

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
REGULAR SESSION COUNCIL MEETING
October 2, 2012
6:00 p.m.**

Call to Order: Chairman Washington called the meeting to order.

Invocation: Councilwoman Dickerson gave the invocation.

Pledge of Allegiance: Councilwoman Dickerson led the Pledge of Allegiance.

Approval of Minutes

- a. **Regular Session: September 18, 2012:** Approved as amended.
- b. **Zoning Public Hearing: September 25, 2012:** Approved as published.

Adoption of the Agenda: Approved as published.

Report of the Attorney for Executive Session Items

- a. **Legal Department Budget Amendment**
- b. **Potential Purchase of Property**
- c. **Administrator's Search Update**

Citizens' Input: One person spoke.

Report of the County Administrator

- a. **Potential Purchase of Property:** Executive Session item.
- b. **Appointments to Fire Advisory Committee:** Two appointments are to be made. One appointment must be from unincorporated Richland County. Chairman Washington will provide the names of the appointments to Mr. McDonald. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**

- c. **Curtiss-Wright Hanger:** Mr. McDonald stated that he met with Mr. Garrison to kick off the negotiations. He will provide Council with updates as the item progresses. **ACTION: ADMINISTRATION, AIRPORT**
- d. **Richland 101 Update:** Ms. Yanisse Adrian-Silva updated Council on the new session of Richland 101, and invited more participants to join this year's class.
- e. **Budget Books:** Mr. McDonald stated that the FY 13 Budget Books were on Council's desks.

Report of the Clerk of Council

- a. **McEntire Base Tour, November 1st, 10:00AM**

Report of the Chairman

- a. **Telecommunications and Technology Steering Committee Appointments:** Ms. Dickerson has sent out a list of appointments. Mr. Jeter was also appointed. **ACTION: CLERK OF COUNCIL**
- b. **Administrator's Search Update:** Executive Session item.

Presentation

- a. **Dr. Ida Spruill, MUSC, "Ethno-Cultural Barriers to Health Literacy/Disease Management in African Americans living in the Upper Piedmont, Blue Ridge, Pee Dee/Sand Hill, Central Midlands/Lower Piedmont, and Coastal Plains of South Carolina":** Received as information.

1. Consent Items

- a. [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; so as to foster more environmentally-sensitive site development in Richland County. [SECOND READING]** Council gave second reading approval to the ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- b. **12-25MA**
Angela Lawrence
RU TO RC (2 Acres)
7271 Bluff Road
27300-05-19 [SECOND READING]

Council gave second reading approval to the map amendment ordinance.
ACTION: PLANNING, CLERK OF COUNCIL, LEGAL

- c. **12-26MA**
John Blackmon
3P, LLC, Christopher Robnett, DDS & Pine Spring Inc.
HI to GC (1.85 Acres)
North Springs Rd. & Brickyard Rd.
22804-04-01/02/12 & 22905-01-78 [SECOND READING]
Council gave second reading approval to the map amendment ordinance.
ACTION: PLANNING, CLERK OF COUNCIL, LEGAL

- d. **12-27MA**
Barbara Bratcher
Clara Beasley
RU to GC (2.5 Acres)
8505 Garners Ferry Road
21800-05-07 [SECOND READING]
Council gave second reading approval to the map amendment ordinance.
ACTION: PLANNING, CLERK OF COUNCIL, LEGAL

- e. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-58, Appeals of Administrative Decisions; Subsection (B), Appeal Submittal; Paragraph (1), Application; so as to correct the section reference for appeals [SECOND READING]**
Council gave second reading approval to the text amendment ordinance.
ACTION: PLANNING, CLERK OF COUNCIL, LEGAL

- f. **Amendment to Thomas and Hutton Contract for Floodplain Remapping:** Council approved the request to amend the existing contract with Thomas and Hutton to re-map the Gills and Crane Creek FIRMs in Zone AE areas by \$61,600. **ACTION: PUBLICWORKS, STORMWATER, PROCUREMENT, FINANCE**

- g. **Proclamation Designating October 2012 as Community Planning Month in Richland County:** Council approved the Proclamation designating October 2012 as Community Planning Month in Richland County. **ACTION: PLANNING, CLERK OF COUNCIL**

- h. **Olympia Mills Community Garden:** Council approved the use of vacant county-owned land on Granby Street for the purpose of a community garden with the condition that all participants sign a Hold Harmless Agreement from all those conducting activities on the county-owned property. **ACTION: PLANNING, LEGAL**

