

**RICHLAND COUNTY GOVERNMENT**



**OFFICE OF THE COUNTY ADMINISTRATOR  
COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS  
COUNCIL MEETING**

**April 16, 2013**

**6:00 p.m.**

**AMENDED**

**Call to Order:** Washington

**Invocation:** Dixon

**Pledge of Allegiance:** Dixon

**Approval of Minutes:**

- a. **Regular Session: April 2, 2013:** Approved as published.

**Adoption of Agenda:** Adopted as amended.

A motion was unanimously approved to move item 22d up in the Agenda to immediately follow the adoption of the Agenda.

- a. **By unanimous consent, I move that Council acknowledge April 22, 2013 as Earth Day, and pass the subsequent Resolution supporting Earth Day in Richland County [MANNING].** Council unanimously approved the Resolution. Motion for reconsideration failed. **ACTION: CLERK OF COUNCIL, SUSTAINABILITY MANAGER, ADMINISTRATION**

**Report of the Attorney for Executive Session Items**

- a. **IT Security - Contractual Matter**

**Citizen's Input:** No one spoke.

**Report of the County Administrator:**

- a. **National County Government Month Events:**
  - 1. **St. Martin de Porres Elementary School Essay Contest Winner.** Ms. Yanisse Adrian-Silva provided an overview of the April 9, 2013 Show-and-Tell event. The Best Essay recipients were Moses Myers, 1<sup>st</sup> place, Ryan Frans, 2<sup>nd</sup> place and Uriah West, 3<sup>rd</sup> place. Each winner was presented with a certificate and a Richland County lapel pin.
  - 2. **Meet & Greet, April 18th, 5:30 -7:00 p.m., Township Auditorium.**

Ms. Adrian-Silva discussed the details of the event which provides Council members the opportunity to meet and greet their respective constituents, have light refreshments and tour the facility at the end of the event.

- 3. Employee Appreciation Ice Cream Party, April 24th, 2:00 - 3:00 p.m., 4th Floor Conference Room.** Mr. McDonald stated that the event, which is sponsored by Richland County Council, will be held in the 4<sup>th</sup> floor large conference room. Council members were invited to serve ice cream to employees if they would like. The ice cream will be provided by Cold Stone Creamery.
- b. Bark to the Park:** Mr. McDonald extended an invitation to attend the event at Finlay Park on Saturday, April 20, 2013 at 9:00 a.m. The County is participating in a friendly competition with the City of Columbia and Lexington County for the highest amount of money raised in donations in support of the event sponsor, Pawmetto Lifeline. The winner of the competition will receive a trophy.
- c. Utilities RFP Update:** Mr. McDonald provided an update to Council and stated that the RFP had been revised and that the deadline had been extended. **ACTION: UTILITIES, PROCUREMENT, FINANCE, LEGAL, CLERK OF COUNCIL, ADMINISTRATION**
- d. SLBE Recommendations Update:** Mr. McDonald informed Council that the Legal and Procurement departments are preparing the recommendations and the report will be provided to Council at the May 7, 2013 Council meeting. **ACTION: LEGAL, PROCUREMENT, CLERK OF COUNCIL, ADMINISTRATION**
- e. Richland County Recycling Day:** Mr. McDonald informed Council that the event will be held on May 17, 2013 from 9:00 a.m. to 1:00 p.m. in the Ellison Building on the SC State Fairgrounds. The Solid Waste department will offer participants paper shredding services and the opportunity to recycle electronics, hazardous materials and tires. The event will also include educational programs for 4<sup>th</sup> and 5<sup>th</sup> graders. There are several partners, sponsors and educators that will also attend the event. **ACTION: SOLID WASTE AND RECYCLING, PUBLIC INFORMATION, SUSTAINABILITY, CONSERVATION DEPARTMENT, CLERK OF COUNCIL, ADMINISTRATION**

**Report of the Clerk of Council:** No report.

**Report of the Chairman:**

- a. Appointment of Ex-Officio Members to Transportation Penny Advisory Committee.** A second substitute motion was passed to request staff input from the Administrator, Assistant Administrator and departmental staff. The item was deferred to the May 7, 2013 Council meeting. **ACTION: CLERK OF COUNCIL, LEGAL, PUBLIC WORKS, ADMINISTRATION**

