

- e. Economic Development Director Update
- f. Employee Grievance [ACTION]
- g. Employee Recognition
- h. Richland 101

Report Of The Clerk Of Council

Report Of The Chairman

Approval Of Consent Items

- 5. 11-03MA
Ram'on Wideman
RM-MD to OI (1.38 Acres)
5326 Ridgeway St.
09310-05-17/18/19/21/22 [THIRD READING] [PAGE 24]
- 6. An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$500,000 of General Fund Undesignated Fund Balance to Risk Management for the County's liability claims [SECOND READING] [PAGES 26-27]
- 7. An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$227,000 of General Fund Undesignated Fund Balance to Non-Departmental for the County's Unemployment Bill [SECOND READING] [PAGES 29-30]
- 8. An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$70,000 of General Fund Undesignated Fund Balance to the County Attorney for Redistricting Ad Hoc Committee [SECOND READING] [PAGES 32-33]

Second Reading Items

- 9. An Ordinance Amending the Fiscal Year 2010-2011 Hospitality Tax Annual Budget to appropriate \$245,000 of Hospitality Tax Reserved Fund Balance for the Regional Sports Complex Study [PAGES 35-36]

Report Of Development And Services Committee

- 10. An Ordinance Authorizing a Utility Easement/Right-of-Way to South Carolina Electric & Gas Company on property identified as TMS # 25600-03-16, also known as 199 Newland Road [FIRST READING] [PAGES 38-45]

Report Of Economic Development Committee

- 11. Amendment to Covenants and Restrictions [ACTION] [PAGES 47-49]

Report Of Rules And Appointments Committee

- 1. **Notification Of Appointments**

12. Accommodations Tax Committee (one at large, two persons from the Hospitality Industry)-3 [no applications have been received]
13. Appearance Commission, Landscaper-1 [one application was received from Jack Ward] **[PAGES 52-53]**
14. Building Codes Board of Adjustments and Appeals (one licensed contractor and three from the Fire Protection Industry)-4 [no applications have been received]
15. Employee Grievance Committee-1 [one application was received from Vivian McCray*] **[PAGES 56-57]**
16. Hospitality Tax Committee-1 [one application was received from Tony Tam] **[PAGES 59-62]**
17. Internal Audit Committee-2 [one application was received from K. Eve McCoy, CPA] **[PAGES 64-66]**
18. Township Auditorium-1 [an application was received from Judy M. Battiste] **[PAGES 68-69]**

2. **Discussion From Rules And Appointments Committee**

19. If Council intends to attempt another try at a Referendum for a penny sales tax increase, all council members shall hold public meetings to get public input before making a final decision whether to move forward or not. Public input shall determine how proceeds from the tax will be spent and the term of the tax. This process should be given enough time to make sure it does not appear rushed or at the last minute **[JACKSON] [PAGES 71-76]**

Reason:

If approved, the citizens will be paying for this and we are only the representatives of the people's will and so we shall do everything that's in the best interest of the people we serve.

Transparency:

This process whether it is approved and passes or not will give comfort to our constituents that we are not hiding anything by revealing up front everything that would be done with that tax.

20. That all Ordinance changes and text amendments be reflected on the County website no later than 30 days after approval by Council. Presently some ordinance changes that law enforcement may have a need for do not reflect current wording **[MALINOWSKI]**
21. All motions shall be made from Council members only and any request or modification or amendments from staff should be sponsored by a Council member. All changes or addition to any document shall be highlighted or shown in a different color **[JACKSON]**
22. Manage the number of motions made by Council members during the Motion Period **[LIVINGSTON]**
23. All checkmarks placed for recommendation or denial of a particular item on the Council agenda will require a comment to show why such decision was made (No more blanks)

[MALINOWSKI]

24. That all meeting Council members are advised of will automatically be placed on those Council members calendars who request this service, whether or not they "accept" the invite [MALINOWSKI]

25. In light of some recent FOIA requests staff should create a policy addressing requests stating they are in the interest of the public and, therefore, the requester should not be charged. Just because a media person or attorney makes a request does not automatically make it in the interest of the public. It should be incumbent on the requester to show that [MALINOWSKI]

26. Personnel Matter: Evaluation Forms [PAGES 84-94]

Other Items

27. A Resolution to Appoint and Commission Allison Whittle as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County [PAGE 96]

28. A Resolution to Appoint and Commission Ryan Tanner Miller as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County [PAGE 98]

Citizen's Input

29. Must Pertain to Items Not on the Agenda

Executive Session

Motion Period

30. a. Resolution Honoring Mary Jane Henderson for her 30 years of service to Soil and Water Conservation as Education Coordinator [HUTCHINSON]

b. Council endorses moving the Sheriff Department's Region Two Office to Decker Mall and that the remaining bond dollars be designated as renovation monies for the County's Decker property [MANNING]

Adjournment



Richland County Council Request of Action

Subject

- a. Keenan High School Boys Basketball Team [**KENNEDY**]
- b. Thomasina Briggs, Appearance Commission Service [**ROSE**]

Richland County Council Request of Action

Subject

Regular Session: April 5, 2011 [**PAGES 7-18**]

MINUTES OF



RICHLAND COUNTY COUNCIL REGULAR SESSION TUESDAY, APRIL 5, 2011 6:00 p.m.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT:

Vice Chair	Damon Jeter
Member	Gwendolyn Davis Kennedy
Member	Joyce Dickerson
Member	Valerie Hutchinson
Member	Norman Jackson
Member	Bill Malinowski
Member	Jim Manning
Member	L. Gregory Pearce, Jr.
Member	Seth Rose
Member	Kelvin Washington

Absent Paul Livingston

OTHERS PRESENT – Milton Pope, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Randy Cherry, Stephany Snowden, Tamara King, Melinda Edwards, Larry Smith, Dale Welch, John Hixon, Daniel Driggers, Dan Johnson, Buddy Atkins, Nancy Stone Collum, Anna Fonseca, Amelia Linder, Don Chamblee, Quinton Epps, Andy Metts, Valeria Jackson, Sara Salley, David Hoops, Jocelyn Jennings, Ebony Woods, Vivian McCray, Rodolfo Callwood, Alfreda Tindal, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting was called to order at approximately 6:01 p.m.

INVOCATION

The Invocation was given by the Honorable Gwendolyn Davis Kennedy

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Honorable Gwendolyn Davis Kennedy

APPROVAL OF MINUTES

Regular Session: March 15, 2011 – Ms. Hutchinson requested that the tape of the March 15th meeting be reviewed regarding the vote on the Mitigation Bank Proposal Update.

Ms. Dickerson moved, seconded by Ms. Hutchinson, to approve the minutes as amended. The vote in favor was unanimous.

Zoning Public Hearing: March 22, 2011 – Mr. Malinowski moved, seconded by Mr. Pearce, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Pope stated the Community Rating System Flood Insurance information be added as a part of Item (d) under the Report of the County Administrator.

Mr. Malinowski stated Item #12 should be listed as “Consent to Deny”.

Ms. Dickerson moved, seconded by Ms. Hutchinson, to adopt the agenda as amended. The vote in favor was unanimous.

REPORT OF THE COUNTY ATTORNEY FOR EXECUTIVE SESSION MATTERS

- a. **CMRTA Contractual Negotiations**
- b. **Finch vs. Richland County, et. al.**
- c. **McEntire vs. Richland County**

EXECUTIVE SESSION

=====
Council went into Executive Session at approximately 6:08 p.m. and came out at approximately 6:27 p.m.
=====

- a. **Finch vs. Richland County, et. al.** – No action was taken.

CITIZENS’ INPUT

No one signed up to speak.

REPORT OF THE COUNTY ADMINISTRATOR

Fair Housing Update – Ms. Valeria Jackson gave a brief update on the Analysis of Impediments Study. Ms. Jackson stated that focus groups are being held and Council was invited to participate in the online survey. The Community Development luncheon will be held on April 28th.

Decker Mall Update – Mr. Pope stated that per Council's direction due diligence is being completed on this item.

Smoking Ban Update – Mr. Pope stated that the Business Service Center completed 14 inspections for this quarter and no smoking complaints were received from citizens. There were seven citations issued during the inspections. The next quarterly report will be presented at the first Council meeting in July.

FEMA Flood Maps Update and Community Rating System Flood Insurance Recognition – Mr. Pope presented the National Flood Insurance Rating System plaque. The County was recognized for saving residents money on their flood insurance premiums. Mr. Quinton Epps updated Council on the revised September 2010 flood maps and informed Council that a mailing will be sent to affected residents.

REPORT OF THE CLERK OF COUNCIL

Palmetto Capital City Classic Roast and Toast Honoring Tony Grant, Thursday, April 21st, Columbia Metropolitan Convention Center, 6:00 p.m.—Reception; 7:00 p.m.—Roast and Toast – Ms. Onley stated that Council had received a sponsorship invitation for the PCCC Roast and Toast Honoring Tony Grant on April 21st at the Convention Center. Council members were requested to inform the Clerk's Office if they wished to attend this event.

47th Annual Greater Columbia Community Relations Council Luncheon, Wednesday, June 15th, Columbia Metropolitan Convention Center, 12:30-2:00 p.m., Keynote Speaker—City of Columbia Mayor Stephen K. Benjamin – Ms. Onley stated that Council had received a sponsorship invitation for the Community Relations Council Luncheon on June 15th at the Convention Center. Ms. Onley will purchase a table for Council and Council members are to inform the Clerk's Office if they wish to attend this event.

REPORT OF THE CHAIRMAN

Mr. Jeter stated that Mr. Livingston was in Washington, D.C. and unable to attend the meeting.

OPEN/CLOSE PUBLIC HEARINGS

- **An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$155,900 of General Fund Undesignated Fund Balance to the Coroner for additional funding for current budget** – No signed up to speak.
- **An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$164,754 of General Fund Undesignated Fund Balance to the Solicitor for additional funding for emergency budget request** – No one signed up to speak.

APPROVAL OF CONSENT ITEM

- **An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$155,900 of General Fund Undesignated Fund Balance to the Coroner for additional funding for current budget [THIRD READING]**
- **11-03MA, Ram'on Wideman, RM-MD to OI (1.38 Acres), 5326 Ridgeway St., 09310-05-17/18/19/22 [SECOND READING]**
- **A Resolution in support of Dirt Road Paving Design [TO TABLE]**
- **Fire Station Paving: Drives and Parking**
- **Shady Wood Lane Improvements Contract [DENIAL]**
- **Fund Balance Designation**
- **Neighborhood Stabilization Program Round Three Funds Application**
- **Fair Housing Proclamation**
- **Community Development Week Proclamation**
- **Budget Amendment for Risk Management**

Mr. Washington moved, seconded by Mr. Pearce, to approve the consent item. The vote in was unanimous.

