



Richland County Government
Special Tax Assessment for Rehabilitated Historic Properties
Application for FINAL Certification

The Richland County Code of Ordinances, Chapter 23, Sections 60 – 64, authorizes a Special Tax Assessment for Rehabilitated Historic Properties that meet the criteria for eligibility. Upon **Final** Certification, eligible properties will receive an assessment equal to the assessed value at the time of preliminary certification. The special assessment period shall not exceed twenty (20) years in length. Upon completion of all work for the qualified expenditures, this application and all required attachments should be mailed to: **Richland County Conservation Department, Attn: Nancy Stone-Collum, PO Box 192 Columbia, SC 29202.**

1. Property Information		
Name of Historic Property:		
Street Address:		
City:	South Carolina	Zip Code:
TMS#:	Fair Market Value:	
In what jurisdiction is the property located? (select one)	<input type="checkbox"/> Arcadia Lakes <input type="checkbox"/> Eastover <input type="checkbox"/> Irmo	<input type="checkbox"/> Blythewood <input type="checkbox"/> Forest Acres <input type="checkbox"/> Unincorporated Richland County
When did this property receive Preliminary Certification from Richland County? Date (month/year):		
2. Applicant Information		
Name of Property Owner:		
Mailing Address:		
City:	State:	Zip Code:
Phone:	Email:	
3. Project Information		
Project Start Date: (mo./year)	Project Completion Date (mo./year):	
How will this property be used? <input type="checkbox"/> Owner-occupied <input type="checkbox"/> Income-producing		
Were there any major changes to the work plan approved during Preliminary Certification? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, were these changes previously reviewed and approved by the reviewing authority? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If changes were not previously approved, please include a detailed description of any changes to the original work plan. (Please note that any changes are subject to approval by the reviewing authority. Attach additional page if needed.)		
4. Financial Information		
What was the total amount invested on eligible rehabilitation expenses associated with the project? (Attach a detailed accounting of project expenditures) \$		

5. Required Attachments

Applications will not be reviewed until all required attachments have been submitted.

Note: If your project will be (or has been) reviewed by a municipal Architectural Review Board, please attach the supporting materials from your municipal application, as well as any additional attachments required below that are not included in the municipal application.

- A detailed accounting of eligible rehabilitation expenses. Paid receipts for goods and services are preferable.
- Color photographs of the interior and exterior of the building that illustrate the rehabilitation work.
- There is a fee required for the review of rehabilitation work for final certification. Final certification will not be given until the fee has been paid in full. Fees shall be made payable to Richland County based on usage.
 - For owner-occupied, non-income producing properties, the fee is \$157.87
 - For income-producing or non-owner occupied properties, the fee is \$315.74

Under penalty of perjury, I certify that all information included in this application is true and correct. I understand that this property shall not be eligible for the Special Tax Assessment for Rehabilitated Historic Properties until final certification has been granted by Richland County Government pursuant to Chapter 23, Sections 60 through 64, of the Richland County Code of Ordinances, and Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended.

APPLICATION TO RICHLAND COUNTY AUDITOR REQUIRED: I understand that once Final Certification has been granted and the property has been deemed eligible for the Special Tax Assessment, I must submit a separate application to the Richland County Auditor in order to receive the special assessment.

DECERTIFICATION: I acknowledge that the special assessment shall remain in effect for the length of the special assessment period, unless the property shall become decertified under one or more of the following provisions:

- (1) Written notice from the owner to the Richland County Auditor requesting removal of the special assessment;
- (2) Sale or transfer of ownership, including the sale or transfer of one or more portions of the property, during the special assessment period, other than in the course of probate proceedings;
- (3) Removal of the historic designation by the National Register of Historic Places; or
- (4) Rescission of the approval of rehabilitation by the county, at the recommendation of the reviewing authority, because of alterations or renovation by the owner or the owner's estate which causes the property to no longer possess the qualities and features which made it eligible for Final Certification. Notification of any change affecting eligibility must be given immediately to the Richland County Assessor, Auditor, and Treasurer.

Applicant Signature

Date
