

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS REGULAR SESSION COUNCIL MEETING

June 7, 2011

6:00 p.m.

Call to Order: Livingston

Invocation: Washington

Pledge of Allegiance: Washington

Approval of Minutes

- a. **Regular Session: May 17, 2011:** Approved as amended.
- b. **Zoning Public Hearing: May 24, 2011:** Approved as amended.

Adoption of the Agenda: Approved as amended.

Report of the County Attorney

- a. **CMRTA Intergovernmental Agreement**
- b. **Threatened Litigation**
- c. **Personnel Matter (2)**

Citizens' Input: Two people spoke.

Report of the County Administrator

- a. **Personnel Matter:** Executive Session item.
- b. **Richland 101 Graduation:** Ms. Snowden presented the Richland 101 Graduates, and 3 citizens spoke regarding the class.

- d. **Glory Communications Recognition:** Mr. Pope thanked Mr. Alex Snipes for his radio station's hosting of the Richland County radio show every Friday evening.

Report of the Clerk of Council: No report.

Report of the Chairman

- a. **County Administrator's Evaluation:** Executive Session Item.

1. Public Hearings

- a. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-96 and Section 6-97 of Article IV, Electrical Code; and Section 6-192 of Article XI, Energy Conservation Code, so as to codify the 2008 Edition of the National Electrical Code and the 2006 Edition of the International Energy Conservation Code, and to correctly reflect the 2006 International Residential Code in other sections of Chapter 6:** No one spoke.
- b. **An Ordinance Authorizing a lease to South Carolina Historic Aviation Foundation for temporary use of the Curtiss-Wright Hangar at the Jim Hamilton – LB Owens Airport:** One person spoke.
- c. **An Ordinance Authorizing the issuance and sale of not to exceed \$2,000,000 General Obligation Bonds, with an appropriate series designation, of Richland County, South Carolina; fixing the form and details of the bonds; delegating to the County Administrator certain authority related to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto:** No one spoke.
- d. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article VI, Supplemental use Standards; Section 26-151, Permitted Uses with Special Requirements; Subsection (C), Standards; so as to delete certain setback requirements for bars and other drinking places:** No one spoke.
- e. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; by the addition of Article VI, Equal Employment and Privileges to Public Accommodations; so as to prohibit discrimination in the equal enjoyment and privileges to public accommodations:** No one spoke.

2. Consent Items

- a. **An Ordinance Authorizing the issuance and sale of not to exceed \$2,000,000 General Obligation Bonds, with an appropriate series designation, of Richland County, South Carolina; fixing the form and details of the bonds; delegating to the County Administrator certain authority related to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto [Third Reading]:** Council gave third reading approval to the ordinance. **ACTION: ADMINISTRATION, FINANCE, BUDGET, CLERK OF COUNCIL, LEGAL**

- b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-96 and Section 6-97 of Article IV, Electrical Code; and Section 6-192 of Article XI, Energy Conservation Code, so as to codify the 2008 Edition of the National Electrical Code and the 2006 Edition of the International Energy Conservation Code, and to correctly reflect the 2006 International Residential Code in other sections of Chapter 6 [Third Reading]:** Council gave third reading approval of the codification of the 2008 National Electrical Code and the 2006 International Energy Conservation Code into the Richland County Code of Ordinances. **ACTION: BUILDING SERVICES, PLANNING, LEGAL, CLERK OF COUNCIL**

- c. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; by the addition of Article VI, Equal Employment and Privileges to Public Accommodations; so as to prohibit discrimination in the equal enjoyment and privileges to public accommodations [Third Reading]:** Council gave third reading approval to an amended public accommodations ordinance consistent with the City of Columbia. **ACTION: LEGAL, CLERK OF COUNCIL**

