

# **RICHLAND COUNTY GOVERNMENT**



## **Office of the County Administrator**

### **COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS REGULAR SESSION COUNCIL MEETING**

**October 5, 2010**

**6:00 p.m.**

**Call to Order:** Livingston

**Invocation:** Dickerson

**Pledge of Allegiance:** Dickerson

#### **Approval of Minutes**

**Regular Session: September 21, 2010:** Approved as amended.

**Special Called Zoning Public Hearing: September 21, 2010:** Approved.

**Zoning Public Hearing: September 28, 2010:** Approved.

**Special Called Meeting: September 28, 2010:** Approved.

**Adoption of the Agenda:** Approved as amended.

**Presentation of Resolution:** Mr. Pearce presented a Resolution regarding Mental Illness Awareness Week (October 3 – 9, 2010) to Bill Lindsey.

#### **Report of the County Attorney**

- a. **FN Manufacturing vs. Richland County**
- b. **Personnel Matter re: RCSD**

**Citizens' Input:** One person spoke.

#### **Report of the County Administrator**

- a. **Federal Highways Signs Update:** Mr. David Hoops, Director of Public Works, stated that Public Works will start working on the first step

regarding new Federal Highway Safety Standards in the winter, which involves an inventory of all applicable Richland County signs. There is a due date of this first step of January 2012. These items are considered improvements, not maintenance, and the applicable local governments will be notified of such. **ACTION: ADMINISTRATION, PUBLIC WORKS**

#### **Report of the Clerk of Council**

- a. **Richland Memorial Hospital's Annual Fall Luncheon**
- b. **Midlands Technical College Oyster Roast & Shrimp Boil, October 28, 6 – 8 pm, MTC Center of Excellence for Technology Patio**

#### **Report of the Chairman**

##### **1. Consent Items**

- a. **10-23MA, Cynthia South, RS-LD to RS-MD (8.18 acres), TMS# 07306-05-15 & 07306-04-05/21/24, Brevard Street & Jefferson Allen Drive [Second Reading]:** Council gave second reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- b. **10-24MA, Lexington Land Development Co., LLC, Benjamin E. Kelly, Jr., HI to GC (1.65 acres), TMS# 17400-04-02/06/11, Clemson Road & Farrow Road [Second Reading]:** Council gave second reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- c. **An Ordinance amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (B); so as to correct the section reference for the adopted flood insurance rate map [Second Reading]:** Council gave second reading approval to the ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- d. **[Removed from Consent] Arcadia Lakes Floodplain Management Services Agreement:** Council approved the Intergovernmental Agreement (IGA) with the Town of Arcadia Lakes as presented by county staff. This agreement will provide Floodplain Management Services including Flood Zone Verifications, Plan Review, and Floodplain Development Permits within the jurisdiction of Arcadia Lakes. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- e. [Removed from Consent] **Farmers' Market Update:** Council referred this item back to the Development and Services Committee. **ACTION: ADMINISTRATION**
- f. [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (C), Processes; Paragraph (3), Major Subdivision Review; Subparagraph F., Bonded Subdivision Plan Review and Approval; so as to add a provision dealing with expired bonds [Recommendation to Table]:** Council tabled the item.
- g. **Old Garners Ferry Road Bridge Repair:** Council approved \$149,250 to repair the bridge. **ACTION: PUBLIC WORKS, PROCUREMENT, LEGAL, BUDGET, FINANCE**
- h. [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article X, Subdivision Regulations; so as to add a new section that permits the subdivision of property to heirs of a deceased property owner:** Council approved the ordinance as amended by staff. This item is going to the Planning Commission and Zoning Public Hearing meetings in November. **ACTION: ADMINISTRATION, PLANNING, CLERK OF COUNCIL, LEGAL**
- i. **AT&T Leased Line Connections – Countywide:** Council approved the request to continue leasing the lines from AT&T for an amount not to exceed \$243,000. **ACTION: INFORMATION TECHNOLOGY, BUDGET, FINANCE, LEGAL, PROCUREMENT**
- j. [Removed from Consent] **Franchise Fees for Utilities [Recommendation to Table]:** Council tabled the item.
- k. **An Ordinance Amending the Fiscal Year 2010 – 2011 Hospitality Tax Annual Budget to appropriate \$100,000 of Hospitality Tax Undesignated Fund Balance to the Renaissance Foundation [First Reading]:** Council gave first reading approval to a budget amendment for the Renaissance Foundation from Hospitality Tax fund balance in the amount of \$100,000. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, GRANTS**
- l. [Removed from Consent] **Hospitality Tax Special Round for SERCO organizations:** Council approved the funding recommendations as submitted by the Hospitality Tax Advisory Committee. The vote to reconsider the item failed. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS**

- m. **Microsoft Licensing – Countywide:** Council approved the request to purchase Microsoft Software Assurance from the vendor on South Carolina State Contract in an amount not to exceed \$120,811. **ACTION: INFORMATION TECHNOLOGY, BUDGET, FINANCE, LEGAL, PROCUREMENT**
  
