



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce	Torrey Rush	Joyce Dickerson (Chair)	Damon Jeter	Paul Livingston
District 6	District 7	District 2	District 3	District 4

**JULY 23, 2013
6:00 PM**

2020 Hampton Street

CALL TO ORDER

APPROVAL OF MINUTES

1. Regular Session: June 25, 2013 [PAGES 3-6]

ADOPTION OF AGENDA

ITEMS FOR ACTION

2. Grant Application Approval for Crane Creek Management Plan Implementation for Public Works Department [PAGES 7-21]
3. Owens Field Trail Improvement Project for Conservation Department [PAGES 22-25]

4. Request for Bond Ordinance Approval in Accordance with Capital Project Recommendation of Richland County Administrator [**PAGES 26-30**]
5. Richland County Sheriff's Department Freedom Award Resolution [**PAGES 31-34**]
6. Consent Agenda Deferral Policy [**PAGES 35-37**]
7. Request to Add School Resource Officer Positions [**PAGES 38-41**]

ADJOURNMENT



Special Accommodations and Interpreter Services

Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

Richland County Council Request of Action

Subject

Regular Session: June 25, 2013 [**PAGES 3-6**]

Reviews

MINUTES OF



RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE TUESDAY, JUNE 25, 2013 6:00 P.M.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

=====

MEMBERS PRESENT

Chair: Joyce Dickerson
Member: Damon Jeter
Member: Paul Livingston
Member: Greg Pearce
Member: Torrey Rush

ALSO PRESENT: Bill Malinowski, Norman Jackson, Julie-Ann Dixon, Seth Rose, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Justine Jones, Bill Peters, Pam Davis, David Hoops, Geo Price, Frank Frierson, Sara Salley, Dwight Hanna, Daniel Driggers, Ronaldo Myers, Chris Eversmann, Brad Farrar, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 6:00 p.m.

APPROVAL OF MINUTES

April 23, 2013 (Regular Session) – Mr. Livingston, seconded by Mr. Pearce, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Rush moved, seconded by Mr. Livingston, to adopt the agenda as distributed. The vote in favor was unanimous.

ITEMS FOR ACTION

Local Public Agency Administration – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to approve the request to allow the County to apply

for Local Public Agency status with SCDOT for the cross walk project. The vote in favor was unanimous.

Collecting H-Tax at Sponsored Events – Mr. Pearce moved, seconded by Mr. Livingston, to forward to Council with a recommendation to explore the possibility of vendors paying a fee or a percentage of their vendor's fees at tourist sponsored events for tourist-related activities. The vote in favor was unanimous.

Budget Motions List – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to approve the request for staff to provide Council with the Budget processes' preliminary motions list 24 hours prior to the deadline for item submission and the final list within 48 hours following the submission deadline. The vote in favor was unanimous.

Inmate Food Service Management Contract – Mr. Livingston moved, seconded Mr. Rush, to forward to Council with a recommendation to approve the request to negotiate and award a five year contract to ABL Food Service Management, renewal annually if the company provides quality services to the detention center, in the amount of \$1,578,396.72. The vote in favor was unanimous.

FY14 Airport Master Rate Schedule and Ramp Fee Collection Procedures – Mr. Livingston moved, seconded Mr. Rush, to forward to Council with a recommendation to approve the proposed master rate schedule of airport fees for FY14 and the procedures for the collection of ramp fees. The vote in favor was unanimous.

Requested Authorization for Negotiation and Award of Fleet Management Contract – Mr. Livingston moved, seconded by Mr. Rush, to forward this item to Council with a recommendation to approve the request for the Procurement Director to negotiate with First Vehicle Services, determined to be the most responsible and responsive responder, and award a contract for Fleet Maintenance Services. The vote in favor was unanimous.

Approval of FY13-14 Budgets within the FY12-16 Consolidated Plan for Community Development Department Funds – Mr. Livingston moved, seconded by Mr. Rush, to forward this item to Council with a recommendation to approve the FY13-14 estimated budgets for CDBG and HOME to be found in the FY13-14 Action Plan. The \$47,500 for the Columbia Urban League was reallocated during the budget process and staff will provide a recommendation as to how those funds are to be expended. The vote in favor was unanimous.

Purchase of Building and Lot for New Blythewood Magistrate District Office – Mr. Jeter moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation to approve the request to purchase the building located at 118 McNulty Street, Blythewood, SC 29016. The purchase will provide an office for the newly created Blythewood Magistrate District Office. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 6:26 p.m.

**Richland County Council
Administration and Finance Committee
June 25, 2013
Page Three**

Submitted by,

Joyce Dickerson, Chair

The minutes were transcribed by Michelle M. Onley

Item# 1

Attachment number 1
Page 3 of 3

Richland County Council Request of Action

Subject

Grant Application Approval for Crane Creek Management Plan Implementation for Public Works Department [**PAGES 7-21**]

Reviews

Richland County Council Request of Action

Subject: Grant Application Approval for Crane Creek Management Plan Implementation for the Stormwater Division

A. Purpose

County Council is requested to approve a South Carolina Nonpoint Source Program Section 319 Partial Watershed Implementation Grant application to the SC Department of Health and Environmental Control (SCDHEC) for four (4) projects identified in the Crane Creek Watershed Management Plan.

