

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
REGULAR SESSION COUNCIL MEETING
December 4, 2012
6:00 p.m.**

Call to Order: Washington

Invocation: Malinowski

Pledge of Allegiance: Malinowski

Approval of Minutes

- a. **Regular Session: November 20, 2012:** Approved as published.
- b. **Zoning Public Hearing: November 27, 2012:** Approved as published.

Adoption of the Agenda: Approved as published.

Report of the Attorney for Executive Session Items

- a. **Project Resolve:** Second Executive Session matter.
- b. **Darrell's Update:** Council authorized outside legal counsel to proceed as discussed in Executive Session. **ACTION: LEGAL**
- c. **Employee Grievance:** Council did not require Executive Session for this item.
- d. **Personnel Matter:** No action.

Citizens' Input: No one spoke.

Report of the County Administrator

- a. **IT "County Records" Security Update:** Mr. McDonald stated that we will fund the security updates from the existing budget.
- b. **Employee Grievance – 1 [ACTION]:** Council upheld the Administrator's recommendation. **ACTION: HUMAN RESOURCES**

Report of the Clerk of Council

- a. **Retreat Locations [ACTION]:** Council voted to hold the Retreat at a location in Richland County. The vote to reconsider failed. **ACTION: CLERK OF COUNCIL**

Report of the Chairman

- a. **Special Called Meeting – December 18th, 7:30PM:** Council approved the meeting date and time. **ACTION: CLERK OF COUNCIL**
- b. **Joint City/County Legislative Dinner:** Staff is to work with the Council liaisons on this item. The date has been set for February 6, 2013. **ACTION: CLERK OF COUNCIL, PUBLIC INFORMATION**
- c. **Personnel Matter [OUTSIDE COUNSEL]** Executive Session item.

Open/Close Public Hearings

- a. **An Ordinance Authorizing (1) the execution and delivery of a fee in lieu of tax and incentive agreement (the "Incentive Agreement") between Richland County, South Carolina (the "County") and Constantia Hueck Foils L.L.C., acting for itself, and one or more affiliates or other project sponsors (the "Company"), whereby, under certain conditions, the County shall grant incentives to the Company in connection with the expansion of certain manufacturing facilities in the County (the "Expansion Project"), in which agreement the County will covenant to accept certain negotiated fees in lieu of Ad Valorem taxes with respect to the Expansion Project; (2) Certain special source credits in connection with the Expansion Project; (3) the benefits of a Multi-County Industrial or Business Park to be made available to the Company; and (4) other matters relating thereto:** No one spoke.
- b. **Authorizing the execution and delivery of an agreement between the County and [Project Resolve] to provide for the conveyance of certain property from the County to [Project Resolve] and other matters related thereto:** No one spoke.
- c. **Authorizing, pursuant to Chapter 6 of Title 31, of the South Carolina Code of Laws, 1976, the Execution and Delivery of an Intergovernmental Agreement relating to the Columbia Renaissance Redevelopment Plan among Richland County, South Carolina, the City of Columbia, South Carolina, and School District No. 1 of Richland County, South Carolina; and other matters relating thereto:** One person spoke.
- d. **Authorizing, pursuant to Chapter 6 of Title 31, of the South Carolina Code of Laws, 1976, the Execution and Delivery of an Intergovernmental Agreement relating to the Innovista Redevelopment Plan among Richland County, South Carolina, the City of Columbia, South Carolina, and School District No. 1 of Richland County, South Carolina; and other matters**

relating thereto: One person spoke.

