

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS REGULAR SESSION COUNCIL MEETING

July 31, 2012

6:00 p.m.

Call to Order: Pearce

Invocation: Manning

Pledge of Allegiance: Manning

Approval of Minutes

- a. **Regular Session:** July 24, 2012: Approved as submitted.

Adoption of the Agenda: Adopted as presented.

Report of the County Attorney for Executive Session Items: No report.

Citizens' Input: No one spoke.

Report of the County Administrator: No report.

Report of the Clerk of Council: No report.

Report of the Chairman: No report.

1. Consent Items

- a. **An Ordinance Authorizing pursuant to Chapter 44 of Title 12, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a fee agreement between Richland County, South Carolina and Sysco Columbia, LLC and matters relating thereto [Third Reading]:** Council gave third reading approval to the ordinance. **ACTION:** ADMINISTRATION, ECONOMIC DEVELOPMENT, FINANCE, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER

2. Third Reading Items

a. 12-22MA

Jonathan Giles

Robert Giles

RM-HD to NC (.33 Acres)

1157 & 1159 Olympia Ave.

11203-01-03 & 04: Council deferred this item to its meeting on September 11, 2012. **ACTION: CLERK OF COUNCIL, LEGAL, PLANNING**

b. An Ordinance Amending the Fiscal Year 2011-2012 Mass Transit Annual Budget to appropriate up to \$50,000 of Mass Transit Undesignated Fund Balance for the educational component of the Transportation Sales Tax:

Council approved the ordinance amending the Fiscal Year 2011-2012 Mass Transit Budget to appropriate up to \$50,000 of Mass Transit Undesignated Fund Balance for the educational component of the Transportation Sales Tax.

ACTION: ADMINISTRATION, FINANCE, CLERK OF COUNCIL, LEGAL, PUBLIC INFORMATION

3. Report of Development and Service Committee

a. Roadway Lighting on State Right-of-Ways for Commercial Enhancement:

This item remained in committee. **ACTION: PUBLIC WORKS, ADMINISTRATION**

b. Delete the requirement of review fees for Family Property:

This item remained in committee. **ACTION: PLANNING, LEGAL, ADMINISTRATION**

c. Broad River Sewer Monthly User Fees:

This item remained in committee pending staff from Utilities providing additional information. **ACTION: UTILITIES, FINANCE, ADMINISTRATION**

d. Road Right-of-Way Acceptance Policy:

This item remained in committee pending staff in Public Works addressing the issue of how to deal with paved roads that are not up to county standards. **ACTION: PUBLIC WORKS, ADMINISTRATION**

e. Curfew for Community Safety:

This item was forwarded to the September 11, 2012 Council meeting without a recommendation. Staff is to provide Council with a copy of the City of Columbia's curfew ordinance as well as the curfews legislative history, draft County ordinance, and crime statistics provided by the Sheriff's Department. **ACTION: ADMINISTRATION, LEGAL, SHERIFF, CLERK OF COUNCIL**

f. Amendment to Thomas and Hutton Contract for Floodplain Remapping:

Council tabled this item.

- g. **Amendment to Thomas and Hutton Contract for Floodway Remapping:** Council approved the request to amend the existing contract with Thomas & Hutton to re-map the Gills and Crane Creek FIRMs in Zone AE areas by \$27,500. **ACTION: PUBLIC WORKS, PROCUREMENT, FINANCE, ADMINISTRATION**
- h. **Council District Limits centered on County Maintained Roads:** This item remained in committee. Council members are to discuss any issues they may have prior to the September committee meeting and come up with possible solutions regarding same. **ACTION: PUBLIC WORKS, CLERK OF COUNCIL, ADMINISTRATION**
- i. **Amendment to Parking Regulation [FIRST READING]:** This item remained in committee.

4. **Report of Administration and Finance Committee**

- a. **Changes to Employee Handbook:** This item was forwarded to the September 11, 2012 Council meeting. The committee has recommended that Council approve the amendment to the Employee Handbook as proposed by the Human Resources Director. This amendment will continue to allow department directors the discretion to place employees in a three month probationary status following promotions as opposed to requiring that the employees serve the probationary period. **ACTION: HUMAN RESOURCES, LEGAL, ADMINISTRATION**
- b. **Verizon Wireless Request to Add Antennas to Leased Space:** Council approved the request to allow Verizon Wireless to install new antennas on the existing Verizon rooftop antenna mounts at the Judicial Center. **ACTION: SUPPORT SERVICES, INFORMATION TECHNOLOGY, LEGAL, CLERK OF COUNCIL, PROCUREMENT, ADMINISTRATION**
- c. **Sheriff Department Grant Position Pick-Up Request [FIRST READING]:** Council approved a first reading budget amendment in the amount of \$44,500 to fund the position from the Alternatives to Detention grant in the Sheriff's Department. **ACTION: FINANCE, SHERIFF DEPARTMENT, ADMINISTRATION, CLERK OF COUNCIL, HUMAN RESOURCES, GRANTS, LEGAL**
- d. **Sheriff Department Request for Salary Fringe Funds [FIRST READING]:** Council approved a first reading budget amendment in the amount of \$289,000 to fund the fringe costs associated with the \$1.7 million department salary increase approved in the FY 12-13 Sheriff Department budget. **ACTION: FINANCE, SHERIFF DEPARTMENT, ADMINISTRATION, CLERK OF COUNCIL, HUMAN RESOURCES, LEGAL**