B. Background / Discussion

The Stormwater Division worked with consultants to produce the Crane Creek Watershed Management Plan which identified and prioritized specific projects which when implemented would lead to improved water quality within the watershed (see Appendix 1 for watershed map). Many of the recommended projects are retro-fits to existing developed areas such as schools and parks where stormwater flows can be attenuated with rain gardens, bioretention or detention areas. The Stormwater Division selected four (4) of the high priority projects located at Richland County schools and parks for our 319 Grant proposal (see Appendix 1 for project location map). See below for detailed descriptions of each site:

Site #1 description: Runoff from Killian Park parking lot flows to a grassed area, into an eroded channel that then flows into a vegetated area. The eroded channel also receives runoff from other portions of the site.

Proposed practice: Construct a rain garden to capture and treat runoff from the existing parking lot. The rain garden should have a 6-9” ponding depth and be planted with native plants. Educational signage should be installed adjacent to the project. Stabilize the eroding channel by placing vegetative matting, rip-rap or other material (see Appendix 1, Site 1).

Site #2 description: The roof downspouts of W.J. Keenan High School are directly connected to the existing storm drain system. One large parking lot in the southwest corner of the site drains into a riprap basin before it discharges into a forest. The basin is currently full of sediment and does not attenuate flow. The school roof downspouts are external to the building.

Proposed practice: In the existing riprap basin, block the spillway and create a detention basin to attenuate flow. This will allow stormwater to be slowly released into the forested area, which will reduce peak flows and allow for settling of some stormwater pollutants. Where possible, disconnect roof downspouts and direct runoff into created bioretention areas with 1’ of ponding depth (see Appendix 1, Site 2).

Site #3 description: Runoff from the rooftops of Forest Heights Elementary School and some of the parking area is directed to an underground storage facility. Runoff from the remaining parking areas appears to be conveyed directly to the wetlands on the side of the site without treatment. When the field crew was at the site for the Crane Creek Watershed Management Plan

investigation, school officials were excited about opportunities for a demonstration project on school grounds.

Proposed Practice: Two locations were identified for creating bioretention areas on the south side of the school. Ponding depth would be excavated to approximately 1 foot at the deepest point. Due to the sandy nature of the underlying soils, no under drain will be necessary for the practice design. Additional opportunities for tree planting exist at the site (see Appendix 1, Site 3).

Site #4 description: Runoff from several parking lots and two tennis courts at North Springs Park sheet flow into a grassed area, through an eroded swale and into the storm drain system. There is currently no stormwater treatment on this site. Also, no curb and gutter exists along the parking or driving areas.

Proposed Practice: Construct up to four bioretention facilities in the grassed areas adjacent to the parking lot to capture and treat runoff from lot, roof of an outbuilding and tennis courts. The bioretention areas should have a 6-9” ponding depth and be planted with native plants. An existing berm can be modified to provide ponding. This project would serve as an excellent demonstration site and would also capture and treat runoff from almost the entire site parking areas. The bioretention areas should be designed around large trees so as not to flood or drown them (see Appendix 1, Site 4).

If awarded, the 319 Grant will provide federal funds to offset Stormwater Division implementation costs for the recommended retro-fits and reduce untreated stormwater runoff into the Crane Creek Watershed.

C. Legislative / Chronological History

The Crane Creek Watershed Management Plan was completed in 2010 and implementation has been ongoing since that time.

D. Financial Impact

The exact cost of this project has not been determined since final design has not been conducted. However, based on preliminary estimates of retro-fit design and construction costs, the total estimated project cost is \$235,657 pending grant approval. The Stormwater Division will be required to provide a 40 percent match of the total project cost, which equals \$94,263. The match is available in the Stormwater Division budget.

If awarded, the 319 Grant will allow us to extend our existing funding within the watershed and complete additional projects. To review, the project cost estimates are:

Grant Funds Requested, Pending Approval	\$247,584
Richland Co. Match (40%)	\$ 99,034
Total Project Cost	\$247,584

E. Alternatives

1. Approve a request for submittal of a 319 Grant application to SCDHEC for four (4) high priority projects identified in the Crane Creek Watershed Management Plan. If awarded, the grant will provide \$141,394 in 319 funds to construct stormwater retro-fits in the Crane Creek Watershed.
2. Do not approve a request for submittal of a 319 Grant application to SCDHEC for four (4) high priority projects identified in the Crane Creek Watershed Management Plan. If not approved, the grant will not provide \$141,394 in 319 funds to construct stormwater retro-fits in the Crane Creek Watershed.

F. Recommendation

It is recommended that Council approve the request for submittal of a 319 Grant application to SCDHEC for four (4) high priority projects identified in the Crane Creek Watershed Management Plan.

Recommended by: David Hoops

Department: Public Works

Date: 7/5/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 7/16/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Funds are available as stated

Grants

Reviewed by: Sara Salley

Date: 7/16/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 7/16/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion. I cannot comment as to any legal ramifications to the County of the Grant/grant application itself, as it is not provided herein.