THIRD READING

An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$164,754 of General Fund Undesignated Fund Balance to the Solicitor for additional funding for emergency budget request – Mr. Jackson moved, seconded by Ms. Hutchinson, to approve this item. The vote was in favor.

REPORT OF DEVELOPMENT AND SERVICES COMMITTEE

Hopkins Community Water System Elevated Tank Color and Logo – Ms. Hutchinson stated that the committee recommended approval of this item. A discussion took place.

The vote in favor was unanimous.

An Ordinance Authorizing a Utility Easement/Right-of-Way to South Carolina Electric & Gas Company on property identified as TMS #25600-03-16, also known as 199 Newland Road – Mr. Washington moved, seconded by Ms. Dickerson, to give First Reading approval to this item. A discussion took place.

Ms. Dickerson made a substitute motion, seconded by Mr. Malinowski, to defer this item. The vote was in favor.

Research and give alternative transportation options for released inmates – Ms. Hutchinson stated that the committee recommended re-establishing the Jail Advisory Ad Hoc Committee. A discussion took place.

Mr. Washington moved, seconded by Mr. Pearce, to amend the committee's recommendation to allow staff to meet with the City of Columbia to begin formulating options to be presented to the re-established Jail Advisory Ad Hoc Committee. A discussion took place.

The vote in favor was unanimous.

REPORT OF ADMINISTRATION AND FINANCE COMMITTEE

FY11 General Fund Unemployment Bill – Ms. Hutchinson moved, seconded by Ms. Dickerson, to give First Reading approval to this item. The vote in favor was unanimous.

Video Streaming and Rebroadcast of Council Meetings – Mr. Jackson moved, seconded by Mr. Rose, to adopt the concept of video streaming and rebroadcast of the A&F, D&S and Council meetings.

<u>For</u>	<u>Against</u>
Pearce	Malinowski
Jackson	Dickerson
Hutchinson	Manning
Jeter	Kennedy
Rose	
Washington	

The vote was in favor of the concept of video streaming and rebroadcast of A&F, D&S and Council meetings.

Mr. Pearce moved, seconded by Ms. Hutchinson, to request staff to bring back an itemized cost analysis during the budget process. A discussion took place.

<u>For</u>	<u>Against</u>
Pearce	Malinowski
Jackson	Dickerson
Hutchinson	Manning
Jeter	Kennedy
Rose	
Washington	

The vote was in favor of directing staff to bring back an itemized cost analysis during the budget process.

Caughman Creek Property – Mr. Jackson moved, seconded by Mr. Washington, to direct the Administrator to use \$900,000 from the Hospitality Tax Fund Balance, \$100,000 from the Conservation Commission and \$100,000 from the Recreation Commission to negotiate and purchase the Caughman Creek property for conservation, recreational, and tourism related activities and operations will be overseen by the Recreation Commission. A discussion took place.

Mr. Pearce moved, seconded by Mr. Rose, to defer this item until the April 19th meeting. The meeting was in favor.

REPORT OF RULES AND APPOINTMENTS COMMITTEE

I. NOTIFICATION OF VACANCIES

- a. **Business Service Center—1** – Mr. Malinowski stated that the committee recommended advertising for this vacancy. The vote in favor was unanimous.

II. NOTIFICATION OF APPOINTMENTS

- a. **Community Relations Council—1** – Mr. Malinowski stated that the committee recommended appointing Ms. Seneca Brewton Henry. The vote in favor was unanimous.
- b. **Employee Grievance Committee—1** – Mr. Malinowski stated this item was held in committee.
- c. **Planning Commission—1** – Mr. Malinowski stated that the committee recommended re-appointing Ms. Elizabeth Mattos-Ward.

Mr. Manning moved, seconded by Ms. Dickerson, to vote on each applicant. The vote was in favor.

Mr. Pearce, Mr. Jackson, Mr. Jeter, Ms. Dickerson, Mr. Manning, Mr. Rose voted for Mr. Patrick Palmer. Mr. Palmer was appointed.

III. DISCUSSION FROM RULES AND APPOINTMENTS COMMITTEE

- a. **If Council intends to attempt another try at a Referendum for a penny sales tax increase, all Council members shall hold public meetings to get public input before making a final decision whether to move forward or not. Public input shall determine how proceeds from the tax will be spent and the term of the tax. This process should be given enough time to make sure it does not appear rushed or at the last minute.**

Reason: If approved, the citizens will be paying for this and we are only the representatives of the people's will and so we shall do everything that's in the best interest of the people we serve.

Transparency: This process whether it is approved and passes or not will give comfort to our constituents that we are not hiding anything by revealing up front everything that would be done with that tax. **[JACKSON]** – This item was held in committee to obtain clarity and additional information from the maker of the motion.

- b. **That all Ordinance changes and text amendments be reflected on the County website no later than 30 days after approval by Council. Presently some ordinance changes that law enforcement may have a need for do not reflect current wording [MALINOWSKI]** – This item was held in committee to obtain additional information from staff.
- c. **All motions shall be made from Council members only and any request or modification or amendments from staff should be sponsored by a Council member. All changes or addition to any document shall be highlighted or shown in a different color [JACKSON]** – This item was held in committee to obtain additional information from the maker of the motion.
- d. **Manage the number of motions made by Council members during the Motion Period [LIVINGSTON]** – This item was held in committee in order for the maker of the motion to be present to discuss the motion.
- e. **All checkmarks placed for recommendation or denial of a particular item on the Council agenda will require a comment to show why such decision was made (No more blanks) [MALINOWSKI]** – This item was held in committee.
- f. **That all meetings Council members are advised of will automatically be placed on those Council members' calendars**

who request this service, whether or not they “accept” the invite [MALINOWSKI] – This item was held in committee.

- g. **In light of some recent FOIA requests staff should create a policy addressing requests stating they are in the interest of the public and, therefore, the requester should not be charged. Just because a media person or attorney makes a request does not automatically make it in the interest of the public. It should be incumbent on the requester to show that.** [MALINOWSKI] – This item was held in committee.
- h. **Personnel Matter: Evaluation Forms** – This item was held in committee.

OTHER ITEMS

REPORT OF THE CONSOLIDATION-PRIVATIZATION AD HOC COMMITTEE:

- a. **Update: Chairman Norman Jackson** – Mr. Jackson stated at the January 27th meeting, staff presented research regarding consolidation and privatization efforts across the nation. Staff further presented the current joint operations with the City, including Animal Care, Fire Service, and E-911. Staff stated that privatization/outsourcing currently exists in various degrees in the areas of Solid Waste Collections and Fleet Management/Maintenance. Staff requested the ability to draft recommendations for potential areas of consolidation/privatization/outsourcing, as well as the opportunity to meet with the City Manager to discuss these items.

At the March 23rd meeting, the Committee considered options, including the merger of the County and City Planning Commissions, and ultimately, the Planning and Development Services functions, as well as the possible co-location of Planning/Zoning/Inspections activities; as well as consolidation of the following activities/departments: GIS, Ombudsman, Fire, Animal Care, Economic Development, Business Licenses, and Utilities (Sewer/Water). It was determined that the Fire Service should be considered separately from this Committee’s purview. After the Chair meets with the Mayor regarding these items, the Ad Hoc Committee will reconvene, and forward its recommendations to Council.

REPORT OF THE REGIONAL RECREATION COMPLEX AD HOC COMMITTEE:

- a. **M. B. Kahn Construction Company—Work Authorization #2** – Ms. Kennedy moved, seconded by Ms. Hutchinson, to approve M. B. Kahn’s Work Authorization #2. A discussion took place.

The vote in favor was unanimous.

- b. **Funding Recommendations** – Ms. Kennedy moved, seconded by Ms. Hutchinson, to reallocate up to \$5 million of the 2010 Capital Improvement Bond Issue for the purpose of continuing the development of a regional recreation complex in Northeast Richland County. The total amount of the Bond to be reallocated may be offset, on a dollar for dollar basis, by Hospitality Tax Funds and/or funding from the County’s General Fund, with the total combination of any of these three funding sources to equal \$5 million. This \$5 million will be combined with the \$5 million from Hospitality Tax Funds already earmarked by the Council, for a total of \$10 million.” A discussion took place.

Mr. Jackson made a substitute motion, seconded by Mr. Malinowski, to defer this item.

<u>For</u>	<u>Against</u>
Malinowski	Pearce
Jackson	Hutchinson
Rose	Jeter
Washington	Dickerson
	Manning
	Kennedy

The substitute motion failed.

The vote was in favor of the main motion.

Ms. Hutchinson moved, seconded by Ms. Kennedy, to reconsider this item.

<u>For</u>	<u>Against</u>
Malinowski	Pearce
Manning	Jackson
Washington	Hutchinson
	Jeter
	Dickerson
	Kennedy
	Rose

The motion to reconsider this item failed.

CITIZEN’S INPUT

No one signed up to speak.

MOTION PERIOD

I move that County Council amend the Employee Handbook to include sexual orientation and gender identity as a protected class from discrimination in the hiring process for equal employment opportunities [ROSE] – This item was referred to the A&F Committee.

Motion that County Council adopt the attached public accommodations ordinance. This ordinance prohibits entities from discriminating against a citizen because of race, color, religion, sex, age, national origin, familial status, handicap/disability, or sexual orientation. This ordinance is an exact replica of what the City of Columbia passed in 2008 and in the interest of prohibiting discrimination in any form and regional consistency I motion that County Council adopt it as submitted [ROSE] – This item was referred to the A&F Committee.

Ban smoking within a specified distance from a main entrance of a business or public building [MANNING] – This item was referred to the D&S Committee.

To review the Pros and Cons of counting prison and/or jail population in the redistricting calculations [WASHINGTON] – This item was referred to the Redistricting Ad Hoc Committee.

Resolution supporting Harvest Hope Food Bank's Hold Out for Hunger Day [PEARCE] – Mr. Pearce moved, seconded by Mr. Malinowski, to adopt a resolution honoring Harvest Hope Food Bank's Hold Out for Hunger Day. The vote in favor was unanimous.

I move that Council direct staff address the proliferation of illegal signs in the County by involving Special Services Department, or any other County departments, to conduct a weekly Tuesday sign sweep along the most littered corridors of the County. All signs, except government and utility signs, in the right-of-way would be considered "litter" and disposed of by the County. In addition, I move that staff work with the Zoning Department to develop a simpler and more effective illegal sign ordinance and bring that back to Council [HUTCHINSON] – This item was referred to the D&S Committee.

Richland County adopt the State's travel policy per diem [JACKSON] – This item was referred to the A&F Committee.

Review the operations and efficiency of the Mail/Printing Department on equipment and organization to see how much the County will save. Reason: We have to see at every level how we can save taxpayers money and these two operations can make a big impact on savings if updated and structured properly [JACKSON] – This item was referred to the A&F Committee.