- i. Option to Purchase - Decker Blvd Acquisition Project (FEMA Grant):** Council approved the request to enter into an Option to Purchase real property in the amount of \$550,000 situated at 2628 Decker Boulevard, contingent upon the award of a FEMA grant. **ACTION: PUBLICWORKS, FINANCE, PROCUREMENT, LEGAL, ADMINISTRATION**
- j. Closing a Portion of Fonta Vista Road:** Council approved the abandonment with the condition that the two parcels be combined, so that a land-locked lot is not created. **ACTION: PLANNING, PUBLIC WORKS, EMERGENCY SERVICES, LEGAL**
- k. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article V, County Departments; by adding a new division entitled 3A, Tax Assessor; so that a new department will be created, and Amending Chapter 23, Taxation; Article II, Tax Assessor and Article III, Board of Assessment Control; by deleting the language therein [FIRST READING]** Council gave first reading approval to the ordinance that places the County Assessor and County Assessor's office under the County Administrator. **ACTION: LEGAL, ASSESSOR, ADMINISTRATION, CLERK OF COUNCIL**
- l. [Removed from Consent] An Ordinance Amending the Fiscal Year 2012-2013 Solid Waste Enterprise Fund Annual Budgets to appropriate \$972,600 of Solid Waste Enterprise Unassigned Fund Balance for transfer to the Solid Waste Operating Budget for the sole purpose of purchasing roll carts [FIRST READING]** Council gave first reading approval to the request to transfer \$972,600 from the Solid Waste enterprise fund balance to the Solid Waste operating budget for the sole purpose of purchasing 20,000 ninety-five gallon roll carts to enhance the County's recycling efforts. **ACTION: SOLID WASTE, FINANCE, PROCUREMENT, LEGAL, CLERK OF COUNCIL**
- m. [Removed from Consent] An Ordinance Amending the Fiscal Year 2012-2013 General Fund Annual Budget to appropriate \$184,496 of General Fund Unassigned Fund Balance for Grant Match to Departments for grants approved through the FY13 Budget Process [FIRST READING]** Council gave first reading approval to a budget amendment in the amount of \$184,496 for additional grant match funds for confirmed and pending FY 13 grant awards. Council would like a policy established regarding grants. Staff is tracking this item for the FY 14 budget process. **ACTION: GRANTS, FINANCE, LEGAL, CLERK OF COUNCIL, ADMINISTRATION**
- n. [Removed from Consent] Criminal Domestic Violence Court Grant Match Increase:** Council approved a grant match increase in the amount

of \$33,096 for the Criminal Domestic Violence Court grant. **ACTION: SOLICITOR, GRANTS, FINANCE, ADMINISTRATION**

- o.** [Removed from Consent] **Hispanic Outreach Grant Match Increase:** Council approved a grant match increase in the amount of \$19,312 for the FY 13 Hispanic Outreach grant. **ACTION: SHERIFF, GRANTS, FINANCE, ADMINISTRATION**
- p.** [Removed from Consent] **Midlands Special Response Team Improvement Grant:** Council approved the Midlands Special Response Team Improvement Grant in the amount of \$11,500. **ACTION: SHERIFF, GRANTS, FINANCE, PROCUREMENT, ADMINISTRATION**
- q.** **Matching Funds for SCDHEC Grant application in Twenty-five Mile Creek Watershed:** Council approved the request to allocate \$6,095.19 from the Stormwater Department's budget to provide a match to a SCDHEC grant application for a watershed study in the Twenty-five Mile Creek Watershed in Richland and Kershaw Counties. **ACTION: PUBLIC WORKS, STORMWATER, GRANTS, FINANCE, ADMINISTRATION**
- r.** [Removed from Consent] **An Ordinance Authorizing the issuance and sale of not to exceed \$9,000,000 Fire Protection Service General Obligation Bonds, Series 2012B, or such other appropriate series designation, of Richland County, South Carolina; fixing the form and details of the bonds; Authorizing the Interim County Administrator to determine certain matters relating to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; adopting written procedures related to tax-exempt debt; and other matters relating thereto [FIRST READING]** Council gave first reading approval to a bond ordinance of up to \$9,000,000 in accordance with the capital needs assessment for County Fire operations as presented by the County Administrator during the Council's Annual Retreat. Staff is to provide further information on the proposed items for purchase, as well as information regarding fire station staffing by second reading. **ACTION: FINANCE, EMERGENCY SERVICES, PROCUREMENT, LEGAL, ADMINISTRATION, CLERK OF COUNCIL**
- s.** **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article V, County Departments; by adding a new division entitled 6A, Conservation; so that a new department will be created [FIRST READING]** Council gave first reading approval to an ordinance creating the Conservation Department. **ACTION: CONSERVATION, HUMAN RESOURCES, FINANCE, LEGAL, CLERK OF COUNCIL, ADMINISTRATION**