Administration

Reviewed by: Sparty Hammett

Date: 7/16/13

Recommend Council approval

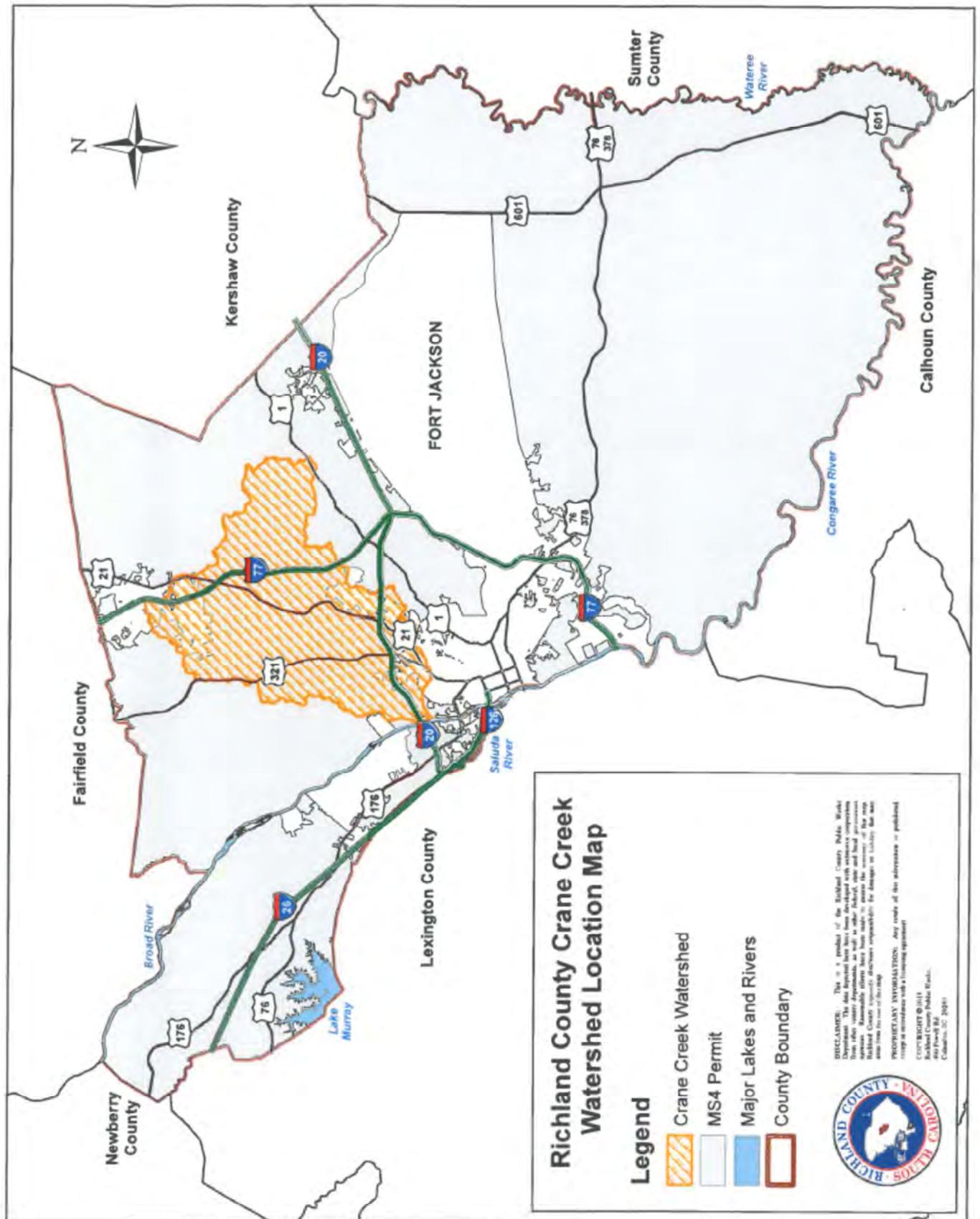
Recommend Council denial

Comments regarding recommendation:

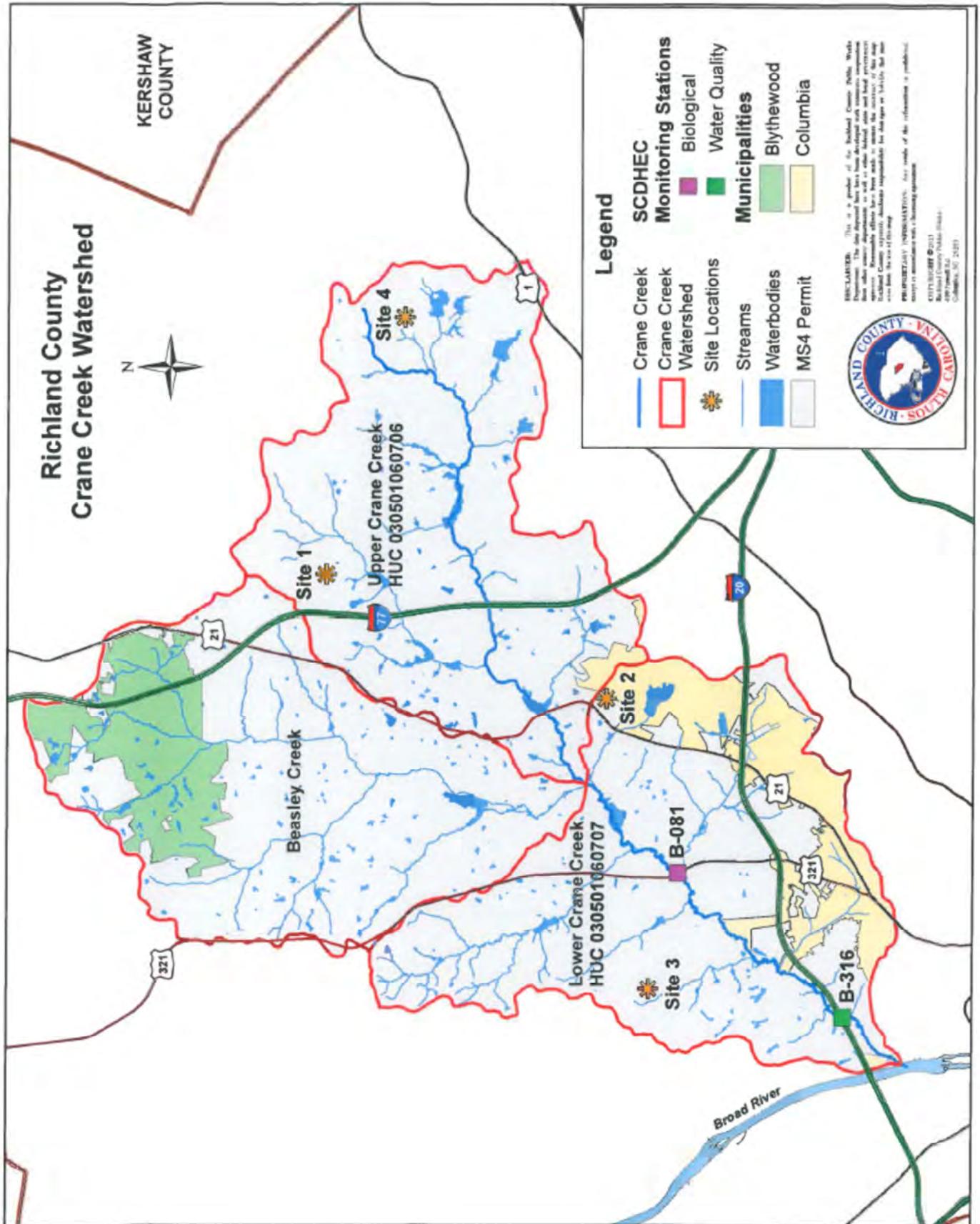
Appendix 1

Item# 2

Attachment number 1
Page 4 of 14



Item# 2



Item# 2

Site: E-RRI-32
Killian Park Rain Garden

Site #1

Site Description: Runoff from the Killian Park parking lot flows down to a grassed area, into an eroded channel that then flows into a vegetated area. The eroded channel also receives runoff from other portions of the site.

Proposed Practice: Construct a rain garden to capture and treat runoff from the parking lot. The raingarden should have a 6-9" ponding depth and be planted with native plants. Educational signage should be installed adjacent to this project.

Stabilize the eroding channel by placing vegetative matting, rip-rap, or other material.

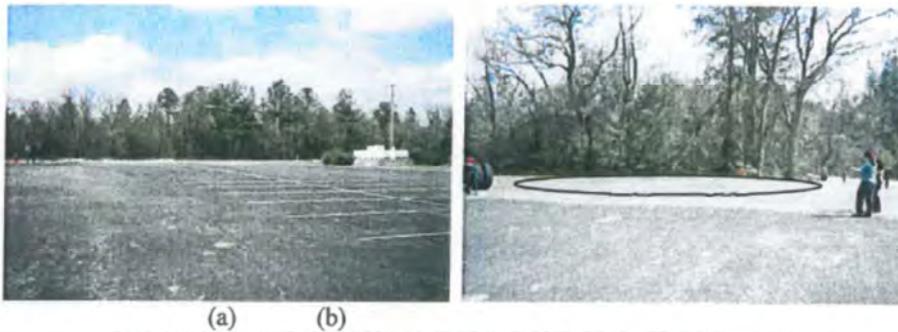


Figure H.4. (a) Killian Park parking lot and (b) proposed bioretention location.

Next Steps: This would be a good outreach opportunity for the RCSC to involve the community and youth sport leagues in the construction of the rain garden.



Site 1: Killian Park Retrofit
Location: 1424 Marthan Road, Blythewood, SC

Item# 2

Site: I-RR1-17A & C

W. J. Keenan High School Detention Basin & Bioretention

Site #2

Site Description: The roof downspouts of W. J. Keenan High School are directly connected to the storm drain system. One large parking lot in the southwest corner of the site drains into a riprap basin before it discharges into a forest. The basin is currently full of sediment and does not attenuate flow (Figure H.7). The school roof downspouts are external to the building.

Proposed Practice: In the riprap basin (site I-RR1-17C), block the spillway and create a detention basin to attenuate flow. This will allow stormwater to be slowly released into the forested area, which will reduce peak flows and allow for settling of some stormwater pollutants. Where possible, disconnect roof downspouts and direct runoff into created bioretention areas with 1' of ponding depth (site I-RR1-17A).



Figure H.7. (a) Downspouts directly connected to the storm drain system at W.J. Keenan High School; (b) Stormwater outlet; and (c) Proposed bioretention area at the high school.

Next steps: This downspout disconnection and bioretention concept (I-RR1-17A) would be a good outreach opportunity for the RCSC to involve students and faculty in the project construction. School officials should be contacted to initiate this project.



Item# 2

Site: K-RRI-6

Forest Heights Elementary School Demonstration Site

Site #3

Site Description: Runoff from the rooftops of the school and some of the parking area is directed to an underground storage facility. Runoff from the remaining parking areas appears to be conveyed directly to wetlands on the east side of the site without treatment. When the field crew was at the site, school officials were excited about opportunities for a demonstration project on school grounds.

