

**RICHLAND COUNTY GOVERNMENT**



**Office of the County Administrator**

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS  
REGULAR SESSION COUNCIL MEETING  
October 2, 2007  
6:00 PM**

**Call to Order:** McEachern

**Invocation:** Malinowski

**Pledge of Allegiance:** Malinowski

**Presentation of Resolution:**

- 1. Ombudsman's Office: Customer Service Week:** Judy Carter, Ombudsman, presented a resolution recognizing Customer Service Week.

**Citizens' Input:** No one spoke.

**Approval of Minutes**

**Regular Session: September 18, 2007**

The minutes were approved as submitted.

**Zoning Public Hearing: September 25, 2007**

A motion to reconsider 7-50MA failed. The minutes were approved as submitted.

**Adoption of the Agenda:** The agenda was adopted as amended. The following items were added for Executive Session: Splash Inc. vs. Richland County; Employee Grievances (2) if necessary; Riverside Contract; TIF Update.

**Report of the County Attorney for Executive Session Items**

- a. **Northeast Sanitary Landfill vs. Richland County**
- b. **HBA vs. Richland County**
- c. **Splash Inc. vs. Richland County**
- d. **Employee Grievances (2)**
- e. **Riverside Contract**
- f. **TIF Update**

## **Report of the County Administrator**

- a. **Introduction of Ric Luber:** Mr. Pope introduced Ric Luber, the President and Chief Executive Officer of the Midlands Authority for Conventions, Sports & Tourism.
- b. **Employee Grievances – 2:** Council upheld the Administrator's recommendations. **ACTION: ADMINISTRATION**
- c. **Riverside Contract:** Mr. Pope has received a counter-offer from the property owners. This item was later discussed in Executive Session.
- d. **Farmers' Market Update:** Mr. Pope reminded the Council liaison group of the meeting on Thursday, October 3, 2007 at 2:00 p.m.
- e. **IT Department: Digital Excellence Award:** Mr. Pope and Chairman McEachern recognized Janet Claggett, CIO, for winning the Digital Excellence Award for two years in a row.
- f. **Mass Transit Fee Update:** Mr. Pope informed Council that multiple funding options would be presented later in the agenda.
- g. **TIF Update:** Mr. Pope stated that an update would be given during Executive Session.
- h. **Selection of Consultant for Sewer Study:** Mr. Pope requested that procurement rules be waived with regards to this project. This item was forwarded to the motion period.
- i. **Prescription Card Update:** Mr. Pope stated that since the inception of the NACO prescription card in June 2006, approximately 10,000 prescriptions have been filled using the card, with over 2,984 citizens utilizing the card.

## **Report of the Clerk of Council:**

- a. **Local Housing Trust Fund:** Sherry Wright-Moore will co-host a meeting with a Charleston housing trust fund representative on Tuesday, October 23 from 2:00 – 4:00 pm. Invitations to all Richland County municipalities as well as Lexington County will be mailed later in the week.
- b. **Midlands Tech Oyster Roast and Shrimp Boil:** The event has been cancelled, and will be rescheduled.
- c. **SCANA Salute to Elected Officials:** Ms. Finch stated that Council has been invited to the event occurring on Wednesday, October 17.
- d. **National Guard Tour:** Ms. Finch reminded Council of the tour taking place on Thursday, October 18, beginning at 10:00 am and running through 3:30 pm.
- e. **D&S Work Session: Moratorium on New Subdivisions with 50 or More Lots:** This item was discussed during the motion period.

**Report of the Chairman:** Mr. McEachern introduced Bishop Daniels, who requested a sister relationship with Grand Bassa, Liberia.

**Open / Close Public Hearings:** 1a. No one spoke.

**Approval of Consent Items:** The following consent items were approved: 1b, 2c, 2d, 2f, 2h, 3a, 3b, 4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h, and 4i. Items 4k and 4l were removed from the consent agenda.

**1. Third Reading Items**

- a. **FY 2007 – 2008 Millage Ordinance [PUBLIC HEARING]:** Council approved an amended millage ordinance based on calculations at 3<sup>rd</sup> reading. General Fund millage rate = 46.4 or 1.4 mill increase from FY06 for approximately \$6.00 on \$100k home. This would not include the use of any carryover fund balance or excess tax collections. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, AUDITOR'S OFFICE, TREASURER'S OFFICE, ASSESSOR'S OFFICE**
- b. **An Ordinance to Remove the Two (2) Consecutive Term Limits Requirement for Regional Boards, Commissions, and Committees When Other Jurisdictions Have No Term Limits [CONSENT]:** Council gave third reading to the ordinance. **ACTION: LEGAL, CLERK OF COUNCIL**

