



**RICHLAND COUNTY  
GOVERNMENT**  
Office of the County Administrator

Joyce Dickerson  
District 2

Paul Livingston  
District 4

Greg Pearce (Chair)  
District 6

Jim Manning  
District 8

Kelvin Washington  
District 10

**Administration and Finance Committee Actions Report  
Tuesday, September 22, 2015  
6:00PM**

**Call To Order:** Pearce

**Approval of Minutes**

1. Regular Session: July 28, 2015: Approved as published.

**Adoption of Agenda:** Adopted published.

**Items for Action:**

2. Amending Section 2-261, Geographic Information System (GIS), so as to eliminate the fees for GIS data: The Committee recommended that Council deny this request.  
**CONSENT**
3. Accommodations Tax Grant Reallocation for a Book Festival: The Committee recommended that Council approve reallocating an Accommodations Tax Grant in the amount of \$9,800, awarded to the Humanities Council SC for the South Carolina Book Festival, to One Columbia for Arts and History for their Deckle Edge literary festival.  
**CONSENT**
4. Richland County Conservation Department Request to Negotiate Property Purchase/Donation: The Committee recommended that Council approve staff's request to negotiate the purchase of several acres and the acceptance of a donation of 40 to 60 acres adjacent to the existing County-owned Cabin Branch property for conservation, mitigation and recreational purposes. Staff will bring back a separate request of action to Council for the purchase of the property once the negotiation process is complete. **CONSENT**
5. Conservation Department: Reallocation of Grant Funds: The Committee recommended that Council approve the request to reallocate \$26,916 in FY15 funds to the Wiley Kennedy Foundation for pond dam stabilization and trail construction at the Bethlehem Nature Wildlife Area. **CONSENT**



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6. Solid Waste - Award of Contract for Solid Waste Engineering Services: The Committee recommended that Council approve staff's request to negotiate and award the on-call engineering contract to Civil & Environmental Consultants, Inc. for solid waste permitting and environmental monitoring services for the County's Landfill complex. **CONSENT**
7. Deletion of Chapter 19, Parks and Recreation: The Committee recommended that Council adopt the ordinance, deleting Chapter 19, Parks and Recreation. **CONSENT**
8. Human Resources - Domestic Violence Policy: The Committee recommended that Council approve and institute the domestic violence policy. **CONSENT**
9. Sheriff's Department - Budget Amendment for the Purchase of Security Cameras: The Committee recommended that Council approve the purchase and deployment of an additional 33 digital night vision capable cameras boxes (132 total cameras) from Statewide Security by the Sheriff's Department without a funding source.
10. Extension of Lease Agreement for the County Magistrate Office: The Committee recommended that Council approve the request to extend the lease agreement for an additional two (2) years with Woodland Village, LLC for office space for the County's Waverly Magistrate Office located at 2712 Middleburg Drive. Staff will provide Council with a clean copy of the draft extension agreement prior to the October 6, 2015 Council meeting.

**ITEMS PENDING ANALYSIS: NO ACTION REQUIRED**

11. Motion Regarding the County Administrator Form of Government: Received as information. No action taken.
12. Motion to Review County's Human Resources Policy: Received as information. No action taken.

**Adjournment:** 6:50PM