Proposed Practice: Two locations were identified for creating bioretention areas on the south side of the school (Figure H.8). Ponding depth would be excavated to approximately 1 foot at the deepest point. Due to the sandy nature of the underlying soils, no underdrain will be necessary for the practice design. Existing catch basins can be used to capture overflow. Additional opportunities for tree plantings exist at this site.



(a)



(b)

Figure H.8. (a) Proposed bioretention area at Forest Heights Elementary School; (b) outlet from the storm drain system facility that flows to a wetland area. This portion of the site did not appear to receive any stormwater treatment.

Next steps: This would be a good outreach opportunity for the RCSC to involve students and faculty in the construction of the bioretention. School officials should be contacted to initiate this project.



Site: G-RR1-38

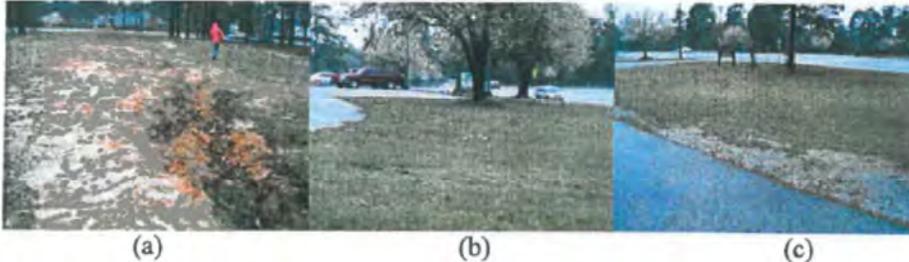
North Spring Park Bioretention

Site #4

Site Description: Runoff from several parking lots and two tennis courts sheet flows into a grassed area, through an eroded swale (Figure H.5), and into the storm drain system. There is currently no stormwater treatment on the site. Also, no curb and gutter exists along the parking or driving areas.

Proposed Practice: Construct up to four bioretention facilities in the grassed areas adjacent to the parking lot to capture and treat runoff from the lot, roof of an outbuilding, and tennis courts. The bioretention areas should have a 6-9" ponding depth and be planted with native plants. An existing berm can be modified to provide ponding. The practice overflow should tie back into the existing drainage system.

This project would serve as an excellent demonstration site and would also capture and treat runoff from almost all of the site parking areas. The bioretention areas should be designed around large trees so as not to flood and drown them. Utilities at the site should be avoided.



H.5. (a) North Spring Park eroded swale carries untreated stormwater runoff from a parking lot into the storm drain system and (b & c) Proposed locations of bioretention facilities.

Next Steps: This would be a good outreach opportunity for the RCSC to involve community and youth sport leagues in the construction of the bioretention; involving the community in the planting aspect of the project would be ideal. Utility lines should be mapped before further planning efforts are undertaken. Safety of park patrons should be taken into account with the final project design.



Site 2: North Spring Park Retrofit
Location: 1320 Clemson Road, Columbia, SC

Item# 2

Attachment number 1
Page 14 of 14

Richland County Council Request of Action

Subject

Owens Field Trail Improvement Project for Conservation Department **[PAGES 22-25]**

Reviews

Richland County Council Request of Action

Subject: Owens Field Trail Improvement Project
SC Nonpoint Source Program Section 319 Grant Approval

A. Purpose

County Council is requested to approve the Conservation Department and Conservation Commission's partnership with the Gills Creek Watershed Association (GCWA) in a South Carolina Nonpoint Source Program Section 319 Partial Watershed Implementation Grant to the SC Department of Health and Environmental Control (SCDHEC) for the Owens Field Trail Improvement Project. Through the cooperative agreement, the Conservation Commission would fund the required 40 percent match from previously allocated funds approved by Council in FY13.

B. Background / Discussion

A motion made by Councilman Rose and approved by Council in its FY13 budget, allocated \$50,000 from the Neighborhood Improvement Program to the Conservation Department and Conservation Commission to design and rehabilitate the trail system at Owens Field Park (District 10 and located within the Gills Creek Watershed). The Conservation Commission allocated an additional \$50,000 from its FY13 budget to fund the effort.

As a part of the trail rehabilitation, a series of stormwater best management practices (BMPs) will be constructed to protect the rehabilitated trail from stormwater runoff. BMPs are engineered facilities which reduce erosion and collect stormwater runoff such as constructed wetlands, grassed swales and bioretention cells.

Over the past year, Conservation Department staff has worked with the Procurement Department to solicit and select an engineering firm to design the trail and the stormwater BMPs to protect the rehabilitated trail. A design firm has been selected and currently staff is negotiating a contract amount. Design work is expected to begin in August 2013.

To minimize the use of Stormwater Division funds and provide outside grant funding of the BMPs, the Conservation Department is partnering with the GCWA to submit a South Carolina Nonpoint Source Program Section 319 Partial Watershed Implementation Grant to SCDHEC. If awarded, the Grant will provide federal funds to implement stormwater BMPs at Owens Field which would not only protect the rehabilitated trail, but also reduce stormwater runoff into Devils Ditch and Gills Creek. The GCWA is the primary applicant on the Grant with the Conservation Department and Conservation Commission providing the required 40 percent match (**\$90,000**) of the total project cost.

C. Legislative / Chronological History

This is a staff-initiated request to obtain outside sources of funding for the Owens Field Trail Project. However, it results from Council's directive to conduct the Owens Field Trail Improvement Project in its FY13 budget in June 2012.