## Presentations:

- a. **Midlands Mediation Center, Beth Padgett and Gladys Coles.** Ms. Padgett provided an overview of the program, which has been in existence since 2008. She stated further that the program's 12-15 mediators have saved the County an estimated \$375,000 by reducing the number of jury trials that were required to be held. The program's goals are to continue to increase its impact in Richland County by continuing to develop community-based mediators and build the capacity of its current programs.
- b. **LRADAC, Debbie Francis.** Ms. Francis discussed how services have been impacted by the Center's new building. She also distributed materials that provided additional information about the Center's prevention, intervention and treatment programs. In addition, the booklet features stories of individuals who have been impacted by addiction and recovery and how the Center has improved their lives. Council members were encouraged to review the materials for more details.
- c. **C-SPAN Local Content Vehicles (LCVs) Second Fleet Launch.** Kim Jameson, Director of Communications and Debbie Lamb, CSPAN Coordinator, discussed the city of Columbia being selected as one of twelve cities to be featured in the network's 2013 programming. During the week-long visit, CSPAN producers will use LCVs to visit various literary and historic sites and interview local historians, authors and civic leaders. Stories of literary and historical significance will be captured, highlighted and broadcast nationwide on May 18, 2013 at 2:00 p.m. EST on CSPAN 2 (Book TV), and on May 19, 2013 at 5:00 p.m. EST on CSPAN 3 (American History TV). The programming will also be available for retrieval from the network's archives after the program airs.

## 1. Consent Items

- a. **13-05MA  
Fairways Development  
John Bakhaus  
RU to RS-LD (29.60 Acres)  
Longcreek Plantation  
20401-03-01 [THIRD READING].** Council unanimously gave third reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL**
- b. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (c), Processes; Paragraph (3), Major Subdivision Review; Subparagraph A, Applicability; so as to properly cross-reference two subsections [THIRD READING].** Council unanimously gave third reading approval to the text amendment ordinance.

**ACTION: PLANNING, CLERK OF COUNCIL**

- c. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; so as to reflect the 2010 Amendments made to Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended; and to more closely align the County's ordinance with that of the City of Columbia [SECOND READING].** Council unanimously gave second reading approval to the text amendment ordinance.  
**ACTION: LEGAL, CONSERVATION, AUDITOR, ASSESSOR, TREASURER, ECONOMIC DEVELOPMENT, PLANNING, ADMINISTRATION, CLERK OF COUNCIL**

**2. Report of Rules and Appointments Committee**

- a. **Notification of Appointments**
- i. **Accommodations Tax Committee-2.** A motion was unanimously approved to readvertise. **ACTION: CLERK OF COUNCIL**
  - ii. **Airport Commission-1; applications were received from the following:**

**Stephen Burnette  
Bruce K. Cole\*  
Dr. John Mark Dean\***

A motion was made and passed to select the appointees by individual votes of the Council members. A motion was approved to reappoint Mr. Cole and Dr. Dean, who were the appointees selected. **ACTION: CLERK OF COUNCIL**

**\*Eligible for reappointment**

- iii. **Board of Assessment Appeals-1; an application was received from:**

**John F. Kososki**

A motion was unanimously approved to appoint Mr. Kososki. **ACTION: CLERK OF COUNCIL**

- iv. **Board of Zoning Appeals-2; applications were received from the following:**

**Susanne H. Cecere\*  
Josephine F. Laney  
T. Ralph Meetze\*  
Frank Richardson**

A motion was made and failed to select the appointees by individual votes of the Council members. A motion was approved to reappoint Ms. Cecere and appoint Mr. Richardson. **ACTION: CLERK OF COUNCIL**

**\*Eligible for reappointment**

- v. **Business Service Center Appeals Board-2; applications were received from the following:**

**John F. Hamilton, CMA, CPA  
Teri Hutson Salane, Attorney\***

A motion was unanimously approved to appoint Mr. Hamilton and reappoint Ms. Salane. **ACTION: CLERK OF COUNCIL**

**\*Eligible for reappointment**

- vi. **Central Midlands Council of Governments-1; an application was received from:**