- n. [Removed from Consent] **Sheriff’s Department Grant Position Pick Up Request:** Council approved staff’s recommendation, which directs the Sheriff to fund the position pick-up through his existing General Fund dollars. **ACTION: ADMINISTRATION, SHERIFF’S DEPARTMENT, BUDGET, FINANCE**
  
- o. [Removed from Consent] **An Ordinance Amending the Fiscal Year 2010 – 2011 General fund Annual Budget to appropriate \$37,741 of General Fund Undesignated Fund Balance to Voter Registration for additional funding of part-time employment [First Reading]:** Council gave first reading approval to a budget amendment for the Board of Voter Registration Department for \$37,741 to cover part-time employment for the November 2, 2010 General Election. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, VOTER REGISTRATION**
  
- p. [Removed from Consent] **Review all Departments and determine possible consolidation and/or outsourcing and prioritize them:** The Council Chair will appoint a Committee within two weeks, and the Committee will report back to Council within six months. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**

## 2. Third Reading Item

- a. **An Ordinance Authorizing the levying of ad valorem property taxes, which, together with the prior year’s carryover and other State levies and any additional amount appropriated by the Richland County Council prior to July 1, 2010, will provide sufficient revenues for the operations of Richland County Government during the period from July 1, 2010 through June 30, 2011:** Council gave third reading approval to the ordinance with the following amendments: delete the carry-forward from the General Fund; adopt the State Reimbursement numbers from June 2010; reduce the Library’s deficit to the actual deficit unless a legal opinion provides otherwise. The motion was contingent on the amendments being acceptable to Finance staff. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, AUDITOR, TREASURER, ASSESSOR**

3. **Report of Development and Services Committee**
  - a. **Broad River Sewer Monthly User Fees:** Council directed staff to exhaust all possibilities to determine who within the County's sewer service area receives water from the City of Columbia. **ACTION: ADMINISTRATION, UTILITIES**
  
4. **Report of Administration and Finance Committee**
  - a. **Benedict College SC HBCU Classic:** Council denied this request.
  - b. **Coroner Budget Amendment for 2010 – 2011:** Council directed staff to conduct a comprehensive study of other areas of the County with similar needs. Council approved \$2,500 to get the Coroner's project started. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CORONER, INFORMATION TECHNOLOGY**
  - c. **Palmetto Capital City Classic Funding:** Council gave first reading approval in the amount of \$11,500 for the Palmetto Capital City Classic. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS, LEGAL, CLERK OF COUNCIL**
  
5. **Report of Economic Development Committee**
  - a. **Lower Richland Sewer Update:** Council voted to proceed with staff's recommendations to move forward with a wastewater treatment plant for the Lower Richland sewer area, and to expeditiously execute an MOU with the City of Columbia to provide for immediate sewer service in the area. The vote to reconsider the item failed. **ACTION: ADMINISTRATION, BUDGET, FINANCE, UTILITIES, LEGAL, PROCUREMENT**
  
6. **Regional Sustainability Plan MOU:** Council approved the MOU. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS**
  
7. **Citizens' Input:** No one spoke.
  
8. **Executive Session**
  - a. **FN Manufacturing vs. Richland County:** Received as information.
  - b. **Personnel Matter re: RCSD:** Received as information.

**9. Motion Period**

- a. When vacancies are identified on Richland County Boards and/or Commissions that require actions of County Council to fill, the Clerk assigned to advertise and process applications for these positions will notify the Executive Director and/or Chairman of the Board of the agency, Board or Commission either by telephone, email or regular mail prior to posting the public announcement of the vacancy [Pearce]: This item was forwarded to the Rules and Appointments Committee. **ACTION: CLERK OF COUNCIL****
- b. Council retain professional services to assist with the redistricting process [Manning]: This item was forwarded to the Administration and Finance Committee. **ACTION: ADMINISTRATION, LEGAL****
- c. Revisit Councilwoman Hutchinson's motion earlier this year to return \$5.00 to all citizens paying for garbage service as no action has been taken to resolve the issue of yard clippings and such being removed at a measured rate over a spectrum of time [Manning]: This item was forwarded to the Administration and Finance Committee. **ACTION: ADMINISTRATION, SOLID WASTE****
- d. To have staff review the current Richland County Ordinance relating to abandoned homes and trailers and consider limiting the time they can remain in such a state prior to action(s) being taken by the Richland County and/or the courts. [Malinowski and Kennedy]: This item was forwarded to the Development and Services Committee. **ACTION: ADMINISTRATION, BUILDING INSPECTIONS****
- e. Staff is requested to review Richland County's current ordinance as it relates to animal ownership in Richland County to determine if there is a better way of controlling the amount of animals (pets) a person has in their possession in order to eliminate the possibility of some locations turning into uncontrolled breeding facilities or a facility for the collection of strays and unwanted animals. [Malinowski and Kennedy]: This item was forwarded to the Development and Services Committee. **ACTION: ADMINISTRATION, ANIMAL CARE****

**10. Adjournment:** Council adjourned at 8:30 p.m.