The location and relocation of any entity in a commercial or industrial district shall be subjected to the required setbacks for that district only not the setback of the entity. Review the effect of separation of same or similar businesses and how it effects economic development. Reason: If a 400 ft. setback was enforced in the Vista or Five Points in the city they would not enjoy their current success [JACKSON] – This item was referred to the D&S Committee.

There shall be clear detailed definition of all businesses in the code and not subjected to any one persons discretion. Reason: Even though all denials are appealable to BOZA, it wastes much time and money for potential businesses. Having a specific definition will reduce that step. [JACKSON] – This item was referred to the D&S Committee.

Richland County will not accept late grant applications and grant committees will not review or recommend late organization's project for funding if the required paperwork is not submitted by the deadline that is stated clearly in the grant guidelines and on the application check list. This motion applies to Hospitality Tax Grant applications, Accommodations Tax Grant applications, and Discretionary Grant applications [KENNEDY AND JETER] – This item was referred to the A&F Committee.

ADJOURNMENT

The meeting adjourned at approximately 8:26 p.m.

Paul Livingston, Chair

Damon Jeter, Vice-Chair

Gwendolyn Davis Kennedy

Joyce Dickerson

Valerie Hutchinson

Norman Jackson

Bill Malinowski

Jim Manning

L. Gregory Pearce, Jr.

Seth Rose

Kelvin E. Washington, Sr.

The minutes were transcribed by Michelle M. Onley

Richland County Council Request of Action

Subject

For Items on the Agenda Not Requiring a Public Hearing

Richland County Council Request of Action

Subject

- a. Decker Mall Update
- b. Alvin S. Glenn Drop-Off Locations
- c. Caughman Creek Property
- d. Budget Work Sessions [**PAGES 21-22**]
- e. Economic Development Director Update
- f. Employee Grievance [**ACTION**]
- g. Employee Recognition
- h. Richland 101

DRAFT



December 15, 2010	Budget Kickoff Meeting
January 6-7, 2011	County Council Planning Retreat
January 28	All Internal Department Budget Worksheets are due to Budget Office.
February 14	Review New Position requests with Human Resources.
February 15	Presentation of budget calendar to County Council for adoption.
February 25	Accommodations and Hospitality Tax grant applications due to Grants Manager.
February 7 – March 4	Council Members and Administrator to meet with school district representatives and other millage agencies.
February 14 – March 18	Administrator's Budget Meetings with Elected and Appointed Officials and Department Directors to review individual departmental requests.
March 4	Presentation of Total Budget request to Administrator for review.
March 4	Discretionary Grant request due to Grants Manager.
April 1	Hospitality Tax & Accommodation Tax Recommendations are due to Budget Manager.
April 8	Discretionary Grants, Neighborhood Grants, Conservation Grants recommendations due to Budget Manager.
April 15	Submit advertisement for Budget 2 nd reading and Public Hearing.
May 3	Council work session 3 – 6pm Presentation of General Fund Budget by County Administrator; Review Special Revenue & Enterprise Funds
May 3	First Reading of county budget and millage ordinances (title only) by Council.

***All Dates are subject to change**

Item# 4 8

DRAFT



- May 5 Council Work session 4-6pm
- May 6 Millage Agency Budget Requests are due to Richland County Budget Office.
- May 10 Council Work session 4-6pm
- May 12 Council work session 4-6pm
- May 17 Council to receive millage agency requests
- May 19 Public Hearing - 6pm
- May 26 Special Called Meeting - 2nd reading of Budget and Millage Ordinance – 6pm
- June 2 Special Called Meeting – 3rd reading and adoption of Budget Ordinance – 6pm
- July 1 Begin new fiscal year with implementation of adopted budget

Richland County Council Request of Action

Subject

11-03MA
Ram'on Wideman
RM-MD to OI (1.38 Acres)
5326 Ridgeway St.
09310-05-17/18/19/21/22 **[THIRD READING] [PAGE 24]**

Notes

First Reading: March 22, 2011
Second Reading: April 5, 2011
Third Reading:
Public Hearing: March 22, 2011

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ___-11HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTIES DESCRIBED AS TMS # 09310-05-17/18/19/21/22 FROM RM-MD (RESIDENTIAL, MULTI-FAMILY, MEDIUM DENSITY DISTRICT) TO OI (OFFICE AND INSTITUTIONAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real properties described as TMS # 09310-05-17/18/19/21/22 from RM-MD (Residential, Multi-Family, Medium Density District) zoning to OI (Office and Institutional District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after _____, 2011.

RICHLAND COUNTY COUNCIL

By: _____
Paul Livingston, Chair

Attest this _____ day of
_____, 2011.

Michelle M. Onley
Assistant Clerk of Council

Public Hearing: March 22, 2011
First Reading: March 22, 2011
Second Reading: April 5, 2011
Third Reading: April 19, 2011 (tentative)

Richland County Council Request of Action

Subject

An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$500,000 of General Fund Undesignated Fund Balance to Risk Management for the County's liability claims **[SECOND READING]**
[PAGES 26-27]

Notes

March 22, 2011 - The committee recommended that Council approve a budget amendment to Risk Management in the amount of \$500,000 to pay liability claims. The vote in favor was unanimous.

First Reading: April 5, 2011

Second Reading:

Third Reading:

Public Hearing:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. __-11HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2010-2011 GENERAL FUND ANNUAL BUDGET TO APPROPRIATE \$500,000 OF GENERAL FUND UNDESIGNATED FUND BALANCE TO RISK MANAGEMENT FOR THE COUNTY'S LIABILITY CLAIMS.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of five hundred thousand dollars (\$500,000) be appropriated to FY 2010-2011 Risk Management. Therefore, the Fiscal Year 2010-2011 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2010 as amended:	\$ 137,823,215
Appropriation of General Fund undesignated fund balance	<u>500,000</u>
Total General Fund Revenue as Amended:	\$ 138,323,215

EXPENDITURES

Expenditures appropriated July 1, 2010 as amended:	\$ 137,823,215
Increase to Risk Management's Current Budget	<u>500,000</u>
Total General Fund Expenditures as Amended:	\$ 138,323,215

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2010.

RICHLAND COUNTY COUNCIL

BY: _____
Paul Livingston, Chair

ATTEST THIS THE ____ DAY

OF _____, 2010

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$227,000 of General Fund Undesignated Fund Balance to Non-Departmental for the County's Unemployment Bill **[SECOND READING]**
[PAGES 29-30]

Notes

March 22, 2011 - The committee recommended that Council approve staff's request to appropriate fund balance in the amount of \$227,000 for the County's Unemployment bill. The vote in favor was unanimous.

First Reading: April 5, 2011

Second Reading:

Third Reading:

Public Hearing:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. __-11HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2010-2011 GENERAL FUND ANNUAL BUDGET TO APPROPRIATE \$227,000 OF GENERAL FUND UNDESIGNATED FUND BALANCE TO NON DEPARTMENTAL FOR THE COUNTY'S UNEMPLOYMENT BILL.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of two hundred twenty seven thousand dollars (\$227,000) be appropriated to FY 2010-2011 Non Departmental. Therefore, the Fiscal Year 2010-2011 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2010 as amended:	\$ 137,823,215
Appropriation of General Fund undesignated fund balance	<u>227,000</u>
Total General Fund Revenue as Amended:	\$ 138,050,215

EXPENDITURES

Expenditures appropriated July 1, 2010 as amended:	\$ 137,823,215
Increase to Non Departmental's Current Budget	<u>227,000</u>
Total General Fund Expenditures as Amended:	\$ 138,050,215

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2010.

RICHLAND COUNTY COUNCIL

BY: _____
Paul Livingston, Chair

ATTEST THIS THE ____ DAY

OF _____, 2010

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Amending the Fiscal Year 2010-2011 General Fund Annual Budget to appropriate \$70,000 of General Fund Undesignated Fund Balance to the County Attorney for Redistricting Ad Hoc Committee [**SECOND READING**]
[PAGES 32-33]

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. __-11HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2010-2011 GENERAL FUND ANNUAL BUDGET TO APPROPRIATE \$70,000 OF GENERAL FUND UNDESIGNATED FUND BALANCE TO THE COUNTY ATTORNEY FOR REDISTRICTING AD HOC COMMITTEE.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of seventy thousand dollars (\$70,000) be appropriated to FY 2010-2011 County Attorney. Therefore, the Fiscal Year 2010-2011 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2010 as amended:	\$ 137,823,215
Appropriation of General Fund undesignated fund balance	<u>70,000</u>
Total General Fund Revenue as Amended:	\$ 137,893,215

EXPENDITURES

Expenditures appropriated July 1, 2010 as amended:	\$ 137,823,215
Increase to the County Attorney's Current Budget	<u>70,000</u>
Total General Fund Expenditures as Amended:	\$ 137,893,215

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2010.

RICHLAND COUNTY COUNCIL

BY: _____
Paul Livingston, Chair

ATTEST THIS THE ____ DAY

OF _____, 2010

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Amending the Fiscal Year 2010-2011 Hospitality Tax Annual Budget to appropriate \$245,000 of Hospitality Tax Reserved Fund Balance for the Regional Sports Complex Study **[PAGES 35-36]**

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. __-11HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2010-2011 HOSPITALITY TAX ANNUAL BUDGET TO APPROPRIATE \$245,000 OF HOSPITALITY TAX RESERVED FUND BALANCE FOR THE REGIONAL SPORTS COMPLEX STUDY.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of two hundred forty five thousand dollars (\$245,000) be appropriated for the Regional Sports Complex for a study. Therefore, the Fiscal Year 2010-2011 Hospitality Tax Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2010 as amended:	\$ 4,540,941
Appropriation of Hospitality Tax reserved fund balance	<u>245,000</u>
Total General Fund Revenue as Amended:	\$ 4,785,941

EXPENDITURES

Expenditures appropriated July 1, 2010 as amended:	\$ 4,540,941
Increase to Professional Services Hospitality Tax Appropriation:	<u>245,000</u>
Total General Fund Expenditures as Amended:	\$ 4,785,941

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____.

RICHLAND COUNTY COUNCIL

BY: _____
Paul Livingston, Chair

ATTEST THIS THE ____ DAY

OF _____, 2010

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Authorizing a Utility Easement/Right-of-Way to South Carolina Electric & Gas Company on property identified as TMS # 25600-03-16, also known as 199 Newland Road **[FIRST READING] [PAGES 38-45]**

Notes

March 22, 2011 - The committee voted to send this item to Council without a recommendation and directed staff to provide Council with a detailed map of the easement. The vote was in favor.

First Reading:

Second Reading:

Third Reading:

Public Hearing:

Richland County Council Request of Action

Subject: Power Line Easement to SCE&G

A. Purpose

County Council is requested to approve an easement to SCE&G for power line placement along the eastern boundary of property owned by the County.