- t. **FY 13 Local Government Fund:** Council approved the request to appropriate the additional \$2,076,715 in Local Government Fund funding by reducing the budgeted use of FY 13 fund balance by the same amount.
ACTION: FINANCE, ADMINISTRATION

2. Third Reading Item

- a. **An Ordinance Authorizing the levying of Ad Valorem Property Taxes, which, together with the prior year's carryover and other State levies and any additional amount appropriated by the Richland County Council prior to July 1, 2012, will provide sufficient revenues for the operations of Richland County Government during the period of July 1, 2012 through June 30, 2013:** Council gave third reading approval to the ordinance. The vote to reconsider failed. **ACTION: AUDITOR, ASSESSOR, TREASURER, FINANCE, CLERK OF COUNCIL, LEGAL, ADMINISTRATION**

3. Report of the Administration and Finance Committee

- a. **An Ordinance Amending Ordinance 043-01HR, so as to increase the charge for autopsy reports to \$500 [FIRST READING BY TITLE ONLY]** Council gave first reading approval by title only to the request to increase the copy charges for autopsy reports from \$100 to \$500. Family members of the deceased, as well as law enforcement, will not be charged.
ACTION: CORONER, FINANCE, LEGAL, CLERK OF COUNCIL
- b. **An Ordinance Amending the Fiscal Year 2012-2013 General Fund Annual Budget to appropriate \$75,177.89 of General Fund Unassigned Fund Balance for the Legal Department for salary adjustments [FIRST READING] [Executive Session item]** Council gave first reading approval to the ordinance as amended. Council approved the fringe benefits request of 18.25 percent, or \$11,830. The individual salary increases are to be addressed in Phase II of the Classification & Compensation study at the same time as all other departments. **ACTION: LEGAL, FINANCE, CLERK OF COUNCIL, ADMINISTRATION**

4. Report of the Economic Development Committee

- a. **A Resolution approving the 2012 Assessment Roll for the Village at Sandhill Improvement District, Richland County, South Carolina:** Council approved the Resolution. Clarification regarding the collection amount is requested. **ACTION: AUDITOR, ASSESSOR, TREASURER, FINANCE, CLERK OF COUNCIL, ADMINISTRATION, ECONOMIC DEVELOPMENT**

5. **Citizens' Input:** No one spoke.
6. **Executive Session**
 - a. **Legal Department Budget Amendment:** Council gave first reading approval to the ordinance as amended. Council approved the fringe benefits request of 18.25 percent, or \$11,830. The individual salary increases are to be addressed in Phase II of the Classification & Compensation study at the same time as all other departments. **ACTION: LEGAL, FINANCE, CLERK OF COUNCIL, ADMINISTRATION**
 - b. **Potential Purchase of Property:** Staff was directed to proceed as discussed in Executive Session. **ACTION: ADMINISTRATION**
 - c. **Administrator's Search Update:** Council will proceed as discussed in Executive Session.
7. **Motion Period**
 - a. **Resolution Adopting October as the "Month of the Parent" in Richland County. [Washington]:** Council approved the Resolution. **ACTION: CLERK OF COUNCIL**
 - b. **Council members may not have been fully aware of planned changes to the future land use maps for their district at the time of creation. All Council members therefore should compare it with the current land use plan map and determine if it is correct. Any changes should be brought to the attention of staff for corrections and/or adjustments. [Malinowski]:** Council forwarded the item to the October D&S Committee. **ACTION: PLANNING, ADMINISTRATION**
 - c. **Resolution honoring the life of Ernest Dessausure, Richland County Bailiff at the County Courthouse. [Rose]:** Council approved the Resolution. **ACTION: CLERK OF COUNCIL**
 - d. **Remove the \$10,000 allocation to SCDOT for the Santee Wateree Transit Authority as it has not improved the intended services and is merely supplementing the funding. [Jackson]:** Council forwarded the item to the A&F Committee. **ACTION: ADMINISTRATION**
8. **Adjournment:** Council adjourned at 7:58 p.m.