



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce
District 6

Torrey Rush
District 7

Joyce Dickerson (Chair)
District 2

Damon Jeter
District 3

Paul Livingston
District 4

Tuesday, June 25, 2013

6:00 P.M.

Report of Actions

CALL TO ORDER: Ms. Dickerson called the meeting to order.

APPROVAL OF MINUTES:

1. Regular Session: May 28, 2013. The Minutes were unanimously approved.

ADOPTION OF AGENDA: The Agenda was adopted as published.

ITEMS FOR ACTION:

- Consent** 2. Local Public Agency Administration - The Committee unanimously approved the recommendation that Council approve Public Works' application to become a Local Public Agency for a county-wide crosswalk project.
- Consent** 3. Collecting H-Tax at Sponsored Events - The Committee unanimously approved the recommendation that staff further explore new methods of collecting Hospitality Taxes at sponsored events (as delineated under the Alternatives section on page 26 of the Agenda).
- Consent** 4. Budget Motions List - The Committee unanimously approved the recommendation that Council approve the request to direct staff to provide Council with the budget processes' preliminary motions list 24 hours prior to the deadline for item submission and the final list within 48 hours following the submission deadline.
- Consent** 5. Inmate Food Service Management Contract - The Committee unanimously approved the recommendation that Council approve a request for the Alvin S. Glenn Detention Center to negotiate and award the ABL Food Service Management with the annual renew option.

Staff was directed to provide the dollar amounts for each of the four participating companies and the criteria used during the evaluation process



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prior to the next Council meeting.

- Consent** 6. FY14 Airport Master Rate Schedule and Ramp Fee Collection Procedures - The Committee unanimously approved the recommendation that Council approve a proposed master rate schedule of airport fees for Fiscal Year 2014 (FY-14) and formal procedures for the collection of ramp fees.
- Consent** 7. Requested Authorization for Negotiation and Award of Fleet Maintenance Contract - The Committee unanimously approved the recommendation that Council authorize the Procurement Director to negotiate and award a contract to First Vehicle Services (FVS) for the provision of Richland County fleet maintenance services.
- Consent** 8. Approval of FY 13-14 Budgets within the FY 12-16 Consolidated Plan for Community Development Department Funds - The Committee unanimously approved the recommendation that Council approve the itemized budgets for the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds for FY 13-14 with the exception of the Columbia Urban League line item, which was removed. The remaining \$47,500 in funding will be returned to the General Fund.

Staff will provide a recommendation to Council regarding the reallocation of the \$47,500 in funding. The upcoming year's budget will be included in the proposed FY 13-14 Annual Action Plan which will be submitted to the US Department of HUD by August 15, 2013.

- Consent** 9. Purchase of Building and Lot for New Blythewood Magistrate District Office - The Committee unanimously approved the recommendation that Council approve the purchase of 118 McNulty, Blythewood, SC 29016, Tax Map Number R15213-01-11 for the purpose of housing the newly created Blythewood Magistrate District Office in a County owned facility in the Blythewood District.

Staffed by: Justine Jones, MPA, MPP, Manager of Research