B. Background / Discussion

The Legal Department was approached by SCE&G (Paulette Ritter, Right-of-Way agent) about acquiring an easement for a power line along the eastern property line of a parcel owned by the county. The property is located at the end of Newland Road and was deeded to the County by New Small Clemson, LLC for storm drainage/detention pond.

Please see the attached easement and plat to further identify location of the requested easement.

C. Financial Impact

There is no known financial impact with this request.

D. Alternatives

1. Grant the easement to SCE&G (approve the attached ordinance)
2. Do not grant the easement to SCE&G (do not approve the attached ordinance)

E. Recommendation

It is recommended that Council approve the request for easement.

Recommended by: Elizabeth McLean Department: Legal Date: 3/8/11

F. Reviews

(Please **SIGN** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers Date: 3/8/11
✓ Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Public Works

Reviewed by: David Hoops Date: 3/9/11
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Legal

Reviewed by: Larry Smith

✓ Recommend Council approval

Comments regarding recommendation:

Date:

Recommend Council denial

Administration

Reviewed by: Sparty Hammett

✓ Recommend Council approval

Comments regarding recommendation:

Date: 3/10/11

Recommend Council denial

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. _____-11HR

AN ORDINANCE AUTHORIZING A UTILITY EASEMENT/RIGHT-OF-WAY TO SOUTH CAROLINA ELECTRIC & GAS COMPANY ON PROPERTY IDENTIFIED AS TMS# 25600-03-16, ALSO KNOWN AS 199 NEWLAND ROAD.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The County of Richland and its employees and agents are hereby authorized to grant a utility easement right-of-way to South Carolina Electric & Gas Company, upon land identified as TMS Number 25600-03-16, located at 199 Newland Road, and as is more fully described in the easement/right-of-way, a copy of which is attached hereto and incorporated herein.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be effective from and after _____, 2011.

RICHLAND COUNTY COUNCIL

By: _____
Paul Livingston, Chairperson

Attest this _____ day of
_____, 2011.

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third reading:

INDENTURE, made this _____ day of _____, 2011 by and between **County Council of Richland** of the County of **Richland** and State of South Carolina, hereinafter called "Grantor" (whether singular or plural), and the **SOUTH CAROLINA ELECTRIC & GAS COMPANY**, a South Carolina corporation, having its principal office in Cayce, South Carolina, hereinafter called "Grantee".

WITNESSETH:

That, in consideration of the sum of One Dollar (\$1.00) received from Grantee, Grantor, being the owner of land situate in the County of **Richland**, State of South Carolina, hereby grants and conveys to Grantee, its successors and assigns, the right to construct, extend, replace, relocate, perpetually maintain and operate an overhead or underground electric line or lines consisting of any or all of the following: poles, conductors, lightning protective wires, municipal, public or private communication lines, cables, conduits, pad mounted transformers, guys, push braces and other accessory apparatus and equipment deemed by Grantee to be necessary or desirable, upon, over, across, through and under land described as follows: a tract or lot of land containing **1.59 acres**, more or less, and being the same lands conveyed to Grantor by deed of **Newsmall Clemson, LLC**, dated or recorded **10/29/2002**, and filed in the Register of Deeds office for **Richland County in Deed Book 718 at Page 2120**.

Right of Way granted for overhead primary line as shown on Exhibit A and is by reference only made a part hereof.

TMS: 25600-03-16

Together with the right from time to time to install on said line such additional lines, apparatus and equipment as Grantee may deem necessary or desirable and the right to remove said line or any part thereof.

Together also with the right (but not the obligation) from time to time to trim, cut or remove trees, underbrush and other obstructions that are within, over, under or through a strip of land ("Easement Space") extending Fifteen (15) feet on each side of any pole lines or other devices as they are installed; provided, however, any damage to the property of Grantor (other than that caused by trimming, cutting or removing) caused by Grantee in maintaining or repairing said lines, shall be borne by Grantee; provided further, however, that Grantors agree for themselves, their successors and assigns, not to build or allow any structure to be placed on the premises in such a manner that any part thereof will exist within the applicable above specified Easement Space, and in case such structure is built, then Grantor, or such successors and assigns as may be in possession and control of the premises at the time, will promptly remove the same upon demand of Grantee herein. Together also with the right of entry upon said lands of Grantor for all of the purposes aforesaid.

The words "Grantor" and "Grantee" shall include their heirs, executors, administrators, successors and assigns, as the case may be.

IN WITNESS WHEREOF, Grantor has caused this indenture to be duly executed the day and year first above written.

WITNESS:

County Council of Richland

1st Witness

By: _____ (SEAL)
Title:

2nd Witness

RW-4-E-SC-C (Rev. 4-2010)

Item# 10

Attachment number 1
Page 5 of 7

State of South Carolina)
)
County of Richland)

Personally appeared before me the undersigned witness, and made oath that (s)he saw the within named **County Council of Richland** by the hand of _____ sign, seal and as its act and deed deliver the within easement for the uses and purposes therein mentioned, and that (s)he with the other subscribing witness, witnessed the due execution thereof.

Sworn to before me this _____ day of _____ (1st Witness)
_____ A.D., 2011.

Notary Public for South Carolina (L.S.)
My Commission Expires _____

**RIGHT OF WAY GRANT TO
SOUTH CAROLINA ELECTRIC & GAS COMPANY**

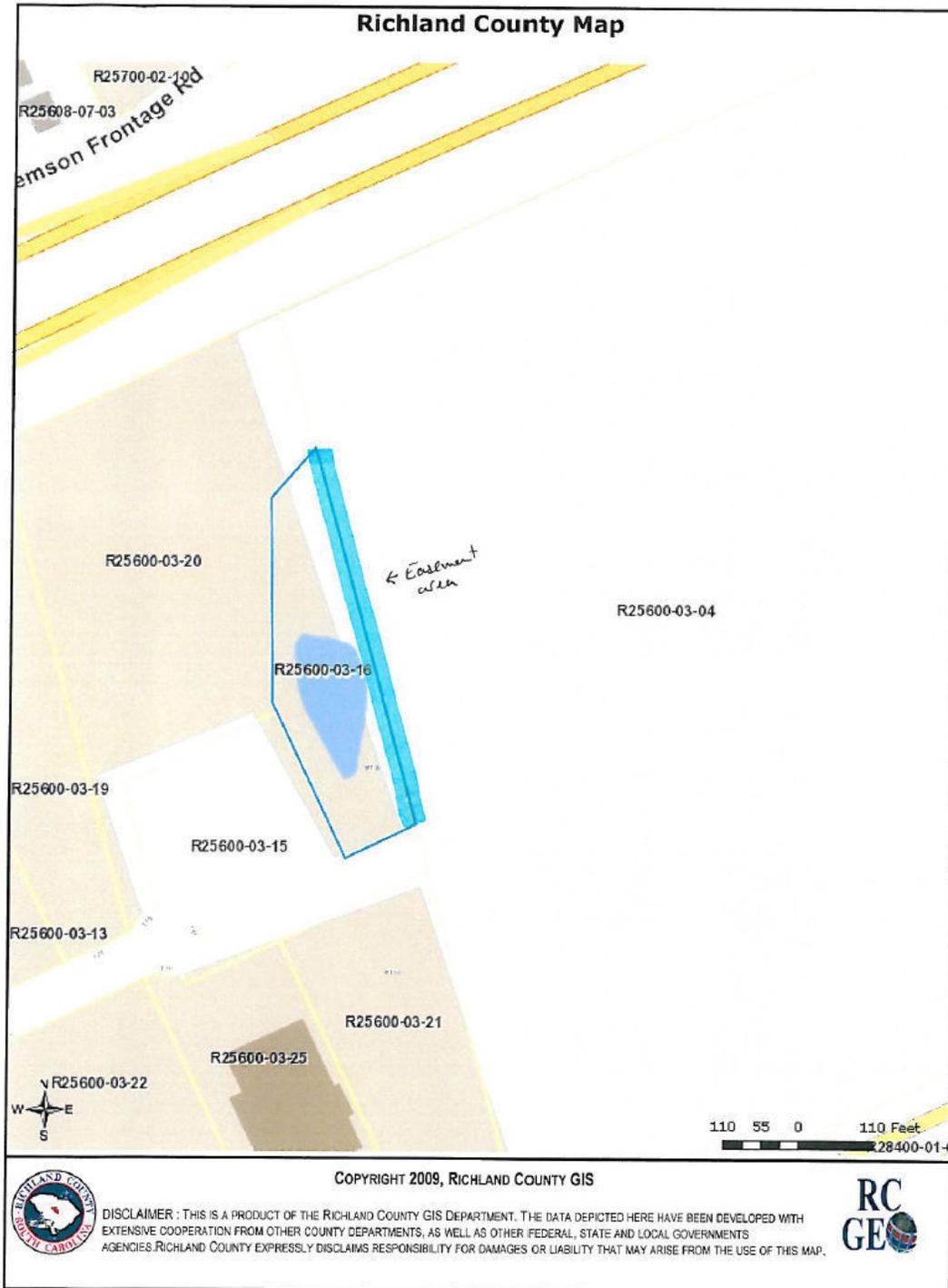
Line: **Monkey Joes - Newland Road**

County: **Richland**

R/W File Number: **16952**

Grantor(s): **County Council of Richland**

Return to: **SCE&G
Paulette T. Ritter - J29
Columbia, SC 29218**



SCE&G Requested Easement on County Property



DISCLAIMER: This is a product of the Richland County Public Works Department. The data depicted here have been developed with extensive cooperation from other county departments, as well as other federal, state and local government agencies. Reasonable efforts have been made to ensure the accuracy of this map. Richland County expressly disclaims responsibility for damages or liability that may arise from the use of this map.

PROPRIETARY INFORMATION: Any resale of this information is prohibited, except in accordance with a licensing agreement.

COPYRIGHT ©2011
Richland County Public Works
400 Powell Rd.
Columbia, SC 29203

Item# 10

Attachment number 2
Page 1 of 1

Richland County Council Request of Action

Subject

Amendment to Covenants and Restrictions **[ACTION]** **[PAGES 47-49]**

AMENDMENT TO COVENANTS AND RESTRICTIONS

THIS Amendment to Covenants and Restrictions for Richland Northeast Industrial Park is entered into to be effective as of the _____ of _____ 2011, by the County Council for Richland County and serves to amend the covenants and restrictions filed in the Office of the Register of Deeds for Richland County in Book D 492, at page 27 and should be indexed accordingly.