**Robert Alan Lapin**

A motion was unanimously approved to appoint Mr. Lapin. **ACTION: CLERK OF COUNCIL**

- vii. **Employee Grievance Committee-2; no applications were received. A motion was unanimously approved to readvertise. ACTION: CLERK OF COUNCIL**

- viii. **Hospitality Tax Committee-3; applications were received from the following:**

**Amber Mathis Martin  
Michael Wright  
Robert G. Tunell\***

A motion was unanimously approved to appoint Ms. Martin, reappoint Mr. Tunnell and the third position is to be readvertised. **ACTION: CLERK OF COUNCIL**

**\*Eligible for reappointment**

- ix. **Internal Audit Committee-1; an application was received from:**

**Dr. Sandra C. Manning\***

A motion was unanimously approved to reappoint Dr. Manning. The Chair was directed to schedule a meeting within 30 days. **ACTION: CLERK OF COUNCIL**

**\*Eligible for reappointment**

- x. **Planning Commission-2; applications were received from the following:**

**Heather Cairns\***  
**Kimberly P. Fulton**  
**Stephen Gilchrist\***  
**Michael Wright**

A motion was unanimously approved to reappoint Ms. Cairns and Mr. Gilchrist. **ACTION: CLERK OF COUNCIL**

**\*Eligible for reappointment**

- b. **Discussion from Rules and Appointments Committee**

- i. **Community Relations-3.** A motion was unanimously approved to hold in Committee pending receipt of additional information. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**

- 3. **Citizen's Input:** Ms. Sandra Sims spoke about the return of the 3 Rivers' Festival.

#### 4. **Executive Session**

- a. **IT Security - Contractual Matter.** Received as information. **ACTION: INFORMATION TECHNOLOGY, LEGAL, ADMINISTRATION**

#### 5. **Motion Period**

- a. **Staff is requested to adjust the OI (Office/Institutional) Zoning Ordinance to remove the allowance of only residential building in that classification. A minimal amount of residential can be allowed to accommodate the businesses that exist but by virtue of the name it should primarily be Office and Institutional, not residential [MALINOWSKI]. Council forwarded this item to the May 28, 2013 D&S Committee meeting. ACTION: PLANNING, ADMINISTRATION**

- b. **Staff is requested to take an in depth look at current Richland County zoning requirements and consider categorizing them in a way to allow for more "sub-categories" in the various zoning districts. Uses permitted should be worked on for a more cohesive/like uses basis to eliminate the general categories currently in existence [MALINOWSKI]. Council forwarded this item to the May 28, 2013 D&S Committee meeting. ACTION: PLANNING, ADMINISTRATION**

- c. **Staff is requested to review with Councilman Malinowski the Priority Investment Areas (PIA'S) in Richland County, District 1, and consider their restructuring. The current PIA's came about through some type of staff creative writing with no input from the council member representing the area nor the citizens. While there are areas that can be considered for the use of PIA application it needs to be done a more selective basis and not on random generalizations as was previously done [MALINOWSKI]. Council forwarded this item to the May 28, 2013 D&S Committee meeting. ACTION: PLANNING**
  
- d. **By unanimous consent, I move that Council acknowledge April 22, 2013 as Earth Day, and pass the subsequent Resolution supporting Earth Day in Richland County [MANNING]. This item was moved up in the Agenda to immediately follow Adoption of the Agenda.**
  
- e. **By unanimous consent, I move that Council acknowledge the week of May 12, 2013 as National Police Officer Week and that May 15 be recognized as "Peace Officer's Memorial Day" with all flags at County owned properties be lowered to half-staff to honor those peace officers who gave their lives in service to others [PEARCE]. Council unanimously approved the Resolution. ACTION: SUPPORT SERVICES, CLERK OF COUNCIL, ADMINISTRATION, SHERIFF'S DEPARTMENT**
  
- f. **To review and amend the Dirt Road Paving Program and possibly eliminate the Pave in Place and have the Roads Paved this paving season [JACKSON]. Council forwarded this item to the Dirt Road Committee. ACTION: PUBLIC WORKS, ADMINISTRATION**

6. **Adjournment:** Council adjourned at 7:29 p.m.