- d. **[Removed from Consent] Change in Procedures for Collection of Yard Waste:** Council directed staff to explore a higher level of service for each solid waste collection area as the existing contract for each area comes up for renewal, renegotiation, or rebid. **ACTION: ADMINISTRATION, SOLID WASTE, PROCUREMENT, LEGAL**

- e. **Council Member Expense Account Policy Guidelines:** Council approved the motion to amend Council's expense account policy by issuing each Council Member a credit card. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, PROCUREMENT, FINANCE**

- f. **Emergency Services Purchase Orders for 2011 – 2012:** Council approved the purchase orders and contracts for services so there will not be an interruption of these services at the beginning of the new budget year. **ACTION: ADMINISTRATION, PROCUREMENT, FINANCE, EMERGENCY SERVICES**
- g. **Property Insurance for 2011 – 2012:** Council approved the request to enter into a contract with Arthur J. Gallagher Risk Management in the amount of \$170,269 for property insurance for 2011-2012. **ACTION: ADMINISTRATION, PROCUREMENT, FINANCE, RISK MANAGEMENT**
- h. **[Removed from Consent] An Ordinance Amending the Fiscal Year 2010 – 2011 General Fund Annual Budget to appropriate \$79,000 of General Fund Undesignated Fund Balance to Clerk of Court for the purchase of additional shelving in Family Court, Civil Records, Criminal Records and the Archives Room [First Reading]:** Council gave first reading approval for a budget amendment for the Clerk of Court and Family Court to use \$79,000 to purchase additional shelving in Family Court, Civil Records, Criminal Records and the Archives rooms as well as purchase On Base software in order to scan documents in Family Court. **ACTION: ADMINISTRATION, PROCUREMENT, FINANCE, CLERK OF COURT, INFORMATION TECHNOLOGY, CLERK OF COUNCIL, LEGAL**
- i. **[Removed from Consent] Relocation of Sheriff Department's Region Two Substation to Decker Mall:** Council approved the motion to relocate the Sheriff Department's Region Two substation to Decker Mall, as well as the County's Central Court, and use up to \$7 million of the remaining 2010 bond issue to renovate the facility. Council also directed the Administrator to meet with the Community Relations Council regarding their space needs. **ACTION: ADMINISTRATION, FINANCE, INFORMATION TECHNOLOGY, SHERIFF'S DEPARTMENT**
- j. **Renaissance Foundation MOU Extension:** Council approved the MOU extension for the Renaissance Foundation's funding through FY 14, which incorporates current reporting guidelines. **ACTION: ADMINISTRATION, GRANTS, FINANCE, LEGAL, CLERK OF COUNCIL**
- k. **[Removed from Consent] Revise Richland County Human Resources Guidelines for Exit Interviews:** Council approved the motion to implement the proposed changes to the exit interview process. **ACTION: ADMINISTRATION, LEGAL, HUMAN RESOURCES**

- 1. Volunteer Fire Operations Insurance:** Council approved the request to purchase volunteer fire operations insurance with Selective Insurance in the amount of \$101,646 for FY 2011-2012. **ACTION: ADMINISTRATION, PROCUREMENT, FINANCE, RISK MANAGEMENT, EMERGENCY SERVICES**

- 3. Third Reading Item**
 - a. An Ordinance Authorizing a lease to South Carolina Historic Aviation Foundation for temporary use of the Curtiss-Wright Hangar at the Jim Hamilton – LB Owens Airport:** Council gave third reading approval to the ordinance as amended for the lease of the Curtiss-Wright Hangar to the South Carolina Historic Aviation Foundation based on the draft lease agreement. A dollar (\$1) was added to the document(s) as the amount of the lease. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, HAMILTON – OWENS AIRPORT**