WITNESSETH:

WHEREAS, County Council for Richland County (the "County") has made and executed those certain "Covenants and Restrictions" (the "Restrictions") dated September 27, 1978 and filed in the Office of the Register of Deeds for Richland County in Book D 492, at page 27; and

WHEREAS, pursuant to a deed recorded on September 21, 2006 in Record Book 1232, at page 1627 (the "Deed") Forum Development, LLC purchased approximately 9.69 acres of land (the "Property"), as more particularly described in the Boundary Plat Prepared for Forum Development, LLC, recorded September 14, 2006 in the Office of the Register of Deeds for Richland County in Book 1229, at page 2412; and

WHEREAS, Section 3 of the Restrictions provides that the Property subject to the Restrictions may only be used for industrial purposes; and

WHEREAS, pursuant to Section 15 of the Restrictions, the County has the right to release or amend all or any portion of the Restrictions.

NOW THEREFORE, pursuant to the authority provided in Section 15, the Grantor hereby amends the Restrictions as follows:

1. Section 3 is amended as necessary to provide that in addition to the allowed uses, the Property may be used for the following purposes, which are currently the present uses: Warehouse / Office (4); Physical Fitness Center (2); Place of Worship (1); Photocopying and Duplicating Services (1); and Miscellaneous Retail Sales (1).

My Commission Expires:

Richland County Council Request of Action

Subject

Accommodations Tax Committee (one at large, two persons from the Hospitality Industry)-3 [no applications have been received]

Richland County Council Request of Action

Subject

Appearance Commission, Landscaper-1 [one application was received from Jack Ward] **[PAGES 52-53]**



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Jack R. Ward
Home Address: 4061 Water Street, Columbia SC 29203
Telephone: (home) 8437303719 (work) 803-545-3898
Office Address: City of Columbia Public Works 901 Slighs Avenue
Email Address: igotit8402@yahoo.com
Educational Background: General Business, Civil Engineering
Professional Background: Water Distribution, Construction
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Appearance Commission
Reason for interest: I would like to assist in the revitalization of neighborhoods located in Richland County.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I have a strong Construction and Landscaping background, and can provide my skills to revive the area neighborhoods.
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? I am very dedicated to my work(s)
Recommended by Council Member(s): _____
Hours willing to commit each month: As many as Needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓ _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓ _____

If so, describe: _____


Applicant's Signature

3/21/11
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Building Codes Board of Adjustments and Appeals (one licensed contractor and three from the Fire Protection Industry)-4 [no applications have been received]

Richland County Council Request of Action

Subject

Employee Grievance Committee-1 [one application was received from Vivian McCray*] [**PAGES 56-57**]



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Name: Vivian McCray

Home Address: 137 Manorwood Court # C, Columbia, SC 29212

Telephone: (home) (803) 397-8942 (work) (803) 576-2044

Office Address: 2020 Hampton Street, Suite 3063, Columbia, SC 29204

Email Address: mccrayv@rcgov.us

Educational Background: Master of Arts Degree – Human Behavior & Conflict Management

Professional Background: Volunteer Mediator; Housing Project Coordinator

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Grievance Committee

Reason for interest: Utilize training as a Mediator. Continue to serve as Vice Chair until new election.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Expertise as previous Committee member; training in Mediation. Great listening skills.

Presently serve on any County Committee, Board or Commission? Grievance Committee

Any other information you wish to give? No

Recommended by Council Member(s): _____

Hours willing to commit each month: 5 hours

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: Not aware of any.

Therian McCray
Applicant's Signature

3/7/2011
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

2

Item# 15

Richland County Council Request of Action

Subject

Hospitality Tax Committee-1 [one application was received from Tony Tam] **[PAGES 59-62]**



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Tony Tam
Home Address: 116 High Bluff Lane, Irmo, SC 29063
Telephone: (home) 732-1774 (work) 744-7800
Office Address: 924 Senate Street, Columbia, SC 29201
Email Address: tony@hospitalityamerica.com
Educational Background: Bachelor Science - Business Marketing
Professional Background: Hotel Management / Development
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Hospitality Tax Advisory Board
Reason for interest: promote Columbia

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Attached

Presently serve on any County Committee, Board or Commission? City & Civil
Any other information you wish to give? Attached
Recommended by Council Member(s): Damon Jeter
Hours willing to commit each month: As much as necessary

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: _____


Applicant's Signature

4-8-11
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

Item# 16



Biography - Tony Tam

- Area General Manager, Hilton Columbia Center.
- With a career spanning over fifteen years in the hospitality industry, Mr. Tam is experienced in all facets of hotel management and development and has overseen notable hotel projects across the Southeast.
- Received a B.S. in Business Administration in Marketing from the University of South Carolina.
- General Manager / Management Company Representative of the Hilton Columbia Center (HCC). As General Manager Mr. Tam is responsible for 222 guestrooms and suites, 8 meeting/event rooms and 215 employees.
- Oversees the Procurement of City-wide conventions and groups from inception.
- During the Hilton Columbia Center development, Mr. Tam served as the Management Company Representative with State, City and County leaders related to city funding for the project.
- Oversaw the development of an internship program in conjunction with the University of South Carolina Hotel Restaurant and Tourism Management School.
- In addition to serving as the General Manager of HCC, Mr. Tam continues to oversee operations related to the Hampton Inn Historic District (122 rooms).
- In 2008, HCC was ranked throughout the year in the Top 1% out of 283 Full Service Hiltons in terms of service and guest loyalty and was ranked Number 1 of all Hiltons in terms of cleanliness and overall service.
- HCC created over 200 jobs in the City of Columbia's Empowerment Zone in the year 2007.

Awards and Recognition:

- Awarded 2009 South Carolina Hotel Manager of the Year, SC Hospitality Association
- Awarded 2010 Top 20 Midlands Professionals under 40, South Carolina State Newspaper
- State Board of Directors, South Carolina Hospitality Association (Present)
- President, Columbia Hotel & Motel Association (Present)
- Chairman, Board of Directors, University of South Carolina Hospitality School (Present)
- Board Member, Richland County Accommodations Tax Advisory Committee (2004-2006)
- Board Member, City of Columbia Accommodations Tax Advisory Committee (Present)
- Board Member, City of Columbia Hospitality Tax Advisory Committee (2004-2006)
- Board of Directors, Congaree Vista Guild (Present)

- 
- Board of Directors, Rotary Club of the Vista Night (2006, Current Member)
 - Board of Directors, Columbia Urban League (Present)
 - Board of Directors, Midlands Authority for Conventions, Sports and Tourism (Present)
 - Board of Advisors, Greater Columbia Chamber of Commerce (Present)
 - Member, Carolina's Chapter Meeting Planners International (Present)
 - Member, South Carolina Chamber of Commerce (Present)
 - Member, Committee of 100, Midlands Chapter (Present)
 - Mentor, School District Five of Richland and Lexington Counties (Present)
 - Consultant and Featured General Manager, 2006 Leadership Training Video Program for Hampton Inn International

Richland County Council Request of Action

Subject

Internal Audit Committee-2 [one application was received from K. Eve McCoy, CPA] [**PAGES 64-66**]



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: K. Eve McCoy, CPA

Home Address: 1518 Lady St. Columbia, SC 29201

Telephone: (home) n/a (work) 803-256-9100

Office Address: 1518 Lady St. Columbia, SC 29201

Email Address:
kemccoypa@aol.com

Educational Background: B.S. USC, major in accounting

Professional Background: CPA – public accounting

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Internal audit

Reason for interest: I recently served on the Board of a local non profit and found that I gained
As much from the experience as I gave!

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Previous audit experience as in-charge auditor of a county government. Current experience as
Independent auditor for several small municipalities, familiar with government
accounting/procedures.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): n/a

Hours willing to commit each month: 4 hours- I do travel with work occasionally and that
could impact my availability some months.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: I do not believe it would affect, however, in the interest of full disclosure, I am Past President and Treasurer of Senior Resources, Inc. This non profit receives county funding. I rotated off the Board of Directors 12/10 after 6 years of service.

K. Sw. McCoy
Applicant's Signature

3/30/11
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

Richland County Council Request of Action

Subject

Township Auditorium-1 [an application was received from Judy M. Battiste] **[PAGES 68-69]**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Judy M. Battiste JLTZ121@aol.com

Home Address: 1700 Catawba Street Columbia, SC 29205

Telephone: (home) 803-779-2807 (work) NA

Office Address: NA

Educational Background: BA Emory University, MEd, MLIS USC-Columbia

Professional Background: Educator (Teacher, Media Specialist)

Male [] Female [X] Age: 18-25 [] 26-50 [] Over 50 [X]

Name of Committee in which interested: Township Auditorium Board

Reason for interest: To become a part of an organization that can be a major force in stimulating the arts in the Midlands which in turn can stimulate the economic, social, and educational growth of the region.

Your characteristics/qualifications which would be an asset to Committee/Board/Commission: Knowledge, Interest, Experience, Dedication, Commitment

Presently serve on any County Board/Commission/Committee? NO

Any other information you wish to give? See Attached Resume'

Recommended by Council Member(s):

Hours willing to commit each month: As many as necessary to achieve goals.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No *Jub* _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No *Jub* _____

If so, describe: _____

Judyn Guttridge
Applicant's Signature

3/18/2011
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 18

2

Richland County Council Request of Action

Subject

If Council intends to attempt another try at a Referendum for a penny sales tax increase, all council members shall hold public meetings to get public input before making a final decision whether to move forward or not. Public input shall determine how proceeds from the tax will be spent and the term of the tax. This process should be given enough time to make sure it does not appear rushed or at the last minute **[JACKSON] [PAGES 71-76]**

Reason:

If approved, the citizens will be paying for this and we are only the representatives of the people's will and so we shall do everything that's in the best interest of the people we serve.

Transparency:

This process whether it is approved and passes or not will give comfort to our constituents that we are not hiding anything by revealing up front everything that would be done with that tax.

