

RICHLAND COUNTY GOVERNMENT



**OFFICE OF THE COUNTY ADMINISTRATOR
COUNCIL ACTIONS REPORT
SPECIAL CALLED MEETING
December 17, 2013
8:00 p.m.**

Call to Order: Washington

Invocation: Manning

Pledge of Allegiance: Manning

Approval of Minutes:

- a. **Regular Session: December 10, 2013.** The Minutes were approved as published.

Adoption of Agenda: A motion was unanimously approved to amend the Agenda to hear only the following items, which were considered time-sensitive, during the meeting:

- 2a **Solid Waste Contract Extensions**
- 4a **Transportation Penny: Short-Listed Program Development Teams**
- 5a **Transportation Penny Short List Presentations**
- 6a **Personnel Matter**
- 10 **Crane Creek Pedestrian Trail and Nature Center Construction Award**
- 16a **Report of the Decker Center Ad Hoc Committee - Recommendations to Full Council**
- 17 **Internal Audit Contract**

The Agenda was adopted as amended.

Report of the Attorney for Executive Session Items:

- a. **Solid Waste Contract Extensions**
- b. **Personnel Matter (Item 6a on the Agenda)**
- c. **Internal Audit Contract (Item 17 on the Agenda).** This item was not heard in Executive Session, but was an update to Council.

Citizens' Input: No one spoke.

Report of the County Administrator:

- a. Transportation Penny: Short-Listed Program Development Teams.** Mr. McDonald updated Council on the short-list of teams (in no particular order), which include:

- Team Baker (Michael)
- Team Civil Engineering Consulting Services, Inc. (CECS)
- Team ICA Engineering, Inc.

A motion was unanimously approved to proceed with additional discussions in Executive Session. No action was taken.

Following Executive Session a motion was unanimously approved to allow all five teams that submitted proposals to give presentations to the Council on January 6, 2014, which will also include the following two teams (in no particular order):

- Team ENVIRO AgScience, Inc.
- Team M.B. Kahn

Councilman Livingston also provided the following overview of the December 16, 2013 Transportation Ad Hoc Committee meeting:

- The selection team reviewed the proposal of the team candidates and provided its recommended short list to the Committee.
- The Committee approved modifying the presentation time limits of the Program Development Team candidates. Presenters will be given up to 45 minutes to present, up to 45 minutes for questions and answers, and up to 5 minutes for closing remarks. The presentations will take place in Council chambers in closed session on January 6, 2014 at 9:15 a.m.
- Council will conduct the interviews for the presentations, but the staff selection team will be allowed to submit questions to Mr. Livingston that may be asked of the presenters during the Q-and-A period.
- University of South Carolina may continue to develop the Innovista Project included in the Transportation Penny Program at its own expense and be reimbursed for expenditures by the program for the preliminary engineering phase costs. This reimbursement will not take place until the project enters its development phase, which will be based on Council's approved projects ranking list.

- b. **Crane Creek Pedestrian Trail and Nature Center Award and Groundbreaking.** Mr. McDonald updated Council on the Crane Creek Pedestrian Trail and Nature Center Construction Award and reminded Council of the groundbreaking, which will take place on December 19, 2013 at 12:00 p.m.

Report of the Clerk of Council:

- a. **REMINDER: Transportation Penny Short List Presentations, January 6, 2014, 9:15 a.m., Council Chambers.** No report was given.

Report of the Chairman:

- a. **Personnel Matter.** This item was discussed in Executive Session.

1. Report of the Development and Services Committee:

- a. **Approval of the Richland County Neighborhood Improvement Program Five-Year Project Plan.** This item was deferred to the January 28, 2014 Committee meeting. **ACTION: PLANNING, CLERK OF COUNCIL, ADMINISTRATION**
- b. **Sewage Sludge Spray Field Applications.** This item was deferred to the January 28, 2014 Committee meeting. **ACTION: UTILITIES, CLERK OF COUNCIL, ADMINISTRATION**
- c. **Hopkins Water Tank Logo.** This item was deferred to the January 28, 2014 Committee meeting. **ACTION: UTILITIES, CLERK OF COUNCIL, ADMINISTRATION**
- d. **Crane Creek Pedestrian Trail and Nature Center Construction Award.** Council unanimously approved the Committee's recommendation to award a contract for the construction of the Crane Creek Pedestrian Trail and Nature Center. A motion for reconsideration failed. **ACTION: PLANNING, PROCUREMENT, FINANCE, CLERK OF COUNCIL, ADMINISTRATION**
- e. **Richland County Community Garden Program.** This item was deferred to the January 28, 2014 Committee meeting. **ACTION: PLANNING, CONSERVATION, SUPPORT SERVICES, SUSTAINABILITY, LEGAL, CLERK OF COUNCIL, ADMINISTRATION**

2. Report of the Administration and Finance Committees:

- a. **Ending the Hospitality Tax Program.** This item was deferred to the 2014 Council Retreat. **ACTION: GRANTS, ADMINISTRATION, CLERK OF COUNCIL**

- b. **PPACA (Patient Protection and Affordable Care Act) Compliance.** This item was deferred to the January 28, 2014 Committee meeting. **ACTION: HUMAN RESOURCES, ADMINISTRATION, LEGAL, CLERK OF COUNCIL**
- c. **Approval of a Family Court Social Worker/Juvenile Mental Health Court Coordinator for the Solicitor's Office and a Senior Application Support Analyst for the Information Technology Department.** This item was deferred to the January 28, 2014 Committee meeting. **ACTION: SOLICITOR, INFORMATION TECHNOLOGY, FINANCE, CLERK OF COUNCIL, ADMINISTRATION**
- d. **Appraisal for Huger Street Properties.** This item was deferred to the January 28, 2014 Committee meeting. **ACTION: PLANNING, FINANCE, ADMINISTRATION, CLERK OF COUNCIL**

3. Other Items:

- a. **Report of the Decker Ad Hoc Committee:**
 - i. **Recommendations to Full Council.** A motion was unanimously approved to accept the Committee's recommendation to approve an additional \$10 million in funding to the previously approved \$21 million (totaling \$31 million). A motion for reconsideration failed. **ACTION: MAGISTRATE, SHERIFF, FINANCE, ADMINISTRATION**
 - b. **Internal Audit Contract.** A motion was unanimously approved to execute the terms of the contract. A motion for reconsideration failed. **ACTION: ADMINISTRATION, PROCUREMENT, PUBLIC WORKS, UTILITIES, INFORMATION, TECHNOLOGY, LEGAL**

4. **Citizens' Input:** No one spoke.

5. Executive Session:

- a. **Solid Waste Contract Extensions.** Council approved extending the contracts an additional 30 days. **ACTION: SOLID WASTE, LEGAL, ADMINISTRATION, FINANCE**
- b. **Personnel Matter.** No action was taken.

6. Motion Period:

- a. **I move that Richland County fund the Relax It's OK 2B Single Valentine's Day Gala at \$50,000 [WASHINGTON].** This item was deferred to the next Council meeting. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**

- b. Resolution honoring Mary Peterson (Register of Deeds Office) and her husband, Henry, who every year provide a truck load of Christmas gifts for the Children of CASA. Their selfless generous giving truly reflects the spirit of Christmas and I would like to recognize them [MALINOWSKI]. This item was unanimously approved. ACTION: CLERK OF COUNCIL**

7. Adjournment: Council adjourned at 10:24 p.m.