- 4. Second Reading Items**
 - a. An Ordinance amending Chapter 26, Land Development; so as to require new sidewalks to be ADA compliant and to allow for exemptions to the requirement of providing sidewalks under certain conditions:** Council gave second reading approval to the text amendment ordinance as amended. Section II was deleted. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
 - b. An Ordinance amending Chapter 26, Land Development; so as to create a new section that would allow off-premise weekend directional signs under certain conditions:** Council gave second reading approval to the text amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- 5. Report of the Development and Services Committee**
 - a. Amending the “Heir’s Subdivision of Property Ordinance”:** Council directed staff to leave the hold harmless agreement in the document, and to remove the restrictive covenants from the ordinance as well as reduce the right of way width from 66 to 50 feet. Council sent this item to the Planning Commission. **ACTION: ADMINISTRATION, PLANNING, CLERK OF COUNCIL, LEGAL**
 - b. Right of Way Abandonment for Old Clarkson Road:** Council approved this item per staff’s recommendation. **ACTION: ADMINISTRATION, PUBLIC WORKS, CLERK OF COUNCIL, LEGAL**

- c. **Summit Parkway Sidewalk Project:** Council approved the Summit Parkway sidewalk project with a cost share with the Summit Homeowners Association. **ACTION: ADMINISTRATION, PUBLIC WORKS, LEGAL, PROCUREMENT**
 - d. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; so as to prohibit emailing or texting while operating a motor vehicle [First Reading]:** Council forwarded the item back to the D&S Committee for further legal review and rewrite. **ACTION: ACTION: ADMINISTRATION, LEGAL**
6. **Redistricting Ordinance:** Council gave first reading by title only to the ordinance regarding redistricting.

Staff has created 4 plans for consideration based on council's comments. Staff and legal counsel are to review the plans.

The County Attorney stated that after this review, the map(s) will be available for public consumption in the Clerk of Council's Office, the County's website, and he will discuss with the Executive Director of the Richland County Public Library the placement of the maps in their branch(es).

The Redistricting Ad Hoc Committee will meet Monday, June 13 at 12:00 p.m., and will bring a recommendation to Council.

Second reading and the Public Hearing are scheduled to occur on Tuesday, June 28 (7:30 p.m., Special Called Meeting), and Third Reading is scheduled to occur on Tuesday, July 26 (7:30 p.m., Special Called Meeting). **ACTION: LEGAL, CLERK OF COUNCIL, PUBLIC INFORMATION**

7. **Citizens' Input:** No one spoke.
8. **Executive Session**
- a. **CMRTA Intergovernmental Agreement:** Received as information.
 - b. **Threatened Litigation:** Received as information.
 - c. **Personnel Matter (2):** Received as information.
9. **Motion Period**
- a. **Motion that Chairman Livingston place on the Economic Development Committee agenda, the task of reviewing the Richland County business license fee and this fees impact on job creation and**

business recruitment within Richland County. Said Committee to review the competitiveness of our business license fee in regards to both calculation and surrounding/neighborhood Counties. Such review to include input & data from the Columbia Chamber of Commerce as well as other relevant entities. The findings from this review to be submitted to full Council once said review is completed. [Rose] The item was forwarded to the Economic Development Committee. **ACTION: ADMINISTRATION, LEGAL, BUSINESS SERVICE CENTER**

- b. **There are many issues with the Hospitality Tax use with the current program Richland County has in place. Based on that fact, I move that the Hospitality Tax Committee and Richland County Council review this grant program so that it can be re-vamped with an emphasis on funding projects and programs that bring in true tourists, not community events that pull the majority of their attendees from Richland County residents. [Malinowski] The item was forwarded to the Administration and Finance Committee. ACTION: ADMINISTRATION, GRANTS**

 - c. **Staff and Richland County Council will create a policy as it relates to sewer tap fees once those fees have been collected. It should provide direction relating to the possibility of refunds, transfers, deadline extensions and anything else that may come into question as it relates to sewer taps from a monetary aspect. [Malinowski] The item was forwarded to the Development and Services Committee. ACTION: ADMINISTRATION, UTILITIES**
10. **Adjournment:** Council adjourned at 9:35 p.m.