D. Financial Impact

The exact cost of this project has not been determined since final design has not been conducted. However, based on preliminary estimates of BMP design and construction costs, the total project cost is \$225,000, pending grant approval, Richland County will be required to provide a 40 percent match of the total project cost which equals \$90,000. As stated earlier, the match is from previously allocated funds approved by Council in FY13. To review, the project cost estimates are:

Grant Funds Requested, Pending Approval	\$135,000
Richland Co. Match (40%)	\$ 90,000
Total Project Cost	\$225,000

- Note: The cost (grant request) is only for the BMP component of the Owens Field Trail Project since this ROA concerns a water quality grant to SCDHEC. Trail design and construction costs will be included in a subsequent ROA.

E. Alternatives

1. Approve the request to allow the Conservation Department to partner with the GCWA to submit a South Carolina Nonpoint Source Program Section 319 Partial Watershed Implementation Grant to assist financially in the implementation of BMPs at Owens Field. If awarded, the grant will provide \$135,000 of 319 funds to construct stormwater BMPs at Owens Field Trail.
2. Do not approve the request to allow the Conservation Department to partner with the GCWA to submit a South Carolina Nonpoint Source Program Section 319 Partial Watershed Implementation Grant to assist financially in the implementation of BMPs at Owens Field. If not approved, Richland County will be unable to apply for \$135,000 of 319 funds to construct stormwater BMPs at Owens Field Trail.

F. Recommendation

It is recommended that Council approve the request to allow the Conservation Department to partner with the GCWA to submit a South Carolina Nonpoint Source Program Section 319 Partial Watershed Implementation Grant to assist financially in the implementation of BMPs at Owens Field.

Recommended by: James B. Atkins Department: Conservation Date: July 2, 2013

G. Reviews

Finance

- Reviewed by: Daniel Driggers Date: 7/11/13
- ✓ Recommend Council approval Recommend Council denial
- Comments regarding recommendation: Recommendation based on Conservation Director’s evaluation and funding availability as stated. The County match of \$90k would be from rollover of unspent FY13 funds therefore would not require an amendment.

	FY13 budget	uncommitted	qualified rollover	amount needed
Conservation	\$725k	\$325k	\$72k	\$40k
NIP	\$1.0m	\$450k	\$100k	\$50k

Public Works (Stormwater Division)

- Reviewed by: Quentin Epps Date:
- ✓ Recommend Council approval Recommend Council denial
- Comments regarding recommendation:

Grants

- Reviewed by: Sara Salley Date: 7/15/13
- ✓ Recommend Council approval Recommend Council denial
- Comments regarding recommendation:

Procurement

- Reviewed by: Rodolfo Callwood Date: 7/15/13
- Recommend Council approval Recommend Council denial
- Comments regarding recommendation: This office have not seen the preliminary estimates of BMP design and construction costs.

Legal

- Reviewed by: Elizabeth McLean Date: 7/16/13
- Recommend Council approval Recommend Council denial
- Comments regarding recommendation: Policy decision left to Council’s discretion. I cannot comment as to any Legal ramifications to the County of the Grant/grant application itself as it is not provided herein.

Administration

- Reviewed by: Sparty Hammett Date: 7/16/13
- ✓ Recommend Council approval Recommend Council denial
- Comments regarding recommendation:

Richland County Council Request of Action

Subject

Request for Bond Ordinance Approval in Accordance with Capital Project Recommendation of Richland County Administrator **[PAGES 26-30]**

Reviews

Richland County Council Request of Action

Subject: 2013 Bond Issuance

A. Purpose

County Council is requested to approve a bond ordinance for up to \$17.2m in accordance with the capital project recommendation of the County Administrator. A detailed allocation is provided at the end of the ROA.

B. Background / Discussion

As a part of the Countywide Capital Improvement Plan, the County has issued an annual bond for the projects for the past six years. During the Council Retreat in January 2013, the County Administrator provided Council with information regarding the capital needs assessment for County Operations. The Administrator has reviewed and updated his recommendation to include a planned bond issuance for approximately \$17m.

During the Retreat discussion, it was mentioned that the current bond market has shown very favorable rates, but can be volatile. Recent bond sales have closed with an effective interest rate remaining around 3 percent.

The County Administrator has worked with the Department Directors to ensure that the items included support the immediate capital needs of the County. Funds will be used to replace public safety vehicles, upgrade the Sheriff Department's in-car video equipment and computers, purchase land for Economic Development, purchase a facility for the Dentsville Magistrate, purchase a new facility for the Coroner, and building improvements (ie, replace flooring (tile/carpet), roofing, etc.). Finance has worked with the County Financial Advisor to ensure that the issuance can be managed within the current tax rate for debt service. The result of this is that the bond can be issued and meet the capital needs without increasing the tax rate for debt service. This will be the sixth consecutive year with no increase in the tax rate for County debt service.

C. Financial Impact

The actual financial impact cannot be determined until the bonds are issued. However, consistent with the County's long-term plan, the proposal is advantageous to the County because:

- Request is consistent with the County Administrator's priorities.
- Approval would address critical facility needs and the replacement of aging equipment and vehicles related to public safety.
- Approval would not increase the debt service millage associated with the County operations.

D. Alternatives

1. Approve the requested bond ordinance and associated purchases.
2. Approve the requested bond ordinance but amend the purchase list.

Item# 4

3. Delay the approval of the bond ordinance and project list until a later time.
4. Do not approve the bond ordinance at this time, and do not move forward with the project list.

