



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

Joyce Dickerson
District 2

Paul Livingston
District 4

Greg Pearce (Chair)
District 6

Jim Manning
District 8

Kelvin Washington
District 10

**Administration and Finance Committee Actions Report
Tuesday, July 28, 2015
6:00PM**

Call To Order: Pearce

Approval of Minutes

1. Regular Session: June 23, 2015: Approved as published.

Adoption of Agenda: Adopted published.

Items for Action:

2. Amending Section 2-261, Geographic Information System (GIS), so as to eliminate the fees for GIS data: The Committee deferred this item to the September Committee meeting.
3. Solid Waste Roll Carts Contract: The Committee recommended that Council approve the request to award the Solid Waste Department's curbside roll cart supply contract to Rehrig Pacific at a cost of \$48.74 per roll cart for the 95 gallon roll cart and \$41.74 per roll cart for the 35 gallon roll cart.
4. Richland County Sheriff's Department COPS Hiring Program Grant; 1 Full Time Employee; 25% Grant Match: The Committee recommended that Council approve the COPS Hiring Program grant to fund a dedicated Sheriff Patrol Officer for the Town of Eastover, including the 25% grant match of \$13,779 for FY 16. The Sheriff's Department will develop an Intergovernmental Agreement with the Town of Eastover to clarify the funding responsibilities of the Sheriff's Department and the Town of Eastover as it pertains to funding the grant match and funding the position for at least 12 months once the grant ends.
5. Approval of FY 15-16 Budgets within the FY 15-16 Annual Action for Community Development Department Federal Funds: The Committee recommended that Council approve the FY 15-16 estimated budgets for CDBG and HOME to be found in the FY 15-16 Action Plan. **CONSENT**



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6. Authorization to Increase the FY15 Buck Consultants Purchase Order Over \$100: The Committee recommended that Council approve the request to grant the Human Resources Department authorization to increase the Buck Consultants blanket purchase order to a maximum limit of \$125,000. **CONSENT**
7. Bond Issuance – 2015: The Committee recommended that Council approve the Capital Projects list and bond ordinance as presented in the agenda packet. **CONSENT**
8. Candlewood – Catalyst 3 Neighborhood Park – Parcel Acquisition and Subsequent Deed to Richland County Recreation Commission for Park Maintenance: The Committee recommended that Council approve the acquisition of 9.34 acres of vacant land located on the North and South sides of Seton Hall Drive (TM #R20200-03-46) for the development of a neighborhood park as prescribed in the Candlewood Master Plan at the appraised value of \$73,000, and initiate the process to deed 1 acre of the site to RCRC (Richland County Recreation Commission) for the construction and maintenance of a recreational shelter utilizing the 2008 Recreation Bond. **CONSENT**
9. General Contractor Services for New Coroner’s Facility: The Committee recommended that Council approve the request to enter into a contract with Solid Structures in an amount not to exceed \$1,427,800 to provide General Contractor construction services for the renovation of the new Coroner’s Facility.
10. Magistrate - Arcadia Lakes Intergovernmental Service Contract to Provide for Richland County Magistrate Caroline W. Streater to Serve as the Town of Arcadia Lakes’ Municipal Court Judge: The Committee recommended that Council approve to enter into an Intergovernmental Service Contract with the Town of Arcadia Lakes to provide for the Richland County Magistrate Caroline W. Streater to serve as the Town of Arcadia Lakes’ Municipal Court Judge. The Intergovernmental Service Contract will use the language included in the County’s standard template for this type of Agreement as suggested by the Legal Department and presented in the agenda packet. **CONSENT**
11. Magistrate - Town of Eastover Intergovernmental Service Contract to Provide for Eastover Magistrate Donald Simons to Serve as the Town of Eastover Municipal Court Judge: The Committee recommended that Council approve the request to enter in to an Intergovernmental Service Contract with the Town of Eastover to provide for Eastover Magistrate Donald Simons to serve as the Town of Eastover’s Municipal Court Judge. **CONSENT**
12. Magistrates, Authorization of Design/Build Policy for Dentsville, Hopkins, and Upper Township District Magistrate Offices: The Committee recommended that Council approve the request to authorize the “design/build” method of contracting as outlined in



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Ordinance Section 2-598(a), Competitive Purchasing Policy, General Provisions, for three District Magistrate offices to include Dentsville, Hopkins and Upper Township.

CONSENT

- 13. Relocation of Sheriff Training Division:** The Committee recommended that Council approve the request for the Sheriff's Department to relocate their Training Division from their Training Facility located at 7405 Fairfield Road to the Denny Terrace Community Center located at 6429 Bishop Avenue. The relocation of their Training Division involves amending the existing lease with RCRC (Richland County Recreation Commission) for the Denny Terrace Community Center from the present leased space of 13,000 square feet to 39,000 square feet with a cost of \$1.00 for the duration of the lease period. **CONSENT**

Adjournment: 6:50 PM