**2. Second Reading Items**

- a. **Transit Fee Ordinance:** Council gave second reading to the ordinance, and voted on option 1, which includes the identification of an additional \$520,000 to fully fund CMRTA through 6/30/09 according to the Carter Goble Lee study. FY 08 funds total \$3,194,189 and FY 09 funds total \$3,891,084. The current fees of \$16 for personal and \$24 for commercial vehicles remains through October 31, 2008. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, TREASURER'S OFFICE, CLERK OF COUNCIL**
- b. **Ordinance Amending the Fiscal Year 2007 – 2008 General Fund Annual Budget to Increase the Auditor's Office Budget by One Hundred Ten Thousand Nine Hundred Thirty (\$110,930). This Includes Funding Two Analysts and an Administrative Assistant:** Council deferred the item until the completion of the program audit. The scope of the program audit is to be determined in conjunction with the Internal Audit Committee and the Auditor. Funds from existing sources are to be used for the audit. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, AUDITOR'S OFFICE, HUMAN RESOURCES, CLERK OF COUNCIL**
- c. **07-41MA; Jonathan Holley; Eternal Garden; RU to GC (13.29 acres); Cemetery; 19100-04-37(p); Behind 8132 Garners Ferry Road**

[CONSENT]: Council gave second reading approval to the zoning map amendment changing the zoning designations from RU to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**

- d. **07-42MA; Red Gate Farms II; RU to PDD (71.41 acres); Commercial / Residential; 12700-01-21 & 15100-01-04(p); Syrup Mill Road & Blythewood Road [CONSENT]:** Council gave second reading approval to the zoning map amendment changing the zoning designations from RU to PDD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  - e. **07-45MA; South Capital Group; RU to RM-HD (6.21 acres); Multi-Family Residential; 17016-03-03; Dawson Road:** Council gave second reading approval to the zoning map amendment changing the zoning designations from RU to RM-HD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  - f. **07-46MA; Billy Stanick; RU to GC (2.84 acres); Warehouse for Existing Business; 01511-02 & 09 [CONSENT]:** Council gave second reading approval to the zoning map amendment changing the zoning designations from RU to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  - g. **07-48MA; Cheryse Jordan; OI to GC (.67 acres); General Commercial Use; 02505-03-04 & 07; 1770 Dutch Fork Road:** Council gave second reading approval to the zoning map amendment changing the zoning designations from OI to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  - h. **07-51MA; Hurricane Construction; RU to RS-MD (8.34 acres); Single Family Residential; 05200-03-18 & 05200-03-60; Hollingshed Road [CONSENT]:** Council gave second reading approval to the zoning map amendment changing the zoning designations from RU to RS-MD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
3. **Report of the Development and Services Committee**
- a. **Proclamation to Designate October as Community Planning Month in Richland County [CONSENT]:** Council approved the proclamation. **ACTION: COMMUNITY DEVELOPMENT; PLANNING; CLERK OF COUNCIL**
  - b. **Revision of Area Master Plan Boundaries (Candlewood, Crane Creek, and Trenholm Acres) [CONSENT]:** Council approved the changes to the boundaries of the plans. **ACTION: PLANNING**

- c. **Sanitary Sewer Main Extension Agreement for Kingston Village Off-Site Gravity Sewer:** This item was deferred to the October 16, 2007 Council meeting. **ACTION: ADMINISTRATION, PLANNING, LEGAL, PUBLIC WORKS**
  - d. **Approval of the Installation of an Electric Traffic Signal at the intersection of Summit Ridge and Summit Parkway (FY 08 Traffic Signalization Program):** Council approved the installation of a traffic signal at the intersection of Summit Ridge and Summit Parkway. **ACTION: ADMINISTRATION, PUBLIC WORKS, PROCUREMENT, BUDGET, FINANCE**
4. **Report of Administration and Finance Committee**
- a. **Request to Negotiate a Contract with Wachovia Insurance Services to Assist Richland County in an RFP for Employee Health Insurance and Supplemental Products [CONSENT]:** Council approved the item. **ACTION: ADMINISTRATION, PROCUREMENT, HUMAN RESOURCES, BUDGET, FINANCE**
  - b. **Request to Advertise, Publish, and Solicit an RFQ from Qualified Law Firms, Companies, or Attorneys to Assist the County with Outside Legal Counsel Services [CONSENT]:** Council approved the item. **ACTION: ADMINISTRATION, PROCUREMENT, BUDGET, FINANCE**
  - c. **An Ordinance Establishing Policies and Procedures to be Followed in Connection with Conduit Financings [CONSENT]:** Council gave first reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, CLERK OF COUNCIL**
  - d. **Resolution Authorizing a Notice to Levy and Collect General Obligation Bonds Not to Exceed \$5,000,000 for the Purchase of Vehicles for Use by the Sheriff's Department for Fiscal Year 2007 – 2008, Construction of a Public Safety Facility, and a Portion of the Design Procurement, Design, Construction Procurement, and Construction of the Expanding of the City of Columbia Animal Shelter Facilities [CONSENT]:** Council approved the resolution. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, PROCUREMENT, SHERIFF'S DEPARTMENT, ANIMAL CARE, AUDITOR'S OFFICE, TREASURER'S OFFICE, INFORMATION TECHNOLOGY**
  - e. **Ordinance Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Bonds to be Used for the Following Purposes: Purchase of Land and Constructing a Public Safety Facility**