Completed	Business - Contact Name	Date Requested	Time Request	Location	Requested Topics	Actual Date	Speaker	Email	Phone	Notes
✓	Sustainable Midlands - Ryan Nevius	August 5th	3:00pm	Capital Senior Center	asking for a presentation re: 1 cent transportation tax referendum		Stephany	nvan@sustainablemidlands.org		
✓	Forest Acres Rotary Club - Mark Williams	August 18th	12:30pm	Golden Corral on Forest Drive	asking for a presentation re: 1 cent transportation tax referendum		Rox, Milton	mwilliams@forestacres.net	803-782-9475	
✓	GOP Meeting - Bob Barnwell	August 23 - Monday	6:00pm	Suggs & Kelly	Transportation Penny		Milton, Rox, Steph	sctrojanbob@gmail.com		
✓	WACH Media Presentation	August 24th	10:00am	WACH Fox, Pickens St			PIO			
✓	United Way's CEO Association - Lilia Anna Sauls	August 25th - Wednesday	9:30am	Trinity Cathedral, Sumner St (Corner of Marion & Gervais), 3rd Floor	"What does a Penny get you"		Mr. Pope	lasauls@stlawrenceplace.org	256-3999	Requested Mr. Pope
✓	Transportation Study Commission Meeting	August 25th	2:30pm	Columbia College			Milton, Rox, Steph			
✓	WIS Media Presentation	August 26th	8:30 am & 3:00pm	WIS, 1111 Bull St			PIO			
✓	WLTX - Allen Wallace	August 27th - Friday	7:00 PM	WLTX Studio	Transportation Penny		Roxanne	jwallace@wltx.gannett.com	Cell- 706-267-0959 Office 803-776-9508 ext. 234	
✓	WIS TV - Brandi Cummings	August 31 - Tuesday	11:00 AM	Richland County Admin			Roxanne			

Completed	Business - Contact Name	Date Request	Time Requested	Location	Requested Topics	Actual Date	Speaker	Email	Phone	Notes	Notes
✓	Brandon Acres/Cedar Terrace Community - Tige Watts	September 9th, Thursday	7:00PM - 8:15PM	Hampton Park, 1117 Brandon Ave	Penny Transportation Presentation		Roxanne	ijewatts@aol.com	237-3396	We will need to provide a laptop projector and screen for presentation	Park contact person Delores Salley 776-9082 or 766-1415
✓	Citizens for a Greater Midlands - Betty Gregory	September 14, Tuesday	9:30am - 11am	Chamber of Commerce - Old Print Room - First Floor	Speakers Training Briefing		Milton, Rox	betygregory@columbiachamber.com	206-0759 (cell) or 733-2520 (office)		
✓	WLTX	September 14, Tuesday	9:30am - 10:30am	Wltx Studio	Educational Briefing		Stephany				
✓	The State - Dawn Hinsaw	September 14, Tuesday	2:00pm to 3:00 pm	Roxanne's Office - Conference Call	Discuss Roads projects		Roxanne				
✓	Business Association of Columbia - Banks Lowry	September 15th - Wednesday	7:30am - 8:30 am	The Summit Club / Wilbur Smith Building	General info regarding sales tax increase		Milton	blowry@mcwaters.com	803-212-4218 or cell 803-603-8543		
✓	Transportation Penny Educational Session	September 15th - Wednesday	6:00 pm - 7:00 pm	Harbison Recreation Center			Milton, Rox, Steph				
✓	Transportation Penny Educational Session	September 16th - Thursday	6:00 pm - 7:00 pm	RCSD Lower Richland Regional 1 Headquarters			Roxanne				
✓	The State Newspaper - Warren Bolton	September 21st - Tuesday	9:30am - 10:30am	The State Newspaper Offices			Roxanne, Milton				
✓	Transportation Penny Educational Session	September 22nd - Wednesday	6:00 pm - 7:00 pm	Parklane Adult Activity Center			Rox, Steph, Tamara				
✓	RC Neighborhood Council - Erica Hink	September 23, 2010	6:30 PM	Council Chambers	how the tax will work, Prioritized projects, etc		Milton	rjobrien_col@bellsouth.net	576-1340		
✓	Old Leesburg Community - Crime Watch Meeting - Shirley Mims	September 23 - Thursday	7:00 pm - 8:00pm	Mt. Olive Church, 5601 Old Leesburg Rd., Hopkins SC							
✓	Transportation Penny Educational Session	September 27th - Monday	6:00 pm - 7:00 pm	Richland County Public Library	Transportation Penny Sales Tax		Stephany Rox, Steph,	Mimss@rcgov.us	576-2446		
✓	WISTV	September 30 - Thursday	2:45PM - 3:45PM	1111 Bull St	Media Presentation		Rox	rstander@wistv.com			

Completed	Business - Contact Name	Date Request	Time Request	Location	Requested Topics	Actual Date	Speaker	Email	Phone
✓	Lower Richland Democratic Breakfast - Rev. Neal Jones	October 2 - Saturday	9:00 AM	Lizards Thicket - 7938 Garners Ferry Rd SC Dept of Archives & History, 8301 Parklane Rd, Columbia SC 29223	Transportation Penny Sales Tax Presentation		Roxanne	nealjoness@sc.ir.com	
✓	Neighborhood Planning Conference Columbia Capital Foy	October 2 - Saturday	8:30 AM - 2:00 PM	Palmetto Club	Booth on Transportation Sales Tax		Stephany & Tamara		227-4822
✓	County/City Joint Transportation Sales Penny Presentation - Councilman Jackson & Councilwoman Plaugh (city)	October 6th - Wednesday	7:20 AM - 7:50 AM	Woodland Park	Transportation Penny Sales Tax Presentation		Milton		
✓	Chamber of Commerce - Mr. Campbell	October 13th - Saturday	6:30 PM	Chamber of Commerce	Joint County/City Transportation Penny Sales Presentation		Stephany	snowdens@rcgov.us	576-2065
✓	NE - Lake Carolina / The Summit	October 14 - Thursday	12:00 PM to 12:15 PM	Lake Carolina Sales Office	Transportation Penny Presentation to Area Ministers (Educational Only)		Milton		446-2670
✓	League of Women Voters - Lill Mood	October 20 - Wednesday	6:30 PM - 7:30 PM	Capital Senior Center	Advocacy Group request: wants RC staff person there for factual information if needed.		Milton		
✓	Awareness Taping - Brandi Cummings	October 21st - Thursday	11:00 AM-12:30 PM	WIS Station	Transportation Penny Sales Tax Presentation		Roxanne	lrwood@bellsouth.net	
✓	College Place area and Bethlem Baptist Church - Kendall Corely	October 21st - Thursday	11:00 AM - 11:30AM	Family Life Center, 1028 Eastman St, Columbia	Transportation Penny Sales Tax Presentation		Mr. Popel Stephary		
✓	On Point on Fox w/ Cynthia Hardy	October 21st - Thursday	6:30 PM	WACH Fox, Pickens St	Transportation Sales Tax Presentation		Stephany	dc@thecampbellconsultinggroup.net	727-8190
	Forest Lake Recreation Center - James Manning	October 22 - Friday	3:45 PM	Forest Lake Recreation Center	Transportation Sales Tax Presentation		Stephany		
	Forest Acres Neighborhood Association - Beth Baldauf	October 26th - Tuesday	6:30 PM - 7:00 PM	St. Michael & All Angels' Episcopal Church, 6408 Bridgewood Rd (Corner of Bridgewood & N. Trenholm)	Penny Transportation Presentation		Steph	jamesmanning@gmail.com	386.8242
	Rotary Club - Ebony Woods	October 26th - Tuesday	7:00 PM	Lutheran Seminary (across from Hyatt Park Elem on N. Main) in the cafeteria	Transportation Penny Sales Tax Presentation		Rox	beth.baldauf@gmail.com	
	NE - Woodcreek, Wildwood	October 26th - Tuesday	7:30 AM - 8:30 AM	Wildwood Community Center	Transportation Penny Sales Tax Presentation			woods@rcgov.us	576-2048
	Retired Military - Russell Anderson	October 27 - Wednesday	6:30 PM - 7:30 PM	NCO club on Ft. Jackson	Advocacy Group request: wants RC staff person there for factual information if needed.		Rox		
	Richland Radio	October 29 - Friday	8:00 AM - 9:00 AM	Richland Radio	Transportation Penny Sales Tax Presentation		Milton		360-7178
	Heyward Bannister - Election Day Training	October 29 - Friday	5:00 PM - 6:00 PM	Chamber of Commerce	Richland Radio		Rox, Milton Steph		
	Heyward Bannister - Election Day Training	October 30 - Saturday	10:00 AM - 11:30 AM	Chamber of Commerce	Heyward Bannister - Election Day Training		Rox		
	Heyward Bannister - Election Day Training	October 30 - Saturday	12:00 PM - 1:30 PM	Chamber of Commerce	Heyward Bannister - Election Day Training		Rox		
	Council Member Washington	October 30 - Saturday	9:00 AM - 12:00 PM	Hopkins Park	Heyward Bannister - Election Day Training		Steph		

