

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS REGULAR SESSION COUNCIL MEETING

January 18, 2011

6:00 p.m.

Call to Order: Livingston

Invocation: Durham Carter gave the invocation.

Pledge of Allegiance: Durham Carter led the Pledge of Allegiance.

Approval of Minutes

Regular Session: January 4, 2011: Approved as published.

Adoption of the Agenda: Approved as published.

Report of the County Attorney

- a. **Personnel Item – Sheriff's DNA Lab**
- b. **Employee Grievance**

Citizens' Input: No one spoke.

Report of the County Administrator

- a. **Employee Grievance:** This item was deferred.
- b. **Legislative Follow-Up Meeting:** Mr. Pope stated that the meeting would take place on February 2 at the Convention Center. The Chairman recommended 5:30 – 7:30pm as the proposed meeting time.
- c. **Annual Audit Report:** A representative of Elliott Davis gave an overview of the clean annual audit. Mr. Pope stated that if Council wants a Work Session on the audit, they could schedule one.

- d. **New Employee:** Mr. Pope introduced the PIO's new employee, Melinda Edwards.

Report of the Clerk of Council: No report.

Report of the Chairman

- a. **Committee Assignments:** Mr. Livingston passed out his preliminary Committee assignments to Council. The Fire Service Committee was not included in the document, but may be included at a future date. Council members Kennedy and Washington expressed interest serving on this committee if it is enacted.

1. Consent Items

- a. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article II, Administration; Division 3, Permits, Inspection and Certificate of Approval; Section 6-43, Permits Required / Exemption; so as to add a new paragraph to require an evacuation plan for certain entities within the "Emergency Planning Zone (EPZ)" of the V.C. Summer Nuclear Plant, which is located in Fairfield County: [Second Reading]:** Council gave second reading approval to an ordinance to require approval of an evacuation plan before the issuance of a building permit for projects located in the Emergency Planning Zone and employing or housing more than 100 people on a regular basis. **ACTION: PLANNING, ZONING, BUILDING PERMITS, EMERGENCY SERVICES, CLERK OF COUNCIL, LEGAL**

2. Third Reading Item

- a. **An Ordinance amending the Fiscal Year 2010 – 2011 Utilities Fund Annual Budget to appropriate \$75,463 of Utilities Fund Interest for Broad River Capital Project Closeout:** Council gave third reading approval to the ordinance. Staff will forward the requested information to Mr. Malinowski. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, UTILITIES, BUDGET, FINANCE, PROCUREMENT**

3. Second Reading item

- a. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article II, Administration; Division 5, Building Codes Board of Adjustment; Section 6-75, Building Codes Board of Adjustment; so as to empower the Board to hear appeals under the International Fire Code:** Council

gave second reading approval to an ordinance amending Chapter 6, Building and Building Regulations, so as to properly empower the Building Code Board of Adjustments to hear appeals under the International Fire Code. **ACTION: PLANNING, BUILDING PERMITS, EMERGENCY SERVICES, CLERK OF COUNCIL, LEGAL**

4. Report of the Economic Development Committee

- a. Resolution Identifying an Economic Development Project to be located and constructed in Richland County, SC by Mars Petcare US, Inc; Authorizing a Fee Agreement between Mars Petcare US, Inc. and Richland County, SC; to induce Mars Petcare US, Inc. to expand its existing facility located in Richland County, SC; and other related matters:** Council approved the Resolution. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, LEGAL, ASSESSOR, AUDITOR, TREASURER**
- b. An Ordinance Authorizing, pursuant to Chapter 44 of Title 12, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a fee-in-lieu of tax agreement between Richland County, South Carolina, and Mars Petcare US, Inc., as sponsor, to provide for a fee-in-lieu of ad valorem taxes incentive; and other related matters [FIRST READING]:** Council gave first reading approval to the ordinance and corresponding Fee Agreement. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, LEGAL, ASSESSOR, AUDITOR, TREASURER**

5. Report of Rules and Appointments Committee

- a. Notification of Vacancies:** Advertise. **ACTION: CLERK OF COUNCIL**
 - i. Planning Commission – 1 [Wallace Brown, Sr., February 20, 2011*]**
- b. Notification of Appointments:** Advertise those receiving no applications. **ACTION: CLERK OF COUNCIL**
 - i. Accommodations Tax Committee (Hospitality) – 2 [No applications]**
 - ii. Appearance Commission, Landscaper / Landscape Architect – 1 [No applications]**