E. Recommendation

It is recommended that Council approve Alternative 1, approve the requested bond ordinance and associated purchases, with a bond ordinance.

Recommended by: Daniel Driggers Department: Finance Date: 7/5/13

F. Reviews

Finance

Reviewed by: Daniel Driggers Date: 7/16/13
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
 Comments regarding recommendation: Recommendation is consistent with the County’s capital improvement plan.

Legal

Reviewed by: Elizabeth McLean Date: 7/16/13
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
 Comments regarding recommendation: Policy decision left to Council’s discretion.

Administration

Reviewed by: Tony McDonald Date: 7/16/13
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
 Comments regarding recommendation: This request is consistent with the County’s long term capital improvement program, which was reviewed with the Council at the January Retreat. Approval of the request, as indicated, will maintain the millage rate for debt service at a flat rate; therefore, no tax increase will be required for implementation. Approval is recommended.

2013 Richland County General Obligation Bond Review - Project list

	Total Project	Funds on hand	FY13 recommended bond
Current year recurring issues			
Sheriff Vehicle replacement	\$ 1,968,000	\$ -	\$ 1,968,000
Sheriff Equipment replacement (\$254k mdt/ \$468k computers)	722,000	300,000	422,000
Fleet maintenance - painting vehicles	30,000	-	30,000
EMS Vehicle replacement	1,600,000	500,000	1,100,000
Total recurring	4,320,000	800,000	3,520,000
Recommended new issues			
H-tax refunding payment	3,500,000	-	3,500,000
Coroner vehicles (2)	70,000	-	70,000
Economic Development Industrial Park site	10,000,000	4,050,000	5,950,000
Dentsville Magistrate Facility	700,000	-	700,000
Coroner Facility	2,500,000	-	2,500,000
Building Maintenance Flooring replacement plan (Judicial and Ac	700,000	-	700,000
Total recommended new issue	17,470,000	4,050,000	13,420,000
Total recurring issue	4,320,000	800,000	3,520,000
Total recommended new issue	17,470,000	4,050,000	13,420,000
Issue cost			250,000
Total issue	\$ 21,790,000	\$ 4,850,000	\$ 17,190,000

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$17,200,000 GENERAL OBLIGATION BONDS, SERIES 2013B, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF RICHLAND COUNTY, SOUTH CAROLINA; FIXING THE FORM AND DETAILS OF THE BONDS; DELEGATING TO THE COUNTY ADMINISTRATOR CERTAIN AUTHORITY RELATED TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.

Richland County Council Request of Action

Subject

Richland County Sheriff's Department Freedom Award Resolution [**PAGES 31-34**]

Reviews

Richland County Council Request of Action

Subject: Recognize the Sheriff's Department for Achieving the 2013 Secretary of Defense Employer Support Freedom Award

A. Purpose

To adopt and present a Resolution to the Richland County Sheriff's Department in recognition of the prestigious Freedom Award, which will be presented to the RCSD in Washington, DC.

B. Background / Discussion

The following motion was made by Councilman Malinowski at the July 2, 2013 Council meeting:

"To adopt and present a Resolution to the Richland County Sheriff's Department to acknowledge the Department being a recipient of the prestigious Freedom Award, which will be presented to them in Washington, DC."

C. Legislative / Chronological History

- Councilman Malinowski made the motion at the July 2, 2013 to recognize the Sheriff's Department with a Resolution. The item was forwarded to the July 23, 2013 A&F Committee.

D. Financial Impact

There is no financial impact associated with this request.

E. Alternatives

1. Approve the request to adopt and present the Resolution.
2. Do not approve the request to adopt and present the Resolution.

F. Recommendation

Approve the request to adopt and present the Resolution.

Recommended by: Hon. Bill Malinowski Department: County Council Date: 7/5/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 7/22/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Administration

Reviewed by: Tony McDonald

Date: 7/22/13

Item# 5

✓ Recommend Council approval
Comments regarding recommendation:

Recommend Council denial

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

A RESOLUTION

A RESOLUTION RECOGNIZING THE RICHLAND COUNTY SHERIFF’S DEPARTMENT, RECIPIENT OF THE 2013 SECRETARY OF DEFENSE EMPLOYER SUPPORT FREEDOM AWARD

WHEREAS, on June 25th the Employer Support of the Guard and Reserve (ESGR), an office of the Department of Defense announced that the Richland County Sheriff’s Department was one of 15 recipients of the 2013 Secretary of Defense Employer Support Freedom Award; and

WHEREAS, the Freedom Award is the highest recognition given by the Department of Defense to employers for exceptional support of the Guard and Reserve employees; and

WHEREAS, the Richland County Sheriff’s Department and 14 other recipients distinguished themselves among the 2,899 nominations received from the Guardsmen and Reservists; and

WHEREAS, Defense Secretary Chuck Hagel thanked the 15 recipients of the 2013 Secretary of Defense Employer Support Freedom Award for providing exceptional support to our Citizen Warriors; and acknowledged many of the Nation’s employers who are finding ways to contribute to our Nation’s security; and

WHEREAS, the Richland County Sheriff’s Department was nominated by a member of the Army Reserve, who reported the Sheriff’s Department ensures deployed service members and their families are contacted every month by a regional leader and a Sheriff’s Chaplain, and deputies visit families’ homes to provide assistance; and the Sheriff’s Department found part-time employment in the office for the nominator’s spouse when she was laid-off during his deployment; and when the nominator returned he took on a promoted position that was held until he returned from his deployment; and

NOW THEREFORE BE IT RESOLVED that Richland County Councilman Bill Malinowski, District One, and the Members of Richland County Council recognize the Sheriff’s Department as the 2013 recipients of the 2013 Secretary of Defense Employer Support Freedom Award.

