

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
REGULAR SESSION COUNCIL MEETING
June 16, 2009
6:00 PM**

Call to Order: Livingston

Invocation: Manning

Pledge of Allegiance: Manning

Citizens' Input: No one spoke.

Approval of Minutes

Regular Session: June 2, 2009: The minutes were approved as amended. The portion of the minutes relating to the FY 10 budget were removed and placed at the end of the agenda. The portion of the minutes relating to the Animal Care Committee appointments was deferred.

Adoption of Agenda: The agenda was adopted as amended.

Report of the County Attorney for Executive Session Items

- a. **Farmers' Market Update**
- b. **Fire Contract Update**
- c. **Broad River WWTP**
- d. **Potential Purchase of Property**

Report of the County Administrator

- a. **Farmers' Market Update: Executive Session**
- b. **Fire Contract Update: Executive Session**

- c. **Change Order Request – Broad River WWTP: Executive Session**
- d. **Employee Recognition – George Rice:** Deferred.
- e. **Richland 101 Graduation:** The class was recognized for their participation in Richland 101. The class representative, Heather Brown, spoke on behalf of the group, and thanked Council and staff for the opportunity to be involved in the program.
- f. **Community Development Update:** To be discussed under Report of the Stimulus Ad Hoc Committee.

Report of the Clerk of Council:

- a. **Renaissance Foundation’s Marker Unveiling Ceremony for Historic Bethel A.M.E, June 19th, 11:00am, 1528 Sumter Street**

Report of the Chairman: The Chairman had no report, but Mr. Pearce reported on his regional trip on behalf of Council to Washington D.C.

1. Third Reading Item

- a. **[Removed from Consent] Request to approve funding from undesignated Hospitality Tax funds for repairs to the Hampton-Preston Mansion [THIRD READING]:** Council gave third reading approval to the item. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, PUBLIC WORKS, FACILITIES AND GROUNDS**

2. Report of the Rules and Appointments Committee

- a. **Notification of Vacancies:** Advertise. **ACTION: CLERK OF COUNCIL**
 - i. **Board of Assessment Appeals – 1**
 - ii. **Business Service Center Appeals Board – 1 (Unexpired term ending January 22, 2012)**
 - iii. **Community Relations Council – 1**
 - iv. **East Richland Public Service Commission – 1**

- b. **Rule Changes**
 - i. **Council Individual Discretionary Account:** Council approved the guidelines. **ACTION: CLERK OF COUNCIL, LEGAL**
 - ii. **Revised Application:** Council approved the revised application, and amended the document to include an area indicating Council District. **ACTION: CLERK OF COUNCIL**

- 3. **Fire Contract Extension:** Approved. **ACTION: ADMINISTRATION, LEGAL, EMERGENCY SERVICES**

- 4. **Report of the Stimulus Ad Hoc Committee**
 - a. **Community Development Block Grant – Recovery (CDBG-R) –** Council voted to authorize the county administrator to submit an endorsement letter to HUD on behalf of the county for CDBG-R projects. **ACTION: ADMINISTRATION, COMMUNITY DEVELOPMENT**

 - b. **Neighborhood Stabilization Program Round 2 (NSP2) –** Council voted to authorize the county administrator to submit a commitment letter to the State Housing Authority & HUD to document the county’s commitment to providing 10% of the total grant amount (up to \$500,000) in local matching funds for NSP Round 2 projects. **ACTION: ADMINISTRATION, COMMUNITY DEVELOPMENT**

 - c. **Energy Efficiency and Conservation Block Grant (EECGB) –** Council voted to designate the county administrator to apply for funds on behalf of the county, and authorized the administrator to submit an assurance letter to the DOE in regards to how the funds will be spent. **ACTION: ADMINISTRATION**

- 5. **Reconsideration of FY 10 Budget:** [See attached Excel Spreadsheet for further information.] Council approved the following amounts for the FY 10 budget:

School District One	\$179,424,022
School District Two	\$115,741,892
Recreation	\$10,570,840
MTC	\$4,175,250
MTCC	\$2,047,250
Storm water	\$2,904,658
Fire	\$16,844,000
General Fund	\$69,229,294
Library	\$19,579,500
Mental Health	\$1,705,250
Zoo	\$1,868,100
Landfill	\$4,480,000
Conservation Commission	\$700,000

Neighborhood Redev.	\$700,000
Capital	\$4,352,000

The following motion by Mr. Manning also passed:

I move to amend the budget allocation for Richland School District Two to the sum of \$115,741,891, and for Richland School District One to the sum of \$179,424,022, which is the amount the County Auditor has represented as the amount equal to the millage cap for the upcoming year. This motion is made with the following provisos:

1. That council will amend the budget for Richland 1 and Richland 2 to reflect its stated policy of providing each of these school districts with the maximum funding provided by Act 388. This has been the policy intent of the Council throughout the budget process this year and this motion reaffirms our intent.
2. That the council requests that the Richland County Auditor, Treasurer, and other elected or appointed officials provide the Administrator with the following information and that the Administrator cause his staff to review this information to confirm that the calculations and estimates are appropriate to Council's lawful authority. The Council further instructs the Administrator to confirm that this information has been delivered to him before July 1, 2009. The information is as follows:
 - a. The re-assessment values for the coming tax year, and
 - b. The millage calculations for 2007, 2008, and 2009 including the worksheets utilized to derive those millage numbers.
 - c. The past 4 years of assessment values.
This information to be broken out by year in the following manner:
 - i. Vehicles
 - ii. Business Personal Property
 - iii. Manufacturing (please note if there are any special levies)
 - iv. Joint Industrial Park (please note if there are any special levies)
 - v. Transport Equipment
 - vi. Utilities
 - vii. Water craft
 - viii. Aircraft
 - ix. Real Property – Owner Occupied 4%
 - x. Other Real Property – Non-owner occupied
 - d. Also list the following by year:
 - i. Fee in lieu (list any new fee agreements)
 - ii. Motor Carrier
 - iii. Merchants Inventory

- e. Additionally, the following information (from the Treasurer):the tax collections for tax years 2007, 2008, and 2009 (include estimates to the year end) by property type:
 - a. Vehicles
 - b. Business Personal Property
 - c. Manufacturing (please note if there are any special levies)
 - d. Joint Industrial Park (please note if there are any special levies)
 - e. Transport Equipment
 - f. Utilities
 - g. Water craft
 - h. Aircraft
 - i. Real Property – Owner Occupied 4%
 - j. Other Real Property – Non-owner occupied

- f. Also, the data for revenue from the following sources:
 - a. Fee in Lieu (list any new fee agreements)
 - b. Motor Carrier
 - c. Merchants Inventory

The total information should be provided Countywide, and separately for Richland School Districts 1 and for Richland School District 2. Council authorizes the Administrator to take any statutorily available action to ensure that this information is timely obtained.

- 3. That the amendment of the Budget for the School Districts to these ends be placed on the agenda for our regularly scheduled meeting on September 1, 2009 or at the first regularly scheduled meeting thereafter if the meeting does not take place on that date. The Agenda item will read: **A Budget Amendment to adjust the budgets for Richland County School District 1 and Richland County School District 2 to the amount which will be yielded by an assessment of the millage cap pursuant to Act 388.** This item may be taken up by title only if information necessary to complete the amendment to a precise number is unavailable.
- 4. That the Council also refer a policy adjustment on the handling of carry over funds to the Administration and Finance Committee for study and authorize the staff to consult with or engage experts to assist in developing a proposal to modify the budget process so that Council can better manage millage agencies and the school districts as they are affected by Act 388.

Further, Council clarified the amended Hospitality Tax budget of \$4,779,545, which included \$200,000 for the Renaissance Foundation for FY 10 and 11, and

an additional three years at \$100,000 annually through FY 14. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**

6. **Citizens' Input:** One person spoke.
7. **Executive Session**
 - a. **Farmers' Market Update:** Council directed the Administrator and legal counsel to proceed with negotiations and a settlement. **ACTION: ADMINISTRATION, LEGAL**
 - b. **Fire Contract Update:** Council approved the Fire Contract Extension. **ACTION: ADMINISTRATION, LEGAL**
 - c. **Broad River WWTP:** Council received the item as information. The item will appear on the July 7, 2009 Council agenda for action. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, UTILITIES**
 - d. **Potential Purchase of Property:** Council directed the Administrator to pursue the direction discussed in Executive Session, and bring back information to Council when ready. **ACTION: ADMINISTRATION**
8. **Motion Period**
 - a. **Resolution recognizing Mr. Howard van Dijk for 30 years of service with the Clemson Extension Program [HUTCHINSON]:** Approved. **ACTION: CLERK OF COUNCIL**
 - b. **Resolution honoring SC State University Convention, July 30 – August 2 [WASHINGTON]:** Approved. **ACTION: CLERK OF COUNCIL**
 - c. **Sponsorship for the SC State University Convention, July 30 – August 2 [WASHINGTON]:** Forwarded to the A&F Committee. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
9. **Adjournment:** Council adjourned at 9:14 pm.