- iii. **Building Codes Board of Adjustments & Appeals (Licensed Contractor) – 1 [No applications]**
 - iv. **Central Midlands Regional Council of Governments – 1 [No applications]**
 - v. **Central Midlands Regional Transit Authority – 1 [No applications]**
 - vi. **Employee Grievance Committee – 1 [Cynthia Demetra Jones] Jones was appointed. ACTION: CLERK OF COUNCIL**
 - vii. **Internal Audit Committee – 2 [No applications]**
- c. **Discussion from Committee**
- i. **Motion to amend Council’s Rules to read: Whenever a meeting is held on the second Tuesday of the month, appropriate written / backup materials for all items of business that are to be included in the Administration and Finance or Development and Services Committee agendas must be delivered electronically to the Administrator’s Office no later than the adjournment of the meeting approximately two weeks prior to the committee meeting’s scheduled meeting date. [Jackson]: The item remains in Committee while additional information is gathered. ACTION: CLERK OF COUNCIL**
 - ii. **Due to South Carolina's poor national reputation regarding females in elected and appointed positions, I move Council create an ad-hoc committee to study and report any gender disparities in regard to appointment and other leadership positions within the Council's purview of powers. [Manning]: The item remains in Committee. Mr. Manning’s attendance is requested. ACTION: CLERK OF COUNCIL**
 - iii. **In the absence of an established Richland County Council policy/rule regarding agency Directors making endorsements of candidates for positions on their respective Boards and/or Commissions appointed by Richland County Council, I move that the Rules & Appointments Committee evaluate this situation and make a recommendation to the full Council to establish a policy on this matter. [Pearce]: The item will be an Action item at the next R&A Committee meeting. ACTION: CLERK OF COUNCIL**

6. **2011 Council Retreat Items:** Council will hold a Work Session immediately following the January 25, 2011 Zoning Public Hearing to discuss all 2011 Council Retreat Items. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
 - a. **2011 Annual Goals**
 - b. **Strategic Plan 2011 Annual Action Plan**
 - c. **2011 Legislative Items**
 - d. **2011 Items for Further Analysis**
7. **CMRTA Funding:** Council approved the Administrator's recommendation, which is as follows: Richland County will provide \$1,670,000 from appropriate reserve funds to maintain the current level of transit services in Richland County (contingent upon final approval by the City of Columbia's plan and enactment of an IGA between all governmental entities), and repeal the Mass Transit Fee effective July 1, 2011. Furthermore, Richland County and the City of Columbia will collaboratively work together to request Lexington County fund its portion of transit services in Lexington County. The vote to reconsider failed. **ACTION: ADMINISTRATION, LEGAL**
8. **Personnel Item: Sheriff's DNA Lab:** [Executive Session item.]
9. **The Unsafe Housing Procedures:** Approved as amended. **ACTION: PLANNING, BUILDING INSPECTIONS**
10. **Citizens' Input:** No one spoke.
11. **Executive Session**
 - a. **Personnel Item: Sheriff's DNA Lab:** Council accepted the Administrator's recommendations regarding payment of employees in the Richland County Sheriff's Department. **ACTION: ADMINISTRATION, BUDGET, FINANCE, SHERIFF'S DEPARTMENT**
12. **Motion Period**
 - a. **I propose a resolution honoring Jim Wilson's service to Richland County in the conservation field. [Hutchinson]:** Approved unanimously. **ACTION: CLERK OF COUNCIL**
 - b. **A Resolution supporting Representative Jim Harrison's pre-filed bill to have the Recreation Commission to fall under the jurisdiction of**

Richland County Council [Jackson]: Forwarded to D&S. **ACTION:**
CLERK OF COUNCIL, ADMINISTRATION

- c. **I request that staff revisit the Comprehensive Plan concerning the densities for the Lake Murray area of Richland County as well as the Priority Investment Areas to determine what action, if any, needs to be taken in those areas. [Malinowski]:** Forwarded to D&S. **ACTION:**
ADMINISTRATION, PLANNING
13. **Adjournment:** Council adjourned at 7:55 p.m.