Staff Recruitment Efforts – This item was held in committee.

ADJOURNMENT

The meeting adjourned at approximately 6:55 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council