



**RICHLAND COUNTY  
GOVERNMENT**  
Office of the County Administrator

Joyce Dickerson  
District 2

Paul Livingston  
District 4

Greg Pearce (Chair)  
District 6

Jim Manning  
District 8

Vacant  
District 10

**Administration and Finance Committee Actions Report  
Tuesday, April 26<sup>th</sup>, 2016  
6:00PM**

**Call To Order:** Pearce

**Approval of Minutes**

1. Administration and Finance Committee Meeting: March 22, 2016: Approved as published.

**Adoption of Agenda:** Adopted as amended.

**Items for Action:**

2. Finance Department: Departments Projected to be over budget for FY16: The Committee forwarded this item to Council without a recommendation. Staff was directed to provide additional documentation (e.g., budget narratives, FY16 Council approved budget, current budget) to justify the budget amendment request relative to the Detention Center, the Coroner's office and Council Services.
3. Council Motion Regarding Hospitality Tax Revenue: The Committee recommended that Council approve proceeding with working with our legislative delegation to widen the scope of allowable uses of Hospitality Tax revenues to provide the County with greater flexibility, which could prove useful in funding other items not specifically outlined in the current legislation.
4. Emergency Services Department – Fire Tanker Truck Purchase: The Committee recommended that Council award the bid to Spartan (Pierce) for four (4) demo/stock tankers in the amount of \$886,052. **CONSENT**
5. Conservation Department: Project Agreement with City of Columbia for Owens Field Park Construction: The Committee forwarded this item to Council without a recommendation.
6. Conservation Department - Conservation Easement Acquisition Costs: The Committee recommended that Council approve the request to pay \$2,591.17 for the partial costs of



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acquiring two conservation easements providing landowner incentives to permanently protect 311 acres of streams, wetlands and forestland for future environmental and economic benefits. **CONSENT**

7. Conservation Department - County Acquisition of Forfeited Land Parcel: The Committee recommended that Council approve the transfer of parcel R16907-03-08 from the Forfeited Land Commission to Richland County ownership. **CONSENT**
8. County Administration Building and County Public Health Building Flooring Contract: The Committee recommended that Council approve the contract with O'Neal Flooring in an amount not to exceed \$653,167 to provide labor and materials needed to remove the existing flooring in the County Administration and Health Buildings and replace with new flooring materials. **CONSENT**
9. Council Motion Regarding the Release of Funds: The Committee recommended that Council approve the release of \$52,000 being held in the Stormwater fund balance to be allocated for the dredging of silt from Lake Katherine.
10. Council Motion Regarding the Human Resources Director reporting to the County Administrator: The Committee recommended that Council postpone any amendments to the County's organizational chart until the permanent County Administrator is hired. **CONSENT**

**Items Pending Analysis: No Action Required**

11. Changes to Policy on Requiring Employees to Sign Documents: Received as information. No action taken.
12. Motion to Expand Staff Recruitment Efforts: Received as information. No action taken.

**Adjournment:** 6:56PM