List of Speakers
Roxanne Ancheta

Department
Administration

Date / Time Preference
Any day / time except Tuesday afternoon and evenings

Completed	Business - Contact Name	Date Requested	Time Request	Location	Requested Topics	Actual Date	Speaker	Email	Phone	Notes
✓	Sustainable Midlands - Ryan Nevius	August 5th	3:00pm	Capital Senior Center	asking for a presentation re: 1 cent transportation tax referendum		Stephany	ryan@sustainablemidlands.org		
✓	Forest Acres Rotary Club - Mark Williams	August 18th	12:30pm	Golden Corral on Forest Drive	asking for a presentation re: 1 cent transportation tax referendum		Rox, Milton	mwilliams@forestacres.net	803-782-9475	
✓	WACH Media Presentation	August 24th	10:00am	WACH Fox, Pickens St			PIO Milton, Rox, Steph			
✓	Transportation Study Commission Meeting	August 25th	2:30pm	Columbia College WIS, 1111 Bull St			PIO			
✓	WIS Media Presentation	August 26th	8:30 am & 3:00pm				PIO			
✓	Business Association of Columbia - Banks Lowry	September 15th - Wednesday	7:30am - 8:30 am	The Summit Club / Wilbur Smith Building	General info regarding sales tax increase		Milton	blowry@mcwaters.com	803-212-4218 or cell 803-603-8543	
✓	WIS 1 V - Brandi Cummings - Awareness	October 21st - Thursday	11:00 AM	WIS, 1111 Bull St	Milton on Penny Tax		Milton			
✓	RC Neighborhood Council - Erica Hink	September 23, 2010	6:30 PM	Council Chambers	how the tax will work, Prioritized projects, etc		Milton	robrien_col@bellsouth.net	576-1340	
✓	League of Women Voters - Lill Mood	October 21st - Thursday	11:45AM - 1:00 PM	Capital Senior Center	Transportation Penny Sales Tax Presentation		Roxanne Milton, Rox, Steph	lhmoody@bellsouth.net		
✓	GOP Meeting - Bob Barnwell	August 23 - Monday	6:00pm	Suggs & Kelly	Transportation Penny		Trinity Cathedral, Sumter St (Corner of Marion & Gervais,) 3rd Floor	stcrojanbob@gmail.com		
✓	United Way's CEO Association - Lila Anna Sauls	August 25th - Wednesday	9:30am		"What does a Penny get you"		Mr. Pope	lasauls@stlawrenceplace.org jwallace@wltx.gannett.com	256-3999 Cell- 706-267-0959 Office 803-776-9508 ext. 234	Requested Mr. Pope as speaker
✓	WLTX - Allen Wallace	August 27th - Friday	7:00 PM	WLTX Studio	Transportation Penny		Rox			
✓	Brandon Acres/Cedar Terrace Community - Tige Watts	September 9th, Thursday	7:00PM - 8:15PM	Hampton Park, 1117 Brandon Ave	Penny Transportation Presentation		Rox	tigewatts@aol.com	237-3396	We will need to provide a laptop projector and screen for presentation
✓	WIS TV - Brandi Cummings	August 31 - Tuesday	11:00 AM	Richland County Admin			Roxanne Milton, Rox, Steph			Park contact person Delores Salley 776-9082 or 766-1415
✓	Transportation Penny Educational Session	September 15th - Wednesday	6:00 pm - 7:00 pm	Harbison Recreation Center			Rox, Steph			
✓	Transportation Penny Educational Session	September 16th - Thursday	6:00 pm - 7:00 pm	RCSD Lower Richland Regional 1 Headquarters			Rox, Steph			
✓	Transportation Penny Educational Session	September 22nd - Wednesday	6:00 pm - 7:00 pm	Parklane Adult Activity Center			Rox, Steph, Tamara			
✓	Transportation Penny Educational Session	September 27th - Monday	6:00 pm - 7:00 pm	Richland County Public Library			Rox, Steph			
✓	Citizens for a Greater Midlands - Betty Gregory	September 14, Tuesday	9:30 - 11 or 2 to 3:30	Chamber of Commerce - Old Print Room - First Floor	Speakers Training Briefing		Rox, Milton	bettygregory@columbiachamber.com	206-0759 (cell) or 733-2520(office)	
✓	The State - Dawn Hinsaw	September 14, Tuesday	2:00pm to 3:00 pm	Roxanne's Office - Conference Call	Discuss Roads projects		Roxanne			
✓	WLTX	September 14, Tuesday	9:30am - 10:30am	Wltx Studio	Educational Briefing		Stephany Rox, Steph, Milton			
✓	The State Newspaper - Warren Bolton	September 21st - Tuesday	9:30am - 10:30am	The State Newspaper Offices						
✓	Old Leesburg Community - Crime Watch Meeting - Shirley Mims	September 23 - Thursday	7:00 pm - 8:00pm	Mt. Olive Church, 5601 Old Leesburg Rd., Hopkins SC	Transportation Penny Sales Tax		Stephany	Mimss@rcgov.us	576-2446	
✓	Lower Richland Democratic Breakfast - Rev. Neal Jones	October 2, Saturday	9:00 AM	Lizards Thicket - 7938 Garners Ferry Rd	Transportation Penny Sales Tax Presentation		Rox	nealjoness@sc.rr.com		
✓	County/City Joint Transportation Sales Penny Presentation - Councilman Jackson & Councilwoman Plaugh (city)	October 13th, Saturday	6:30 PM	Woodland Park	Joint County/City Transportation Penny Sales Presentation		Rox, Milton, Steph	snowdens@rcgov.us	576-2065	
✓	Carolina News	September 23, Thursday	9:30 AM	Admin Office	Interview re ISI for Carolina News (USC Media Program)		Rox			
✓	Forest Acres Neighborhood Association - Beth Baldauf	October 26th - Tuesday	7:00 PM	St. Michael & All Angels' Episcopal Church, 6408 Bridgewood Rd (Corner of Bridgewood & N. Trenholm)	Transportation Penny Sales Tax Presentation		Rox	beth_baldauf@gmail.com		
✓	Columbia Capital Rotary Club - Darren Foy	October 6th - Wednesday	7:20 AM - 7:50 AM	Palmetto Club	Transportation Penny Sales Tax Presentation		Milton		227-4822	
✓	WISTV	September 30 - Thursday	2:45PM - 3:45PM	1111 Bull St	Media Presentation		Rox	rstander@wistv.com		
✓	Chamber of Commerce - Mr. Campbell	October 14 - Thursday	12:00 PM to 12:15 PM	Chamber of Commerce	Transportation Penny Presentation to Area Ministers (Educational Only)		Rox		446-2670	
✓	NE - Lake Carolina / The Summit	October 20 - Wednesday	6:30 PM - 7:30 PM	Lake Carolina Sales Office	Advocacy Group request; wants RC staff person there for factual information if needed.		Rox			
✓	NE - Woodcreek, Wildwood College Place area and Bethlem Baptist Church - Kendall Corely	October 27 - Wednesday	6:30 PM - 7:30 PM	Wildwood Community Center	Advocacy Group request; wants RC staff person there for factual information if needed.		Rox			
✓	On Point on Fox w/ Cynthia Hardy	October 21st - Thursday	6:30 PM	Family Life Center, 1028 Eastman St, Columbia	Transportation Sales Tax Presentation			dc@thecampbellconsultinggroup.net	727-8190	
✓	Forest Lake Recreation Center - James Manning	October 22 - Friday	3:45 PM	WACH Fox, Pickens St	Transportation Sales Tax Presentation		Stephany			
✓		October 26th - Tuesday	6:30 PM - 7:00 PM	Forest Lake Recreation Center	Penny Transportation Presentation		Steph Rox, Milton, Steph	jamesmanningsc@gmail.com	803.386.8242	
✓	Richland Radio - Heyward Bannister - Election Day Training	October 29 - Friday	5:00 PM - 6:00 PM	Richland Radio	Richland Radio Heyward Bannister - Election Day Training		Rox			
✓	Heyward Bannister - Election Day Training	October 30 - Saturday	10:00 AM - 11:30 AM	Chamber of Commerce	Heyward Bannister - Election Day Training		Rox			
✓		October 30 - Saturday	12:00 PM - 1:30 PM	Chamber of Commerce	Heyward Bannister - Election Day Training		Rox			
✓	Rotary Club - Ebony Woods	October 26th - Tuesday	7:30 AM - 8:30 AM	Lutheran Seminary (across from Hyatt Park Elem on N. Main) in the cafeteria	Transportation Penny Sales Tax Presentation			woodse@rcgov.us	576-2048	
✓	Council Member Washington	October 30 - Saturday	9:00 AM - 12:00 PM	Hopkins Park			Steph			
✓	Retired Military - Russell Anderson	October 29 - Friday	8:00 AM - 9:00 AM	NCO club on Ft Jackson	Transportation Penny Sales Tax Presentation		Milton		360-7178	

Completed	Business - Contact Name	Date Requested	Time Request	Location	Requested Topics	Actual Date	Speaker	Email	Phone	Notes
	Florence & Hutcheson Consulting EGINEERS - Suzie Sale Dennis Corporation	Would like some between 9/6 - 9/8	between 9am and 11am	Florence & Hutcheson, 501 Huger St	Transportation Penny			ssale@flohut.com	254-5800	

Richland County Council Request of Action

Subject

That all Ordinance changes and text amendments be reflected on the County website no later than 30 days after approval by Council. Presently some ordinance changes that law enforcement may have a need for do not reflect current wording [**MALINOWSKI**]

Richland County Council Request of Action

Subject

All motions shall be made from Council members only and any request or modification or amendments from staff should be sponsored by a Council member. All changes or addition to any document shall be highlighted or shown in a different color **[JACKSON]**

Richland County Council Request of Action

Subject

Manage the number of motions made by Council members during the Motion Period **[LIVINGSTON]**

Richland County Council Request of Action

Subject

All checkmarks placed for recommendation or denial of a particular item on the Council agenda will require a comment to show why such decision was made (No more blanks) **[MALINOWSKI]**

Richland County Council Request of Action

Subject

That all meeting Council members are advised of will automatically be placed on those Council members calendars who request this service, whether or not they "accept" the invite **[MALINOWSKI]**

Richland County Council Request of Action

Subject

In light of some recent FOIA requests staff should create a policy addressing requests stating they are in the interest of the public and, therefore, the requester should not be charged. Just because a media person or attorney makes a request does not automatically make it in the interest of the public. It should be incumbent on the requester to show that **[MALINOWSKI]**

Richland County Council Request of Action

Subject

Personnel Matter: Evaluation Forms [PAGES 84-94]

Richland County Administrator Performance Evaluation

Instructions

This evaluation form contains seven categories of evaluation criteria. Each category contains statements to describe the performance standards within that category. For each statement in the first six categories, use the following rating scale to indicate your rating of the County Administrator's performance.

3 = Exceeds the performance standard

2 = Meets the performance standard

1 = Does not meet the performance standard

NR = The evaluator chooses not to rate the Administrator on this element

All ratings of "1" and "3" must be justified with specific example of poor or exemplary performance. For example, for the performance standard "Cooperates with neighboring communities and other local governments," an example of poor or substandard performance may be "the administrator refused to meet with a task force of local governments addressing area transportation issues". An example of performance that exceeds expectations for that same standard may be "the administrator took the initiative to form and spearhead a task force to address an economic development opportunity".

If you do not know enough about the Administrator's performance in an area or otherwise do not feel comfortable in assigning a rating, please indicate that by placing "NR" next to the rating element. No items should be left blank.

This form also includes an opportunity for narrative responses to open-ended questions and any other information you believe is pertinent to the evaluation. Please write legibly or use an electronic version of this form.

Leave all pages of this form attached. All evaluations submitted prior to the deadline will be summarized and presented to the County Administrator by a committee of Council.

Signature: _____

- 3 = Exceeds the performance standard*
- 2 = Meets the performance standard*
- 1 = Does not meet the performance standard*
- NR = The evaluator chooses not to rate the Administrator on this element*

Council Relations

- _____ Carries out directives of the council as a whole as opposed to any one member or action.
Works through the chair or vice-chair appropriately
- _____ Disseminates complete and accurate information requested by the full council to all members in a timely manner
- _____ Assists council by facilitating decision-making without usurping authority
- _____ Takes initiative to provide information, advice and recommendations to the council on non-routine matters
- _____ Responds to and follows up on requests from council members
- _____ Acts upon advice and constructive criticism from council members

Please justify any "1" or "3" ratings and give specific examples of unacceptable or outstanding performance.

Policy Execution

- _____ Implements council actions in accordance with the intent of council
- _____ Supports council actions both inside and outside the organization after a decision has been reached
- _____ Supports and enforces the county's laws, ordinances and policies
- _____ Reviews ordinances and policies periodically to suggest improvements to their effectiveness
- _____ Offers workable alternatives to the council for changes in laws or policies that are no longer effective

Please justify any "1" or "3" ratings and give specific examples of unacceptable or outstanding performance.

- 3 = Exceeds the performance standard
- 2 = Meets the performance standard
- 1 = Does not meet the performance standard
- NR = The evaluator chooses not to rate the Administrator on this element

Staff Management

- _____ Recruits and retains competent personnel to staff positions
- _____ Encourages department heads to make decisions within their jurisdictions with minimal county administrator involvement, yet maintains control of operations
- _____ Motivates staff to maximum performance by setting goals and objectives, evaluating progress and providing feedback
- _____ Demonstrates teamwork, innovation and effective problem-solving among staff members and other county officials
- _____ Promotes training and development opportunities for staff members

Please justify any "1" or "3" ratings and give specific examples of unacceptable or outstanding performance.

