

Application for Special Assessment as Legal Residence



Richland County Assessor's Office
PO Box 192
Columbia, SC 29202
803-576-2640
803-576-2681 Fax

Please print clearly and Answer Questions 1 - 16

Name and Mailing Address of Property Owner	Property Location and Legal Description	Tax District
		Tax Year

1. On what date did you move into the property (month/year): _____
2. Is any part of this property being rented or used as a business? Yes No
3. Are all of your vehicles registered to this address? Yes No If No, explain _____
4. Does your driver's license list this address as your mailing address? Yes No If No, explain _____
5. Owner 1 driver's license number _____ State _____ Owner 2 driver's license number _____ State _____
6. Do the owners use this property's address as their address when filing State and Federal income tax returns? Yes No
If No, explain _____
7. Is the owner of this property a college student? Yes No If Yes, what percentage of ownership does the applicant own? _____
If yes, will he or she be claimed on the parents' Federal or State income tax returns? Yes No
8. Is the property owned by a Limited Liability Corporation (LLC)? Yes No If yes, the applicant will need to provide documentation showing the LLC is a single member LLC and that he or she is the single member.
9. Is the property being purchased by a contract for sale? Yes No If yes, the purchaser should attach a copy of the first page of the contract that has been recorded at the Register of Deeds office.
10. Is your legal residence a mobile home? Yes No If yes, list the current decal number: _____
11. Do you own the land that the mobile home is located on? Yes No N/A
12. Are you registered to vote in Richland County? Yes No If yes, What is the **name of your voter Precinct**? _____
13. Is the owner active duty military? Yes No If yes, the applicant will need to provide a current copy of his or her orders.
14. Is the property held in Trust? Yes No If yes, is the occupant of the property the beneficiary of the Trust? Yes No
Please list the occupant's name: _____
15. Have you received this special assessment as a legal residence on any other property that you have owned? Yes No
If yes, what was the address of that property? _____
16. Has that property been sold? Yes No If yes, what was the date of the sale (month/year)? _____
17. Do you own any other property anywhere? Yes No If yes, please list address: _____

“Under penalty of perjury, I certify that: “(a) the residence which is the subject of this application is my legal residence and where I am domiciled at the time of this application and that I do not claim to be a legal resident of a jurisdiction other than South Carolina for any purpose; and (b) that neither I nor any member of my household is residing in or occupying any other residence which I or any member of my immediate family has qualified for the special assessment ratio allowed by this section”. In addition to the certification, the burden of proof for eligibility for the four percent assessment ratio is on the owner-occupant and the applicant maybe required to provide proof to the Assessor. SC Code of Law 12-43-220 (c)(2)(ii-vii)

Owner Signature	Date	Soc. Sec # (required)	Home Phone	Daytime Phone
Owner, Spouse or Agent's Signature	Date	Soc. Sec # (required)	Home Phone	Daytime Phone

If agent signed for owner, please give relationship and mailing address: _____ Relationship _____ Mailing Address _____

1	2

Tax Map Number _____