1. Consent Items

- a. **An Ordinance Authorizing a Quit-Claim Deed to Mary Tyler Robinson for an unnamed road shown on a plat in Plat Book "13" at Page 147 and recorded in the Richland County Register of Deeds; and being further described as Richland County TMS# 07313-07-01 [THIRD READING]** Council gave third reading approval to the quitclaim of the unopened road back to the Robinson family as requested. **ACTION: PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**
- b. **An Ordinance Authorizing a Utility Easement/Right-of-Way to South Carolina Electric & Gas Company on property identified as TMS# 15209-01-04, also known as 218 McNulty Street [THIRD READING]** Council gave third reading approval to the item. **ACTION: LEGAL, CLERK OF COUNCIL**
- c. **[Removed from Consent] Authorizing the Execution and Delivery of an Agreement between the County and Koyo Corporation of U.S.A., to provide for the conveyance of certain property from the County to Koyo Corporation of U.S.A., and other matters related thereto [THIRD READING]** Council gave third reading approval to the item. The vote to reconsider failed. **ACTION: ECONOMIC DEVELOPMENT, LEGAL, CLERK OF COUNCIL, ASSESSOR, AUDITOR, TREASURER, FINANCE**
- d. **Council District Limits Centered on County Maintained Roads:** Council approved the district containing the most houses on the road in question be solely responsible for the entire road maintenance for said road. **ACTION: PUBLIC WORKS**
- e. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 21, Roads, Highways and Bridges; Article I, In General; Section 21-22, Sidewalks; so as to allow the Public Works Department to construct and/or improve sidewalks on all streets, as needed [FIRST READING]** Council gave first reading approval to the ordinance. **ACTION: PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**
- f. **[Removed from Consent] South Paving Contract Award:** Council approved the award of the contract to Cherokee, Inc. in the amount of \$1,176,297.50 for the paving of thirteen (13) County dirt roads. **ACTION: PUBLIC WORKS, LEGAL, PROCUREMENT, FINANCE**
- g. **Contract Renewal for EMS Billing Vendor (Lowcountry Billing):** Council approved the addendum to the existing contract with Lowcountry Billing to extend the contract for seven more years, from July 1, 2012 – June 30, 2019. **ACTION: EMERGENCY SERVICES, BUSINESS SERVICE CENTER, LEGAL, PROCUREMENT, FINANCE**
- h. **Town of Eastover Intergovernmental Service Contract to Provide for**

- i. **Coroner: Request for Council's Permission to Sell a 2005 Ford Explorer:** Council approved the sale of the 2005 Ford Explorer to Hampton County for \$1. **ACTION: CORONER, PROCUREMENT, FINANCE, SPECIAL SERVICES**

- j. **[Removed from Consent] Pilot Program: Parking Meters at County Administration Building:** Council approved the pilot program for 3 months (January 1, 2013 – March 31, 2013) with bagged parking meters, better signage, enforcement, and towing. After the 3 months, a report will be brought to Council, and recommendations will be made. **ACTION: SPECIAL SERVICES, ADMINISTRATION, SHERIFF'S DEPARTMENT, PUBLIC WORKS**

2. Second Reading Items

- a. **An Ordinance Amending the Fiscal Year 2012-2013 General Fund Annual Budget to add a Full- Time Paralegal position in the Public Defender's Office:** Council gave second reading approval to the budget amendment authorizing the conversion of the Part-Time position to a Full-Time position. This will be financially neutral. **ACTION: CLERK OF COUNCIL, FINANCE, PUBLIC DEFENDER'S OFFICE, HUMAN RESOURCES, LEGAL**

- b. **Authorizing, pursuant to Chapter 6 of Title 31, of the South Carolina Code of Laws, 1976, the execution and delivery of an Intergovernmental Agreement relating to the Columbia Renaissance Redevelopment Plan among Richland County, South Carolina, the City of Columbia, South Carolina, and School District No. 1 of Richland County, South Carolina; and other matters relating thereto:** Council deferred the item. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, LEGAL**

- c. **Authorizing, pursuant to Chapter 6 of Title 31, of the South Carolina Code of Laws, 1976, the execution and delivery of an Intergovernmental Agreement relating to the Innovista Redevelopment Plan among Richland County, South Carolina, the City of Columbia, South Carolina, and School District No. 1 of Richland County, South Carolina; and other matters relating thereto:** Council deferred the item. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, LEGAL**

- d. **12-33MA**
Trinity Presbytery, Inc. Frank Strasburger
RU to RS-MD (10 Acres)

Longtown Rd. & Longtown Rd. East 20300-02-48: Council gave second reading approval to the map amendment. **ACTION: CLERK OF COUNCIL, PLANNING, LEGAL**