- e. **Airport Improvement Grant:** Council approved the request to authorize the County Administrator to accept the pending FAA AIP grant. The \$10,000 capital match requirement will come from FY 13 capital funds. **ACTION:** AIRPORT, FINANCE, ADMINISTRATION, GRANTS, PROCUREMENT
- f. **Additional Personnel for Blythewood Magistrate [FIRST READING]:** Council approved a first reading budget amendment in the amount of \$34,004 to cover personnel costs and associated non capital items in the Blythewood Magistrate's Office. **ACTION:** FINANCE, MAGISTRATE, ADMINISTRATION, LEGAL, CLERK OF COUNCIL
- g. **Agreement with Phoenix University:** This item was forwarded to the September 11, 2012 Council meeting. The committee has recommended that Council deny this request. **ACTION:** ADMINISTRATION, CLERK OF COUNCIL, HUMAN RESOURCES
- h. **Approval of funds for CDBG and HOME Administrative Shortfall [FIRST READING]:** Council gave first reading approval to a budget amendment to transfer \$53,665 from the Neighborhood Improvement Program in FY 12-13, but if future funding cuts take effect, positions will either be eliminated or funded from a dedicated County funding source beginning in FY 13-14. **ACTION:** FINANCE, COMMUNITY DEVELOPMENT, ADMINISTRATION, LEGAL, CLERK OF COUNCIL, PLANNING, GRANTS
- i. **Approval of FY 12-13 Budgets with the FY 12-16 Consolidated Plan for Community Development Funds:** Council approved the estimated budgets for CDBG and HOME found in the FY 12-13 Action Plan portion of the 5 year consolidated plan. **ACTION:** FINANCE, COMMUNITY DEVELOPMENT, ADMINISTRATION, GRANTS
- j. **Amendment to Approve Richland County Recreation Commission's Project List [FIRST READING]:** Council gave first reading approval to the ordinance regarding the Recreation Commission's project list in the amount of \$5,941,000 for the Kelly Mill development. **ACTION:** FINANCE, RECREATION COMMISSION, ADMINISTRATION, LEGAL, CLERK OF COUNCIL
- k. **Franchise Fee:** This item was forwarded to the September 11, 2012 Council meeting. The committee has recommended that Council request an opinion from the South Carolina Attorney General regarding the confidentiality of county or municipal taxpayer information. **ACTION:** LEGAL, ADMINISTRATION, CLERK OF COUNCIL
- l. **General Obligation Bonds for the Richland County Recreation District [FIRST READING]:** This item remained in committee. **ACTION:** ADMINISTRATION, LEGAL, CLERK OF COUNCIL, RECREATION COMMISSION

- m. **Kingville Historical Society Funding Request [FIRST READING]:** This item was forwarded to the September 11, 2012 Council meeting. The committee recommended that Council deny this request. **ACTION:** ADMINISTRATION, GRANTS, CLERK OF COUNCIL, LEGAL, FINANCE
 - n. **Lower Richland PSTA/Diamond Day Festival Funding Request [FIRST READING]:** This item was forwarded to the September 11, 2012 Council meeting. The committee recommended that Council deny this request. **ACTION:** ADMINISTRATION, GRANTS, CLERK OF COUNCIL, LEGAL, FINANCE
 - o. **Regional Sustainability Plan:** This item was forwarded to the September 11, 2012 Council meeting without a recommendation from the committee. **ACTION:** ADMINISTRATION, CLERK OF COUNCIL, GRANTS
5. **Report of Economic Development Committee**
- a. **A Resolution Authorizing the execution and delivery of a memorandum of understanding by and among Richland County, South Carolina, the State of South Carolina, and a company known as Project Giant and other matters related thereto:** Council approved the resolution. **ACTION:** ECONOMIC DEVELOPMENT, ADMINISTRATION, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, FINANCE
 - b. **A Resolution Authorizing the execution and delivery of an infrastructure development agreement by and between Richland County, South Carolina and the South Carolina Research Authority and other matters related thereto:** Council approved the resolution as amended. **ACTION:** ECONOMIC DEVELOPMENT, ADMINISTRATION, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, FINANCE
 - c. **Shop Road Extension Scope of Services:** Council approved the Shop Road Extension scope of services. **ACTION:** ECONOMIC DEVELOPMENT, ADMINISTRATION, CLERK OF COUNCIL, PROCUREMENT, LEGAL
6. **Other Items**
- a. **Automated GIS-Based Tracking Software for Land Development [Deferred at April 3rd Council meeting]** Council approved the request to select a vendor and negotiate a contract for a GIS-based tracking system for land development operations: **ACTION:** INFORMATION TECHNOLOGY, PROCUREMENT, ADMINISTRATION, FINANCE
 - b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article VII, General Development, Site, and Performance Standards; Section 26-186, Green Code Standards; so as to clarify said standards [FIRST READING]:** Council approved first reading of

the ordinance. Council will have a work session on this item. The item will then go to the October Planning Commission meeting. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL, ADMINISTRATION**

7. **Citizen's Input:** No one spoke.
8. **Executive Session:** No action.
9. **Motion Period**
 - a. **Resolution in support of SIAC Tournament being held in Richland County:** Council gave unanimous approval to this resolution: **ACTION: CLERK OF COUNCIL, GRANTS**
 - b. **Motion for reconsideration of all votes taken during special called Council meeting:** The motion to reconsider failed.
10. **Adjournment:** Council adjourned at 6:54.