ADOPTED this 2nd day of July 2013

Bill Malinowski, Member (Sponsor)
Richland County Council

Kelvin E. Washington, Sr. Chairman
Richland County Council

ATTEST: this ___ day of September 2013

Michelle Onley
Interim Clerk of Council

Richland County Council Request of Action

Subject

Consent Agenda Deferral Policy [**PAGES 35-37**]

Reviews

Richland County Council Request of Action

Subject: Policy Change for Placement of Deferred Items on the Agenda

A. Purpose

County Council is requested to approve a request to revise the practice of putting items on the consent agenda. Items that are deferred are often placed on the consent agenda, but require a change. With the item changed, it is no longer consensual.

B. Background / Discussion

At the July 2, 2013 Council meeting, Councilman Malinowski made the following motion:

“Any item on the consent agenda that is deferred should not be placed on the consent agenda when it is again placed on the agenda. The reason for a deferral is usually because additional information is being sought, and the new or added information does not make the matter the same as was previously on the consent agenda [MALINOWSKI].”

C. Legislative / Chronological History

There is no legislative or chronological history other than the stated motion. The practice has been in existence for an indefinite period.

D. Financial Impact

There is no financial impact associated with this request.

E. Alternatives

1. Approve the request to revise the practice of putting items on the consent agenda.
2. Do not approve the request to revise the practice of putting items on the consent agenda.
This alternative will result in items remaining on the consent agenda despite having been have been deferred previously.

F. Recommendation

Approve the request to revise the practice of putting items on the consent agenda.

Recommended by: Hon. Bill Malinowski Department: County Council Date: 7/11/13

G. Reviews

Finance

Reviewed by: Daniel Driggers Date: 7/18/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean Date: 7/19/13
 Recommend Council approval Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.
Council Rule 1.7 (11) (see below) may need to be tweaked to accommodate the change.

- 11) Consent items: Items shall consist of those matters that do not require further discussion by Council that have been forwarded to Council by the unanimous vote of the Committee. Any member of Council can remove an item from the Consent Agenda prior to adoption of the agenda. The Chair has the discretion to place items on the Consent Agenda, if in the judgement of the Chair; those items are unlikely to be debated.

Administration

Reviewed by: Tony McDonald

Date: 7/19/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval as proposed.

Richland County Council Request of Action

Subject

Request to Add School Resource Officer Positions [**PAGES 38-41**]

Reviews

Richland County Council Request of Action

Subject: Request to Add School Resource Officer Positions

A. Purpose

The Richland County Sheriff's Department is requesting the addition of eight (8) new deputy positions to fill the requested needs of Richland-Lexington School District 5 for additional School Resource Officers.

B. Background / Discussion

Richland –Lexington School District 5 has requested the addition of eight (8) School Resource Officers beginning with the 2013-2014 school year. The request is cost-neutral to the county with 100% of the cost contributed by Richland –Lexington School District 5.

The request includes 2 School Resource Officers to be placed at Spring Hill High School and the CATE/Alternative Academy. Funding for these officers has been requested through the U.S Department of Justice, Justice Assistance Grant (JAG) program. The grant budget request for this project was approved by county council during the FY14 budget process. However, due to ongoing federal budget issues, grant award notifications have not been issued at this time. Notice of award could arrive at any time, but this request is being made in the event that grant funding is delayed further or does not materialize. Richland-Lexington School District 5 has agreed to cover the cost of these officers in the event that grant funding is not available.

C. Legislative / Chronological History

This is a staff-initiated request; therefore, there is no legislative history.

D. Financial Impact

There is no financial impact associated with this request.

E. Alternatives

1. Approve the request to fund the proposed addition of eight (8) deputies to fill SRO positions to be placed in the respective district schools.

2. Do not approve the request to fund the proposed addition of eight (8) deputies to fill SRO positions to be placed in the respective district schools. This alternative will result in RCSD not being able to meet the identified need of Richland-Lexington 5 to fill the requested positions.

F. Recommendation

It is recommended that Council approve the eight (8) new School Resource Officer positions to be funded in total by Richland-Lexington School District 5.

Recommended by: Sheriff Leon Lott Department: Sheriff's Office Date: 7/11/13

G. Reviews

Finance

Reviewed by: Daniel Driggers Date: 7/17/13

Item# 7

Recommend Council approval Recommend Council denial
Comments regarding recommendation: No cost associated with the program was included in the request of action and the information has been requested from the Sheriff's Department. In effort to prevent delays, I'd recommend approval contingent upon receiving the cost data before finalizing. Request is consistent with the School Resource Officer (SRO) program in other districts and the burden is to be paid 100% by the School District. It would require a budget amendment with three readings.

Legal

Reviewed by: Elizabeth McLean Date: 7/17/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: Policy decision left to Council's discretion.

Administration

Reviewed by: Sparty Hammett Date: 7/18/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. __-

AN ORDINANCE AMENDING THE FISCAL YEAR 2013-2014 GENERAL
FUND BUDGET TO ADD SCHOOL RESOURCE OFFICER POSITIONS.