



Home Occupation Application

Instructions

1. Complete the general and property information.
2. Read the criteria for a home occupation.
3. Sign at the bottom of this application.

General Information (please print)

Applicant's Name: _____

Business Name: _____

Address: _____ Phone: _____

_____ Email: _____

Property Information (please print)

Tax Map Number: _____ Zoning District: _____

Describe the nature of your business: _____

The following criteria must be met in order to qualify as a home occupation. Please read each statement carefully. Sign at the bottom to acknowledge that you agree to comply with all provisions of this form.

Approval becomes void upon a violation of any provision contained herein or termination of the applicant's residency. The permission hereby granted is not transferable to any other resident, address, or other occupation.

- a. Home occupations shall be conducted entirely within the principal dwelling or an accessory structure, if such accessory structure meets all setback requirements for a principal structure in the district in which it is located. Home occupations shall be clearly incidental and secondary to the use of the dwelling unit for residential purposes, and shall not change the outward appearance of the structure.
- b. An area equal to not more than twenty-five percent (25%) of the floor area of the principal dwelling may be utilized for the home occupation. If the home occupation is housed in an accessory structure, the accessory structure can be no larger than twenty-five percent (25%) the gross floor area of the principal dwelling.
- c. Only persons residing on the premises may be employed by the home occupation.
- d. The home occupation shall not involve the retail sale of merchandise manufactured off the premises. No display of goods, products, services, merchandise, or any form of advertising shall be visible from outside the dwelling.
- e. No outside storage shall be allowed in connection with any home occupation.
- f. Instruction in music, dance, art or similar subjects shall be limited to four (4) students at a time.
- g. No traffic shall be generated by the home occupation in greater volumes than would normally be expected in a residential neighborhood, and any parking need generated by the home occupation shall be provided for off street and other than in the front yard.
- h. Signage for the home occupation shall be regulated in accordance with Sec. 26-180 of this chapter.

I certify that the above information is correct, that I am a resident of the identified premises, and I agree to comply with all provisions of this form.

Applicant's Signature: _____ Date: _____

Zoning Official: _____ Date: _____