Fiscal Management

- _____ Prepares a balanced budget to provide services at a level directed by council
- _____ Makes the best possible use of available funds, being aware of the need to operate county government efficiently and effectively
- _____ Produces budget documents and financial reports in an understandable and accessible format to council
- _____ Ensures actions and decisions reflect responsible financial planning and accountability
- _____ Monitors and manages the fiscal activities and condition of the county

Please justify any "1" or "3" ratings and give specific examples of unacceptable or outstanding performance.

- 3 = Exceeds the performance standard
- 2 = Meets the performance standard
- 1 = Does not meet the performance standard
- NR = The evaluator chooses not to rate the Administrator on this element

Community/Governmental Relations

- _____ Discusses concerns with and strives to understand the interests of members of the community; resolves issues with citizens
- _____ Avoids unnecessary controversy when addressing difficult issues facing the county
- _____ Cooperates with neighboring communities and other local governments
- _____ Cooperates with regional, state and federal government agencies
- _____ Cooperates with elected and appointed Richland County officials
- _____ Maintains a non-partisan approach in dealing with the media

Please justify any "1" or "3" ratings and give specific examples of unacceptable or outstanding performance.

Personal Characteristics

- _____ Maintains knowledge of current developments affecting the practice of local government management
- _____ Demonstrates flexibility and a willingness to try new ideas and approaches
- _____ Sets a professional example by handling affairs of the public office impartially, transparently, and with honesty and integrity
- _____ Demonstrates an ability to work with a diverse group of council members, employees and citizens
- _____ Makes difficult decisions in the best interests of the county

Please justify any "1" or "3" ratings and give specific examples of unacceptable or outstanding performance.

Goal Achievement

County Council sets goals at its annual retreat and the County Administrator provides quarterly updates on the progress of those goals. Please rate how the Administrator is performing on achieving the goals set forth by Council by **checking** the statement that best describes the Administrator's performance.

_____ The Administrator has not met expectations in achieving the goals set forth by County Council. Not enough progress has occurred. (Please give specific examples of goals on which progress has not met your expectations).

_____ The Administrator has met expectations in achieving the goals set forth by County Council. The progress is on target.

_____ The Administrator has exceeded expectations in achieving the goals set forth by County Council. Goals are being accomplished ahead of schedule or more successfully than expected. (Please give specific examples of goals on which progress has exceeded your expectations).

Narrative Comments

What performance area(s) would you identify as most critical for improvement?

What performance area(s) would you identify as very good and recommend be continued?

What suggestions or assistance can you offer the administrator to enhance performance?

What other comments do you have for the administrator for this rating period?

Richland County Clerk to Council Performance Evaluation

Instructions

This evaluation form contains six categories of evaluation criteria. Each category contains statements to describe the performance standards within that category. For each statement in the first five categories, use the following rating scale to indicate your rating of the Clerk to Council's performance.

- 3 = Exceeds the performance standard
- 2 = Meets the performance standard
- 1 = Does not meet the performance standard
- N/O = Not observed during this rating period

All ratings of "1" and "3" must be justified with specific example of poor or exemplary performance. For example, for the performance standard "Prepares and distributes agenda packets for council meetings and other official county meetings accurately and in a timely manner," an example of poor or substandard performance may be "the agenda packets have been incomplete and delivered late on several occasions". An example of performance that exceeds expectations for that same standard may be "the agenda packets are always complete, contain information pertaining to agenda items and arrive early".

Any ratings of "1" or "3" without justifications, or any ratings left blank, will be assigned a rating of "2". If you did not observe the duty being performed during the rating period, please indicate that with "N/O".

This form also includes an opportunity for narrative responses to open-ended questions and any other information you believe is pertinent to the evaluation. Please write legibly or use an electronic version of this form.

Leave all pages of this form attached. All evaluations submitted prior to the deadline will be summarized and presented to the Clerk to Council by a committee of Council.

Signature: _____

- 3 = Exceeds the performance standard*
- 2 = Meets the performance standard*
- 1 = Does not meet the performance standard*
- N/O = Not observed during this rating period*

Council Meeting Duties

- _____ Prepares and distributes agenda packets for council meetings and other official county meetings accurately and in a timely manner
- _____ Prepares public notices and advertisements of council meetings and other official county functions accurately and in a timely manner
- _____ Transcribes and prepares council meeting and other official county meeting minutes accurately and in a timely manner
- _____ Publishes and indexes council meeting and other official county meeting minutes accurately and in a timely manner

Please justify any “1” or “3” ratings and give specific examples of unacceptable or outstanding performance.

Records Management Duties

- _____ Files/maintains/distributes official county records and public documents accurately and in a timely manner
- _____ Develops/maintains record retention schedules for council records that comply with state statutes
- _____ Develops/maintains record filing and retrieval systems (imaging, computerized records, microfilm) so storage space is minimized and records are easily accessible

Please justify any “1” or “3” ratings and give specific examples of unacceptable or outstanding performance.

3 = Exceeds the performance standard
2 = Meets the performance standard
1 = Does not meet the performance standard
N/O = Not observed during this rating period

Staff Management Duties

- _____ Recruits and retains competent personnel to staff positions
- _____ Sustains or improves staff performance by setting goals and objectives, evaluating progress and providing feedback
- _____ Promotes training and development opportunities for self and staff members

Please justify any “1” or “3” ratings and give specific examples of unacceptable or outstanding performance.

Council Assistance Duties

- _____ Maintains council schedule and calendar so council members are aware of meetings and other activities
- _____ Monitors the terms of board/commission members and alerts council when appointments need to occur
- _____ Ensures council rules are up-to-date
- _____ Arranges travel for council members in a cost effective manner
- _____ Arranges annual council retreat in a setting that is conducive to conducting business
- _____ Composes/types correspondence, letters and other documents for council members accurately and in a timely manner
- _____ Prepares the budget for council and clerk’s office accurately and in a timely manner
- _____ Prepares financial reports for council members accurately and in a timely manner
- _____ Orients new council members effectively and in a timely manner
- _____ Ensures there are adequate supplies and equipment available and follows the County procurement policy in purchasing supplies and equipment

Please justify any “1” or “3” ratings and give specific examples of unacceptable or outstanding performance.

- 3 = Exceeds the performance standard*
- 2 = Meets the performance standard*
- 1 = Does not meet the performance standard*
- N/O = Not observed during this rating period*

Personal Characteristics

- _____ Organizational skills – the Clerk’s office is set up to provide needed services
- _____ Written communication skills – documents are understandable, properly formatted and free of errors
- _____ Interpersonal/human relations skills – is able to work with all types of personalities
- _____ Verbal communication skills – speaks clearly with a professional tone and gets message across
- _____ Computer skills - is able to use various software applications to enhance job performance
- _____ Time management skills – is able to prioritize activities and manage time effectively
- _____ Reliability – can be counted on to get things done in a timely manner
- _____ Flexibility – is open to change and various approaches to getting things done
- _____ Professionalism – conducts business with diplomacy and honesty; maintains confidences

Please justify any “1” or “3” ratings and give specific examples of unacceptable or outstanding performance.

Narrative Comments

What performance area(s) would you identify as most critical for improvement?

What performance area(s) would you identify as very good and recommend be continued?

What suggestions or assistance can you offer the clerk to enhance performance?

What other comments do you have for the clerk for this rating period?

County Clerk to Council Evaluation Process

Copies of the evaluation form will be distributed to each council member on a quarterly basis. Each council member should review the evaluation form and indicate any performance concerns on the evaluation form. The evaluation forms should be returned to the Institute for Public Service and Policy Research (IPSPR). Although positive feedback is welcome and encouraged, only the evaluation forms with concerns listed must be returned. Forms not returned indicate that performance is on track and there are no concerns. The IPSPR staff will summarize the quarterly evaluations and forward them to the evaluation committee who will provide feedback to the Clerk.

For the annual evaluation, all council members will receive the entire evaluation package and should complete the entire evaluation form with supporting comments and return it to the IPSPR where staff will summarize the ratings. The average rating for each of the rating elements will be reported. If there are ratings of "1" and "3" on the same element, IPSPR staff will contact the council members who assigned those ratings or left ratings blank to ensure the ratings were accurate.

Rating elements/performance standards with an average rating of less than 1.6 will be considered "not meeting the performance standard".

Rating elements/performance standards with an average rating between 1.6 and 2.4 will be considered "meeting the performance standard".

Rating elements/performance standards with an average rating of more than 2.4 will be considered "exceeding the performance standard".

IPSPR staff will prepare a report summarizing the annual evaluation ratings and comments. The report will be sent to the evaluation committee who will meet with the Clerk to review the evaluation.

Richland County Council Request of Action

Subject

A Resolution to Appoint and Commission Allison Whittle as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **[PAGE 96]**

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

**A RESOLUTION OF THE
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION ALLISON WHITTLE AS A
CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY, GENERAL
WELFARE, AND CONVENIENCE OF RICHLAND COUNTY.**

WHEREAS, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

WHEREAS, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

NOW, THEREFORE, BE IT RESOLVED THAT Allison Whittle is hereby appointed and commissioned a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon her by the governing body of this County, including the enforcement of the County's business license regulations and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Allison Whittle shall not perform any custodial arrests in the exercise of her duties as a code enforcement officer. This appointment shall remain in effect only until such time as Allison Whittle is no longer employed by Richland County to enforce the County's business license regulations.

ADOPTED THIS THE ____ DAY OF APRIL, 2011.

Paul Livingston, Chair
Richland County Council

Attest: _____
Michelle M. Onley
Assistant Clerk of Council

Richland County Council Request of Action

Subject

A Resolution to Appoint and Commission Ryan Tanner Miller as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **[PAGE 98]**

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

**A RESOLUTION OF THE
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION RYAN TANNER MILLER
AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY,
GENERAL WELFARE, AND CONVENIENCE OF RICHLAND COUNTY.**

WHEREAS, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

WHEREAS, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

NOW, THEREFORE, BE IT RESOLVED THAT Ryan Tanner Miller is hereby appointed and commissioned a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon her by the governing body of this County, including the enforcement of the County's animal care regulations, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Ryan Tanner Miller shall not perform any custodial arrests in the exercise of her duties as a code enforcement officer. This appointment shall remain in effect only until such time as Ryan Tanner Miller is no longer employed by Richland County to enforce the County's animal care regulations.

ADOPTED THIS THE 5th DAY OF APRIL, 2011.

Paul Livingston, Chair
Richland County Council

Attest: _____
Michielle R. Cannon-Finch
Clerk of Council

Richland County Council Request of Action

Subject

- a. Resolution Honoring Mary Jane Henderson for her 30 years of service to Soil and Water Conservation as Education Coordinator [**HUTCHINSON**]
- b. Council endorses moving the Sheriff Department's Region Two Office to Decker Mall and that the remaining bond dollars be designated as renovation monies for the County's Decker property [**MANNING**]

Richland County Council Request of Action

Subject

Must Pertain to Items Not on the Agenda