- e. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-53, Land Development Permits; so as to clarify the permitting process:** Council gave second reading approval to the text amendment. **ACTION: CLERK OF COUNCIL, PLANNING, LEGAL**
- f. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; so as to clarify the subdivision review and approval process:** Council gave second reading approval to the text amendment. **ACTION: CLERK OF COUNCIL, PLANNING, LEGAL**

3. Report of Development and Services Committee

- a. **Interstate Interchange Lighting:** Council approved the engagement of a consultant to perform site review, placement, and types of lighting. An RFP / RFQ will be developed and advertised, and the recommendation for award will be brought back to Council for review and recommendation. **ACTION: PUBLIC WORKS, PROCUREMENT**
- b. **Sediment Removal Project – Forest Lake:** Council approved the \$35,000 cost sharing project with the HOA to remove accumulated sediment from Forest Lake. The MOU will be amended and executed. The vote to reconsider failed. **ACTION: PUBLIC WORKS, LEGAL, CLERK OF COUNCIL, FINANCE**
- c. **Donation of Conservation Easement: Pine Springs, Inc.:** Council approved the donation of the conservation easement from Pine Springs, Inc. of Columbia on 23.97 acres of woodlands along the Little Jackson Creek at the entrance of Spring Valley subdivision on Two Notch Road. **ACTION: CONSERVATION, LEGAL, AUDITOR, ASSESSOR, CLERK OF COUNCIL**

4. Report of Administration and Finance Committee

- a. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 25, Vehicles for Hire; Article II, Towing and Wrecker Services; Section 25-20, Wrecker and Storage Charges, so as to increase the fees charged for towing and wrecker services:** Council gave first reading approval to the ordinance. **ACTION: PROCUREMENT, SHERIFF'S DEPARTMENT, LEGAL, CLERK OF COUNCIL**
- b. **Family Court Child Support Enforcement Position:** Council voted to

approve the additional, full-time Child Support Enforcement clerk. First reading is scheduled for December 11, 2012. **ACTION: FINANCE, CLERK OF COURT, LEGAL, CLERK OF COUNCIL**

5. Report of the Economic Development Committee

- a. **Governmental Affairs Representative Services Contract Renewal:** Council approved the 2013 contract renewal. **ACTION: FINANCE, ECONOMIC DEVELOPMENT, PROCUREMENT, CLERK OF COUNCIL, LEGAL**

6. Report of the Rules and Appointments Committee

- a. **Transportation Penny Advisory Committee - 7 [5 must be from unincorporated Richland County]** Council voted to advertise the vacancies. **ACTION: CLERK OF COUNCIL**

7. Report of the Regional Recreation Complex Ad Hoc Committee

- a. **Manager / Operator of Soccer Portion of Regional Recreation Complex:** Council authorized staff to proceed with negotiations with Columbia United FC. After the negotiations have completed, information will be brought to the December 18, 2012 Council Meeting. The vote to reconsider failed. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, PROCUREMENT**
- b. **Oversight Committee:** Council approved the creation of an Oversight Committee for the Regional Recreation Complex. This Committee will provide Council with recommendations regarding the Complex. The Ad Hoc Committee will create guidelines, membership requirements, etc., and will present the information to Council for approval. The vote to reconsider failed. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**

8. Citizens' Input: No one spoke.

9. Executive Session

- a. **Project Resolve:** Council directed the Economic Development Director to proceed as discussed in Executive Session. The motion to reconsider failed. **ACTION: ECONOMIC DEVELOPMENT**

10. Motion Period

- a. **If the number of applicants for a Richland County board or committee exceeds the number of available positions there will be no interviews of those applicants. The reason for this motion is that after the Rules & Appointments Committee takes the time to interview applicants and make a recommendation to full council based on that interview, council members who supported someone else not chosen request an individual vote for**

political reasons rather than needs of the committee they applied for. It becomes a waste of the applicants' time to be interviewed and the committee's time if this is the process preferred. [MALINOWSKI] Forwarded to the Rules and Appointments Committee. **ACTION: CLERK OF COUNCIL**

- b. No law firm, law office or lawyer will not do legal work on behalf of the county when they have pending law suits against the county [WASHINGTON] Forwarded to the January A&F Committee. **ACTION: ADMINISTRATION, LEGAL**

11. **Adjournment:** Council adjourned at 8:32.