**(\$1,600,000); Purchase of Vehicles for Use by the Sheriff's Department for Fiscal Year 2007 – 2008 (\$2,000,000); and for the Expansion of the City's Animal Shelter (\$1,400,000) [CONSENT]:** Council gave first reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, PROCUREMENT, SHERIFF'S DEPARTMENT, ANIMAL CARE, AUDITOR'S OFFICE, TREASURER'S OFFICE, INFORMATION TECHNOLOGY, CLERK OF COUNCIL**

- f. Resolution Authorizing a Notice to Levy and Collect for Debt Service Not to Exceed \$6,975,000 General Obligation Bonds, the Proceeds of Which Will Be Used for the Payment of the Outstanding Bond Anticipation Notes Including Accrued Interest and Issuance Costs for the Innovista Project [CONSENT]:** Council approved the resolution. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, AUDITOR'S OFFICE, TREASURER'S OFFICE**
- g. Ordinance Authorizing the Issuance of Not to Exceed \$6,975,000 General Obligation Bonds, the Proceeds of Which Will Be Used for the Payment of the Outstanding Bond Anticipation Notes Including Accrued Interest and Issuance Costs for the Innovista Project [CONSENT]:** Council gave first reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, AUDITOR'S OFFICE, TREASURER'S OFFICE, CLERK OF COUNCIL**
- h. Register of Deeds Request for Approval of Historical Records Regrant Program (SC SHRAB) to Improve the Quality of Pre-1959 Microfilm of Deeds (No Personnel, In-Kind Match of \$2,695) [CONSENT]:** Council accepted the grant. **ACTION: REGISTER OF DEEDS, BUDGET, FINANCE, INFORMATION TECHNOLOGY**
- i. Sheriff's Department: Request to Approve an Office of Violence Against Women Training and Technical Grant (No Match, No Personnel) [CONSENT]:** Council accepted the grant. **ACTION: SHERIFF'S DEPARTMENT, BUDGET, FINANCE**
- j. Pioneer Bowl Request for Funding (\$25,000):** Council approved the request. Funds are to come from the unallocated hospitality tax (county promotions) funds. **ACTION: ADMINISTRATION, BUDGET, FINANCE**
- k. Ordinance Amending the Fiscal Year 2007 – 2008 Budget Ordinance to Unappropriate Undesignated Hospitality Tax Funds in the Budget Ordinance to Reflect a Decrease in Available Funds [CONSENT]:** This item was sent back to A&F for further review. **ACTION:**

**ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**

- 1. Animal Care Bond Ordinance [~~CONSENT~~]:** Council gave first reading to a bond ordinance for the construction of a no-kill animal shelter with Lexington County. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, ANIMAL CARE, PROCUREMENT, INFORMATION TECHNOLOGY**
  
- 5. Report of the Economic Development Committee**
  - a. KIRCO MOU:** The item was deferred to the October 16, 2007 Council meeting. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, PLANNING, PUBLIC WORKS, AUDITOR'S OFFICE, ASSESSOR'S OFFICE, TREASURER'S OFFICE**
  
- 6. Citizen's Input:** No one spoke.
  
- 7. Executive Session:**
  - a. Northeast Sanitary Landfill vs. Richland County:** Council directed staff to proceed as directed in Executive Session. **ACTION: ADMINISTRATION, LEGAL**
  - b. HBA vs. Richland County:** Received as information.
  - c. Splash Inc. vs. Richland County:** Received as information.
  - d. Employee Grievances (2):** Executive Session not required.
  - e. Riverside Contract:** Council directed the Administrator to proceed as directed in Executive Session. **ACTION: ADMINISTRATION**
  - f. TIF Update:** Received as information.
  
- 8. Motion Period:**
  - a. Approval of Resolution for Coroner Gary Watts for Heroic Acts:** Council approved the resolution. **ACTION: CLERK OF COUNCIL**
  - b. An Ordinance Amending the Richland County Code of Ordinances; Chapter 23; Taxation; Article VI, Local Hospitality Tax; Section 23-69, Distribution of Funds; and Section 23-71, Oversight and Accountability:** Council forwarded this item to the A&F Committee. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**
  - c. Pearce:** Motion to waive procurement rules for sewer study consultant. **ACTION: ADMINISTRATION, LEGAL, PROCUREMENT, PUBLIC WORKS**

- d. **McEachern:** Forwarded to A&F the recommendation of a sister relationship with Grand Bassa County in Liberia. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
  - e. **Finch:** The Clerk is to bring back dates for the Richland Memorial Hospital Luncheon. **ACTION: CLERK OF COUNCIL**
  - f. **Jackson:** Forwarded to D&S the review of on-premises signs. **ACTION: ADMINISTRATION, PLANNING**
  - g. **Jackson:** Forwarded to A&F the request for the CMRTA Audit before disbursing funds. **ACTION: ADMINISTRATION**
  - h. **Hutchinson:** Requested an update on the Capital Improvements plan at the October 16, 2007 Council meeting. **ACTION: ADMINISTRATION**
  - i. **Scott:** Forwarded to A&F the funding feasibility of On Point radio talk show. **ACTION: ADMINISTRATION**
9. **Adjournment:** Council adjourned at 10:20 p.m.